

**City of Culver City, California
Agenda Item Report**

Meeting Date: June 27, 2011		Item Number: <u>C-4</u>	
CITY COUNCIL AGENDA ITEM: : Approval of a Professional Services Agreement with Motorola for Monitor and Repair of the City's Two-way Radio System Infrastructure and Dispatch Systems.			
Contact Person/Dept.: William Heins, Fire Captain		Phone Number: 310-253-6840	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☐ Attachments: ☐	
Commission Action Required: Yes ☐ No ☒ Date: _____			
Public Notification: Meetings and Agendas - City Council (6/22/11)			
Department Approval: Chris Sellers (06/20/11)		City Attorney Approval: Carol Schwab (by H. Baker) (06/20/11)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (06/22/11)		City Manager Approval: John M. Nachbar (06/22/11)	
<u>RECOMMENDATION:</u> Staff recommends the City Council approve a professional services agreement with Motorola, through its Commercial, Government, and Industrial Solutions Sector, for maintenance, support and/or other services for the City's two-way Radio and Police/Fire Dispatch Systems, for the one year period July 1, 2011 – June 30, 2012, in an amount not to exceed \$43,053.00. <u>BACKGROUND:</u> During the past three (3) years the City's two-way radio system has been monitored by Culver City Radio Technicians and Motorola at their off site location. The system has been maintained through a service contract with Motorola through a service repair contractor. Without this professional service agreement in place the City would be forced to pay for expensive replacement parts and outside technicians to service components of the system that are beyond our technicians' expertise. In addition, the Interagency Communications Interoperability System (ICIS) upgrade to the system has added another level of technology and complexity to the radio system. These factors contribute to the need for a professional services agreement. <u>DISCUSSION:</u>			

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The City's two-way radio and dispatch systems are Motorola products. Motorola is the sole source vendor for these services. This professional service agreement is the standard contract used by ICIS member cities. The proposed professional services agreement has five (5) major components:

1. **Monitoring Service:** Motorola remotely monitors the status of our radio system.
2. **Dispatch Service:** The monitoring service contacts designated personnel, including the service and repair contractor, when a system problem is detected.
3. **On Site Infrastructure Response Service:** In the event of a system problem, a contract service and repair company is dispatched by Motorola to respond to Culver City.
4. **Infrastructure Repair with Advanced Replacement Service:** Technicians will diagnose and repair system problems. If a part needs to be sent to Motorola for repair, a replacement will be sent back to the City prior to Motorola receiving the broken piece.
5. **System Survey and Analysis:** Annual system "check-up." Having a Motorola Professional Services Agreement for our radio and dispatch system will assure that systems, in the event of a failure, will be repaired quickly and up and running in a timely, cost effective manner.

Pursuant to Culver City Municipal Code Section 3.07.085.A, this professional services agreement may be approved without the necessity of formal competitive bidding, providing that, the agreement is based upon competitive quotations, whenever practical, from three vendor contractors. As discussed further below, because Motorola is a sole source vendor in this instance, the City Manager has determined that it is not practical to obtain competitive quotations.

Culver City utilizes a regional Motorola Smart Zone trunked radio system. This system operates solely on Motorola's proprietary technology providing wide area radio coverage. As a result, only authorized Motorola service technicians and shops can perform repair or maintenance on the equipment and system. Motorola assigns shops and technicians based on geographic criteria. Because our system is a Motorola Smart Zone trunked radio system the only service contract we can purchase is through Motorola.

Culver City is also a member of the ICIS radio system, and all of the ICIS agencies utilize the same company to provide service. This ensures the work performed is consistent and compatible and does not create a system imbalance.

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FISCAL ANALYSIS:

Cost of Professional Service Agreement

Fiscal Year	Cost
2011/2012	\$43,053.00

Funds were included in the City Council Adopted Budget for Fiscal Year 2011/2012 (10145900.619800-Other Contractual Services) to cover the expense of this professional services agreement.

ATTACHMENTS:

None

MOTION:

That the City Council:

1. Approve a Professional Services Agreement with Motorola, through its Commercial, Government, and Industrial Solutions Sector, for maintenance, support and/or other services for the City's two-way radio and Police/Fire Dispatch Systems, for the one year period July 1, 2011 – June 30, 2012, in an amount not to exceed \$43,053.00; and,
2. Authorize the City Attorney to review/prepare the necessary agreements; and,
3. Authorize the City Manager to execute such documents on behalf of the City.