

City of Culver City, California
Agenda Item Report

Meeting Date: 05/03/2010		Item Number: C-7	
CITY COUNCIL AGENDA ITEM: Award of a Construction Contract to Freeway Electric, as the Lowest Responsive and Responsible Bidder, for the Construction of the Buckingham Parkway and Sumner Way Pedestrian Signal Crosswalk Project, P-885.			
Contact Person/Dept.: Elaine Jeng/PW, Mate Gaspar/PW		Phone Number: 310-253-5621/310-253-5633	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐ Attachments: ☐	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: (E-Mail) Agenda and Meetings – City Council (04/28/10); (E-Mail) Freeway Electric (04/26/10); (USPS) Fox Hills Neighborhood Homeowner's Association (04/26/10)			
Department Approval: Charles D. Herbertson (04/22/10)		City Attorney Approval: Carol Schwab (by H. Baker) (04/27/10)	
Chief Financial Officer Approval: Jeff Muir (by N. Kimball) (04/28/10)		City Manager Approval: P. Lamont Ewell (04/28/10)	

RECOMMENDATION:

Staff recommends the City Council award a construction contract to Freeway Electric, as the lowest responsive and responsible bidder, for the construction of the Buckingham Parkway and Sumner Way Pedestrian Signal Crosswalk Project, P-885.

BACKGROUND:

In 2005, the Fox Hills Neighborhood Association (FHNA) requested that the City assess the traffic impacts in the Fox Hills neighborhood as part of the Neighborhood Traffic Management Program (NTMP). In compliance with this City Council adopted program, traffic count data was collected on all the streets in the Fox Hills neighborhood. It was concluded that, based on existing traffic at the time, the NTMP thresholds were not met, and staff could not recommend any traffic calming measures. Nevertheless, staff determined that future pedestrian and vehicular traffic, due to the then-planned developments in the vicinity, including Symantec, Westfield Culver City, and 700 Corporate Pointe, would likely exceed the minimum threshold for allowing the following traffic calming improvements: 1) a 3-way STOP at the intersection of Canterbury Drive and Sumner Way; and 2) a pedestrian-activated traffic signal crosswalk at the intersection of Buckingham Parkway and Sumner Way. The 3-way STOP on Canterbury Drive and Sumner Way was installed in 2006.

City of Culver City, California
Agenda Item Report

KOA Corporation completed the design and preparation of the plans and specifications for the pedestrian traffic signal. Final plans and specifications were approved by the City Council for advertisement for construction bids in late 2008. The advertising for construction bids was delayed to allow staff to complete time-sensitive grant funded projects in 2009.

DISCUSSION:

On February 23, 2010, the project was advertised for construction bids. The bid opening occurred on March 11, 2010. A total of seven (7) bids were received ranging between \$60,599 and \$80,763. The following table summarizes the bid results:

	Contractor	Bid Amounts
1	Freeway Electric	\$60,599.00
2	Pro Tech Engineering	\$64,132.50
3	CT & F	\$64,651.05
4	Christopher R. Morales	\$64,859.00
5	California Professional Engineering	\$66,361.00
6	KDC, Inc.	\$69,728.00
7	Steiny & Company	\$80,763.00

The apparent lowest responsive and responsible bidder is Freeway Electric. Staff reviewed Freeway Electric's bid proposal and found the bid documents were accurate and complete. Freeway Electric's bid bond, contractor's license and worker's compensation all meet City requirements. Staff reviewed and consulted with their listed references and found that they performed satisfactorily in other jurisdictions for similar work.

Public Works Department staff will serve as construction manager and inspector. Should the City Council award the contract, construction is slated to commence in June 2010 and expected to be completed by September 2010. Approximately two weeks prior to commencement of construction activity, the adjacent residents will be notified and provided with contact information for questions regarding the project.

FISCAL ANALYSIS:

The budget for this project was included in the Capital Improvement Program for FY 2008-2009 in the amount of \$60,000 (Howard Hughes Development funds). Out of the approved project budget, \$10,000 was spent for design. To meet the necessary budget for construction, \$20,000 of Howard Hughes Development Funds in P-789, (Sawtelle/Blanco Pedestrian Traffic Signal Project) will be administratively

City of Culver City, California
Agenda Item Report

transferred to P-885. The Sawtelle/Blanco Pedestrian Traffic Signal project was determined not to meet the necessary warrants to install a pedestrian traffic signal and the project will be closed. The following table summarizes the proposed budget and expenditures:

Budget	Amount
Buckingham/Sumner (remaining) P-885	\$50,000
Transfer from P-789	\$20,000
Total	\$70,000
Proposed expenditures	Amount
Freeway Electric Contract	\$60,599
Contingency	\$9,000
Total	\$69,599

MOTIONS:

That the City Council:

- 1) Award a construction contract to Freeway Electric, as the lowest responsive and responsible bidder, in the amount of \$60,599 for the Buckingham Parkway Pedestrian Crossing Installation, P-885; and,
- 2) Authorize the Director of Public Works/City Engineer to approve change orders totaling a not-to-exceed amount of \$9,000; and,
- 3) Authorize the City Attorney to review/prepare the necessary documents; and,
- 4) Authorize the City Manager to execute such documents on behalf of the City.