

**City of Culver City, California
Agenda Item Report**

Meeting Date: 06/06/2011		Item Number: <u>C-8</u>	
CITY COUNCIL AGENDA ITEM: Adoption of a Resolution Approving the Engineer's Report, Declaring the Intention to Order the Levy of Annual Assessments therein, and Setting the Date, Time and Place for the Public Hearing to be Monday, June 27, 2011 at 7:00 PM in the City Council Chambers for the Higuera Street Landscaping and Lighting Maintenance District			
Contact Person/Dept.: Mate Gaspar/PW		Phone Number: 310-253-5602	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐	Attachments: ☒
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: (E-Mail) Agenda and Meetings – City Council (06/01/2011);			
Department Approval: Charles D. Herbertson (05/27/11)		City Attorney Approval: Carol Schwab (by H. Baker) (05/31/11)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (06/01/11)		City Manager Approval: John M. Nachbar (06/01/11)	
<u>RECOMMENDATION:</u> Staff recommends the City Council adopt a Resolution: 1. Approving the Engineer's Report for the Higuera Street Landscaping and Lighting Maintenance District - Fiscal Year 2011/2012; 2. Declaring its Intention to levy and collect assessments within said District for Fiscal Year 2011/2012; and, 3. Setting a Public Hearing for June 27, 2011, at 7:00 p.m. in the Mike Balkman Council Chambers. <u>BACKGROUND/DISCUSSION:</u> The Higuera Street landscaping and lighting improvements were installed in 1995 at the request of the property owners. The Assessment District was formed and the boundary includes properties on both sides of the Higuera Street between Lindblade Avenue and Hayden Avenue. Pursuant to a Resolution adopted by the City Council on Monday, May 23, 2011, the Director of Public Works/City Engineer has prepared the Engineer's Report for LMD #1 and filed said Report with the City Clerk. A copy of the Engineer's Report is attached to this report for consideration, and recommended approval, by the City			

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Council. Staff is proposing no increase to the assessment district levy for Fiscal Year 2011/2012.

This evening, the City Council is asked to adopt a resolution (1) approving the Engineer's Report, (2) declaring the City Council's intention to levy and collect assessments for the upcoming fiscal year; and (3) setting the time and place for the public hearing as required by Culver City Municipal Code (CCMC) Section 15.01.070.

Should the City Council adopt the proposed resolution, pursuant to 15.01.070(G) of the CCMC, the City Clerk shall give notice of the public hearing by causing the Resolution of Intention to be published at least 10 days prior to the date of the hearing. The public hearing is scheduled for June 27, 2011.

FISCAL ANALYSIS:

A detailed analysis of the District expenses is contained in the preliminary engineer's report.

ATTACHMENT:

1. Engineer's Report
2. Proposed Resolution

MOTION:

That the City Council:

Adopt a Resolution (1) approving the Engineer's Report , (2) declaring the City Council's intention to levy and collect assessments for the Higuera Street Lighting and Landscape Maintenance District - Fiscal Year 2011/2012, and (3) setting the time, date, and place for a Public Hearing for June 27, 2011, at 7:00 p.m. in the Mike Balkman Council Chambers.