

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 04/21/08		Item Number: <u>C-5</u>	
AGENDA ITEM: Approval of Budget Amendments related to the 2008 Fiesta La Ballona.			
Contact Person/Dept.: Jeff Muir, CFO		Phone Number: (310) 253-6016	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Public Notification: Fiesta La Ballona Committee (04/17/08); Master Notification List (04/17/08)			
Department Approval: William LaPointe (04/16/08)		City Attorney Approval: Carol Schwab (by H. Baker) (04/16/08)	
Fiscal Impact Review: Jeff Muir (by M. Noller) (04/16/08)		City Manager Approval: Jerry B. Fulwood (04/17/08)	
<u>RECOMMENDATION:</u> Staff recommends the City Council (1) approve budget amendments to appropriate \$10,000 for expenditures and revenues for the 2008 Fiesta La Ballona (Fiesta) for the remainder of Fiscal Year 2007/2008 and (2) direct staff to include a request of \$115,000 in both revenues and expenditures in the Proposed Fiscal Year 2008/2009 Budget (a total potential appropriation of \$125,000). <u>A budget amendment requires a four-fifths vote.</u> <u>BACKGROUND:</u> On February 4, 2008, the City Council considered a report entitled "Receive and File a Report for the 2007 Fiesta La Ballona Event, and Authorize the Reimbursement of the Appropriate Reserves Account." At that time, the City Council authorized the acceptance of \$55,989.64 from the prior Fiesta La Ballona checking account, authorized the recordation of \$23,100 as revenues for the 2007 Fiesta La Ballona, and authorized the reimbursement of appropriated reserved (from the City's General Fund) in the amount of \$124,605.10. Additionally, on February 11, 2008, the City Council directed that the Fiesta La Ballona Committee become an Official City Committee. <u>DISCUSSION:</u> As mentioned in the staff report from February 4, 2008, beginning with the 2007 Fiesta, the revenues and expenditures have been transacted through the City Treasury with deposits of Fiesta revenues being made with the City Treasurer and			

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expenditures being made via City warrant. Both the Fiesta Committee and staff recommend continuing this process for future Fiestas. Additionally, with the Fiesta La Ballona Committee in the process of becoming an official City Committee, official City Committee's transactions should be made through the City Treasury under the oversight and control of the Chief Financial Officer/City Treasurer.

To facilitate preparation for the 2008 Fiesta La Ballona, the Committee has requested the ability to make certain expenditures in preparation for the 2008 Fiesta (to be held in August, 2008). As was clarified by the Chief Financial Officer during the February 4, 2008 City Council meeting, the majority of expenditures for the Fiesta occurs after July 1 (after the City's new fiscal year has begun). To facilitate the small number of expenditures that may need to be made prior to July 1, staff is recommending the City Council appropriate \$10,000 from the City's General Fund Reserve.

The 2007 Fiesta produced approximately \$125,000 in expenditures and revenues. In addition to the \$10,000 requested this evening, an additional \$115,000 will be requested as part of the City's Fiscal Year 2008/2009 proposed budget. Should this request be approved by the City Council, the Fiesta would have a total of \$125,000 in expenditures and revenues appropriated effective July 1, 2008.

FISCAL ANALYSIS:

The proposed budget amendments result in a net zero fiscal impact to the City. Additionally, should the 2008 Fiesta La Ballona event continue the recent successes experienced by the Fiesta, it is expected the expenditures and revenues realized in Fiscal Year 2008/2009 will also be a net zero impact to the City's General Fund.

It should be noted that with the changes implemented with the 2007 Fiesta La Ballona, revenues will be deposited with the Chief Financial Officer/City Treasurer and expenditures will be made through City warrant. Both processes will follow the standard approval and oversight requirements applicable to City operations (revenues will be collected using appropriate cash handling and deposit procedures and expenditures will require the approval of the Department Head and the Chief Financial Officer/City Treasurer).

ATTACHMENTS:

1. Staff Report from February 4, 2008.

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MOTION:

That the City Council:

1. Approve a budget amendment in the amount of \$10,000 in expenditure account 10132810.619800; **(This budget amendment requires a four-fifths vote.)**
2. Approve a budget amendment in the amount of \$10,000 in revenue account 10132810.386100; **This budget amendment requires a four-fifths vote.)**
3. Direct staff to include a request in the amount of \$115,000 (for both expenditures and revenues) for the Fiesta La Ballona in the Proposed Fiscal Year 2008/2009 Budget.