

**City of Culver City, California
Agenda Item Report**

Meeting Date: <u>09/04/12</u>		Item Number: <u>A-3</u>
PRCS COMMISSION AGENDA ITEM: Schedule the 2012 Parks, Recreation and Community Services Commission Park Tour.		
Contact Person/Dept.: Dan Hernandez, PRCS Director		Phone Number: (310) 253-6655
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐
Public Hearing: ☐		Action Item: ☒ Attachments: ☐
Public Notification: (Email) Meetings and Agendas – Parks, Recreation and Community Services Commission (08/30/12).		
Department Approval: Dan Hernandez (08/28/12)	City Attorney Approval: N/A	
Chief Financial Officer Approval: N/A	City Manager Approval: N/A	

RECOMMENDATION:

Staff recommends that the Parks, Recreation and Community Services (PRCS) Commission schedule the 2012 PRCS Commission Park Tour.

BACKGROUND:

Each year, one or more members of the Parks, Recreation and Community Services Department management staff accompany the PRCS Commission on a tour of Culver City parks and facilities. For the past few years, the tour has been scheduled for approximately four hours on two separate days. City Council members, the City Manager and Culver City School District representatives are usually invited to join the Commission on these tours. On behalf of the Commission, staff will invite all of these parties again this year. During the tour, staff engages in a dialogue with tour participants, takes them to sites of recent and upcoming capital improvement projects and provides information regarding a variety of issues relating to Culver City parks and facilities.

DISCUSSION:

Available Dates

Staff will be available to accompany the Commission on a Park Tour on the following dates:

Alternative #1 – The weekend of Saturday, September 29 & Sunday, September 30

Alternative #2 – The weekend of Saturday, October 13 & Sunday, October 14

**City of Culver City, California
Agenda Item Report**

Park Tour Itineraries

At the August 7, 2012 PRCS Commission meeting, there was consensus that both one-day and two-day Park Tour options should be presented to the Commission. Staff is recommending the one-day tour alternative outlined below for the following reasons:

- More efficient use of City resources, including the Van and Van Driver (these expenses are not provided for in the Department's Operating Budget).
- More efficient use of Commissioner's time, since new information will be highlighted and there will be no repetition of the subject matter from last year's tours.
- Ability to spend more time discussing the five parks that are included in the Culver City Green Space Plan (North East Trees Grant).
- Ability to focus on and go into greater detail regarding recent and upcoming Capital Improvement Projects.

ONE-DAY PARK TOUR ITINERARY		
TIME	LOCATION	COMMENTS
9:00 AM	Meet at Historical Society	• Pending availability of Docent.
9:25–9:45 AM	Tellefson Park	• Proposed CC Green Space Plan Site
10:00 – 10:25 AM	Lindberg Park	• Proposed CC Green Space Plan Site • Recent Projects
10:40 – 11:05 AM	El Marino Park	• Proposed CC Green Space Plan Site • Recent Projects
11:20 AM – 12:10 PM	Picnic Lunch at Fox Hills Park (bring your own lunch)	• Proposed CC Green Space Plan Site • Recent Projects • Upcoming Projects
12:25–12:45PM	Blair Hills Park	• Recent Projects
1:00 – 1:30PM	Culver City Park	• Proposed CC Green Space Plan Site • Recent Projects • Upcoming Projects
1:50 – 2:20PM	Syd Kronenthal Park	• Proposed CC Green Space Plan Site • Recent Projects • Upcoming Projects
2:40 – 3:00 PM	Veterans' Memorial Park	• Recent Projects

**City of Culver City, California
Agenda Item Report**

Should the Commission prefer the two-day tour option, staff recommends itineraries that are similar to those of the past two years:

Park Tour - Saturday

TIME	LOCATION
9:00 AM	Meet at Historical Society
9:20 - 9:40 AM	Veterans' Memorial Park
9:40 - 9:55 AM	Coombs & Carlson Parks (drive-by only)
10:05 - 10:20 AM	Lindberg Park
10:30 - 11:00 AM	Fox Hills Park
11:15 - 11:30 AM	Blair Hills Park
11:45 - 12:15PM	Syd Kronenthal Park
12:35 - 1:00 PM	The Plunge

Park Tour - Sunday

TIME	LOCATION
9:00 AM	Meet at Vets' Parking Lot
9:20 - 9:40 AM	Tellefson Park
10:00 - 10:20 AM	Culver West Alexander Park
10:35 - 10:50 AM	El Marino Park
11:00 - 11:15 AM	Blanco Park
11:30 - 12:00PM	Culver City Park
12:10 - 12:20PM	Linwood E. Howe School
12:30 - 1:00 PM	Culver City Senior Center

FISCAL ANALYSIS:

The full cost of the 2012 PRCS Commission Park Tour is unavailable at this time. In previous years, Paratransit Van Driver salary and fuel costs werethe primary direct expenses associated with the Parks Tour. However, in Fiscal Year, 2012/13, the Paratransit Program was transferred from the Senior and Social Services Division of the PRCS Department to the Transportation Department. Staff is currently checking to see if there will be a charge from the Transportation Department to the PRCS Department for the use of the Van. If the Transportation Department approves the use of a part-time back-up Van Driver, the salary expense will be approximately \$153.00 for the one-day tour and \$218.00 for the two-day tour.

MOTION:

That the Parks, Recreation and Community Services Commission:

Schedule the 2012 PRCS Commission Park Tour.