



**Culver City Centennial
Celebration Committee**

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culvercity100.org

CCCCC is a 501c3 non-profit
Organization which is organized
To plan and coordinate activities
For Culver City's Centennial.

Celebration is from:
Sept. 20, 2016 – Sept.20, 2017.

All donations are tax deductible
under 501 c3 IRS regulations.

August 8, 2017

TO: CULVER CITY COUNCIL:

FROM: CULVER CITY CENTENNIAL CELEBRATION COMMITTEE (CCCCC)

RE: REQUEST FOR WAIVER OF CITY COSTS:

On September 16, 2017 CCCCC will hold a "Birthday Party in the Park" inviting our community to join in our centennial celebration. The event will be held at Veterans Memorial Park and include a birthday cake (cupcakes), games, music, a picnic area, booths, staging for speakers, bus tours of historic sites planned by the CC Historical Society and more. Attached is a draft budget estimating city costs of \$8, 894.29.

On September 20, 2017 CCCCC will celebrate its 100-year birthday with an incorporation ceremony at City Hall. Invited guests will include the Culver family, as well as past and present elected officials. A light lunch will be served in the Dan Patacchia Room. Attached is a draft Budget estimating city costs of \$170.00.

It is respectfully requested that city waive the following costs in the amount of \$9404.29 as follows:

- a. City staff time;
- b. Facility rentals
- c. City equipment
- d. City permits

Best Regards,

Paul A. Jacobs, President
Phone: 310-625-1767
Culver City Centennial Celebration Committee
President.Culver100@gmail.com
[www.Culver City100.org](http://www.CulverCity100.org)



August 8, 2017

On behalf of the Culver City Centennial Celebration Committee, please find:

- I.** City Costs – Birthday Party in the Park (pg. 2)
- II.** City Costs – Incorporation Ceremony at City Hall (pg. 3)



Saturday, September 16, 2017 Birthday Party in the Park - Updated 8/8/17

BUDGET				BUDGET
CITY SOFT COSTS TO BE WAIVED - DESCRIPTION OF EXPENDITURE	Quantity or No. of Hours	Rate	DESCRIPTION OF EXPENDITURE	COST ESTIMATE
CCPD	3		3 police officers	\$1,880.00
Exterior Veterans Park areas and parking lots	1	\$ 1,839.00		\$1,839.00
Interior Rooms at Veterans Memorial Building				
Multipurpose Room and Patio	9	\$ 25.00		\$225.00
Teen Center	9	\$ 54.00		\$486.00
Teen Center Room 1	9	\$ 10.00		\$90.00
Staffing				
Recreation Leader II	10	\$ 15.00		\$150.00
Senior Recreation Leader	8	\$ 25.00		\$200.00
Extended Staffing Hours	2	\$ 25.00		\$50.00
PW Electrician	8	\$ 108.36		\$866.90
Electrical Maintenance Crew Leader	10	\$ 108.36		\$1,083.62
PRCS	4	\$ 25.00	Install fencing for bike valet vendor	\$100.00
Permit Fees				
Special Event Permit	1	\$ 30.00		\$30.00
Sanitation	1	\$ 125.00	Sanitation Permit Fee	\$125.00
Hard Costs				
Sanitation - staff time	1	\$ 1,498.77	Sanitation Services	\$1,498.77
Equipment				
Portable Screen	1	\$ 5.00		\$5.00
Projector	1	\$ 15.00		\$15.00
Podium	1	\$ 10.00		\$10.00
Other				
Bus Tours- Michelle Bernardin - Historical Society	1	\$ 750.00	Includes bus and driver for historical society tours.	\$750.00
ESTIMATED CITY COSTS			WAIVED FEES AND CITY COSTS	\$9,404.29



Wednesday, September 20, 2017 - The City Hall Incorporation Ceremonies Event - updated 8/8/17

BUDGET				
CITY SOFT COSTS TO BE WAIVED			DESCRIPTION OF EXPENDITURE	COST ESTIMATE
- DESCRIPTION OF EXPENDITURE				
Security			CCPD 2 off duty cops for 2 hours @\$50 a hour	\$0.
Equipment				
Risers				\$80.
Staff				
Recreation Leader II	6	\$ 15.00		\$90.
Hard Costs				
ESTIMATED CITY SOFT COSTS				\$170.