

City of Culver City, California
City Council Agenda Item Report

Meeting Date: August 28, 2006		Item Number: <u>A-7</u>	
AGENDA ITEM: Authorization to Solicit Requests for Proposal for the Removal, Transport and Disposal of Hazardous Waste Materials from the City's Transfer Station.			
Contact Person/Dept.: Eric Mirzaian Public Works-Maintenance Operations		Phone Number: (310) 253-6410	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Public Notification: Master Notification List on 8/23/06;			
Department Approval: Charles D. Herbertson 8/16/06		City Manager Approval: Martin Cole for Jerry Fulwood 8/22/06	
City Controller Approval: Marlee Chang 8/21/06			
<u>RECOMMENDATION:</u> It is respectfully recommended the City Council authorize the Sanitation Division to solicit Requests for Proposals (RFP) for the proper and safe removal, transport and disposal of hazardous waste materials from the City's Transfer Station. <u>BACKGROUND:</u> Culver City residents occasionally deposit hazardous waste such as oil, paint, anti-freeze, and solvents into their solid waste bins. Since the City operates an exclusive franchise to collect solid waste, illegally dumped hazardous waste materials eventually end up at the City's Transfer Station. In the State of California, it is illegal for hazardous waste to be deposited in landfills. Furthermore, it is against the law for a person or company to transport more than 15 gallons or 125 pounds of chemical hazardous waste per trip unless licensed to do so. According to federal and state laws, hazardous waste must be properly handled and transported by companies that are licensed to do so. <u>DISCUSSION:</u> Since 1999, a licensed contractor has removed and transported hazardous waste materials from sheds located at the Transfer Station. State law requires that these sheds be emptied out within state regulated time frames. Sheds emptied after these regulated time frames will result in fines against the City. The previous agreement expired on May 11, 2006, however, the agreement was temporarily extended via the City Manager's Office on an emergency basis to allow ample time for the sheds to be emptied during the RFP solicitation process. The sheds will be emptied in the month of			

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August to meet State regulations. As a result, Public Works Staff will be given ample time to solicit proposals from qualified vendors and enter into a new agreement for removal, transport and disposal services of hazardous materials.

Should the City Council approve the release of the RFP, the following table includes the timeline for the project:

Task	Time Frame
RFP Approval by City Council	August 28, 2006
Release of Notice Inviting Proposals	August 29, 2006
Deadline for Receipt of Proposals	September 13, 2006 at 2:00 PM
Consideration of Award of Contract	September 25, 2006
Data Gathering and Study Preparation	N/A
Presentation of Study to Council	N/A

FISCAL ANALYSIS:

The total estimated annual cost for the removal of hazardous waste materials from the Transfer Station is approximately \$10,000-15,000.

Funds have been allocated into the following General Fund account:

10116100.619800

ATTACHMENTS:

Copy of the Request for Proposal

MOTION:

That the City Council:

1. Authorize staff to solicit Requests for Proposal for the removal, transport and disposal of hazardous waste materials from the City's Transfer Station.

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