

**City of Culver City, California
Agenda Item Report**

Meeting Date: 05/28/2013		Item Number: <u>C-5</u>	
CITY COUNCIL AGENDA ITEM: Adoption of a Resolution (1) Approving the Engineer's Report, (2) Declaring the Intention to Order the Levy of Annual Assessments for Fiscal Year 2013/2014, and (3) Setting the Date, Time, and Place for the Public Hearing to be Monday, June 24, 2013 at 7:00 PM in the City Council Chambers for the Landscape Maintenance District Number 1			
Contact Person/Dept.: Mate Gaspar/PW		Phone Number: 310-253-5602	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐	Attachments: ☒
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: (E-Mail) Agenda and Meetings – City Council (05/21/2013);			
Department Approval: Charles D. Herbertson (05/15/13)		City Attorney Approval: Carol Schwab (by H. Baker) (05/21/13)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (05/21/13)		City Manager Approval: John M. Nachbar (05/21/13)	
 <u>RECOMMENDATION:</u> Staff recommends the City Council adopt a Resolution: 1. Approving the Engineer's Report for the Landscape Maintenance District Number 1 (LMD#1) - Fiscal Year 2013/2014; 2. Declaring its Intention to Order the Levy of Annual Assessments for Fiscal Year 2013/2014; and, 3. Setting a Public Hearing for June 24, 2013, at 7:00 p.m. in the Mike Balkman Council Chambers. <u>BACKGROUND/DISCUSSION:</u> LMD#1 consists of homes in Studio Estates and was created for the purpose of providing on-going maintenance of landscaping located in the area between the sidewalk and wall adjacent to Culver Boulevard and Elenda Street. The assessment includes costs for providing complete maintenance, administration, and preparation of the annual Engineer's Report. Pursuant to a Resolution adopted by the City Council on Monday, April 22, 2013, the Public Works Director/City Engineer has prepared the Engineer's Report for LMD #1 and filed said Report with the City Clerk. A copy of the Engineer's Report is attached to this report for consideration by the City Council.			

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For Fiscal Year 2013/2014, staff is recommending no increase in the assessment levy.

This evening, the City Council is asked to adopt a resolution (1) approving the Engineer's Report, (2) declaring the City Council's intention to levy and collect assessments for the upcoming fiscal year; and (3) setting the time and place for the public hearing as required by Culver City Municipal Code (CCMC) Section 15.01.070.

Should the City Council adopt the proposed resolution, pursuant to Section 15.01.070(G) of the CCMC, the City Clerk shall give notice of the public hearing by causing the Resolution of Intention to be published at least 10 days prior to the date of the hearing. The public hearing is scheduled for June 24, 2013.

FISCAL ANALYSIS:

A detailed analysis of the District revenues and expenses is contained in the Engineer's Report.

ATTACHMENTS:

1. Engineer's Report
2. Proposed Resolution

MOTION:

That the City Council:

Adopt a Resolution (1) approving the Engineer's Report, (2) declaring the City Council's intention to levy and collect assessments for the Landscape Maintenance District Number 1- Fiscal Year 2013/2014, and (3) setting the time, date, and place for a Public Hearing for June 24, 2013, at 7:00 p.m. in the Mike Balkman Council Chambers.