



City of Culver City  
**Environmental Compliance Inspector (Promotional)**

<b>SALARY</b>	\$6,486.13 - \$7,916.13 Monthly	<b>LOCATION</b>	CA 90232, CA
<b>JOB TYPE</b>	Full-Time	<b>JOB NUMBER</b>	00814
<b>DEPARTMENT</b>	Public Works	<b>DIVISION</b>	Environmental Programs & Ops
<b>OPENING DATE</b>	04/07/2025	<b>CLOSING DATE</b>	4/18/2025 5:00 PM Pacific

---

## THE CITY

Culver City is a Charter City incorporated in 1917 and is a destination filled with outdoor cafes, unique shops, and galleries opening onto pedestrian-friendly boulevards. Culver City has a dedicated staff of approximately 700+ employees with an overall operating budget of over \$325 million. The City provides a full range of municipal services including Fire, Police, Housing and Human Services, Public Works, Parks, Recreation, and Community Services (PRCS), and Transportation.

## THE POSITION

**This posting is for current City Employees only.**

The following tasks are essential for this position. Incumbents in this classification may not perform all of these tasks or may perform similar related tasks not listed here.

- Inspects municipal facilities, food services establishments, and commercial, industrial and construction sites to assess compliance with local, state and federal regulations pertaining to water quality, waste management and polystyrene/plastic bag guidelines.
- Investigates complaints of potential violations related to polystyrene/plastic bag ordinances, and water quality and waste management regulations to determine the nature, source and extent of the problem; prepares reports to summarize the investigative findings; submits findings to the proper enforcement agency.
- Investigates complaints of potential violations of illegal collection and hauling of waste, recycling, organics and construction and demolition debris to determine the nature, source and extent of the problem; prepares reports to summarize the investigative findings; submits findings to the proper enforcement agency.
- Assists with the implementation of Best Management Practices (BMPs) to ensure proper storm water runoff, proper storage and containment of trash, recycling and organics materials.
- Provides education on program policies and regulations including making presentations to staff and the general public; develops and distributes related technical materials.
- Monitors contractual agreements and coordinates services for public litter collection, encampment clean-ups, and pressure washing services.
- Recommends and implements strategic education and enforcement campaigns for problem areas such as restaurants.
- Implements and Manages the City's FOG Program, including conducting field inspections; interacts with external agencies, property managers, developers and customers for matters related to the FOG program.
- Performs routine inspections of commercial and multifamily trash enclosures to assess routine cleanliness and compliance with waste management.
- Prepares written reports and correspondence; maintains files and records.
- Coordinates work with other affected City departments and divisions.

#### **MINIMUM REQUIREMENTS:**

**Training and Experience:** Any combination equivalent to training and experience that could likely provide the required knowledge, skills and abilities would be qualifying. A typical way to obtain the knowledge, skills and abilities would be: an Associate Arts Degree from an accredited college or university in environmental management, environmental science, engineering or a related field and two years of experience performing public inspection services.

**License and Certificates:** Possession of a valid California driver's license. Possession of a Certification as an Environmental Compliance Inspector Grade I/II issued by the California Water Environment Association is desirable.

## EXAMINATION PROCEDURES

Applicants must receive a passing score on all examination components to be placed on the eligible list.

- **Written (weighted at 50%):**To measure knowledge of environmental, waste and water quality programs business procedures and ability to perform field inspections. *(Tentatively scheduled for week of May 5, 2025)*
- **Appraisal Interview (weighted at 50%):**To evaluate training, experience, and personal qualifications.*(Tentatively scheduled for week of May 19, 2025)*

## ADDITIONAL INFORMATION

***The provisions of this job posting does not constitute a contract, express or implied, and any provisions in this posting may be modified or revoked without notice.***

Continuation in the examination process and subsequent placement on the eligible list of a person convicted of a crime depends upon the nature of the conviction and the conduct of the applicant subsequent to the offense. Convictions will be evaluated on a job related basis and will not automatically disqualify someone from further consideration.

### **Equal Opportunity Employer**

The City of Culver City is an equal opportunity employer and does not discriminate against employees or applicants on the basis of race, sex, age, disability, veteran status, national origin, religion, political affiliation, or sexual orientation/identification.

***Conditions of Employment:***Background/ Reference Check: Upon a conditional job offer, a live scan finger printing must be completed with acceptable results. Your fingerprints will be sent to the California Department of Justice (DOJ) and the Federal Bureau of Investigations (FBI). Having a conviction history does not automatically preclude you from a job with the

City. If you are selected as a finalist, you will be contacted to schedule a fingerprinting appointment. Upon hire, employee is subject to further reporting from DOJ via subsequent arrest notification.

Pre-placement medical evaluation including drug screen (select positions).

E-Verify: Proof of U.S. citizenship, alien residency or authorization to work in the U.S. will be required at time of appointment.

***The City of Culver City intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please contact the Human Resources Department three (3) business days prior to the test at (310) 253-5640.***

---

**Employer**

City of Culver City

**Address**

9770 Culver Blvd.

Culver City, California, 90232

**Phone**

Main Line 310-253-5640

**Website**

<http://www.culvercity.org/jobs>