

**City of Culver City, California
Agenda Item Report**

Meeting Date: 07/11/2011		Item Number: <u>C-4</u>	
CITY COUNCIL AGENDA ITEM: Adoption of a Resolution (1) Authorizing the City Manager to Execute and Submit the Used Oil Payment Program Application in Conjunction with the Cities of Beverly Hills and West Hollywood and (2) Authorizing the City of Culver City to Administer the Program.			
Contact Person/Dept.: Catherine Vargas Public Works Environmental Programs and Operations		Phone Number: (310) 253-6411	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification Meetings and Agendas – City Council (07/07/11), Sustainability and Environmental Issues (07/07/11), West Hollywood (06/01/11), Beverly Hills (06/01/11)			
Department Approval: Charles D. Herbertson (06/30/11)		City Attorney Approval: Carol Schwab (by H. Baker) (07/11/11)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (07/07/11)		City Manager Approval: John M. Nachbar (07/07/11)	
<u>RECOMMENDATION:</u> Staff recommends that the City Council adopt a resolution approving the application the Used Oil Payment Program 2 (OPP 2) in conjunction with the cities of West Hollywood and Beverly Hills, and authorize the City of Culver City to serve as the regional program administrator. <u>BACKGROUND:</u> The Westside Cities Solid Waste Task Force, comprised of the cities of Culver City, West Hollywood, and Beverly Hills, has participated in a Regional Used Oil Recycling Block Grant now known as the Used Oil Payment Program (OPP) for the past fourteen years. The OPP was established to educate the public about the dangers of illegally dumping used motor oil into the environment and to give the Do-It-Yourselfer (DIY) a convenient place to dispose of their used motor oil and filter.			

City of Culver City, California
Agenda Item Report

Through the program, the City of Culver City, in cooperation with Beverly Hills and West Hollywood, has established a network of State certified Used Oil Collection Centers to facilitate used motor oil recycling and a filter exchange program.

In addition to the certified recycling centers, the grant has supplied the necessary funds to promote the program at public events in the member cities.

DISCUSSION:

Responsibility for administering the program rotates every three years among the member cities. Following the regular rotation cycle, the responsibility for administering OPP 2 would move to Culver City beginning July 1, 2011. The following is the lead agency summary for the last 8 years:

Used Oil Block Grant cycles 9, 10 and 11 - Culver City

Used Oil Block Grant cycles 12 and 13 - West Hollywood

Used Oil Block Grant cycles 14 and 15 and Oil Payment Program 1 - Beverly Hills

West Hollywood was lead for only 2 years because of the retirement of key staff.

Beginning July 1, 2011, the City of Culver City, if so approved by the City Council, will be the lead agency to administer the OPP for the next three fiscal years. As part of this responsibility, Culver City will apply for the OPP 2 for Fiscal Year 2011/2012.

Grant funds will be used to coordinate used oil-recycling drop off locations, provide program reports to the State of California, develop marketing materials, and promote the program at City sponsored events.

Specifically, in the City of Culver City, the grant scope includes coordinating with local oil change outlets to develop programs to promote the use of re-refined oil and oil filter recycling; and outreach at City events such as La Ballona Creek Cleanup Event, Fiesta La Ballona, George Barris Car Show, and Earth Day festivities.

FISCAL ANALYSIS:

The California Integrated Waste Management Board funds the OPP based on the population of the applicant cities. Staff estimates the OPP 2 for Fiscal Year 2011/2012 to be \$32,000 for all three cities (Culver City - \$11,520, Beverly Hills - \$10,240, West Hollywood - \$10,241).

Culver City's Oil Recycling program will be funded by the OPP in cooperation with Beverly Hills and West Hollywood and will be administered by the City of Culver City Public Works Environmental Programs and Operations Division staff.

City of Culver City, California
Agenda Item Report

ATTACHMENT:

Proposed Resolution

MOTIONS:

That the City Council:

Adopt a Resolution (1) authorizing the City Manager to execute and submit the Used Oil Payment Program application in conjunction with the cities of Beverly Hills and West Hollywood and (2) authorizing the City of Culver City to administer the program for the next three Fiscal Years.