

City of Culver City, California Agenda Item Report

Meeting Date: 06/25/2012		Item Number: A-1	
CITY COUNCIL AGENDA ITEM: Appointments and/or Reappointments to the Planning Commission, Parks, Recreation and Community Services Commission, Civil Service Commission, Cultural Affairs Commission, Disability Advisory Committee, Los Angeles Airport Advisory Committee; Committee on Homelessness; Advisory Committee on Redevelopment and the Landlord-Tenant Mediation Board.			
Contact Person/Dept.: Jeremy Green		Phone Number: (310) 253-6011	
Fiscal Impact: Yes ☐ No ☒ [X]		General Fund: Yes ☐ No ☒ [X]	
Public Hearing: ☐ []		Action Item: ☒ [X] Attachments: ☒ [X]	
Public Notification: Meetings and Agendas – City Council (06/21/12).			
Department Approval: Martin R. Cole (06/21/12)		City Attorney Approval: Carol Schwab (by H. Baker) (06/21/12)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (06/21/12)		City Manager Approval: John Nachbar (06/21/12)	
<u>RECOMMENDATION:</u> Staff recommends the City Council appoint and/or reappoint members to the Planning Commission, Parks and Recreation Commission, Civil Service Commission, Cultural Affairs Commission, Disability Advisory Committee, Committee on Homelessness, and the Landlord-Tenant Mediation Board. <u>BACKGROUND:</u> In order to fill vacancies on the various commissions, committees and boards, staff has taken the following steps to provide public notice: - Advertisements ran in the Culver City News on May 24 and May 31, 2012. - Advertisements ran in the Culver City Observer on May 24 and May 31, 2012. - Notice was posted on the City's web site starting on May 22, 2012. - Notice was sent via email through <i>GovDelivery</i> on May 22, 2012. - Letters were sent to commission/committee/board members who were eligible to apply for reappointment. - Letters and/or emails were sent to past applicants. Applicants were informed by staff, when the date for consideration was changed from June 11, 2012 to June 25, 2012. Staff received emails from Dana Sayles, Jeanne Min and Crystal Alexander that they had planned to attend the meeting on June 11th but would not be able to attend on June 25th, due to scheduling conflicts.			

City of Culver City, California Agenda Item Report

DISCUSSION:

Consideration of Appointments:

Planning Commission – One seat is available for appointment. Office No. 4, currently held by Marcus Tiggs, expires on June 30, 2012. Mr. Tiggs has served two terms on the Commission and is not eligible to reapply at this time. A total of six (6) people submitted timely applications indicating an interest in serving on the Planning Commission as follows:

Kevin Lachoff
Alejandro Lara
Cliff Mosser
Stephen Murray
Dana Sayles
David Voncannon

Parks, Recreation and Community Services Commission – One seat is available for appointment. Office No. 1, currently held by Rick Hudson, expires on June 30, 2012. Mr. Hudson was appointed to the Commission in 2008. Mr. Hudson submitted a new application indicating his interest to again serve on the Parks, Recreation and Community Services Commission. A total of four (4) people submitted timely applications:

Crystal Alexander
Rick Hudson
Jeanne Min
Scott Zeidman

Civil Service Commission – One seat is available for appointment. Office No. 3, currently held by Richard Ochoa, expires on June 30, 2012. Mr. Ochoa was appointed to the Commission in 2008. Mr. Ochoa submitted a new application indicating his interest to again serve on the Civil Service Commission. A total of three (3) people submitted timely applications indicating an interest in serving on the Civil Service Commission as follows:

Richard Ochoa
Miguel S. Ramirez
Deborah Wallace

Cultural Affairs Commission – One seat is available for appointment. Office No. 3, currently held by Ronnie Jayne, expires on June 30, 2012. Ms. Jayne has served two terms on the Commission and is not eligible to reapply at this time. A total of four

**City of Culver City, California
Agenda Item Report**

(4) people submitted timely applications indicating an interest in serving on the Cultural Affairs Commission as follows:

Regina Klein
Deborah Wallace
John B. Williams
David H. Young

Disability Advisory Committee – Four seats are available for appointment. Two Offices, Office No. 2, currently held by Barbara Effros-Schwartz, and Office No. 7, held by Robert “Bob” Montgomery, expire on June 30, 2012. Both Ms. Effros-Schwartz and Mr. Montgomery have submitted a new application seeking reappointment. There are two additional offices (No. 4 and No. 6) that are currently vacant. Each of these seats are for a four year term and there are no term limits for this Committee. A total of three (3) people submitted timely applications indicating an interest in serving on the Disability Advisory Committee as follows:

Barbara Effros-Schwartz
Alexander Lee
Robert Montgomery

Committee on Homelessness - Three seats are available for appointment for a four-year term. Office No. 1, currently held by Lezlie Brazil, expires on June 30, 2012. Ms. Brazil did not submit an application seeking reappointment. Office No. 4, currently held by Elaine Struhl, expires on June 30, 2012. Ms. Struhl did not submit an application seeking reappointment. Office No. 6, currently held by John Wahlert, expires on June 30, 2012. Mr. Wahlert did not submit an application seeking reappointment. Each of these seats is for a four year term with a maximum of two terms. A total of two (2) people submitted timely applications indicating an interest in serving on the Committee on Homelessness as follows:

Ira Diamond
Deborah Wallace

Landlord-Tenant Mediation Board – Please note that there are no term limits for the Landlord-Tenant Mediation Board.

Tenant Representative – One seat is available for appointment. No applications were received for this position.

Tenant Alternate – One seat is available for appointment. No applications were received for this position.

City of Culver City, California Agenda Item Report

Member at Large Representative – The Member-At-Large Office, currently held by Robert M. Pine, expires on June 30, 2012. Mr. Pine did not submit an application seeking reappointment. One seat is available for appointment. Two (2) applications were received for this position as follows:

Christopher Patrick King
Rhonda Wolf

Seth Lennon Weiner also applied for the Landlord Tenant Mediation Board but did not indicate which position was of interest to him.

In addition to the above appointments, staff also wants to note that the Advisory Committee on Redevelopment (ACOR) was dissolved as part of the dissolution of redevelopment agencies. Staff will be bringing a separate discussion item to the City Council at a future City Council meeting to discuss this subject.

FISCAL ANALYSIS:

For new appointees to the Landlord-Tenant Mediation Board, there will be 30 hours of professional mediation training at a cost of \$625 each and AB 1234 Ethics training. These costs would be absorbed in existing Housing Division Budget appropriations. For new appointments to all other commissions, committees or boards, individuals who have not already completed AB 1234 Ethics training must do so, along with Brown Act training. Sufficient funds for training have been included in the Non-Departmental Division of the City Council Adopted Budget for Fiscal Year 2012/2013.

ATTACHMENTS:

1. List of all applicants
2. Copies of all applications (with personal information redacted)

MOTION:

That the City Council and Agency Board:

1. Appoint _____ to fill Office No. 4 as Planning Commissioner to the Planning Commission for a four year term, expiring June 30, 2016.
2. Appoint/reappoint _____ to fill Office No. 1 as Parks and Recreation Commissioner to the Parks and Recreation Commission for a four year term, expiring June 30, 2016.

**City of Culver City, California
Agenda Item Report**

3. Appoint/reappoint _____ to fill Office No. 3 as Civil Service Commissioner to the Civil Service Commission for a four-year term, expiring June 30, 2016.
4. Appoint _____ to fill Office No. 3 as Cultural Affairs Commissioner to the Cultural Affairs Commission for a four year term, expiring June 30, 2016.
5. Appoint/Reappoint _____, _____, _____, and _____ to fill Office No. 2, 4, 6 and 7 as member of the Disability Advisory Committee for a four year term, expiring June 30, 2016.
6. Appoint _____, _____, and _____ Office 1, 4, and 6 as members to the Committee on Homeless for four year terms, expiring on June 30, 2016.
7. Direct staff to continue recruitment for the Tenant Representative position and/or offer other direction to staff.
8. Direct staff to continue recruitment for the Tenant Alternate position and/or offer other direction to staff.
9. Appoint _____ as Member at Large Representative on the Landlord-Tenant Mediation Board, to serve a term of three years, expiring June 30, 2015.