

**City of Culver City General Plan Update Work Plan**  
Updated as of 6/2/21

Key	Timeline	2021																																						
		April				May				June				July				August				September				October				November				December						
Project Team Work Period		4/5	4/12	4/18	4/26	5/3	5/10	5/17	5/24	5/31	6/7	6/14	6/21	6/28	7/5	7/12	7/19	7/26	8/2	8/9	8/16	8/23	8/30	9/6	9/13	9/20	9/27	10/4	10/11	10/18	10/25	11/1	11/8	11/15	11/22	11/29	12/6	12/13	12/20	12/27
<b>On-Going Meetings and Maintenance</b>	<b>Phases</b>																																							
<b>City Staff Review Period</b>	<b>Alternatives</b>																																							
<b>Deliverable Publication</b>	<b>Policy Development</b>																																							
<b>Meeting or Workshop</b>	<b>Status</b>																																							
<b>Tasks</b>	<b>Status</b>																																							
<b>Task 1: Project Initiation - Complete</b>	COMPLETE																																							
1.1 Kick-off Meeting	COMPLETE																																							
1.2 Data Collection + Map Book	COMPLETE																																							
1.3 Project Work Plan	COMPLETE - UPDATE QUARTERLY																																							
<b>Task 2: Community Engagement</b>	COMPLETE - UPDATE QUARTERLY																																							
2.1 Community Engagement Plan	COMPLETE																																							
2.2 Branding + Strategic Communications	COMPLETE																																							
2.3 Email Distribution Database	COMPLETE																																							
2.4 Project Information Material	COMPLETE																																							
2.5 Project Website	Always in process																																							
2.6 Stakeholder Interviews	COMPLETE																																							
2.7 GPAC meetings	GPAC 1-17 complete																																							
2.8 Technical Advisory Committee (TAC) meetings	Orientation, 2020 (ECR, ideas/issues), Q1 2021																																							
2.9 Pop-Up Workshops + Community Events	Ongoing; paused until in person meetings																																							
2.10 Online Engagement + Surveys	Vision survey complete, alts surveys active																																							
2.11 Topic-Specific Videos/Surveys	Only GHG remaining																																							
2.12 Community Workshops + Festivals	2/20/20 Visioning, 1/27/21 Land Use Strategy, 4/29 & 5/5/21 LUA, 5/27/21 Mobility Alts, Fall 2021 Env. Justice																																							
2.13 Tactical Urbanism Demonstration Project	Fall 2021																																							
2.14 In-House Staff Meetings	Completed kick-off meeting; Housing Meeting Feb																																							
2.15 Storybank	Last push by 6/20																																							
2.16 Volunteer Communications Network	City emails along with social media strategy																																							
<b>Task 3: Discovery</b>	COMPLETE																																							
3.1 Review and Assess Existing Documents	COMPLETE																																							
3.2 Land Use, Public Realm, + Urban Design Existing	COMPLETE																																							
3.3 Mobility + Transportation Existing Conditions Report	COMPLETE																																							
3.4 Environmental Justice + Community Health Report	COMPLETE																																							
3.5 Socioeconomic and Market Study	COMPLETE																																							
3.6 Arts, Culture, and Creative Economy Report	COMPLETE																																							
3.7 Climate Change, Sustainability, + Resilience Report	COMPLETE																																							
3.8 Infrastructure Existing Conditions Report	COMPLETE																																							
3.9 Environmental Background Report	COMPLETE																																							
NA, Public Services Report	COMPLETE																																							
3.10 Smart City Background Report	In process																																							
3.11 Retroactive Evaluation of Existing General Plan	COMPLETE																																							
3.12 Performance Metrics	In process; included in Policy Frameworks																																							
3.13 Funding Matrix	In process																																							
3.14 Community-Facing Fact Sheets	In process																																							
3.15 Greenhouse Gas Inventory	COMPLETE																																							
3.16 Housing Element Technical Report	COMPLETE																																							
<b>Task 4: Visioning</b>	COMPLETE																																							
4.1 Citywide Scenarios	COMPLETE																																							
4.2 Vision + Guiding Principles	COMPLETE																																							
4.3 Vision Diagram + Strategies	COMPLETE																																							
4.4 Citywide Targets + Outcomes	In process; included in Policy Frameworks																																							
<b>Task 5: Alternatives</b>	COMPLETE																																							
5.1 Neighborhoods, Districts, + Corridors	COMPLETE																																							
5.2 Areas of Change + Stability	COMPLETE																																							
5.3 Team Working Meeting	COMPLETE																																							
5.4 Alternatives for Areas of Change	COMPLETE																																							
5.5 Alternatives Analysis	COMPLETE																																							
5.6 Select Preferred Direction	COMPLETE																																							
5.7 Analysis of Preferred Direction	COMPLETE																																							
5.8 Growth Projections	COMPLETE																																							
<b>Task 6: Citywide Policy Frameworks + Technical Analysis</b>	In process																																							
Task 6.1 - 6.15 All Frameworks	In process																																							
<b>Housing Element</b>	COMPLETE 5/12/21																																							
Planning Commission Kick-Off	In process																																							
Draft Housing Element	In process																																							
Planning Commission Review of Draft HE	In process																																							
HEB Review of HE	In process																																							
Draft CEQA MND Circulation	In process																																							
Finalize Housing Element	In process																																							
HE Adoption / MND	In process																																							
<b>Task 7: Plan Development</b>	COMPLETE																																							
7.1 Plan Outline	COMPLETE																																							
7.2 Plan Layout + Design	COMPLETE																																							
7.3 Admin Draft General Plan	COMPLETE																																							
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<b>Task 8: CEQA Compliance</b>	COMPLETE																																							
8.1 Project Description, Initial Study Package, NOP	COMPLETE																																							
8.2 Public Scoping Meeting	COMPLETE																																							
8.3 First Administrative Draft EIR	COMPLETE																																							
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8.7 Final EIR	COMPLETE																																							
<b>Task 9: Public Review and Adoption</b>	COMPLETE																																							
9.1 Online Comment Form	COMPLETE																																							
9.2 CC and/or PC, Other Updates, Study Sessions	9/3/19 CC Visioning, 7/20/20 CC Engagement, 10/1/20 CC Public Safety, 01/21/21 CC/PC LUA, 2/23/21 CoH, 5/12/21 PC HE, 6/23/21 CC/PC LUA, 7/28/21 PC Draft HE																																							
9.3 Comments Matrix / Track-Changed Public Draft GP	COMPLETE																																							
9.4 CC + PC Hearings (2)	COMPLETE																																							
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<b>Task 10: Plan Implementation</b>	COMPLETE																																							
10.1 e-Plan	COMPLETE																																							
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<b>Task 11: Project Management and Team Coordination</b>	COMPLETE																																							
11.1 Team Working Meetings	Ongoing																																							
11.2 Status Management Meetings	Ongoing																																							
11.3 Bi-Weekly Check-in Calls	Ongoing																																							
<b>Task 12: Economic Recovery Strategy and Resiliency</b>	In process																																							
Task 12.1: Assess Key Needs for Recovery	In process																																							
Task 12.2: Identify Best Practices for Recovery	In process																																							
Task 12.3: Recovery Strategy and Economic Resiliency	In process																																							
<b>Task 13: Support for the Chief's Advisory Panel - Complete</b>	COMPLETE																																							
Task 13.1: Develop Public Safety and Policing Survey	COMPLETE																																							
Task 13.2: Distribute Survey	COMPLETE																																							
Task 13.3: Analyze Survey Results and Present Findings	COMPLETE																																							
<b>Task 14: LEAP Grant Housing Production Studies</b>	In process																																							
Task 14.1: Develop Retail Demand Model	In process																																							
Task 14.2: Property Assessment	In process																																							
Task 14.3: Concept Design Studies	In process																																							
Task 14.4: Pro Forma Analysis of Development Feasibility	In process																																							
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