

**City of Culver City, California
Agenda Item Report**

Meeting Date: 05/07/2012		Item Number: <u>C-4</u>	
CITY COUNCIL AGENDA ITEM: (1) Acceptance of Work Performed by American Seating Company (2) Authorization to File a Notice of Completion; and (3) Authorization to Release the Retention Payment after the Expiration of the 35-Day Lien Period, for the Installation of Fixed Seats in the Veterans Memorial Building Auditorium (P-876)			
Contact Person/Dept.: Bellur Devaraj/PW		Phone Number: (310) 253-5621	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☐ Attachments: ☐	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: (E-Mail) Agenda and Meetings – City Council (05/02/12), (E-Mail) American Seating (05/02/12)			
Department Approval: Charles D. Herbertson (04/25/12)		City Attorney Approval: Carol A. Schwab (by H. Baker) (05/01/12)	
Chief Financial Officer Approval: Jeff Muir (by K. Marsden) (05/01/12)		City Manager Approval: John M. Nachbar (05/02/12)	
<u>RECOMMENDATION:</u> Staff recommends that the City Council accept the work performed by American Seating Company, and authorize filing a Notice of Completion for installation of fixed seats in the Veterans Memorial Building's auditorium. It is also recommended that retention funds in the amount of \$6,666.54 be released to American Seating after the expiration of the thirty-five day lien period. <u>BACKGROUND/DISCUSSION:</u> On November 14, 2011 the City Council awarded a contract to American Seating Company in the amount of \$180,188.03, for installation of fixed seats in the Veterans Memorial Building's auditorium. As reported to the City Council on January 30, 2012, this contract was amended administratively for installation of seats with a modified seat design at a final reduced contract amount of \$133,330.90. The installation of the seats has now been satisfactorily completed by American Seating. <u>FISCAL ANALYSIS:</u> Funds are available in the account numbers 41900876, 42000876, and 48693650 to pay the final contract amount of \$133,330.90.			

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MOTIONS:

That the City Council:

- 1) Accept the work performed by American Seating Company for the installation of fixed seats in the Veterans Memorial Building Auditorium; and,
- 2) Authorize the Public Works Director/City Engineer to execute the Notice of Completion on behalf of the City and submit it to the Los Angeles County Recorder's Office for recordation; and
- 3) Authorize the release of \$6,666.54 in retention funds to American Seating following the expiration of the thirty-five day lien period.