

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 01/30/06		Item Number: <u>C-2</u>	
AGENDA ITEM: Rescind the Budget Amendment Adopted at the December 5, 2005 Meeting (Item Number A-1, Motion 1); Authorize staff to submit an application for a Proposition 40 per Capita Funds in the amount of \$50,000 for the Teen Center Roofing Improvements; Upon Grant Execution, Approve a Budget Amendment to Appropriate \$50,000 From Proposition 40 Per Capita Funds to the Grants Account #42300819.730100 for Teen Center Remodel Project (P-819) Roofing Improvements; and Reallocate \$50,000 of Park Facilities Fund (#41900819) from Roofing Improvements to Floor Improvements.			
Contact Person/Dept.: Marty Nicholson		Phone Number: (310) 253-6662	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Public Notification: Master Notification List (01/26/06); Parks and Recreation Commission (01/26/06)			
Department Approval: Bill La Pointe (01/26/06)		CAO Approval: Martin R. Cole for Jerry B. Fulwood (01/26/06)	
City Controller Approval: Marlee Chang (01/26/06)			
<u>RECOMMENDATION:</u> That the City Council rescind the budget amendment adopted at the December 5, 2005 meeting (Item Number A-1, motion 1); authorize staff to submit an application for a Proposition 40 per Capita Funds in the amount of \$50,000 for the Teen Center Roofing Improvements; upon grant execution, approve a budget amendment to appropriate \$50,000 from Proposition 40 Per Capita Funds to the Grants Account #42300819.730100 for Teen Center Remodel Project (P-819) Roofing Improvements; and reallocate \$50,000 of Park Facilities Fund (#41900819) from Roofing Improvements to Floor Improvements. A 4/5ths vote is required to rescind and/or adopt a budget amendment. <u>BACKGROUND:</u> Fiscal Year 05-06 Capital Improvement Budget includes the Teen Center Remodel Project, P-819 (Project). The City was awarded a grant in the amount of \$262,500 for the Teen Center Remodel Project from the Murray-Hayden Urban Parks and Youth Service Grant. The City was required to provide matching funds in the amount of \$112,500 authorized from the General Fund by City Council for total grant project of \$375,000.			

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Subsequently staff determined the roof of the Teen Center was failing and could ultimately leak into the Teen Center rooms. The project scope was revised to include roofing improvements and was added to Fiscal Year 05-06 Capital Improvement Budget and approved by City Council. With the \$60,000 for roof improvements the total approved project cost is \$435,000.

The Teen Center Remodel Project has been under construction since October 17, 2005. It is anticipated the Project will be completed by Spring 2006. As the Project moved along it was discovered that there were two areas regarding the Project that were not anticipated during the initial bidding processing. Those two areas include 1) Moisture and cracks in the Teen Center floor and 2) Relocation of the janitor room. In addition, staff became aware that additional funds for structural and engineering services were needed in order to complete the project on time. Staff met with the City Council Subcommittee (Councilmembers Corlin and Gross) and it was agreed that the City's Proposition 40 Per Capita Funds would be allocated for the additional project costs.

DISCUSSION:

At the December 5, 2005 meeting, the City Council (1) authorized a total allocation of \$50,000 (\$25,000 for Teen Center Floor Finishing/Janitor Room Relocation and \$25,000 for professional services/construction contingencies) from Proposition 40 Per Capita Funds to Grants Expenditure Account #42300819.720100 and Grants Revenue Account #42300850.340860 for the Teen Center Remodel Project, P-819; and (2) authorized the City Council Subcommittee to approve project changes up to the additional \$25,000 from the professional services/contingency funds requested (Attachment 1).

Subsequent to the meeting of December 5, 2005, staff examined Proposition 40 Per Capita Fund Grant application requirements more closely and it seemed that the Teen Center Floor Finishing would not be eligible and that the Roofing Improvement Project would be considered more favorably by the State. This was confirmed via a telephone conversation with the State Project Officer on January 19, 2006. Therefore, in order to increase the likelihood of receiving Proposition 40 Per Capita funds for the Teen Center Remodel in a timely manner, staff recommends that the City Council rescind the budget amendment adopted at the December 5, 2005 meeting (Item Number A-1, Motion 1); authorize staff to submit an application for a Proposition 40 per Capita Funds in the amount of \$50,000 for the Teen Center Roofing Improvements; upon grant execution, approve a budget amendment to appropriate \$50,000 from Proposition 40 Per Capita Funds to the Grants Account #42300819.730100 for Teen Center Remodel Project (P-819) Roofing Improvements; and reallocate \$50,000 of Park Facilities Fund (#41900819) from Roofing Improvements to Floor Improvements.

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These recommendations have been approved by the City Council Teen Center Remodel Subcommittee and will provide a much more viable grant application for the Proposition 40 Per Capita Funds. The recommendations leave the second motion of Item Number A-1 adopted by Council at the December 5, 2005 meeting in tact. The second motion authorizes the City Council Teen Center Remodel Subcommittee to approve contingency expenditures.

FISCAL ANALYSIS:

The total amount of funding for the Teen Center Remodel, as previously allocated by Council, will not change. These recommendations affect only the manner in which Park Facilities Fund (#41900819) and Proposition 40 Per Capita funds will be used for the Teen Center Remodel Project (P-819). This is demonstrated by the table below:

Funding Description	Amount	Staff Recommendation
Murray-Hayden Urban Parks Grant	\$262,500	none
General Fund Grant Matching Funds	\$112,500	none
Proposed Prop 40 Per Capita Funds	\$50,000	Authorize staff to submit a Prop 40 grant application for \$50,000 for Teen Center Roofing Improvements instead of the Floor Finishing, etc. (as authorized at the meeting of 12/05/05).
Park Facilities Fund (#41900819)	\$60,000	Reallocate \$50,000 from Roofing Improvements to Floor Finishing, Janitor Room Relocation, contingencies, etc. \$10,000 would remain authorized to be spent on Roofing Improvements.
TOTAL PROJECT COSTS:	\$485,000	none

It is recommended that the December 5, 2005 budget amendment be rescinded and the budget amendment proposed herein be adopted in order to allow staff to submit a Proposition 40 Per Capita Project Application for the Roofing Improvement element of the Teen Center Remodel.

The total City Funds currently authorized for the project remains \$172,500. Staff is recommending that \$50,000 of the Park Facilities Fund (#41900819) be reallocated to cover the Teen Center Floor Finishing/Janitor Room Relocation and for professional services/construction contingencies (as approved by the City Council Teen Center Remodel Subcommittee).

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Any funds from the Proposition 40 allocated \$50,000 not spent on the Teen Center Remodel Project would be returned to the Proposition 40 Per Capita grant account for the City to allocate to other park projects.

ATTACHMENTS:

1. Agenda Item dated December 5, 2005 entitled "Approval of a Budget Amendment to Appropriate \$50,000 From Proposition 40 Per Capital Funds to the Grants Account #42300819.730100 for the Teen Center Remodel Project."

MOTION:

That the City Council:

1. Rescind the budget amendment adopted on December 5, 2005 to authorize a total allocation of \$50,000 (\$25,000 for Teen Center Floor Finishing/Janitor Room Relocation and \$25,000 for professional services/construction contingencies) from Proposition 40 Per Capita Funds to Grants Expenditure Account #42300819.720100 and Grants Revenue Account #42300850.340860 for the Teen Center Remodel Project, P-819;

AND

2. Authorize staff to submit an application for Proposition 40 Per Capita Funds in the amount of \$50,000 for the Teen Center Roofing Improvements;

AND

3. Upon receipt of the Proposition 40 Per Capita grant execution document, authorize an allocation of \$50,000 from Proposition 40 Per Capita Funds to Grants Expenditure Account #42300819.720100 and Grants Revenue Account #42300850.340860 for Teen Center Remodel Project (P-819) Roofing Improvements;

AND

4. Reallocate \$50,000 of Park Facilities Fund (#41900819) from Roofing Improvements to Flooring Improvements.

A 4/5ths vote is required to rescind and/or adopt a budget amendment.