

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
CULVER CITY DISABILITY ADVISORY COMMITTEE

REGULAR MEETING OF THE
DISABILITY ADVISORY COMMITTEE
CULVER CITY, CALIFORNIA

October 11, 2017
6:30 P.M.

Call To Order & Roll Call

The meeting of the Disability Advisory Committee was called to order at 6:34 P.M. at the Culver City Senior Center.

Members Present: DR. JAY SHERY, Chair
DR. ROBERT MONTGOMERY, Vice Chair
DR. JANET CAMERON HOULT, Member
BARBARA EFFROS-SCHWARTZ, Member*
SUSAN OSBORNE, Member
MARCY SOOKNE, Member
ROBYN TENENSAP, Member

*Member Effros-Schwartz arrived at 7:25 p.m.

Absent: N. JOHN HASEGAWA, Member
KO KO NAING, Member

Staff Present: Armando Abrego, Senior and Social Services
Manager
John Adams, Interim Disability Services
Specialist
Lauren Small, Administrative Clerk
Cindee Zisner, Disability Programs
Coordinator

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**Community Announcements By DAC Members/Information Items
From Staff**

None.

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Public Comment for Items NOT On the Agenda

Chair Shery invited public comment.

No cards were received and no members came forward.

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Receipt of Correspondence

None.

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Consent Calendar

Item C-1

Meeting Minutes

THE DAC PASSED A MOTION APPROVING THE MINUTES FOR THE MEETING OF AUGUST 9, 2017 (ABSENT MEMBERS EFFROS-SCHWARTZ, HASEGAWA, AND NAING).

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Order of the Agenda

No changes were made.

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Action Items

Item A-6
(Out of Sequence)

Discussion and Planning for Disability Awareness Month Kids' Carnival

Debbie Cahill, Senior Center Program Specialist, reported on the status of arrangements for the Disability Awareness Month Kids' Carnival; discussed the photo booth; petting zoo; arts and crafts supplies; prizes for the games; she

reported that assistance for kitchen duty would be available from staff; noted that the Culver City Senior Citizens Association had approved expenditures; and she discussed use of the patio and alternate plans if necessary.

Discussion ensued between staff and Committee Members regarding tabletop water games; clarification that there would be no water games if the patio was not available; the crafts area; coordination with the Police and Fire departments; the Quiet Room; vendors; Committee Member assignments; entertainers; chocolate art; tables; access; parking; volunteers; overflow parking at Veterans Park; kitchen access on Saturday; loading; parking permits; costumes; the Hawaiian theme; red shirts worn by Exchange Club members; the entertainment schedule; karaoke; the number of RSVPs received; the breakdown of adults and kids attending; service learning credit for volunteers; and the cotton candy machine.

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Item A-1

Staffing Update from the Parks, Recreation and Community Services Department

Armando Abrego, Senior and Social Services Manager, reported that John Adams had been hired as interim Disability Advisory Specialist; Lauren Small was recently hired as Administrative Clerk; and he noted that the position of Director of Parks, Recreation and Community Services had still not been officially filled, but an offer had been extended.

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Item A-2

Disability Advisory Committee Member City Email Update

Armando Abrego, Senior and Social Services Manager, thanked everyone for establishing their email accounts; acknowledged issues experienced by Member Hoult; noted the Culver City requirement that a City email account be used for all communication; and he indicated that he had contacted Member Effros-Schwartz about the matter.

Discussion ensued between staff and Committee Members regarding agreement to schedule time with Member Hoult to address email issues; Chair Shery reported receipt of messages that the City server was not working; messages received regarding the need to change passwords; and encouragement for Committee Members to contact staff with any questions or concerns.

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Item A-3

**Information Regarding Community Development Block Grant
Award Recognition**

THE DAC PASSED A MOTION APPOINTING VICE CHAIR MONTGOMERY TO SERVE AS REPRESENTATIVE, AND MEMBER TENENSAP TO SERVE AS ALTERNATE ON THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) COMMITTEE (ABSENT MEMBERS EFFROS-SCHWARTZ, HASEGAWA, AND NAING).

Discussion ensued between staff and Committee Members regarding recommendations for projects; community input; sidewalk repair; the previous sidewalk survey; the Bicycle and Pedestrian Advisory Committee; the General Plan; annual CDBG allocations; allowable uses of funds; barriers and obstructions; and a suggestion to recommend the maximum funding for the Disability Specialist with any repairs recommended by the ADA Transition Plan to improve access.

Member Effros-Schwartz joined the meeting.

Additional discussion ensued between staff and Committee Members regarding the sidewalk survey conducted by Member Hoult and Alex Fisch; covered areas; the submittal of information to the ADA Transition Plan Team; and examination of the areas.

THE DAC PASSED MOTION TO RECOMMEND THE MAXIMUM FUNDING FOR THE DISABILITY ADVISORY SPECIALIST WITH ANY REPAIRS RECOMMENDED BY THE ADA TRANSITION PLAN TO IMPROVE ACCESS (ABSENT MEMBERS HASEGAWA AND NAING)

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Item A-4

Info Re: ADA Transition Plan and December Meeting Space

Armando Abrego, Senior and Social Services Manager, reported a recommendation that the regular Committee meeting for December be a joint meeting with the ADA Transition Plan Team to review the plan; he discussed outreach and publicity for the event; and he encouraged Member Hoult to submit her question about the sidewalk survey in advance of the meeting.

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Item A-5

Discussion and Planning for Disability Awareness Month – Wheelchair Basketball

John Adams, Interim Disability Services Specialist, reported that the Wheelchair Basketball team was confirmed for the event at the High School on October 13; the donation from the Exchange Club was confirmed; Committee Members were invited to the event; and he provided details for those interested in attending.

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Public Comment for Items NOT On the Agenda

Chair Shery invited public comment.

The following member of the audience addressed the Committee:

Paula Amezola, Parks Recreation and Community Services Commissioner, introduced herself and noted that the Parks, Recreation and Community Services Commission wanted to ensure good communication and compliance with Americans with Disability Act (ADA) regulations when playground equipment is being chosen, noting that Committee Members were always welcome to attend Commission meetings and feedback is welcomed.

Discussion ensued between Ms. Amezola, staff and Committee Members regarding engineered fibar; ADA standards; proper maintenance; inclusion; universal safety; various materials

available; real life application; ease of use; the process moving forward; the current status of the playground; acceptance of plans; the Request for Proposals (RFP); concerns voiced by the public; the tight deadline in order to make use of funds; the consideration of a single vendor; support for the inclusion of swings; clarification that the playground meets ADA requirements; concern with creating a barrier; creating unique, challenging playgrounds for everyone; costs; an observation that Veterans Park is the busiest park in the City; the kaBoom park renovation in 2007; improving accessibility in the parks with CDBG funding; decomposed granite; the new Director of Parks, Recreation and Community Services; private funding; Fox Hills Park; opportunities to leverage funding; and a request to forward grant opportunities to staff.

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Items from Disability Advisory Committee Members

Discussion ensued between staff and Committee Members regarding the Wheelchair Basketball game at the High School; volunteer recruitment for the Disability Awareness Carnival; birthday cupcakes were shared in celebration of Chair Shery's birthday; concern was expressed with challenges presented by the Senior Center Patio renovation and the Carnival; appreciation was expressed to Members for their commitment and hard work to put on the Disability Awareness Carnival; a suggestion was made to include a discussion to request a City Council proclamation for See Something, Say Something on the next meeting's agenda; and there was a suggestion to place an item for the Disability Film series on the December agenda.

THE DAC MOVED TO ADJOURN IN MEMORY OF THE VICTIMS OF THE LAS VEGAS SHOOTING (ABSENT MEMBERS HASEGAWA AND NAING).

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Adjournment

There being no further business, at 7:50 P.M., the Disability Advisory Committee adjourned its meeting in memory of the victims of the Las Vegas shooting to a meeting on Wednesday, December 13, 2017 at 6:30 P.M. in the Senior Center Conference Room.

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John Adams
SECRETARY of the Culver City Disability Advisory Committee
Culver City, California

APPROVED

Dr. Jay Shery
CHAIR of the Disability Advisory Committee, Culver City,
California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Green
CITY CLERK

Date