

**City of Culver City, California
Agenda Item Report**

Meeting Date: 09/12/2011		Item Number: <u>C-7</u>	
CITY COUNCIL AGENDA ITEM: (1) Acceptance of Work Performed by Houston & Harris PCS, Inc., (2) Authorization to File a Notice of Completion and (3) Authorization to Release the Retention Payment after Expiration of the 35-Day Lien Period, for the Sewer Main CCTV and Condition Assessment (Phase I) Project, P-230			
Contact Person/Dept.: Hong Wang/PW		Phone Number: 310-253-5604	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐	Attachments: ☐
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: (E-Mail) Agenda and Meetings – City Council (09/08/2011)			
Department Approval: Charles D. Herbertson(09/02/11)		City Attorney Approval: Carol Schwab (by H. Baker) (09/06/11)	
Chief Financial Officer Approval: Jeff Muir (by K. Marsden) (09/07/11)		City Manager Approval: John M. Nachbar (09/08/11)	

RECOMMENDATION:

Staff recommends the City Council accept the work performed by Houston & Harris PCS, Inc., authorize the filing a Notice of Completion and authorize release of the retention payment after expiration of the 35-day lien period, for the Sewer Main CCTV and Condition Assessment (Phase I) Project, P-230.

BACKGROUND/ DISCUSSION:

On February 22, 2010, the City Council approved a professional services agreement with Houston & Harris PCS, Inc. The project consisted of CCTV inspection services to assess the condition of the sewer system and to provide information to prioritize sanitary sewer projects for rehabilitation and maintenance. Under this contract, approximately 29 miles out of total 89 miles of City sewer mains were cleaned, inspected, and rated based on National Association of Sewer Service Companies standards.

Houston & Harris PCS, Inc. successfully completed the work as required in the agreement. Approximately 2 miles of sewer was not inspected due to access limitations or obstructions encountered which have been identified and will be addressed in the upcoming sewer rehabilitation project. An additional 5 miles of rear property line sewer mains were inspected as extra work in anticipation of future sewer rehabilitation projects. The project management was performed by Public Works Department Engineering staff.

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FISCAL ANALYSIS:

The project is funded with Sewer Enterprise Funds. The approved contract amount was \$216,497 and the Public Works Director/City Engineer was authorized to approve change orders in the amount not to exceed \$21,000. The final contract amount is \$228,183.

MOTIONS:

That the City Council:

- 1) Accept the work performed by the contractor, Houston & Harris PCS, Inc., for the Sewer Main CCTV and Condition Assessment (Phase I) Project, P-230; and,
- 2) Authorize the Public Works Director/City Engineer to execute the Notice of Completion and submit it to the Los Angeles County Recorder's office for recordation; and,
- 3) Authorize the release of \$22,818 in retention funds to Houston & Harris PCS, Inc. following the expiration of the thirty-five day lien period.