



Mike Balkman Council
Chambers
9770 Culver Blvd.
Culver City, CA 90232



CIVIL SERVICE COMMISSION

Chair Chi Ming Gong
Vice Chair Michele Van Gelderen
Commissioner Rachelle Jackson
Commissioner Sal LaPardo
Commissioner Peter Stern

Regular Meeting

Mike Balkman Council Chambers
9770 Culver Blvd
Culver City, CA 90232

7:00 PM

Wednesday, June 4, 2025

MEETING INFORMATION

Complete information on how to attend and participate in a City meeting and provide public comment can be found at www.culvercity.org/agendas.

In addition to attending meetings in person, meetings may be viewed via Zoom in the Council Chambers (or WebEx for meetings outside the Chambers.) Find the link to join a meeting, once in progress, at www.culvercity.org/agendas. Please note that virtual attendance is a courtesy offering and that technical difficulties shall not require that a meeting be postponed.

Any person needing reasonable accommodation related to disabilities, including assisted listening devices, is welcome to contact the City Clerk's Office at (310) 253-5851 or via email at city.clerk@culvercity.org.

PUBLIC COMMENT

The meeting body will receive comments from the public on any item of interest to the public (not listed on the agenda) that is within the subject matter jurisdiction of the specific body. The body cannot legally take action on any item not appearing on the agenda. Such items may be referred for administrative action or scheduled on a future agenda.

WRITTEN COMMENTS: Please provide comments via eComment at www.culvercity.org/meetings. Locate the appropriate meeting and click on the highlighted eComment link. You may need to register once. Those comments received 4 hours in advance of the start time will be provided to the body members and become part of the official record through a motion to receive and file correspondence. If you do not want your personal information included in the official record, please do not include your address, phone number or other private information in your comments. Please be advised, written comments WILL NOT be read aloud during the meeting.

ORAL COMMENTS: Speakers must register to speak online at www.culvercity.org/agendas. Please indicate how you will attend (in-person or virtually) and the agenda item(s) for which you wish to make a comment. Speakers will be called in chronological order, based on when they registered. At the start of each agenda item, staff will read aloud the names of those who have requested to speak on an agenda item. Requests to speak must be received before the start of the public comment period for that agenda item or will not be considered. A QR code will be available for those wishing to sign up once they arrive to the meeting. Requests to speak will no longer be accepted through Zoom or WebEx chat, only by completing the online form. Those without internet should contact 310.253.5851 during business hours for help signing up to speak in advance or by speaking to staff upon arrival to the meeting room.

AUTHORITY OF PRESIDING OFFICER:

Section 611 of the City Charter provides that during any public meeting, all persons shall have the right to address the City Council, and any City commission, board, or committee, subject to reasonable rules of decorum and time limits established by ordinance or the presiding officer. Therefore, the presiding officer may, from time to time, establish different time limits than those listed in this Agenda in order to effectively conduct City business. The presiding officer may also, from time to time, re-order the items on the agenda in order to effectively conduct the meeting.

AVAILABILITY OF AGENDA PACKETS AND CONSERVATION OF RESOURCES:

The Agenda, staff reports and attachments are available online at www.culvercity.org/meetings. Members of the public may inspect (at no cost) and/or obtain copies (upon payment of the City's current copying fee) of any regular session item by contacting the City Clerk's Office at City Hall via phone at (310) 253-5851 or email at city.clerk@culvercity.org.

Compliance with Government Code Section 54957.5: Any writing determined to be a public record under subdivision 54957.5(a), which relates to an agenda item for an open session of a regular meeting of the legislative body of a local agency that was distributed less than 72 hours prior to that meeting, shall be made available for public inspection at the time the writing is distributed to all, or a majority of all, of the members of the legislative body. Such documents are available at the Office of the City Clerk, City of Culver City, City Hall, 9770 Culver Boulevard, Culver City, CA 90232 and may be inspected by members of the Public during normal business hours. Such documents may also be made available on the City's Website: www.culvercity.org.

NOTE: AT OR ABOUT 11:00 P.M., MEMBERS MAY DETERMINE WHETHER TO CONTINUE WITH DISCUSSION OF REMAINING ITEMS ON THE AGENDA OR TO CARRY SOME/ALL OF THE ITEMS OVER TO A FUTURE MEETING DATE

CALL TO ORDER AND ROLL CALL

Chair Chi Ming Gong
Vice Chair Michele Van Gelderen
Commissioner Rachelle Jackson
Commissioner Sal LaPardo
Commissioner Peter Stern

PLEDGE OF ALLEGIANCE**PUBLIC COMMENT - Items NOT On The Agenda**

Note: All requests to address the meeting body on items of interest to the public that are within the subject matter jurisdiction of the meeting body and NOT on the agenda must be submitted to staff prior to the calling of this item by the presiding officer. This public comment period shall have an aggregate duration of up to 20 minutes for all bodies in session. Each comment may be up to three minutes in length.

RECEIPT OF CORRESPONDENCE

Note: The Civil Service Commission shall consider a motion to receive and file all written correspondence related to agenda items appearing on this evening's agenda and for all other written documents (including e-mails) on subjects not appearing on the agenda that were received by the City Clerk's Office no later than 4:00 PM on the day of the meeting. Comments received in writing will be distributed to the Civil Service Commission Members before consideration of an item on the agenda and become part of the official record of the meeting.

PRESENTATION

**P - 1 [25-1181](#) OUTSTANDING JOB PERFORMANCE RECOGNITION:
TAYLER RHONE, PARALEGAL, AND MONICA KILAITA,
DEPUTY CITY ATTORNEY III, FOR THE CITY
ATTORNEY'S OFFICE.**

Attachments: [2025-06-04 ATT Merit Award Tayler Rhone.pdf](#)
[2025-06-04 ATT Merit Award Monica Kilaita.pdf](#)

P - 2 [25-1182](#) OUTSTANDING JOB PERFORMANCE RECOGNITION:
MICHELLE VILLONGCO, ASSOCIATE ANALYST, AND
T'ANA ALLEN, DEPUTY CITY CLERK, FOR THE CITY
MANAGER'S OFFICE.

Attachments: [2025-06-04 ATT Merit Award Michelle Villongco](#)
[2025-06-04 ATT Merit Award T'Ana Allen.pdf](#)

P - 3 [25-1217](#) OUTSTANDING JOB PERFORMANCE RECOGNITIONS:
AUDREY SANCHEZ, PAYROLL ANALYST, JONATHAN
VILLASANA, SENIOR ACCOUNT CLERK, AND WEBB WU,
SENIOR FINANCIAL SYSTEMS BUSINESS ANALYST,
FOR THE FINANCE DEPARTMENT

Attachments: [2025-06-04 ATT Merit Award - Audrey Sanchez.pdf](#)
[2025-06-04 ATT Merit Award - Jonathan Villasana.pdf](#)
[2025-06-04 ATT Merit Award - Webb Wu.pdf](#)

P - 4 [25-1183](#) OUTSTANDING JOB PERFORMANCE RECOGNITION:
SPENCER HENRY, FIRE ENGINEER, MATTHEW
MCCORMICK, FIREFIGHTER, AND TIM SULLIVAN, FIRE
CAPTAIN, FOR THE FIRE DEPARTMENT.

Attachments: [2025-06-04 ATT Merit Award Spencer Henry](#)
[2025-06-04 ATT Merit Award Matthew McCormick](#)
[2025-06-04 ATT Merit Award Tim Sullivan](#)

P - 5 [25-1184](#) OUTSTANDING JOB PERFORMANCE RECOGNITION:
MARNA JOHNSON, HOUSING AND HUMAN SERVICES
PROJECT MANAGER; DR. DANIEL RICHARDSON,
HUMAN SERVICES AND CRISIS INTERVENTION
MANAGER; DR. NICOLE ALEXANDER, MENTAL HEALTH
CLINICIAN; ROBERT PARGA, CASE MANAGER/ MCT
DISPATCH, AND BENJAMIN VU, MENTAL HEALTH
SPECIALIST, FOR THE HOUSING AND HUMAN
SERVICES DEPARTMENT

Attachments: [2025-06-04 ATT Merit Award - Marna Johnson.pdf](#)
[2025-06-04 ATT Merit Award - Daniel Richardson.pdf](#)
[2025-06-04 ATT Merit Award - Nicole Alexander.pdf](#)
[2025-06-04 ATT Merit Award - Robert Parga.pdf](#)
[2025-06-04 ATT Merit Award - Benjamin Vu.pdf](#)

P - 6 [25-1225](#) OUTSTANDING JOB PERFORMANCE RECOGNITIONS:
TIFFANY JOHNSON, MANAGEMENT ANALYST, JANE
PRIETO, HUMAN RESOURCES TECHNICIAN, AND
JEANNINE HOUCHE, HUMAN RESOURCES ANALYST,
FOR THE HUMAN RESOURCES DEPARTMENT

Attachments: [2025-06-04 ATT Merit Award - Tiffany Johnson.pdf](#)
[2025-06-04 ATT Merit Award - Jane Prieto.pdf](#)
[2025-06-04 ATT Merit Award - Jeannine Houchen.pdf](#)

P - 7 [25-1185](#) OUTSTANDING JOB PERFORMANCE RECOGNITION:
VANCE HEBERT, SERVICE DESK TECHNICIAN, AND
JUSTIN NUNEZ, SERVICE DESK TECHNICIAN, FOR THE
INFORMATION TECHNOLOGY DEPARTMENT.

Attachments: [2025-06-04 ATT Merit Award - Vance Hebert-HOLD.pdf](#)
[2025-06-04 ATT Merit Award - Justin Nunez](#)

P - 8 [25-1180](#) OUTSTANDING JOB PERFORMANCE RECOGNITION:
ADAM FERGUSON, SENIOR MANAGEMENT ANALYST;
RACHEL HERDER, RECREATION SPECIALIST; JESSE
ROTH, ASSOCIATE ANALYST; JAMAL JOHNSON,
RECREATION SPECIALIST; AND RYAN BEZART,
RECREATION & COMMUNITY SERVICES
COORDINATOR FOR THE PARKS, RECREATION &
COMMUNITY SERVICES DEPARTMENT.

Attachments: [2025-06-04 ATT Merit Award Adam Ferguson](#)
[2025-06-04 ATT Merit Award Rachel Herder](#)
[2025-06-04 ATT Merit Award Jesse Roth](#)
[2025-06-04 ATT Merit Award Jamal Johnson](#)
[2025-06-04 ATT Merit Award Ryan Bezart.pdf](#)

P - 9 [25-1196](#) OUTSTANDING JOB PERFORMANCE RECOGNITION:
TROY EVANGELHO, ADVANCE PLANNING MANAGER,
LAUREN WRENN, ASSOCIATE PLANNER, AND OSCAR
REYES-ZAPIEN, PLANNING TECHNICIAN II, FOR THE
PLANNING AND DEVELOPMENT DEPARTMENT

Attachments: [2025-06-04 ATT Merit Award Troy Evangelho](#)
[2025-06-04 ATT Merit Award Lauren Wrenn](#)
[2025-06-04 ATT Merit Award Oscar Reyes-Zapien.pdf](#)

P - 10 [25-1186](#) OUTSTANDING JOB PERFORMANCE RECOGNITION:
ALLEN SHEPHERD, POLICE SERGEANT, FOR THE
POLICE DEPARTMENT.

Attachments: [2025-06-04 ATT Merit Award - Allen Shepherd.pdf](#)

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- P - 11 [25-1195](#) OUTSTANDING JOB PERFORMANCE RECOGNITION: MAURICIO ALVARENGA, SENIOR SOLID WASTE & RECYCLING CREW SUPERVISOR; ALICIA IDE, MANAGEMENT ANALYST; BEATRIZ SPIES, PERMIT TECHNICIAN II; OTIS BELISLE, SCOUT VEHICLE OPERATOR; AND JOSE SERNA, LABORER, FOR THE PUBLIC WORKS DEPARTMENT.

Attachments: [2025-06-04 ATT Merit Award Mauricio Alvarenga.pdf](#)
 [2025-06-04 ATT Merit Award Alicia Ide](#)
 [2025-06-04 ATT Merit Award Beatriz Spies](#)
 [2025-06-04 ATT Merit Award Otis Belisle](#)
 [2025-06-04 ATT Merit Award Jose Serna](#)

- P - 12 [25-1197](#) OUTSTANDING JOB PERFORMANCE RECOGNITION: ALLISON COHEN, FLEET SERVICES MANAGER, FRANCISCO RAMIREZ, SENIOR FLEET SERVICES TECHNICIAN, AND IVAN GUTIERREZ, SENIOR FLEET SERVICES TECHNICIAN, FOR THE TRANSPORTATION DEPARTMENT.

Attachments: [2025-06-04 ATT Merit Award - Allison Cohen HOLD.pdf](#)
 [2025-06-04 ATT Merit Award Francisco Ramirez.pdf](#)
 [2025-06-04 ATT Merit Award Ivan Gutierrez.pdf](#)

CONSENT CALENDAR ITEMS

Note: Consent Calendar items are considered to be routine in nature and may be approved by one motion. Public requests to discuss Consent Calendar items must be filed with the Clerk before the Consent Calendar is called.

- C - 1 [25-1011](#) APPROVAL OF THE MINUTES FOR THE SPECIAL MEETING OF MARCH 5, 2025, AND THE REGULAR MEETING OF APRIL 2, 2025.

Attachments: [2025 03 05 Civil Service Commission Special Meeting Minutes](#)
 [2025 04 02 Civil Service Commission Regular Meeting Minutes](#)

**C - 2 [25-942](#) EXTENSION OF ELIGIBLE LISTS: POLICE RECORDS
TECHNICIAN, CODE ENFORCEMENT ANALYST,
ASSOCIATE ANALYST, AND SANITATION ROLL-OFF
DRIVER.**

ORDER OF THE AGENDA

Note: At any time, the presiding officer may consider reordering the sequence in which items appearing on the agenda.

PUBLIC COMMENT - Items NOT On The Agenda (Continued)

ITEMS FROM MEMBERS/STAFF

- a. Vacancy List
- b. Current Active Eligible List
- c. Acting Pay Log
- d. Probationary Report
- e. Hearing Updates

ITEMS FROM CIVIL SERVICE COMMISSION MEMBERS

Note: At this time, Civil Service Commission Members may: (1) make individual comments on matters not on the agenda, (2) request the Human Resources Director to report back to the Civil Service Commission concerning a particular matter, (3) provide brief reports on official travel taken since the last Civil Service Commission meeting or other activities, or (4) provide direction to the Human Resources Director to place items on a future agenda for consideration by the Civil Service Commission.

ADJOURN

Note: At this time, the Civil Service Commission shall consider adjourning the meeting. In the case a date and time is not included as part of the motion of adjournment, then the next meeting of the Civil Service Commission shall be held at the date and time and in the place specified in the agenda posted for that meeting.

Next Regular Civil Service Commission Meeting:

Wednesday, July 2, 2025 at 7:00PM