

OFFICIAL MINUTES OF THE CULVER CITY
BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

REGULAR MEETING OF THE
CULVER CITY BICYCLE AND
PEDESTRIAN ADVISORY COMMITTEE
CULVER CITY, CALIFORNIA

November 16, 2023
6:00 P.M.

Call To Order & Roll Call

Chair Morgan called the regular meeting of the Culver City Bicycle and Pedestrian Advisory Committee to order at 6:08 P.M. in the Patacchia Meeting Room at City Hall and via Webex.

Members Present: Travis Morgan, Chair
Jack Galanty, Vice Chair
Joel Falter, Member
Greg Maron, Member
George Montgomery, Member*
Dorothy Sadd, Member
Dane Twichell, Member
Michelle Weiner, Member**

*Member Montgomery arrived at 6:25 P.M.

**Member Weiner arrived at 6:05 P.M.

Staff Present: Yanni Demitri, Public Works Director
Andrew Maximous, Mobility & Traffic
Engineering Manager
Randy Ludeke, Assistant Maintenance
Operations Manager
Thomas Check, Senior Traffic Engineer
Alicia Ide, Public Works Management Analyst
Lauren Wrenn, Associate Planner
Oscar Reyes, Planning Technician II
Ryan Hund, Transportation Management Analyst

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Pledge of Allegiance

The Bicycle and Pedestrian Advisory Committee recited the Pledge of Allegiance.

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Community Announcements from Members

Chair Morgan discussed using regional connectors to attend the opera and all the positive interaction he had with other residents as a result of not being isolated in a car.

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Items from Staff

Alicia Ide, Management Analyst, reported that Sophia Lowey had resigned from the Committee; discussed finding a new youth representative; and 2024 meeting dates.

Discussion ensued between staff and Committee Members regarding meeting dates and potential candidates.

Member Weiner joined the meeting.

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Public Comment for Items NOT On the Agenda

Chair Morgan invited public comment.

The following members of the public addressed the Committee:

David Coles indicated difficulty hearing some of the comments being made and he repeated a previous request that the Committee agendaize consideration of eliminating right-turn-on-red City-wide noting unanimous Committee support of the idea when he brought it up last time.

Khin Khin Gyi indicated wanting to speak on Items A-2 and A-7.

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Receipt of Correspondence

Chair Morgan provided a summary of correspondence received; reported a request to open the gate at Ballona Creek near Beloit and received clarification that the gate in question was under the jurisdiction of Los Angeles; he discussed other correspondence regarding flashing lights on Elenda; reopening the street gates at Huron and Harter; a dedicated pick up and drop off zone at the school; comments regarding out of district students; encouraging students to use the Jackson Gate; and simplification of the bicycle lane network.

MOVED BY VICE CHAIR GALANTY, SECONDED BY MEMBER WEINER AND UNANIMOUSLY CARRIED, THAT THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE RECEIVE AND FILE CORRESPONDENCE (ABSENT MEMBER MONTGOMERY).

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Consent Calendar Items

Item C-1

Approval of Minutes for the Bicycle and Pedestrian Advisory Committee Regular Meeting of September 21, 2023

MOVED BY MEMBER SADD, SECONDED BY MEMBER WEINER AND UNANIMOUSLY CARRIED, THAT THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE APPROVE MINUTES FOR THE REGULAR MEETING OF SEPTEMBER 21, 2023 (ABSENT MEMBER MONTGOMERY).

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Action Items

Item A-1

Receive a Presentation and Discuss Maintenance of the Ballona Creek Bike Path

Alicia Ide, Management Analyst, introduced the item; displayed a letter regarding the annual maintenance program;

and indicated that handouts had been distributed to Committee Members and copies provided to the public.

Randy Ludeke, Assistant Maintenance Operations Manager, discussed maintenance of the Ballona Creek Bike Path; timing; and additional maintenance due to the rain.

Discussion ensued between staff and Committee Members regarding removal of debris in the bike path; tree trimming to ensure that the path is clear for cyclists; staffing levels; clarification regarding dates that school is in recess; asphalt inspection and repair; surface conditions; standards; the agreement with the Flood Control District to utilize the space; and a request that special attention be paid to the narrow portions of the Path.

Member Montgomery joined the meeting.

Chair Morgan invited public comment.

The following members of the public addressed the Committee:

Khin Khin Gyi asked about addressing graffiti on the path.

Discussion ensued between staff and Committee Members regarding efforts to clean up graffiti; recurring tagging; the dedicated graffiti crew; addressing uneven pavement between the entrance to the high school and the bridge; previous use of a sweeper on the path; a future budget request for a small sweeper; use of the sweeper on City bike lanes; and a suggestion to add signage to the new Higuera entrance to alert people to the tight turn.

James Richardson received clarification regarding the number of schools accessible from Ballona Creek; information regarding the Bike Share system; and lack of incidents on the bike path with Safe Routes to School.

Discussion ensued between staff and Committee Members regarding the Bike Patrol on the bike path on school days and plans for the Ballona Creek Improvement Project.

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Item A-2

Receive a Presentation and discuss the Mobility Element of the Draft General Plan

Lauren Wrenn, Associate Planner, provided a presentation on the Mobility Element of the General Plan 2045; discussed the outreach process; Plan values; mobility goals; the mobility network map; mobility hubs; mobility policy; implementation actions; bicycle and pedestrian policies in other Elements of the General Plan; availability of the public comment form; and the timeline.

Discussion ensued between staff and Committee Members regarding involvement of consultants in formulating the documents; funding priorities; the Short-Range Mobility Plan from the Transportation Department; Committee consensus to examine the scoring process for the Short-Range Mobility Plan on a future agenda; encouragement for Members to fill out the form in order to provide input into the process; ensuring that accessibility is vetted by someone in a wheelchair; regular updates to the General Plan; and budget.

Chair Morgan invited public comment.

The following members of the public addressed the Committee:

Khin Khin Gyi discussed the bike lanes planned for Overland and Sepulveda; riding from Fox Hills to City Hall; traffic and pollution on Overland; and she recommended that people use the pre-existing bike lanes on Sawtelle.

Connor Webb indicated providing comment at the Open House; discussed offering an all-ages, all-capability route; prioritizing connecting Culver City with the entire westside; the Bicycle and Pedestrian Action Plan; concern with a lack of a network of protected lanes; equity; commuters who are interested but concerned with safety; the importance of getting people out of their cars and onto bicycles; and different possible routes to travel across the City.

Discussion ensued between staff and Committee Members regarding Committee consensus to agendaize a City requirement that every bike path in the City be a protected bike path as was done in West Hollywood; narrow streets in West Hollywood; challenges faced by local agencies; loss of on-street parking to carve out bike lanes; developments that are ballooning the area populations; short-term development goals; the development plan; idealistic third party associates; ensuring

an affordable 18-36 month implementable plan; the planning process; laying out a budget for BPAC; the existing plan; consideration of the workplan at the January meeting; availability of the existing plan online; Capital Improvement Projects (CIPs); grants; grant writer; a request to add street names to the maps; ensuring that increased rainfall is being taken into consideration; floodproofing the community; implementation of bioswales; other Elements in the General Plan; bridging between ecological and natural disaster; porous surfaces; the resurfacing project for Ballona Creek; the effect of pavement imperfections to cyclists; the Environmental Impact Report (EIR) for CEQA (California Environmental Quality Act); the aspirational plan; assessment of the 20 year plan; the trend of cities in the area to implement things Culver City has already done; concern that undoing progress would affect grant viability due to the track record of the City; taking a wholistic approach; a reminder that the deadline to provide public comment is November 30, 2023; and appreciation for the presentation.

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Item A-3

Receive an Update and Discuss MOVE Culver City - Downtown Tactical Mobility Lane Project

Ryan Hund, Transportation Management Analyst, provided an update on the MOVE Culver City Downtown Tactical Mobility Lane Project.

Discussion ensued between staff and Committee Members regarding reasons for splitting the corridor into two segments; coordination with the City's annual resurfacing plan; anticipated timeline for completion; industry standards; contracts and construction timing; the process for new designs; procedural changes; the western segment; the 30% increase in costs across the board; effects of the pandemic; project scope; the eastern segment vs. the western segment; adding car lanes vs. adding bike lanes; reasons for breaking the project into two parts; ensuring that Phase 2 happens; the resurfacing program; funding; ensuring a financially viable product; replacement of striping; specific scope of pavement projects; accommodating new striping for MOVE 2.0; City Council direction; paving vs. grinding; length of time to complete the project; bollards; and lane separators.

Chair Morgan invited public comment.

Alicia Ide, Management Analyst, reported no requests to speak.

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Item A-4

Receive an Update and Discuss the Repair to the Culver Boulevard Median and Bike Lane Closures

Yanni Demitri, Public Works Director, provided an update on the repair to the Culver Boulevard median and bike lane closures.

Discussion ensued between staff and Committee Members regarding median landscaping; different materials used; and pavement markings.

Chair Morgan invited public comment.

No requests to speak were received.

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Item A-8
(Out of Sequence)

Receive an Update and Discuss Complete Streets Design Guidelines Process and Progress

Thomas Check, Senior Traffic Engineer, provided an update on Complete Street Design Guidelines.

Discussion ensued between staff and Committee Members regarding outreach; timing and venues for community workshops; accessibility; context sensitive design; creation of an implementation document; providing feedback from the Committee to the consultant; walk audits; safety delineators; using more aesthetically pleasing materials; quick build materials; costs; providing a coherent look to the City; and staff agreement to provide a slide presentation for a future meeting.

Chair Morgan invited public comment.

No requests to speak were received.

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Item A-5

Discuss a Proposal to Add Signalized Crosswalk at the Intersection of Jefferson Boulevard and Cota Street

Andrew Maximous, Mobility and Traffic Engineering Division Manager, discussed the request to add a signalized crosswalk at the intersection of Jefferson Boulevard and Cota Street.

Discussion ensued between staff and Committee Members regarding the planning and budgeting process; funding for studies; access and safety; lack of City control over private property; a suggestion for Economic Development staff to contact the property owners regarding the need for adequate pedestrian-friendly infrastructure; creating policy for commercial property owners; properties that are grandfathered in; legal non-conforming uses; and ADA (Americans with Disabilities Act) concerns.

Chair Morgan invited public comment.

The following members of the public addressed the Committee:

David Coles noted other intersections in the City with similar issues; discussed the need to examine a comprehensive policy; similar intersections where three different streets need to be crossed; the clear message that cars are prioritized over pedestrians; encouraging private property owners to improve their amenities; responsibility of the City to move forward in a way that is not so car-centric; and the need to retrofit intersections to make it easier for pedestrians to cross on all four sides City-wide.

A caller made comments that were outside the scope of the Committee.

Additional discussion ensued between staff and Committee Members regarding changes made to remove the crosswalk on the east side of the Jefferson/Duquesne intersection; adding pedestrian crosswalks where it makes sense; changes that

result in deteriorating level of service at intersections; the addition of the dual left; increasing capacity and flow through the intersection to alleviate congestion on streets like Duquesne; Civil Discourse Guidelines from the Equity and Human Relations Advisory Committee; the statement read by the City Council prior to public comment; and providing information to the BPAC regarding requests from the community.

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Item A-6

Receive an Update and Discuss Progress of Crosswalk Enhancements at Elenda Street/Garfield Avenue and Elenda Street/Franklin Avenue

Andrew Maximous, Mobility & Traffic Engineering Division Manager, provided an update on crosswalk enhancements at Elenda Street and Garfield Avenue and Elenda Street and Franklin Avenue; discussed resident concerns; analysis; he reported that no stop signs were planned; discussed alternate plans for the crosswalks; peak street usage times; use of crossing guards; high pedestrian usage in front of the school; the need for safety enhancement; and plans to install Rapid Flashing Beacons (RFBs).

Yanni Demitri, Public Works Director, indicated that the City did not intend to inconvenience anyone or decrease property values; noted the intent to increase safety; successful use of RFBs in other cities; and neighbor concerns.

Discussion ensued between staff and Committee Members regarding enhanced visibility with RFBs; elimination of stop signs due to neighbor concerns; crossing guards; stop signs in front of other schools; placement of the RFBs; level of safety with RFBs; making an enhancement to an uncontrolled crosswalk; one-off requests; resident concerns; observations made by staff as stewards of the right-of-way; authority of the Civil Engineer to make decisions; and coordination with school officials.

Chair Morgan invited public comment.

Alicia Ide, Management Analyst, reported no requests to speak.

Additional discussion ensued between staff and Committee Members regarding concern that stop signs are not installed until after an accident; reactive vs. proactive approaches; people that run through stop signs; blinking lights; concern that neighbors do not prioritize the safety of students; crossing guards; concern that people who own houses near the schools are making the decisions; traffic related signage, School District related staffing, and Parks, Recreation and Community Services staffing; coordination with the School District; subcommittee consideration; cones; traffic direction; support for proposed safety enhancements; neighbors who chose to live near a school; clarification that no official decision was made regarding stop signs; the inability to please everyone; feedback from the community; making changes that upset some people; next steps; the budget cycle; budget appropriations; timing; length of the process; the subcommittee intent to gain feedback from residents and City staff to find a solution; the original conversation regarding the installation of stop signs at two intersections; comments from staff that indicated that a comprehensive process is not required; stalling tactics; concern with a lack of good faith; advocating for the safety of young people; Committee emphasis of previous direction given to staff; and the timeline for installation of the RFBs.

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Item A-7

Receive an Update and Discuss Status of IT Application to Record "Close Calls"

Andrew Maximous, Mobility & Traffic Engineering Division Manager, introduced the item.

Discussion ensued between staff and Committee Members regarding private sector IT (Information Technology) companies that have applications to track "close calls" with cars; crash detection; making use of available technology; attempts to be proactive; traditional practice; new ways of examining cellphone data; use of data to encourage the City to do other projects; the presentation made at the Mobility Subcommittee meeting; ways to examine available data; and average speeds.

Chair Morgan invited public comment.

The following member of the public addressed the Committee:

Khin Khin Gyi provided background on herself; discussed the traffic island placed at the Ranch/Kelmore/Overland intersection; elimination of the crossing guard; addressing ADA compliance; and she asked that the traffic island be removed and a signal be installed to alleviate safety issues.

Additional discussion ensued between staff and Committee Members regarding support for the data collection to record "close calls" and encouragement for Members to view the presentation made at the Mobility Subcommittee meeting.

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Item A-9

Approval of Bylaws of the Bicycle and Pedestrian Advisory Committee

Alicia Ide, Management Analyst, discussed previous consideration of the bylaws; review of the proposed document by the City Clerk and City Attorney; and changes made to the document.

Discussion ensued between staff and Committee Members regarding realignment of seats; term limits; reimbursement of pre-approved expenses; the budget; conferences; training; quorum; the majority; the Youth Representative seat; and majority of members present vs. majority of the entire group.

Member Twichell moved to approve the bylaws and Vice Chair Galanty seconded the motion.

Chair Morgan invited public comment.

Alicia Ide, Management Analyst, indicated that no requests to speak had been received.

Additional discussion ensued between staff and Committee Members regarding residency requirements; the importance of knowledge of the community; clarification that residency is not required to serve on any City body; adoption of language to indicate preferred rather than required; and ensuring that the bylaws are clear.

MOVED BY MEMBER TWICHELL, SECONDED BY VICE CHAIR GALANTY AND UNANIMOUSLY CARRIED, THAT THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE APPROVE THE BY LAWS AS PRESENTED.

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Public Comment for Items NOT On the Agenda (Continued)

Chair Morgan invited public comment.

Alicia Ide, Management Analyst, reported that no requests to speak had been received.

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Member Requests to Agendize Future Items and Report to City Council

Discussion ensued between staff and Committee Members regarding consensus that the BPAC would provide a report at the December 11, 2023 City Council meeting.

Additional discussion ensued between staff and Committee Members regarding clarification that the Elenda Safety Subcommittee had not been active but would meet soon, and Committee consensus was achieved to agendize the following items for a future meeting: internally compose a letter to submit to the other jurisdictions that control the Ballona Creek Bike Path Gates that are not technically in Culver City regarding advocating for opening the gate at Beloit and possibly other locations; review the scoring process for the Short Range Mobility Plan with Transportation; discuss West Hollywood's recent mandate to make all bike paths protected; and review multi-year budget planning (both annual budget and CIP list) with staff.

Further discussion ensued between staff and Committee Members resulting in Committee consensus to agendize a discussion of the following items from prior meetings: consideration of no-turn-on-red City-wide; consideration of reforming the West LA College Subcommittee and assigning a delegate; receive an update on New Deal Plan once progress is made; receive an update on Ballona Creek Extension after community meetings; request that Public Works/Transportation staff develop a crosswalk project at Culver Boulevard, Washington Boulevard and Caulfield (items not covered in MOVE Culver City); receive an update regarding the Bike Path improvement project.

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**Items from Bicycle and Pedestrian Advisory Committee
Members/Staff (Continued)**

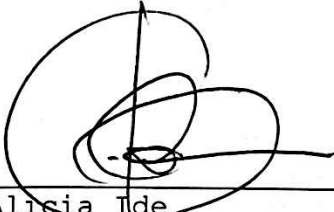
None.

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Adjournment

There being no further business, at 9:40 P.M., the Bicycle and Pedestrian Advisory Committee adjourned to January 18, 2024.

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Alicia Ide
SECRETARY of the Culver City Bicycle and Pedestrian
Advisory Committee
Culver City, California

APPROVED



Travis Morgan
CHAIR of the Culver City Bicycle and Pedestrian Advisory
Committee
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Bocchino
CITY CLERK

Date