

REGULAR MEETING OF THE  
DISABILITY ADVISORY COMMITTEE  
CULVER CITY, CALIFORNIA

August 14, 2019  
6:30 P.M.

**Call To Order & Roll Call**

The regular meeting of the Culver City Disability Advisory Committee was called to order at 6:40 P.M. at the Culver City Senior Center.

**Members Present:** Dr. Jay Shery, Chair  
Dr. Robert Montgomery, Vice Chair  
Dr. Janet Cameron Hault, Member  
Janice Goldhaber, Member  
N. John Hasegawa, Member  
Carmen Ibarra, Member  
Robyn Tenensap, Member

**Absent:** Ko Ko Naing, Member  
Lisette Palley, Member

**Staff Present:** Corey Lakin, Parks, Recreation and Community Services Director  
Armando Abrego, Recreation and Community Services Manager  
Laurence Ma, Culver City Administrative Clerk

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**Public Comment for Items NOT On the Agenda**

Chair Shery invited public comment.

The following member of the audience addressed the Committee:

Greg Shane, CRE Outreach, provided background on the organization; discussed Theatre by the Blind; the importance of raising awareness of how capable people with disabilities are; helping people gain independence; and he invited everyone to attend an upcoming performance at the Robert Frost Theatre on October 6.

Member Hoult indicated that a shuttle to Robert Frost Auditorium and half price tickets to the show would be available for senior citizens, and she suggested a small production by the Theatre of the Blind at the Senior Center and at the Abilities Carnival.

Discussion ensued between Mr. Shane and Committee Members regarding having Mr. Shane do a magic show at the Senior Center.

Chair Shery recognized the presence of former DAC Member Marcy Sookne.

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#### **Consent Calendar Items**

##### Item C-1

#### **DAC - Approval of the Minutes of the Disability Advisory Committee Meeting of June 12, 2019**

Member Hoult suggested that Items from Members be broken out into separate comments and she provided an example of how she thought the minutes should be transcribed.

Discussion ensued between staff and Committee Members regarding the process for transcribing the meeting minutes; formatting; and coordination with the City Clerk's office to make changes to the way that the minutes are prepared.

MOVED BY MEMBER TENENSAP, SECONDED BY VICE CHAIR MONTGOMERY AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE APPROVE MINUTES FOR THE MEETING OF JUNE 12, 2019 (ABSENT MEMBERS NAING AND PALLEY).

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## **Order of the Agenda**

No changes were made.

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## **Action Items**

### Item A-1

#### **DAC - Administration of the Oath of Office to New and Re-appointed Disability Advisory Committee Members; and (2) Selection of the Chair and Vice Chair**

Laurence Ma, Administrative Clerk, administered the Oath of Office to N. John Hasegawa, Carmen Ibarra and Janice Goldhaber.

Members Goldhaber and Ibarra provided background on themselves and discussed their reasons for wanting to serve on the Committee.

MOVED BY MEMBER TENENSAP, SECONDED BY VICE CHAIR MONTGOMERY AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE APPOINT MEMBER JAY SHERY TO SERVE AS CHAIR OF THE DISABILITY ADVISORY COMMITTEE FOR FISCAL YEAR 2019-2020 (ABSENT MEMBERS NAING AND PALLEY).

MOVED BY MEMBER TENENSAP, SECONDED BY MEMBER HOULT AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE APPOINT MEMBER ROBERT MONTGOMERY TO SERVE AS VICE CHAIR OF THE DISABILITY ADVISORY COMMITTEE FOR FISCAL YEAR 2019-2020 (ABSENT MEMBERS NAING AND PALLEY).

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### Item A-2

#### **DAC - Discussion and Planning for the Disability Awareness Month - (1) Abilities Carnival and Resource Fair, (2) Wheelchair Basketball, (3) Proclamation and Commendation**

Armando Abrego, Recreation and Community Services Manager, discussed realignment of titles; the department; new positions; duties and responsibilities; Wheelchair Basketball; alternative activities; the petting zoo; sponsorships; challenges at the Orange County Fair Ground;

and a suggestion to hold a mobile adoption event as an alternative to the petting zoo.

Discussion ensued between staff and Committee Members regarding costs; use of hand sanitizer; having a presentation by the Theatre by the Blind; concern with children becoming attached to animals at an adoption event; the resource tables; diversity; subcommittees to support staff; the Quiet Room; the photo booth; adding a special Committee meeting to plan; bridging the past with a way forward; new staff; length of the event; changes made last year; set up time; date and time for the Fair; the flyer; existing resources; outreach; and scheduling.

MOVED BY MEMBER TENENSAP, SECONDED BY MEMBER HASEGAWA AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE HOLD A SPECIAL MEETING ON SEPTEMBER 4, 2019 AT 6:30 P.M. (ABSENT MEMBERS NAING AND PALLEY).

Additional discussion ensued between staff and Committee Members regarding the petting zoo; Senior Center Association support; making requests of the City Council; the Exchange Club; safety; signage; clarification that the petting zoo and pony rides were removed from Fiesta La Ballona due to concerns about animal welfare; e-coli connected with an Orange county petting zoo; monitoring; Adopt and Shop; making animals available for the children to interact with; animals who are used to interacting with children vs. animals up for adoption; supervision; benefits to participation; and public health risk.

Marcy Sookne suggested the use of service animals or dogs in training to be service animals if animals are part of the event.

Additional discussion ensued between staff and Committee Members regarding using comfort animals that visit hospitals; animals from STAR Ecostation; the Natural History Museum program with people in dinosaur costumes; concern that children can be scared by people in costume; concern that the Theatre by the Blind program would be inappropriate for the venue; support for puppet shows; feedback from previous years; music as the most important part of the event; support from the Exchange Club for musical entertainment; musicians from the Theatre by the Blind; magicians; holding a drawing contest; growth of the Committee; encouragement to contact staff with any

additional suggestions; providing activities for older attendees; work of the subcommittee to identify new opportunities to happen at other times during the year; staffing; the proclamation and commendation scheduled at the City Council meeting on October 14 at 6:30 p.m.; selection of a person to honor with a commendation; revisiting those previously honored; tasking the subcommittee with revisiting the commendation issue; honoring an organization and an individual; recommendations; eligibility requirements; clarification that the City is open on Columbus Day; commending new businesses opening in Culver City that incorporate accessibility in their planning; state and federal requirements; those who go beyond the minimum; transparency; outreach; the timeline for making a decision; LA Goal; the requirement that communication with Committee Members be done through City email; Committee Members experiencing email issues; and staff agreed to provide information to Committee Members.

Marcy Sookne received clarification that she could be placed on the govdelivery mailing list since she no longer serves on the Committee and her email has been deactivated.

Additional discussion ensued between staff and Committee Members regarding sorting out issues with the Information Technology Department, and clarification that there is one subcommittee to address the Resource Tables.

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Item A-3

**DAC - Discussion Regarding the Reinstitution of the Disability Film Festival via the Creation of a Subcommittee**

Discussion ensued between staff and Committee Members regarding having a production by the Theatre by the Blind instead of a film festival; creation of a subcommittee to identify organizations and events to offer to the public; potential dates, times and locations; available resources; the Robert Frost Auditorium; identifying partnerships; allowable number of Members that can serve on a subcommittee; programs and events; types of arts done by the disabled; Culver Arts Foundation and the Cultural Affairs Commission; a suggestion to defer creation of the

subcommittee to the next meeting when Members Naing and Palley can be present as they had expressed interest in serving; clarification that events should be for the disabled and by the disabled; and agreement to table the item to the next regularly scheduled Committee meeting with the agenda item rephrased to allow for flexibility.

MOVED BY MEMBER IBARRA, SECONDED BY MEMBER GOLDBER AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE TABLE THE ITEM TO THE OCTOBER COMMITTEE MEETING, WITH WORDING OF THE ACTION ITEM ADJUSTED TO INCLUDE ALL OF THE ARTS (ABSENT MEMBERS NAING AND PALLEY).

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#### **Public Comment for Items NOT On the Agenda**

Chair Shery invited public comment.

No cards were received and no speakers came forward.

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#### **Receipt of Correspondence**

Laurence Ma, Culver City Administrative Clerk, reported that the only correspondence received had been from Member Palley indicating that she would not be able to attend the meeting.

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#### **Items from Disability Advisory Committee Members/Staff**

Corey Lakin, Parks, Recreation and Community Services Director, discussed meetings regarding the new playground at Tellefson Park; outreach; potential designs; the online survey to gather feedback; the special meeting at the Elks Lodge on September 17 to gather additional feedback and make a decision; test email from KnowBe4 to evaluate the security of the City email system; online training; spam; he invited everyone to attend Fiesta La Ballona and the Dive in Movie on August 24; and he discussed shade, the new layout, and activities at Fiesta La Ballona.

Discussion ensued between staff and Committee Members regarding direction to forward suspicious email to staff for investigation, and parking for Fiesta La Ballona.

Member Hoult reported that the Culver Arts Foundation would have an activities tent at Fiesta La Ballona for children to make musical instruments with recycled materials, and she reported that information on managing mosquitos was available from the Vector Control Board.

Chair Shery reported that a sign language interpreter had been present at the August 19 City Council meeting.

Vice Chair Montgomery reported that the Exchange Club had planned a new event for Veterans weekend this year in Veterans Park.

Member Tenensap indicated that she would have a report on the upcoming Bicycle and Pedestrian Advisory Committee meeting at the next DAC meeting.

Member Hoult indicated that information was available for an upcoming event in October; she thanked Marcy Sookne for attending the meeting; and she welcomed new Committee Members.

Member Hasegawa suggested adding other components to the Abilities Carnival; he proposed focusing on seniors; discussed the World Senior Conference; holding additional events; he indicated that he would bring information next time; and he received Committee consensus to agendize discussion of additional events focused on seniors.

Member Goldhaber discussed her work with seniors; obstacles to being visually impaired at the Senior Center; and she encouraged a focus on the needs of seniors.

Member Ibarra discussed The Achievable Foundation and she encouraged anyone who was interested to contact her about taking a tour.

Armando Abrego, Recreation and Community Services Manager, discussed the Senior Center; the definition of seniors; the wide range of age and abilities; identifying other opportunities; attracting younger seniors; focusing on different age groups and abilities within the senior

population; designing a community that is accessible to everyone; meeting standards vs. true accessibility; providing a presentation on the Senior Center; marketing and outreach; the changing population; addressing the large 90 and over population; and taking an inclusive approach.

Discussion ensued between staff and Committee Members regarding changes in senior centers over the years; the visually impaired population; attracting younger participants; providing services for the disabled; organizations that share space with the Senior Center; use of the community center; intergenerational events; Senior Association events vs. City events; identifying paths and creating a bridge; available services; providing Disability and Social Services for all ages despite the location at the Senior Center; the reputation of the Culver City Senior Center throughout Los Angeles; promoting inclusivity; focusing on activities and providing experiences; and staff agreement to work with Member Hasegawa to see if his presentation would integrate with the Senior Center presentation.

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**Adjournment**

There being no further business, at 8:38 P.M., the Disability Advisory Committee adjourned its meeting to a special meeting on Wednesday, September 4, 2019 at 6:30 P.M. in the Senior Center Conference Room.

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Laurence Ma  
SECRETARY of the Culver City Disability Advisory Committee  
Culver City, California

APPROVED

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Dr. Jay Shery  
CHAIR of the Disability Advisory Committee, Culver City,  
California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

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Jeremy Green  
CITY CLERK

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Date