

Culver CITY

MEMORANDUM

DATE: July 31, 2024

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
OF THE CITY OF CULVER CITY

FROM: CHAIR GARY DUBOFF AND MEMBERS OF THE LANDLORD
TENANT MEDIATION BOARD

SUBJECT: 2024 ACCOMPLISHMENTS AND 2024 PROPOSED
ACTIVITY/UPCOMING AGENDA ITEMS FOR THE NEXT 6
MONTHS

CC: John Nachbar, City Manager

On July 31, 2024, the Landlord Tenant Mediation Board (LTMB) at its regular quarterly meeting approved the transmittal of the following information to the City Council

List of Accomplishments

- Conducting of Mock Mediations- Which included Role Play/Acting out sessions and the review of past Settlement Agreements with redacted information.
- The completion and finalization of the Expansion of Board roles and duties for Council consideration.
- The distribution of outreach mailers drafted by Tripepi Smith to all Culver City tenants and owners regarding LTMB updates and requirements.
- 1 Mediation conducted in June 2024 with a settlement agreement that was reached.

Scheduled Activities Plan:

- Mediation Training to be scheduled and conducted for two (2) new LTMB members.
- Looking into ongoing training and refresher courses for current LTMB members.
- Possible additional Outreach regarding LTMB addendum requirements.
- Presentation to City Council in an upcoming Agenda of expansion of roles.