

**City of Culver City, California
Agenda Item Report**

Meeting Date: 12/10/2012		Item Number: <u>C-7</u>	
CITY COUNCIL AGENDA ITEM: Award of a Contract to Williams Pipeline Contractors, Inc. as the Lowest Responsive and Responsible Bidder for the Construction of Kerr Way Sewer Project, P-230			
Contact Person/Dept.: Sammy Romo/PW		Phone Number: 310-253-5619	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: (E-Mail) Meetings and Agendas – City Council (12/07/12); (E-Mail) All Bidders (12/05/12); (E-Mail) Residents of Kerr Way (12/05/12)			
Department Approval: Charles D. Herbertson (11/29/12)		City Attorney Approval: Carol Schwab (by H. Baker) (12/06/12)	
Chief Financial Officer Approval: Jeff Muir (by K. Marsden) (12/06/12)		City Manager Approval: John M. Nachbar (12/07/12)	

RECOMMENDATION:

Staff recommends the City Council:

- 1) Award a contract to Williams Pipeline Contractors, Inc., as the lowest responsive and responsible bidder, in the amount of \$38,900, for the construction of the Kerr Way Sewer Replacement Project, P-230; and,
- 2) Authorize the Public Works Director/City Engineer to increase the construction contract with Williams Pipeline Contractors, Inc. in an amount not to exceed \$3,890 (10% of base bid) for construction contingencies.

BACKGROUND/ DISCUSSION:

The existing sewer main pipe on Kerr Way was video inspected and determined to need replacement with a new pipe. A new eight-inch diameter sewer main and sewer laterals were designed by Staff. There are six properties on Kerr Way and their sewer laterals will be reconnected at the property lines. The existing street surface consists of large pieces of concrete and it will be restored to its present condition.

Staff mailed a survey to the six adjacent residents requesting their input if the City should replace the existing roadway surface with asphalt or to leave the street surface as is. The residents were equally split on the issue.

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The Director of Public Works/City Engineer administratively approved this project be advertised for bids since the engineer's estimate is less than the \$75,000 threshold requiring City Council approval.

On November 15, 2012, the City Clerk publicly opened the bids. Five contractors responded with the following bid amounts:

	<u>CONTRACTOR</u>	<u>BID AMOUNTS</u>
1	Williams Pipeline Contractors, Inc.	\$38,900
2	GRFCO, Inc.	\$39,600
3	F.S. Construction	\$41,700
4	The Richards Group	\$43,600
5	Vasily Company, Inc.	\$47,000

Staff reviewed the five sets of contractor bid documents and determined Williams Pipeline Contractors, Inc. submitted the lowest total base bid. Staff reviewed the bid proposal from Williams Pipeline Contractors, Inc. and found their bid documents responsive and complete. Williams' bid bond, contractor's license, and worker's compensation insurance were reviewed and determined to meet City requirements. Williams Pipeline Contractors, Inc. has completed several similar projects for other cities in the area. Also, Williams successfully completed the Tellefson Sewer Replacement Project for Culver City in 2003. Staff contacted the other agencies listed as references in the bid documents and determined that Williams' received favorable comments.

Staff recommends awarding the construction contract to Williams Pipeline Contractors, Inc., as the lowest responsive and responsible bidder, for the construction of the Kerr Way Sewer Project, P-230, in the contract amount of \$38,900.

The construction management and inspection of the project will be conducted by the Public Works Department Engineering Division staff.

The proposed construction project will begin in January 2013 and is expected to be completed by February 2013, weather permitting.

Public Notification

Approximately 2 weeks prior to construction activity, the adjacent residences will be provided with written information on the project schedule and contact information for questions and/or concerns regarding the project.

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FISCAL ANALYSIS:

Project Budget					
Funding Source					Amount
P-230	Sewer	Enterprise	Fund		\$150,000
(20480000.PZ230)					
Total =					\$150,000

Estimated Project Expenses		
Construction, Kerr Way Sewer Project, P-230		\$38,900
Subtotal		\$38,900
10% project contingency		\$3,890
Total Estimated Project Expenses		\$42,790

ATTACHMENT:

1. Vicinity Map

MOTIONS:

That the City Council:

- 1) Award a contract to Williams Pipeline Contractors, Inc., as the lowest responsive and responsible bidder, for the Kerr Way Sewer Project, P-230, in the amount of \$38,900, based on its base bid; and,
- 2) Authorize the Public Works Director/City Engineer to approve change orders in the amount not-to-exceed \$3,890, if necessary; and,
- 3) Authorize the City Attorney to review/prepare the necessary documents; and,
- 4) Authorize the City Manager to execute such documents on behalf of the City.