

City of Culver City, California  
**City Council Agenda Item Report**

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| Meeting Date: 09/24/07                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  | Item Number: <u>A-9</u>                                                                |  |
| <b>AGENDA ITEM: Approval to of an Amendment to the Existing Professional Services Agreement with EXTTI, Inc. to Provide Investigative Services in Confidential Personnel Matters.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |                                                                                        |  |
| Contact Person/Dept.: Serena Wright                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  | Phone Number: 310-253-5640                                                             |  |
| Fiscal Impact: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  | General Fund: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>      |  |
| Public Hearing: <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  | Action Item: <input checked="" type="checkbox"/> Attachments: <input type="checkbox"/> |  |
| Public Notification: Master Notification List (09/19/07)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |                                                                                        |  |
| Department Approval:<br>Serena Wright (09/12/07)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  | City Attorney Approval:<br>Carol Schwab (by H. Iker) (09/18/07)                        |  |
| City Controller Approval:<br>Marlee Chang (09/12/07)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  | City Manager Approval:<br>Jerry B. Fulwood (09/19/07)                                  |  |
| <p><b><u>RECOMMENDATION</u></b></p> <p>Staff recommends the City Council approve an amendment to the existing professional services agreement with EXTTI, Inc. in an amount not-to-exceed \$5,812 to provide investigative services in confidential personnel matters.</p> <p><b><u>BACKGROUND/DISCUSSION</u></b></p> <p>On October 23, 2006, the City Council approved a contract with EXTTI, Inc. to provide professional investigative services.</p> <p>The contract was approved for an amount not to exceed \$20,000. However, due to the complexity of the issues that was being investigated and the increased number of witnesses interviewed, the investigation was expanded.</p> <p>The investigation has concluded and summary reports have been provided to all involved parties.</p> <p><b><u>FISCAL ANALYSIS</u></b></p> <p>The additional amount to increase the cost of the contract is \$5,812.</p> <p>There are funds available in the Human Resources Department budget line item 10122100.611200 – Legal Services to cover this expenditure.</p> |  |                                                                                        |  |

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**ATTACHMENTS**

None.

**MOTION**

That the City Council:

1. Approve an amendment to the existing professional services agreement with EXTTI, Inc. to provide professional investigative services for confidential personnel matters; and,
2. Authorize the City Attorney to prepare the necessary documents and authorize the City Manager to execute such documents on behalf of the City.