

SPECIAL MEETING OF THE
CIVIL SERVICE COMMISSION
CULVER CITY, CALIFORNIA

March 5, 2025
7:00 P.M.

Call to Order & Roll Call

The special meeting of the Civil Service Commission was called to order at 7:00 P.M. in the Dan Patacchia Conference Room at Culver City Hall.

Present: Chair Chi Ming Gong
Vice Chair Michele Van Gelderen
Commissioner Rachelle Jackson
Commissioner Sal LaPardo
Commissioner Peter Stern

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Pledge of Allegiance

Chair Gong led the Pledge of Allegiance.

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Public Comment - Items NOT On the Agenda

Chair Gong invited public comment.

Amy Webber, Human Resources Analyst, indicated that no requests to speak had been received.

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Receipt of Correspondence

Amy Webber, Human Resources Analyst, reported that correspondence had been received from the Culver City Historical Society.

MOVED BY VICE CHAIR VAN GELDEREN, SECONDED BY CHAIR GONG AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION RECEIVE AND FILE CORRESPONDENCE RECEIVED.

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Presentations

Item P-1

Outstanding Job Performance Recognitions Public Works Department

Amy Webber, Human Resources Analyst, introduced the item.

Mate Gaspar, Engineering Services Manager, reported that Associate Engineer David Nauta had been chosen as Employee of the Year for the Engineering Division; he provided background on David Nauta noting his move from the private sector to the public sector; and he expressed appreciation for Mr. Nauta's work ethic and diligence in ensuring that the job is done right.

David Nauta, Associate Engineer, discussed the transition from the private sector to the public sector; appreciation for staff and for being able to work in the office and out in the field; and he was looking forward to more projects.

Chair Gong thanked David Nauta for his service and applauded his abilities.

Ashfaq Dean, Facilities Maintenance Supervisor, presented a Job Performance Recognition to Facilities Maintenance Worker Eduardo Sanabria; discussed his duties; and expressed appreciation for Mr. Sanabria's strong work ethic and skills.

Eduardo Sanabria, Facilities Maintenance Worker, expressed appreciation for the recognition and for the opportunity to serve; he indicated that he truly enjoyed his job; and noted that they know they are doing a good job when there are no complaints.

Chair Gong thanked Mr. Sanabria for his efforts noting the importance of the job.

Andrew Maximous, Mobility and Traffic Engineering Manager, presented the Employee of the Year Award to Senior Civil

Engineer, Thomas Check, discussed his tenure with Culver City; his dedication to safety and efficiency; the goal of not having complaints; his receipt of the Innovation Award last year; the speed at which Thomas Check became an indispensable part of Culver City; and he noted Mr. Check's contagious enthusiasm and respect for the craft.

Thomas Check, Senior Civil Engineer, discussed his service in Culver City; noted that it was easy to excel in a supportive and friendly environment; and he expressed appreciation for the opportunity to work in Culver City noting that he loved it every day.

Chair Gong commented that Transportation was a department that also benefitted from receiving as few complaints as possible.

Yanni Demitri, Public Works Director/City Engineer, expressed appreciation for being able to lead an exceptional, highly trained, and dedicated workforce, and he reported an instance where Sanitation Driver Victor Sims had demonstrated heroism and selflessness in helping a resident in need.

Sean Singletary, Environmental Programs and Operations Manager, discussed the excellent work ethic, reliability, diligence, and initiative of Victor Sims; his duties; and helping people feel safe.

Victor Sims, Sanitation Driver expressed appreciation for the recognition and for the opportunity.

Sean Singletary, Environmental Programs and Operations Manager, indicated that Scout Vehicle Operator Orsi Escobar could not be present; he discussed Mr. Escobar's work to make Culver City beautiful; job responsibilities; the SB1383 program; his work on the Employee Relations Committee; he noted that Mr. Escobar had been interviewed for the Environmental Programs and Operations Newsletter and buys toy trash trucks with his own money to hand out to excited children; and he indicated that Mr. Escobar was a very valuable employee.

Chair Gong noted the difficulty of driving the large trucks.

Cement Finisher David Finau was not able to be present to receive his recognition.

Recess/Reconvene

Chair Gong called a brief recess from 7:28 p.m. to 7:35 p.m. to allow pictures to be taken of the awardees with Commissioners.

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Consent Calendar Items

Item C-1

Approval of the Minutes for the Regular Meeting of December 4, 2024

MOVED BY CHAIR GONG AND SECONDED BY COMMISSIONER STERN THAT THE CIVIL SERVICE COMMISSION APPROVE MINUTES FOR THE REGULAR MEETING OF DECEMBER 4, 2024.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: GONG, JACKSON, LAPARDO, STERN
NOES: NONE
ABSTAIN: VAN GELDEREN

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Item C-2

Extension Of Eligible Lists: Police Lieutenant (Promotional), Maintenance Carpenter (Promotional), Revenue & Budget Supervisor, Pool Maintenance Technician, Administrative Secretary and Secretary

MOVED BY CHAIR GONG, SECONDED BY COMMISSIONER STERN AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION:

1. APPROVE THE EXTENSION OF THE ELIGIBLE LIST FOR POLICE LIEUTENANT (PROMOTIONAL); AND,
2. APPROVE THE EXTENSION OF THE ELIGIBLE LIST FOR MAINTENANCE CARPENTER (PROMOTIONAL); AND,
3. APPROVE THE EXTENSION OF THE ELIGIBLE LIST FOR REVENUE & BUDGET SUPERVISOR; AND,

4. APPROVE THE EXTENSION OF THE ELIGIBLE LIST FOR POOL MAINTENANCE TECHNICIAN; AND,

5. APPROVE THE EXTENSION OF THE ELIGIBLE LIST FOR ADMINISTRATIVE SECRETARY; AND,

6. APPROVE THE EXTENSION OF THE ELIGIBLE LIST FOR SECRETARY.

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Order of the Agenda

No changes were made.

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Public Comment - Items NOT on the Agenda (Continued)

Chair Gong invited public comment.

Amy Webber, Human Resources Analyst, indicated that no requests to speak for Items NOT on the Agenda had been received.

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Items from Staff

Dana Anderson, Human Resources Director, discussed the Vacancy Report; challenging departments; and collaboration to reduce vacancy rates.

Discussion ensued between staff and Commissioners regarding acknowledgement to Culver City Firefighters for their service in the recent wildfires; common deployment of strike teams to other areas; the potential for upcoming recognition; City employees who lost their homes in the fires; mutual aid agreements between agencies; and promotional lists.

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Items from Civil Service Commissioners

None.

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Adjournment

There being no further business, at 7:53 P.M., the Civil Service Commission adjourned to a regular meeting to be held at 7:00 P.M. on Wednesday, April 2, 2025.

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Dana Anderson
Human Resources Director, Culver City, California
SECRETARY TO THE CIVIL SERVICE COMMISSION
Culver City, California

APPROVED _____

Chi Ming Gong
CHAIR of the Civil Service Commission
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Bocchino
CITY CLERK

Date