

Culver CITY

**INTEROFFICE MEMORANDUM
EMPLOYEE RECOGNITION FOR OUTSTANDING JOB PERFORMANCE**

DATE: 05/15/2024
TO: JOHN NACHBAR, CITY MANAGER
THROUGH: Matthew Withers, Parks, Recreation and Community Services Supervisor
FROM: Ted Stevens, Parks, Recreation and Community Services Director
SUBJECT: **Outstanding Job Performance Recognition from Parks, Recreation and Community Services Department for Ruben Ventura, Senior Irrigation Maintenance Technician**

BACKGROUND

Ruben Ventura, Senior Irrigation Maintenance Technician, is being recognized by the Parks, Recreation and Community Services (PRCS) Department for Outstanding Job Performance.

Ruben is a Senior Irrigation Maintenance Technician in the Parks Division. His dedication, hard work and commitment to excellence are truly commendable. He is one of two (2) employees troubleshooting and repairing all irrigation issues in the parks, medians, and parkways. Ruben is always willing to put in extra hours to ensure the job is completed in a timely manner and is quick to respond to issues. He has an in-depth understanding of the system, and that expertise minimizes downtime and keeps the parks healthy. Ruben is a true team player and is always ready to step in to assist in any way he can. Ruben is a valued employee, and we are proud to recognize him.

AUTHORITY

According to Civil Service Rule 15.2 and 15.3, employees exemplifying outstanding job performance criteria may be recognized for their performance through the Outstanding Job Performance Recognition program. The program allows for single awards or a combination of any of the outlined recognition awards.

RECOMMENDATION TO APPROVE

That the City Manager approve the Outstanding Job Performance Recognition award pursuant to Civil Service Rule 15.4 for Ruben Ventura to receive two (2) working days off with pay and a cash award of \$1,000.

Approved by,



John Nachbar, City Manager

05/20/2024

Date