



City of Culver City Sewer Lift Station Electro Mechanic

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| SALARY | \$ 5,956.08 - \$ 7,268.60 Monthly | LOCATION | CA 90232, CA |
| JOB TYPE | Full-Time | JOB NUMBER | 00832 |
| DEPARTMENT | Public Works | DIVISION | Sewer Wastewater Maintenance |
| OPENING DATE | 07/07/2025 | CLOSING DATE | 7/17/2025 5:00 PM Pacific |

THE CITY

Culver City is a Charter City incorporated in 1917, and is a destination filled with outdoor cafes, unique shops, and galleries opening onto pedestrian-friendly boulevards. Culver City has a dedicated staff of approximately 800+ employees with an overall operating budget of over \$325 million. The City provides a full range of municipal services, including Fire, Police, Community Development, Public Works, Parks, Recreation, Community Services, and Transportation.

THE POSITION

The following tasks are essential for this position. Incumbents in this classification may not perform all of these tasks or may perform similar related tasks not listed here.

1. Drives to various wastewater, **storm water, urban runoff collection** lift station locations and conducts a daily preventive maintenance inspection.
2. Performs corrective maintenance of the wastewater, storm water, urban runoff collection lift stations, including replacement of pump packing, cleaning of dry and wet wells, **holding tanks** and greasing and lubricating of motors and pumps. Installs pumps, controllers and timing devices, and assists in the installation of Supervisory Control & Data Acquisition System (SCDAS) equipment and the maintenance of telemetering devices.
3. Carries out preventive maintenance of the wastewater lift station according to schedules to ensure the provision of a dependable service, including the cleaning, repair, and adjustment of electrical control systems, mechanical equipment, and hydraulic and pump control valves.
4. Develops and maintains an accurate equipment inventory, electrical and mechanical maintenance records reflecting actual corrective repairs and preventive maintenance performed.
5. Responds on short notice to emergency call out from the SCDAS system.
6. **Performs confined space entry when needed for maintenance and repairs to systems.**
7. May perform the duties of a subdrain worker.

Marginal Job Duties

The following tasks are typically performed by individuals in this classification but are considered less than essential.

1. Paints and applies preservative **coatings** as required to piping, metal and mechanical equipment parts to prevent corrosion.
2. **Uses chemicals to treat sewer lines and stations for grease and odor control.**

Minimum Requirements:

High school graduation or equivalent and four (4) years of experience in the maintenance of electrical and mechanical equipment used in wastewater collection systems, **preferably in storm water, urban runoff collection systems.**

License and Certificates:

Possession of a valid California Class B driver's license. **Must possess a Tanker endorsement within one year of hire date.**

Possession of a Water Distribution Operator Grade D3 certificate issued by the California Department of Public Health desirable.

EXAMINATION PROCEDURES

Applicants must receive a passing score on all examination components in order to be placed on the eligible list

- **Written Test (weighted at 30%):** To measure knowledge of related mechanical maintenance trades. (*Tentatively scheduled for the week of July 28, 2025*)
- **Performance Test (weighted at 40%):** To determine ability to identify the wastewater collection system's mechanical operation, equipment and related components (*Tentatively scheduled for the week of August 11, 2025*)
- **Appraisal Interview (weighted at 30%):** To evaluate training, experience and personal qualifications (*Tentatively scheduled for the week of August 18, 2025*)

ADDITIONAL INFORMATION

The provisions of this job posting do not constitute a contract, express or implied, and any provisions in this posting may be modified or revoked without notice. Continuation in the examination process and subsequent placement on the eligible list of a person convicted of a crime depends upon the nature of the conviction and the conduct of the applicant subsequent to the offense. Convictions will be evaluated on a job-related basis and will not automatically disqualify someone from further consideration.

Equal Opportunity Employer

The City of Culver City is an equal opportunity employer and does not discriminate against employees or applicants on the basis of race, sex, age, disability, veteran status, national origin, religion, political affiliation, or sexual orientation/identification.

Conditions of Employment:

- Background/Reference Check: Upon a conditional job offer, a live scan fingerprinting must be completed with acceptable results. Your fingerprints will be sent to the California Department of Justice (DOJ) and the Federal Bureau of Investigation (FBI). Having a conviction history does not automatically preclude you from a job with the City. If you are selected as a finalist, you will be contacted to schedule a fingerprinting appointment. Upon hire, the employee is subject to further reporting from the DOJ via subsequent arrest notification.
- Pre-placement medical evaluation including drug screen (select positions).
- E-Verify: Proof of U.S. citizenship, alien residency, or authorization to work in the U.S. will be required at the time of appointment.

The City of Culver City intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please contact the Human Resources Department

three (3) business days prior to the test at (310) 253-5640.

Employer

City of Culver City

Address

9770 Culver Blvd.

Culver City, California, 90232

Phone

Main Line 310-253-5640

Website

<http://www.culvercity.org/jobs>