

**THESE MEETING MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY
THE DISABILITY ADVISORY COMMITTEE**

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REGULAR MEETING OF THE
DISABILITY ADVISORY COMMITTEE
CULVER CITY, CALIFORNIA

February 12, 2025
6:30 P.M.

Call To Order & Roll Call

Chair Goldhaber called the regular meeting of the Culver City Disability Advisory Committee to order at 6:30 P.M. at the Senior Center.

Members Present: Janice Goldhaber, Chair
Robyn Tenensapf, Vice Chair
Marie Albertson, Member
Jessica Burnett, Member*
Robin Langman, Member
Shellena Leftridge, Member
Yu-Ngok Lo, Member
Marcy Sookne, Member**

*Member Burnett joined the meeting at 6:51 P.M.

**Member Sookne joined the meeting at 6:36 P.M.

Staff Present: Francisca Castillo, Recreation and Community Services Manager
Jill Thomsen, Recreation and Community Services Supervisor`
Mike Odunze, Recreation and Community Services Coordinator
Adam Ferguson, Senior Management Analyst
Melanie Morales, Recreation and Community Services Coordinator
Jesse Roth, Associate Analyst

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Pledge of Allegiance

Vice Chair Tenensapf led the Pledge of Allegiance.

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Public Comment for Items NOT On the Agenda

Chair Goldhaber invited public comment.

Jesse Roth, Associate Analyst, indicated that Julie Habins had signed up to speak but was not present in person or online.

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Receipt of Correspondence

Jesse Roth, Associate Analyst, indicated that no correspondence had been received.

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Consent Calendar

Item C-1

Approval of the Minutes for the Disability Advisory Committee Regular Meeting of December 11, 2024

MOVED BY VICE CHAIR TENENSAPF AND SECONDED BY MEMBER ALBERTSON THAT THE DISABILITY ADVISORY COMMITTEE APPROVE THE REGULAR MEETING MINUTES OF DECEMBER 11, 2024, AS WRITTEN.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALBERTSON, GOLDHABER, LANGMAN, LEFTRIDGE, LO,
TENENSAPF

NOES: NONE

ABSENT: BURNETT, SOOKNE

Member Sookne joined the meeting at 6:36 P.M.

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Order of the Agenda

No changes were made.

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Action Items

Item A-1

DAC - Receipt and Filing of Report from Bridget OT

Monica Caris, Bridge OT, provided a presentation on Bridge OT: Bridging the Gap in OT Services for Teens and Adults; discussed senses and sensory processing; services provided to those even if they are not approved for OT services; the Bridge OT service population; approach; program components and goals; sensory processing; executive functioning skills; mental and physical health; restorative occupations; daily living skills; and she provided her contact information.

Member Burnett joined the meeting at 6:51 P.M.

Discussion ensued between staff and Committee Members regarding average age of participants; coordination with the West Los Angeles College and Career program; partnerships with other therapists; contacts and clients; the sublease with Therapy West; the focus on autism; the ability to serve clients with a variety of issues; the intent to provide an inclusive program for people of all abilities; and appreciation for the presentation.

Chair Goldhaber reported being involved with OTs that do neuro-rehab who would be interested in the presentation.

MOVED BY MEMBER SOOKNE, SECONDED BY CHAIR GOLDHABER, AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE: RECEIVE AND FILE THE REPORT FROM BRIDGE OT.

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Item A-2

Receipt and Filing of the Report Regarding Updates on the AARP Age-Friendly Communities Culver City Action Plan

Francisca Castillo, Recreation and Community Services Manager, provided a presentation on the AARP Age-Friendly Action Plan and the recently released Needs Assessment report; discussed next steps; key findings; methodology behind the report; comparisons of what Culver City is doing

compared to Los Angeles County and other municipalities; and top needs discovered throughout the process.

Discussion ensued between staff and Committee Members regarding the number of Culver City residents 65 and over living below the poverty level; older adults living alone vs. single seniors living alone; availability of the presentation on the City website; the correlation between race and aging; demographics in Culver City; ensuring representation of all groups in Culver City; gaps in certain demographics; addressing under-represented communities; different needs in different populations; elderly and disabled; accessibility features; taking inventory; additional information available online; evaluation of existing accessibility features; lack of compliance; development of the work plan to address needs; assessing how to evolve and fund projects; the implementation team; the five year process and beyond; and progress made as of year two.

Additional discussion ensued between staff and Committee Members regarding sidewalk width; a suggestion to provide a list of accessible sidewalks so that people may plan their route; collaboration with the Public Works Department; challenging areas outlined in the Needs Assessment Report; housing challenges and opportunities; discussions during the Action Planning meeting; the implementation plan; the need for more affordable housing; seniors looking for affordable housing; food insecurity; the focus on the 8 domains; periodic check-ins with community; partnerships; the public library; communication; building acquisition; the Planning and Development Department; the purchase of the former gun store by Culver City; a suggestion that the DAC be involved in Planning meetings to share their expertise; allowing a chance for voices to be heard; emergency preparedness; getting people with disabilities out of emergency situations; the presentation from the Fire Department on Community Connect, the database of those with disabilities to contact in case of an emergency; providing regular presentations at the Senior Center; and people who died in the fires because they could not get out of their units.

Further discussion ensued between staff and Committee Members regarding appreciation for the presentation; people who had to be evacuated by the police in the Palisades and someone left behind at a senior facility in Altadena; the existing system; distribution of postcards; ensuring everyone gets

current information; providing a clear way for the DAC to participate in the process; formation of an ad hoc subcommittee to attend the Action Plan meeting and provide a report to the full DAC; next steps for the Senior Action Plan; and a request for a refresher presentation from the Fire Department.

MOVED BY MEMBER BURNETT, SECONDED BY MEMBER LO, AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE: RECEIVE AND FILE THE REPORT REGARDING UPDATES ON THE AARP AGE-FRIENDLY COMMUNITIES CULVER CITY ACTION PLAN.

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Item A-3

DAC - (1) Consideration of Formation of a Disability Advisory Committee (DAC) "Architectural Barriers Program" Ad Hoc Subcommittee; and (2) If Desired, Appointment of Up to Four Committee Members to the Newly Formed Ad Hoc Subcommittee

Jesse Roth, Associate Analyst, provided a summary of the material of record.

Member Lo discussed creating a program to help people understand the physical barrier aspect of disability; provided a presentation on architectural barriers; discussed compliance with California Building Codes (CBC) vs. the Americans with Disabilities Act (ADA); differences between CBC and ADA; and the more stringent standards required by the CBC than the ADA.

Discussion ensued between staff and Committee Members regarding the work plan; current programming and events that Members are encouraged to participate in; bylaws; appreciation for the presentation; the large print version of the work plan; ways to be involved as individuals and ways to be involved as a Committee; public events; Brown Act Rules; formation an ad hoc subcommittee; clarification on processes; creation of programming; exploring the feasibility of a program; clarification that ad hoc subcommittees can meet online and exchange email; advantages and disadvantages of running things through subcommittees; and a reminder that ad hoc subcommittees work to bring recommendations back to the full Committee for consideration and potential approval.

MOVED BY MEMBER LO, SECONDED BY MEMBER BURNETT, AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE: FORM A DAC "ARCHITECTURAL BARRIERS PROGRAM" AD HOC SUBCOMMITTEE.

Discussion ensued between staff and Committee Members regarding Member willingness to serve.

MOVED BY MEMBER BURNETT, SECONDED BY MEMBER LANGMAN, AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE: APPOINT VICE CHAIR TENENSAPF AND MEMBERS BURNETT, LO, AND SOOKNE TO SERVE ON THE DAC "ARCHITECTURAL BARRIERS PROGRAM" AD HOC SUBCOMMITTEE.

Additional discussion ensued between staff and Committee Members regarding the Summer Olympic Subcommittee; contact information; communication between Committee Members; and communication from staff.

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Item A-4

DAC - (1) Discussion of the Options that the Disability Advisory Committee (DAC) has to Communicate Recommendations to City Council; (2) If Desired, Selection of a Committee Member to Draft a Letter to the City Council for Review at a Future DAC Meeting; and, (3) If Desired, Selection of Committee Member to Attend a City Council Meeting and Speak on the behalf of the DAC

Chair Goldhaber introduced the item.

Adam Ferguson, Senior Management Analyst, provided a summary of the material of record.

Discussion ensued between staff and Committee Members regarding frequency of providing reports to the City Council; rotating Members throughout the year vs. providing consistency with having the Chair represent; providing an alternate representative; sending a DAC representative to attend City Council meetings to alert Council Members to correspondence sent; adding a regular agenda item about bringing forth items to the City Council; the intent to increase the visibility of the Committee; choosing a topic and a Member to write the letter; standing items; providing updates on the Abilities Carnival and the biannual report;

letter format; providing recommendations based on the budget; collaboration with staff on the letter; ensuring that the letter is provided in advance of the City Council meeting; appropriate topics; formation of an ad hoc subcommittee; and processes utilized by other Culver City bodies.

MOVED BY VICE CHAIR TENENSAPF, SECONDED BY MEMBER BURNETT, AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE: FORM A CITY COUNCIL COMMUNICATIONS AD HOC SUBCOMMITTEE TO DRAFT A LETTER TO THE CITY COUNCIL FOR COMMITTEE CONSIDERATION AT A FUTURE DAC MEETING AND APPOINT CHAIR GOLDBABER AND MEMBER LANGMAN THERETO.

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Item A-5

DAC - Receipt and Filing of Updates from the Members of the Disability Advisory Committee Ad Hoc Subcommittees

Member Sookne indicated that the Disability Awareness Month Ad Hoc Subcommittee had not met.

Vice Chair Tenensapf indicated that the 2028 Summer Olympics Preparation Ad Hoc Subcommittee had not met.

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Item A-6

DAC - Receipt and Filing of the Disability Advisory Committee 2025 Meeting Calendar and the Upcoming Agenda Items List, With Adjustments, If Any

Jesse Roth, Associate Analyst, summarized the material of record.

Discussion ensued between staff and Committee Members regarding the vacant seat on the DAC; the application process; the special meeting around the Carnival; and Committee consensus was received from Chair Goldhaber, Vice Chair Tenensapf, and Members Burnett, Leftridge, and Lo to agendaize consideration of the draft letter to the City Council for the April DAC meeting.

MOVED BY VICE CHAIR TENESAPF, SECONDED BY CHAIR GOLDBABER, AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY

COMMITTEE: RECEIVE AND FILE THE DAC 2025 MEETING CALENDAR AND THE UPCOMING AGENDA ITEMS LIST, WITH ADJUSTMENTS.

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Public Comment for Items NOT On the Agenda

Chair Goldhaber invited public comment.

Jesse Roth, Associate Analyst, indicated that no requests to speak had been received.

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Items from Disability Advisory Committee Members/Staff

Mike Odunze, Recreation and Community Services Coordinator, wished everyone a Happy 2025 noting that it was the first meeting of the year.

Francisca Castillo, Recreation and Community Services Manager, announced the Culver City Martin Luther King Jr. Celebration on February 15 at Veterans Memorial Auditorium.

Jill Thomsen, Recreation and Community Services Supervisor, wished everyone a Happy Valentine's Day.

Vice Chair Tenensapf questioned what Culver City had in place for emergency preparedness and how citizens would be served as needed.

Chair Goldhaber reiterated the request for a presentation from the Culver City Fire Department on emergency preparedness.

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Adjournment

There being no further business, at 8:49 P.M., the Disability Advisory Committee adjourned to a meeting to be held on Wednesday, April 9, 2025m at 6:30 P.M.

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Jesse Roth
SECRETARY of the Culver City Disability Advisory Committee
Culver City, California

APPROVED

Janice Goldhaber
CHAIR of the Disability Advisory Committee, Culver City,
California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Bocchino
CITY CLERK

Date