

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 08/28/06		Item Number: <u>A-1</u>	
AGENDA ITEM: Introduction of an Ordinance Amending and Repealing Various Sections of the Culver City Municipal Code Due to the Electorate's Adoption of a Revised City Charter (Phase One of Municipal Code Update).			
Contact Person/Dept.: Heather Iker and Elaine Hirohama/City Attorney		Phone Number: (310) 253-5660	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☒	Attachments: ☒
Public Notification: Master Notification List (08/23/06)			
Department Approval: Carol Schwab, City Attorney (08/23/06) by H. Iker		City Manager Approval: Martin Cole for Jerry Fulwood 8/22/06	
City Controller Approval: N/A			

RECOMMENDATION:

Staff recommends that the City Council introduce an Ordinance (Attachment 1) amending and repealing various sections of the Culver City Municipal Code ("CCMC") due to the electorate's adoption of a revised City Charter.

BACKGROUND / DISCUSSION:

This Ordinance is Phase One of the City Attorney's "Municipal Code Update" work program for this fiscal year. In approaching the most efficient process for undertaking this work program, various areas of the CCMC that are in need of updating were prioritized and separated into three phases.

Phase One

At the April 11, 2006 General Municipal Election, a revised City Charter was adopted by the voters. Several organizational changes were part of the revisions to the Charter (i.e. change from Chief Administrative Officer to City Manager). As a result, the CCMC is now inconsistent with the Charter in certain areas. Phase One of the Municipal Code Update will serve to correct these inconsistencies.

Phase Two

Also as a result of the adoption of the revised City Charter, several substantive changes to the CCMC are necessary relating to the structure and organization of the

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City. Many of these changes (i.e. changes relating to the Clerk and Treasurer becoming appointed positions) must be in place by April 8, 2008. During this Phase, the City Attorney's Office will update the CCMC after policy decisions by the City Council and City Manager are made to implement the revised Charter.

Phase Three

This Phase will consist of a periodic overall review of the CCMC to determine whether modifications, clean-up or updating are necessary. The City Attorney's Office will work with all Departments to accomplish this effort.

Proposed Ordinance

The City Attorney's office has completed Phase One of the Municipal Code Update. The proposed Ordinance amending and repealing various sections of the CCMC will serve to conform the CCMC to the revised City Charter, which became effective on July 1, 2006. Most of the amendments are to change references from "Chief Administrative Officer" to "City Manager." There are other minor changes, including correcting references to reflect the revised Charter sections. A chart detailing the specific amendments to the CCMC and setting forth the reasons for the amendments is included as Attachment 2.

FISCAL ANALYSIS:

There is no fiscal impact.

ATTACHMENTS:

1. Proposed Ordinance
2. Chart of CCMC Amendments

MOTION:

That the City Council:

Introduce an Ordinance amending and repealing various sections of the Culver City Municipal Code due to the electorate's adoption of a revised City Charter.