

**City of Culver City, California
Agenda Item Report**

Meeting Date: 10/05/2009		Item Number: <u>C-2</u>	
CITY COUNCIL AGENDA ITEM: Adoption of a Resolution Approving a Side-Letter Agreement between the City of Culver City and the Culver City Management Group Amending the 2005-2010 Memorandum of Understanding between the City of Culver City and the Culver City Management Group Related to the Deferral of a 4% Salary Adjustment for Executive Management.			
Contact Person/Dept.: Serena Wright		Phone Number: 310-253-5640	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Commission Action Required: Yes ☐ No ☒ Date: _____			
Public Notification: (E-Mail) Agendas and Meetings – City Council (10/01/09), (E-mail) Culver City Management Group (10/01/09)			
Department Approval: Serena Wright (10/01/09)		City Attorney Approval: Carol Schwab (by H. Baker) (10/01/09)	
Chief Financial Officer Approval: Jeff Muir (10/01/09)		City Manager Approval: Mark Scott (10/01/09)	
<u>RECOMMENDATION:</u> Staff recommends the City Council adopt a Resolution approving a Side-Letter Agreement between the City of Culver City and the Culver City Management Group Amending the 2005-2010 Memorandum of Understanding between the City of Culver City and the Culver City Management Group Related to the Deferral of a 4% Salary Adjustment for Executive Management. <u>BACKGROUND / DISCUSSION:</u> The Culver City Management Group (“CCMG”) 2005-2010 Memorandum of Understanding (“MOU”) provides a 4% salary adjustment effective on the pay period that includes October 1, 2009 for all classifications that are represented by CCMG. The following classifications are included within the CCMG MOU and are represented by CCMG for wages, hours and other terms and conditions of employment: Assistant City Manager, Chief Financial Officer, Chief Information Officer, Community Development Director, Human Resources Director, Parks, Recreation and Community Services Director, Public Works Director, and Transportation Director (collectively “Executive Management”).			

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The City and CCMG have mutually agreed to defer the 4% salary adjustment for Executive Management for a 12-month period.

FISCAL ANALYSIS:

The 12 month deferral of the 4% salary adjustment for the Executive Management employees will result in a savings of approximately \$66,000 for the General Fund, and \$7,500 for the Transportation Fund.

ATTACHMENTS:

1. Resolution
2. Side Letter Agreement

MOTION:

That the City Council:

Adopt a Resolution approving a Side-Letter Agreement between the City of Culver City and the Culver City Management Group Amending the 2005-2010 Memorandum of Understanding between the City of Culver City and the Culver City Management Group Related to the Deferral of a 4% Salary Adjustment for Executive Management.

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