

***These Meeting Minutes are not official until approved by  
the Parks, Recreation and Community Services Commission.***

REGULAR MEETING OF THE  
PARKS, RECREATION AND  
COMMUNITY SERVICES COMMISSION  
CULVER CITY, CALIFORNIA

July 5, 2016  
7:00 P.M.

**Call to Order & Roll Call**

Chair Zeidman called the meeting of the Parks, Recreation and Community Services Commission to order at 7:01 P.M.

Present: Chair Scott Zeidman  
Vice Chair Kay Heineman  
Commissioner Scott Garland

Absent: Commissioner William Rickards  
Commissioner Laura Stuart

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**Pledge of Allegiance**

The Parks, Recreation and Community Services Commission recited the Pledge of Allegiance.

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**Public Comment for Items NOT on the Agenda**

Chair Zeidman invited public participation.

The following member of the audience addressed the Commission:

Rene Bayley, Fox Hills Neighborhood Association, invited everyone to their event on Saturday, July 30 to plant Junipers and clean the park, and she discussed efforts to promote the event.

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**Consent Calendar**

Item C-1

**Meeting Minutes - June 7, 2016**

MOVED BY COMMISSIONER GARLAND AND SECONDED BY VICE CHAIR HEINEMAN THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE THE MINUTES FOR THE REGULAR MEETING OF JUNE 7, 2016.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: GARLAND, HEINEMAN  
NOES: NONE  
ABSENT: RICKARDS, STUART  
ABSTAIN: ZEIDMAN

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**Action Items**

Item A-1

**Selection of Chair and Vice Chair of the Parks, Recreation and Community services Commission**

Commissioners unanimously agreed that items A-1 and A-2 be postponed until the August Parks, Recreation and Community Services Commission meeting when more Commissioners could be present.

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Item A-2

(1) Adoption of Motions Appointing Parks, Recreation and Community Services (PRCS) Commission Members as Liaisons to Various Outside Associations and City Committees; (2) [If desired] Formation/Dissolution of Certain PRCS Commission Ad Hoc Subcommittees, Including the Formation of the "Commissioner Summit" Ad Hoc Subcommittee; and, (3) [If Desired] Appoint Commissioners to the Newly Formed/ Remaining Ad Hoc Subcommittees

This item was postponed to the August Parks, Recreation and Community Services Commission meeting when more Commissioners could be present.

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Item A-3

**(1) Review and Comment on the Draft Correspondence Presented by the Parks, Recreation and Community Services Commission Child Care Programs ad hoc Subcommittee; and, (2) [if desired] Finalize the Correspondence and Approve its Distribution to the City Council**

Discussion ensued between staff and Commissioners regarding the purpose of the draft letter; concerns from parents; availability issues; a letter drafted to obtain Council permission for a survey; editing and re-wording the letter; consistency; and a request to incorporate the changes and bring back the letter for review at the next meeting.

MOVED BY VICE CHAIR HEINEMAN AND SECONDED BY COMMISSIONER GARLAND THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION MAKE THE AGREED UPON REVISIONS AND DISCUSS THE REVISED DRAFT CORRESPONDENCE FROM THE CHILD CARE PROGRAMS AD HOC SUBCOMMITTEE AT THE AUGUST COMMISSION MEETING.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: GARLAND, HEINEMAN, ZEIDMAN  
NOES: NONE  
ABSENT: RICKARDS, STUART

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Item A-4

**In-Depth Discussion and Planning of Parks, Recreation and Community Services (PRCS) Commission Community Conversations - Topic #7, with The Working Title, "Race, Religion, And Culture: Living in Harmony Within Our Community"**

Commissioner Garland discussed the broad scope of the topic and the need to continue the item to the September Parks, Recreation and Community Services Commission meeting.

MOVED BY COMMISSIONER GARLAND AND SECONDED BY VICE CHAIR HEINEMAN THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION CONTINUE THE ITEM TO THE SEPTEMBER COMMISSION MEETING.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: GARLAND, HEINEMAN, ZEIDMAN  
NOES: NONE  
ABSENT: RICKARDS, STUART

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Item A-5

**Informational Item Regarding the Parks, Recreation and  
Community Services Department Fiscal Year 2016/2017  
Adopted Budget**

Discussion ensued between staff and Commissioners regarding postponing the item to the next meeting in order to have participation by the full Commission.

MOVED BY VICE CHAIR HEINEMAN AND SECONDED BY COMMISSIONER GARLAND THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION CONTINUE THE ITEM TO THE AUGUST MEETING.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: GARLAND, HEINEMAN, ZEIDMAN  
NOES: NONE  
ABSENT: RICKARDS, STUART

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Item A-6

**(Standing Item) Updates from the Parks, Recreation and  
Community Services (PRCS) Commission Ad Hoc Subcommittees  
and Representative Appointees to Various Outside  
Associations and City Committees**

Vice Chair Heineman distributed the most recent CPRS information on the legislation update for AB 31 and AB 2444; expressed appreciation for the *Parks Make Life Better* campaign; she suggested that Commissioners work to promote the campaign and that staff investigate awards programs opportunities; she expressed interest in attending the upcoming Expo Conference; she reported on the successful Fourth of July Senior Center event; and she received clarification on the City's invitation process for Senior Center events.

MOVED BY COMMISSIONER GARLAND AND SECONDED BY VICE CHAIR HEINEMAN THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: GARLAND, HEINEMAN, ZEIDMAN  
NOES: NONE  
ABSENT: RICKARDS, STUART

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Item A-7

**(Standing Item) Review of Upcoming Agenda Items to be Considered by the Parks, Recreation and Community Services (PRCS) Commission and Its Ad Hoc Subcommittees**

Discussion ensued between staff and Commissioners regarding scheduling the Parks Tour; staff availability; Commissioner availability; Community Conversation #7; and scheduling for September.

MOVED BY COMMISSIONER STUART AND SECONDED BY VICE CHAIR HEINEMAN THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: GARLAND, HEINEMAN, ZEIDMAN  
NOES: NONE  
ABSENT: RICKARDS, STUART

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**Public Comment - Items Not on the Agenda**

Chair Zeidman invited public comment.

No cards were received and no speakers came forward.

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**Receipt and Filing of Correspondence**

Patricia Mooney, Senior Management Analyst, indicated that no correspondence had been received.

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**Items From Staff**

Dan Hernandez, Parks, Recreation and Community Services Director reported on approval to move forward with the Syd Kronenthal project; progress with the Park to Playa Ballona Creek Connection Trail; attendance at summer camp programs; and he added that new chairs and tables for Veterans Auditorium had arrived.

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**Items From Commissioners**

Commissioner Garland reported on the successful Fourth of July show at West Los Angeles College.

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**Adjournment**

There being no further business, at 7:21 P.M., the Parks, Recreation and Community Services Commission adjourned to the next regular meeting to be held on Tuesday, August 2, 2016.

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Patricia A. Mooney  
ATTENDING SECRETARY of the Parks, Recreation and  
Community Services Commission

APPROVED \_\_\_\_\_

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CHAIR of the PARKS, RECREATION AND COMMUNITY SERVICES  
COMMISSION  
Culver City, California

I declare under penalty of perjury under the laws of the  
State of California that, on the date below written, these  
minutes were filed in the Office of the City Clerk, Culver  
City, California and constitute the Official Minutes of said  
meeting.

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Jeremy Green  
DEPUTY CITY CLERK

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Date