

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 8-18-08		Item Number: <u>C-4</u>	
AGENDA ITEM: Approval of a Contract with Psomas for Design Survey Services Related to the Washington/National Project.			
Contact Person/Dept.: Elaine Gerety Phone Number: 310-253-5777 Warner			
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☒	Attachments: ☒
Public Notification: Master E-Mail Notification List (08/13/08)			
Department Approval: Sol Blumenfeld (08/06/08)		Executive Director Approval: Jerry B. Fulwood (08/13/08)	
Chief Financial Officer Approval: Jeff Muir (by N. Kimball) (08/13/08)			

RECOMMENDATION

Staff recommends the Redevelopment Agency approve a contract with Psomas for design survey services related to the Washington/National Project in an amount not to exceed \$18,000.

BACKGROUND

A boundary survey identifies the location of boundary lines on a parcel of land. A boundary survey will indicate the extent of any easements, identify any encroachments, outline underlying utilities and provide monument indicators at various perimeter points around the site. It is an essential part of preparing a site plan and development program for the Washington/National Project. To date, a survey has not been executed for the proposed Washington/National Project area.

DISCUSSION

Staff generated a scope of work and received bids for survey services from three consultants recommended by Public Works. To this end, Psomas was the most competitive for the prescribed scope of work. Given their prior excellent service, understanding of the scope of work and industry experience, staff recommends that the City Council approve a contract in an amount not to exceed \$18,000 to conduct a Boundary Survey and Record of Survey for the Washington/National Project. This work will also include research of underground utilities, aerial topographic map and monument notations.

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FISCAL IMPACT

The agreement will be for an amount not to exceed \$18,000 and has been budgeted in the Washington/National program account 55092620.619800. The complete Psomas proposal has been attached for your reference.

The Boundary Survey and Record of Survey will ensure that the Agency can progress forward with a development program and proforma analysis for the Washington/National Project based upon a land area verified by survey.

ATTACHMENTS

1. Bid Respondents and Summary of Cost
2. Psomas Proposal

MOTION:

That the Redevelopment Agency;

1. Approve a contract with Psomas for design survey services related to the Washington/National Project in an amount not to exceed \$18,000 out of program 55092620.619800; and,
2. Authorize the Agency General Counsel to review/prepare the necessary documents; and,
3. Authorize the Executive Director to execute such documents on behalf of the Agency.