

**THESE MEETING MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
DISABILITY ADVISORY COMMITTEE**

REGULAR MEETING OF THE
DISABILITY ADVISORY COMMITTEE
CULVER CITY, CALIFORNIA

June 12, 2024
6:30 P.M.

Call To Order & Roll Call

The regular meeting of the Culver City Disability Advisory Committee was called to order at 6:32 P.M. at the Senior Center.

Members Present: Janice Goldhaber, Vice Chair
Dr. Janet Cameron Hoult, Member*
Shellena Leftridge, Member
Lisette Palley, Member**
Marcy Sookne, Member
Robyn Tenensapf, Member
Ketsha Thompson, Member***

*Member Hoult exited the meeting at 6:39 P.M.
**Member Palley arrived at 6:39 P.M.
***Member Thompson arrived at 6:52 P.M.

Absent: Jorge Alvarez, Chair
Robert Lucero, Member

Staff Present: Francisca Castillo, Recreation and Community Services Manager
Jill Thomsen, Recreation and Community Services Supervisor
Mike Odunze, Social and Disability Services Coordinator
Stephanie DaVall, Recreation and Community Services Coordinator
Jesse Roth, Associate Analyst

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Pledge of Allegiance

Member Tenensapf led the Pledge of Allegiance.

Vice Chair Goldhaber relayed Chair Alvarez's regrets at not being able to be present for his last Committee meeting noting that he had very much enjoyed his tenure serving on the Disability Advisory Committee.

Staff and Committee Members recognized Dr. Janet Hoult for her years of service and expressed appreciation for her great impact on Culver City.

Member Hoult expressed appreciation for the ability to serve and discussed health issues that required her to leave the meeting.

Discussion ensued between staff and Committee Members regarding the need for a quorum to continue the meeting.

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Recess/Reconvene

Vice Chair Goldhaber called a brief recess from 6:39 P.M. to 6:45 P.M.

Member Palley joined the meeting at 6:39 P.M.

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Public Comment for Items NOT On the Agenda

Vice Chair Goldhaber invited public comment.

Jesse Roth, Associate Analyst, indicated that no Public Comment for Items NOT On the Agenda had been received.

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Receive and File Correspondence

Jesse Roth, Associate Analyst, indicated that no correspondence had been received.

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Consent Calendar Items

Item C-1

**Approval of the Minutes for the Disability Advisory Committee
Regular Meeting of April 10, 2024**

MOVED BY MEMBER SOOKNE AND SECONDED BY MEMBER TENENSAPF THAT
THE DISABILITY ADVISORY COMMITTEE APPROVE MINUTES FOR THE
DISABILITY ADVISORY COMMITTEE REGULAR MEETING OF APRIL 10,
2024, AS WRITTEN.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: LEFTRIDGE, PALLEY, SOOKNE, TENENSAPF
NOES: NONE
ABSENT: ALVAREZ, HOULT, LUCERO, THOMPSON
ABSTAIN: GOLDHABER

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Order of the Agenda

No changes were made.

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Action Items

Item A-1

**DAC - Receipt and Filing of the Report Regarding the Jeffrey
Foundation and Special Child USA**

Vice Chair Goldhaber introduced the item.

Committee Members introduced themselves and provided
background on their experience.

Veronica Solano, The Jeffrey Foundation, provided background
on herself and the Foundation; discussed the mission of the
Foundation; and services provided.

Gloria Leiva, The Jeffrey Foundation, provided background on
herself; discussed her work and advocacy at the Foundation;

the importance of parent involvement; demographics; the Parent Center; setting healthy boundaries; and the importance of the Jeffrey Foundation to her life and to her family.

Member Thompson joined the meeting at 6:52 P.M.

Discussion ensued between staff and Committee Members regarding appreciation for the presentation and for the work of the Foundation.

MOVED BY MEMBER TENENSAPF AND SECONDED BY MEMBER LEFTRIDGE THAT THE DISABILITY ADVISORY COMMITTEE: RECEIVE AND FILE THE REPORT FROM THE JEFFREY FOUNDATION AND SPECIAL CHILD USA.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: GOLDHABER, LEFTRIDGE, PALLEY, SOOKNE, TENENSAPF,
THOMPSON
NOES: NONE
ABSENT: ALVAREZ, HOULT, LUCERO

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Item A-2

DAC - (1) Drafting of a Disability Advisory Committee Biannual Report to the City Council, Including Accomplishments During the Period January Through June 2024, and Update on Upcoming Plans for July - December 2024; and (2) Authorization of Transmittal of the Report to the City Council

Jesse Roth, Associate Analyst, read the staff report to the Committee.

Discussion ensued between staff and Committee Members regarding the timing for submittal to the City Council; amending the report; ensuring that information provided by the DAC is reflected; a request for follow up from Public Works on suggestions provided by the DAC on the Better Overland/Safer Fox Hills Project; a suggestion to change bullet point 2 to indicate the DAC provided valuable feedback concerning people with disabilities such as issues with accessibility for vehicles with wheelchair ramps being unable to access the sidewalk; unanimous consensus of those present to add development of a proposal for First Person Language Disability Etiquette and ADA (Americans with Disabilities

Act) staff training to the schedule for the next six months; clarification that the proposal from a private company regarding parks was not included as it did not occur within the past six months; adding back in expanding best practices for interacting with persons with disabilities training beyond the Girl Scouts; number of new Members joining the Committee; being realistic about what can be accomplished; and the ability to add in things later.

MOVED BY MEMBER THOMPSON AND SECONDED BY MEMBER TENENSAPF THAT THE DISABILITY ADVISORY COMMITTEE: AUTHORIZE TRANSMITTAL OF THE BIENNIAL REPORT TO THE CITY COUNCIL INCLUDING ACCOMPLISHMENTS DURING THE PERIOD JANUARY THROUGH JUNE 2024, AND UPDATE ON UPCOMING PLANS FOR JULY THROUGH DECEMBER 2024 AS AMENDED, WITH A STATUS UPDATE ON THE SCHEDULED ACTIVITIES PLAN.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: GOLDHABER, LEFTRIDGE, PALLEY, SOOKNE, TENENSAPF,
THOMPSON
NOES: NONE
ABSENT: ALVAREZ, HOULT, LUCERO

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Item A-3

DAC - (1) Review of the Disability Advisory Committee's (DAC) Commendation Nomination and Voting Process for Disability Awareness Month; and (2) Approval of the Proposed Timeline for the DAC's 2024 Nomination and Voting for the Commendation

Discussion ensued between staff and Committee Members regarding the nomination form; appreciation for the brevity of the form; concern with the small font; the web form; adding an opportunity to include a second name within an organization; and the proposed dates.

MOVED BY MEMBER TENENSAPF AND SECONDED BY VICE CHAIR GOLDHABER THAT THE DISABILITY ADVISORY COMMITTEE: APPROVE THE PROPOSED TIMELINE FOR THE DAC'S 2024 NOMINATION AND VOTING FOR THE COMMENDATION.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: GOLDHABER, LEFTRIDGE, PALLEY, SOOKNE, TENENSAPF,
THOMPSON
NOES: NONE
ABSENT: ALVAREZ, HOULT, LUCERO

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Item A-4

DAC - Continuation of the Drafting of an Events Plan for Disability Awareness Month in October 2024

Discussion ensued between staff and Committee Members resulting in agreement to continue discussing the item in August when new Members will be present.

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Item A-5

DAC - (1) Consideration to Form a 2028 Summer Olympics Preparation Ad Hoc Subcommittee; and (2) If Desired, Adoption of Motions to Appoint Disability Advisory Committee (DAC) Members to Serve on the Newly Formed Ad Hoc Subcommittee

Discussion ensued between staff and Committee Members regarding the need to create an ad hoc subcommittee in order to participate in the Joint Summer Olympics Committee meetings; relevance to the DAC; the importance of being the eyes and ears of the disabled community; understanding challenges; the Special Olympics; allowing new Members an opportunity to serve; meeting schedule for the Joint Committee; the ability to add other Members at the next meeting; and the Paralympics.

MOVED BY MEMBER SOOKNE AND SECONDED BY VICE CHAIR GOLDHABER THAT THE DISABILITY ADVISORY COMMITTEE: FORM A 2028 SUMMER OLYMPICS PREPARATION AD HOC SUBCOMMITTEE.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: LEFTRIDGE, GOLDHABER, PALLEY, SOOKNE, TENENSAPF,
THOMPSON
NOES: NONE
ABSENT: ALVAREZ, HOULT, LUCERO

Discussion ensued between staff and Committee Members regarding willingness to serve.

MOVED BY MEMBER SOOKNE AND SECONDED BY MEMBER PALLEY THAT THE DISABILITY ADVISORY COMMITTEE: APPOINT VICE CHAIR GOLDHABER AND MEMBER TENENSAPF TO SERVE ON THE 2028 SUMMER OLYMPICS PREPARATION AD HOC SUBCOMMITTEE.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: GOLDHABER, LEFTRIDGE, PALLEY, SOOKNE, TENENSAPF,
THOMPSON
NOES: NONE
ABSENT: ALVAREZ, HOULT, LUCERO

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Item A-6

DAC - Receipt and Filing of Updates from the Members of the Disability Advisory Committee Ad Hoc Subcommittees

Member Sookne reported on the recent meeting of the Disability Awareness Month Ad Hoc Subcommittee; discussed the Carnival; refurbishing old games; and she indicated that they were looking for new games and activities.

Discussion ensued between staff and Committee Members regarding activities at Regional Center; activities for children who are very disabled and have limited ability to participate; obtaining suggestions from the Jeffrey Foundation; karaoke; looking for ways to increase engagement; and encouragement for Committee Members to send ideas to staff.

MOVED BY VICE CHAIR GOLDHABER AND SECONDED BY MEMBER LEFTRIDGE THAT THE DISABILITY ADVISORY COMMITTEE: RECEIVE AND FILE UPDATES FROM THE MEMBERS OF THE AD HOC SUBCOMMITTEES.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: GOLDHABER, LEFTRIDGE, PALLEY, SOOKNE, TENENSAPF,
THOMPSON
NOES: NONE
ABSENT: ALVAREZ, HOULT, LUCERO

Jesse Roth, Associate Analyst, indicated that she would email Committee Members tomorrow as a reminder of her email address.

Vice Chair Goldhaber reminded everyone that email communication needed to go through staff who could also provide technical help if needed.

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Item A-7

DAC - Receipt and Filing of the Disability Advisory Committee 2024 Meeting Calendar and the Upcoming Agenda Items List, With Adjustments, If Any

Discussion ensued between staff and Committee Members regarding upcoming meeting dates; the Parks Master Plan presentation planned for August; the need to move the presentation from No Limits to a different meeting; the original presentation made by a different consultant for the Veterans and Culver City Parks Feasibility Study; a suggestion that the Committee review information on the website in advance of the meeting in order to be ready to have a discussion; the presentation provided to other groups; providing relevant Committee feedback; timing of the presentation; staff agreement to provide information to Committee Members as early as they can; contact information for new Members; upcoming agenda items; accommodation voting; review of the Brown Act and Roberts Rules of Order; clarification regarding meeting dates; the ability to cancel the special meeting scheduled for September 25, 2024; the ability to make changes and additions to upcoming agendas; and the commendation vote in August.

MOVED BY MEMBER TENENSAPF AND SECONDED BY MEMBER THOMPSON THAT THE DISABILITY ADVISORY COMMITTEE: RECEIVE AND FILE THE DAC 2024 MEETING CALENDAR AND THE UPCOMING AGENDA ITEMS LIST WITH ADJUSTMENTS.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: GOLDHABER, LEFTRIDGE, PALLEY, SOOKNE, TENENSAPF,
THOMPSON
NOES: NONE
ABSENT: ALVAREZ, HOULT, LUCERO

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Public Comment for Items NOT On the Agenda

Jesse Roth, Associate Analyst, indicated that no requests to speak had been received.

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Items from Disability Advisory Committee Members/Staff

Discussion ensued between staff and Committee Members regarding clarification that all the Committee positions had been filled.

Jill Thomsen, Recreation and Community Services Supervisor, noted that it was the last meeting for Member Palley, and she expressed gratitude for her service.

Members expressed gratitude to Member Palley for her service and for inspiring others.

Member Palley thanked everyone for their efforts; expressed gratitude to staff for their work to focus the Committee; and she indicated that once she had addressed her health issues, she would like to be back to serve.

Vice Chair Goldhaber thanked staff for their efforts.

Mike Odunze, Social and Disability Services Coordinator, thanked Member Palley and Chair Alvarez for their service, and he reported plans to schedule a meeting with the Disability Carnival Ad Hoc Subcommittee to review the games before the end of June.

Member Thompson expressed appreciation to Chair Alvarez and Members Hault and Palley for their service.

Vice Chair Goldhaber encouraged those interested to reach out to Member Hault at Palm Court.

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Adjournment

There being no further business, at 8:30 P.M., the Disability Advisory Committee adjourned to a meeting to be held on Wednesday, August 14, 2024, at 6:30 P.M.

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Jesse Roth
SECRETARY of the Culver City Disability Advisory Committee
Culver City, California

APPROVED

Janice Goldhaber
VICE CHAIR of the Disability Advisory Committee,
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Bocchino
CITY CLERK

Date