

City of Culver City, California

Agenda Item Report

Meeting Date: 07/14/14		Item Number: <u>A-1</u>	
CITY COUNCIL AGENDA ITEM: Consideration of the Nomination Process for the Names of Three Culver City Residents for Submittal to the Governor's Office for Appointment to the Baldwin Hills Conservancy Board of Directors and Provide Direction to the City Manager Related Thereto.			
Contact Person/Dept.: Shelly Wolfberg, City Manager's Office		Phone Number: (310) 253-6008	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Commission Action Required: Yes ☒ No ☐		Date: _____	
Public Notification: Lloyd Dixon (07/03/14) and Meetings and Agendas – City Council (07/08/14)			
Department Approval: Martin R. Cole (07/07/14)		City Attorney Approval: Carol Schwab (by H. Baker) (07/07/14)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (07/08/14)		City Manager Approval: John M. Nachbar (07/08/14)	

RECOMMENDATION:

Staff recommends that the City Council discuss the nomination process related to the Governor's appointment to Culver City's seat on the Baldwin Hills Conservancy (BHC) Board of Directors and provide direction to the City Manager related thereto.

BACKGROUND:

The BHC's mission is to "acquire open space and manage public lands within the Baldwin Hills area and to provide recreation, restoration and protection of wildlife habitat within the territory for the public's enjoyment and educational experience." The BHC has a Board of Directors to guide BHC staff and fulfill this mission.

According to the California Public Resources Code Section 32556:

- a) The board shall consist of 13 voting members and 7 nonvoting members.
- b) The 13 voting members of the board shall consist of the following:
 - 1) The Secretary of the Resources Agency, or his or her designee.

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- 2) The Director of Parks and Recreation, or his or her designee.
- 3) The Director of Finance, or his or her designee.
- 4) The Director of the Los Angeles County Department of Parks, or his or her designee.
- 5) The member of the Los Angeles County Board of Supervisors within whose district the majority of the Baldwin Hills area is located, or his or her designee.
- 6) Six members of the public appointed by the Governor who are residents of Los Angeles County and who represent the diversity of the community surrounding the Baldwin Hills area. Of those six members, four members shall be selected as follows:

A) One member shall be a resident of Culver City selected from a list of three persons nominated by the city council. {emphasis added}.

In 2005, Governor Schwarzenegger's staff contacted the former Chief Administrative Officer to request the City Council submit three names of Culver City residents for the Governor's consideration for appointment to the BHC Board of Directors. On November 5, 2005, the City Council approved the submittal of the names of the following people for Culver City's BHC seat on the Board: 1) Lloyd Dixon; 2) Marta Zaragoza; and 3) G. Allan Kingston.

Based on the City Council's recommendation, Governor Schwarzenegger appointed Mr. Dixon as the Culver City BHC Board Member in 2006 and reappointed him in 2008 and 2010. In 2010, Mr. Dixon served as the BHC Board of Director's Vice Chair and served as Chair in 2011. In 2011, Mr. Dixon applied to the Office of Governor Brown for reappointment to the BHC Board of Directors. On Sept 10, 2012, Governor Brown appointed Mr. Dixon to a two-year term, which expires on September 10, 2014.

According to the California Public Resources Code, Section 32557:

- (a) The voting members of the board shall serve for two-year terms. Any vacancy on the board shall be filled within 60 days from its occurrence by the appointing authority.

Attachment 1 contains the list of the current Voting and Non-Voting BHC Board Members, and Attachment 2 contains background information on the BHC and duties of the BHC Board Members.

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DISCUSSION

To conduct a new recruitment, advertisements are typically placed in the local newspaper (at a cost of approximately \$350 per week), notice is posted on the City's website, the City's Facebook Page, and sent via electronic means via Twitter and e-mail through the GovDelivery service. Letters and/or emails would also be sent to past applicants. Staff proposes to use the City's standard Commission, Committee, and Board application process and utilize an application form customized for this particular appointment opportunity. Such customization would include the background information about the BHC (found in Attachment 2). Additionally, Mr. Dixon has indicated to staff his interest in being nominated for another two-year term on the BHC Board.

Should the City Council direct the City Manager to move forward with the application process as recommended, staff anticipates returning to the City Council on August 11, 2014 to request that the City Council 1) consider the applications for those interested in serving as Culver City's representative on the BHC Board; 2) select and prioritize the list of three nominees for the Governor's consideration; 3) adopt a Resolution to memorialize the City Council's nominations; and 4) consider an option to have the BHC Board Member recruitment process coincide with the citywide Commission, Committee and Board appointments during the spring of even numbered years.

FISCAL ANALYSIS:

Should the City Council direct the City Manager to proceed with a recruitment process at this time, the costs of advertisement (estimated at \$350 per week) would be incurred in the City Clerk's Office budget.

ATTACHMENTS:

1. Baldwin Hills Conservancy – Contacts
2. Baldwin Hills Conservancy Background Information

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MOTION:

That the City Council:

Consider the current nomination opportunity and direct the City Manager as deemed appropriate.