

**City of Culver City, California
Agenda Item Report**

Meeting Date: 02/10/14		Item Number: <u>C-6</u>	
CITY COUNCIL AGENDA ITEM: Approval of Amendments to Existing Professional Services Agreements with Ayala Engineering, Amireh Sewer Contractor and Escobar Contracting, Inc in an Aggregate not-to-exceed Amount of \$400,000 and Expiring on June 30, 2017.			
Contact Person/Dept.: Mate Gaspar/PW		Phone Number: 310-253-5602	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☐ Attachments: ☐	
Commission Action Required: Yes ☐ No ☒ Date: _____			
Public Notification: Ayala Engineering, Amireh Sewer Contractor, and Escobar Contracting by telephone on (02/04/14); Meetings and Agenda – City Council (02/04/14)			
Department Approval: Charles D. Herbertson (01/29/14)		City Attorney Approval: Carol Schwab (by H. Baker) (02/03/14)	
Chief Financial Officer Approval: Jeff Muir (02/04/14)		City Manager Approval: John M. Nachbar (02/04/14)	
<u>RECOMMENDATION:</u> Staff recommends the City Council approve amendments to existing Professional Services Agreements with Ayala Engineering, Amireh Sewer Contractor and Escobar Contracting, Inc., for on-call sewer repairs in an aggregate not-to-exceed amount of \$400,000 and expiring on June 30, 2017. <u>BACKGROUND/DISCUSSION:</u> In 2004, the City Council amended Chapter 5.02 of the Culver City Municipal Code to place responsibility for maintenance of the connecting structure (wye) to a City sewer main solely upon the City instead of the property owner. As a result of this revision, the City has utilized sewer contractors to repair the connecting structure to the City sewer main. In January 2013, the City Council approved the amendments to existing personal services agreements with Ayala Engineering, Amireh Sewer Contractor, and Escobar Contracting for on-call sewer repairs in an aggregate not-to-exceed amount of \$100,000. These amendments expired on June 30, 2013. In this fiscal year, the contracts with Ayala Engineering, Amireh Sewer Contractors, and Escobar Contracting were administratively increased by \$30,000 to fund ongoing repairs. The funding increase has been reached Pursuant to Culver City Municipal Code 3.07.085.A, a contract for professional and personal services may be awarded without complying with formal competitive			

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bidding procedures; provided, the contract is based upon competitive quotations, whenever practical, as determined by the City Manager.

Ayala Engineering, Amireh Sewer Contractor and Escobar Contracting are reputable local sewer contractors with many years of sewer repair experience in Culver City. They are immediately available for sewer repairs, and their costs are very reasonable. The contractors are properly licensed, bonded, and insured. Based on these factors, it has been determined by the City Manager that competitive quotations are not necessary in this case.

Staff proposes that the City Council approve amendments with these aforementioned contracting firms in an aggregate not-to-exceed amount of \$400,000 with the amended agreements expiring on June 30, 2017.

FISCAL ANALYSIS:

The capital improvement plan included as part of the City Council Adopted Budget for Fiscal Year 2013/2014 includes sufficient funding in P-230 Sewer Localized and Emergency Repairs project for sewer repairs. Future capital improvement plans will include sufficient budget requests for sewer repairs in P-230.

MOTIONS:

That the City Council:

- 1) Approve amendments to existing Personal Services Agreements with Ayala Engineering, Amireh Sewer Contractor, and Escobar Contracting Inc., for on-call sewer repairs in an aggregate not-to-exceed amount of \$400,000, with such amended agreements expiring on June 30, 2017; and,
- 2) Authorize the City Attorney to review/prepare the necessary documents; and,
- 3) Authorize the City Manager to execute such documents on behalf of the City.