

MEETING DATE 12/5/05

AGENDA ITEM Consideration of Adoption of a Resolution Appointing
Members to the Independent Cities Risk Management
Authority (ICRMA) Governing Board

ATTACHMENTS

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1 ICRMA Bylaws Article 5, Section 5 1	1-2
2 Resolution 2005-R____	3-4

Section 4 2 - Approval of Membership

The General Manager shall review each applicant s submittal and may schedule and coordinate a safety inspection of the applicant s facilities. The General Manager shall report the results of the review of the submittal and the inspection which shall be the basis for the recommendation to the Governing Board. The Governing Board shall either approve, as provided in section 5 1 3 1, or disapprove the application based upon the General Manager s recommendation, the application, and any inspections, reports, or other material which would be pertinent to the decision.

ARTICLE 5 - GOVERNING BOARD

Section 5 1 - Governing Board

5 1 1 The Governing Board of the Authority shall be comprised of one representative from each member. In addition to the designated representative, who shall be a legislative member, an alternate and substitute alternate may be appointed either of whom may vote in the absence of the designated representative. If the member chooses to designate an alternate or substitute alternate, other than a legislative member the person(s) designated shall generally be one of the following positions, or their equivalent, City Attorney, Assistant City Attorney, Financial Officer, City Administrator/Manager, Assistant/Deputy City Administrator/Manager, Assistant to City Manager, Risk Manager, Human Resources Director/Manager, or Administrative Services Director.

5 1 1 1 Each designated representative, alternate, or substitute alternate, when voting on Authority business, shall have the authority to bind his or her member to the action taken by the Governing Board.

5 1 1 2 The member may change any of its representatives (Designate, Alternate, or Substitute-alternate) to the Governing Board by filing a resolution with the Authority, which indicates the representative s designation and authority to bind the member to the actions taken by the Governing Board.

5 1 1 3 At a Governing Board meeting only one designated representative, if more than one representative is present, may vote.

5 1 2 The Governing Board shall provide policy direction for the Administrative Committee, and the General Manager, and other appointed committees. The Governing Board may delegate any of its responsibilities except those requiring a vote by the Governing Board as specified in the Agreement or the Governing Documents.

5 1 3 The Governing Board reserves unto itself the authority to do the following (except where specifically otherwise noted, the majority of the Governing Board members present at a meeting may take action):

5 1 3 1 Accept a new member into the Authority,

- 5 1 3 2 Approve indebtedness (two-thirds vote of the entire Governing Board),
- 5 1 3 3 Adopt a budget,
- 5 1 3 4 Amend these Bylaws,
- 5 1 3 5 Alter a member s retained limit,
- 5 1 3 6 Approve contracts for Authority administrative services and legal counsel,
- 5 1 3 7 Approve Program Bylaws (Participants in Program only),
- 5 1 3 8 Approve Memoranda of Coverage,
- 5 1 3 9 Approve dividends and assessments to members of a program year,
- 5 1 3 10 Establish, amend, or terminate a program (Participants in Program only),
- 5 1 3 11 Elect the Members of the Administrative Committee,
- 5 1 3 12 Expel a member from the Authority (two-thirds vote of the entire Governing Board),
- 5 1 3 13 Settle claims in excess of the Claims Committee and Administrative Committee's authority,
- 5 1 3 14 Terminate or suspend the rights of a member in default (two-thirds vote of the entire Governing Board), and
- 5 1 3 15 Approve dissolution of Authority (two-thirds vote of entire Governing Board)

Section 5 2 - Meetings of the Governing Board

- 5 2 1 The Governing Board shall hold at least four regular meetings each year to review all operations of the Authority The Governing Board will establish a time and place to hold such regular meetings and notice shall be sent to each designated representative, alternate representative, and substitute alternate representative (if applicable) The Authority Secretary shall be responsible for minutes of the meetings, and submission of copies of such minutes to the designated representatives, alternate representatives, and substitute alternate representatives (if applicable)
- 5 2 2 Every member is expected to have its designated representative, alternate representative, or substitute alternate representative attend Governing Board meetings
- 5 2 3 All meetings of the Governing Board shall be conducted in accordance with the Ralph M Brown Act (Government Code §54950 et seq)

RESOLUTION NO 2005-R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CULVER CITY, CALIFORNIA, APPOINTING SPECIFIC
REPRESENTATIVES TO THE INDEPENDENT CITIES RISK
MANAGEMENT AUTHORITY AND RESCINDING RESOLUTION
NO 2005-R072

WHEREAS, the City of Culver City is a member of the Independent Cities
Risk Management Authority, and

WHEREAS, the Amendment to Joint Exercise of Powers Agreement for
Insurance and Risk Management Purposes dated May 13 1987 and the Risk Management
Committee By-Laws require an elected official be appointed by resolution to the Governing
Board and an alternate (the alternate may be a staff member) be appointed by resolution to
act in the primary member's absence

NOW THEREFORE the City Council of the City of Culver City DOES HERBY
RESOLVE as follows

1 The City of Culver City appoints the Honorable Albert Vera to serve on
the Governing Board of the Independent Cities Risk Management Authority, and

2 The City of Culver City appoints Martin R Cole, Assistant Chief
Administrative Officer, to serve on the Governing Board of the Independent Cities Risk
Management Authority in the absence of the primary member as noted in Section 1 above,
and

3 The individuals previously designated by this Council as the City's
representative and alternate to the ICRMA Governing Board for all purposes of
representing the City's interests and exercising the authority of the City with respect to the
coverage and the program and voting on behalf of the City on all matters delegated to the

Governing Board and signing such amendments as are contemplated to be approved by the Governing Board under the Liability Risk Coverage Agreement and the Trust Agreement, and such individuals shall keep this Council informed of such matters on a timely basis, and

5 Resolution No 2005-R072 is hereby rescinded

APPROVED and ADOPTED this _____ day of _____ 2005

ALBERT VERA, MAYOR
City of Culver City, California

ATTEST

APPROVED AS TO FORM

CHRISTOPHER ARMENTA, City Clerk

CAROL A SCHWAB, City Attorney