

**City of Culver City, California
Agenda Item Report**

Meeting Date: <u>01/24/11</u>		Item Number: C-3	
REDEVELOPMENT AGENCY BOARD AGENDA ITEM: Approval of the Third Amendment to the Existing Professional Services Agreement with Modern Parking, Inc. for Parking Structure Management Services Related to the Cardiff, Ince, and Watseka Parking Structures			
Contact Person/Dept.: Christopher Evans and Todd Tipton, Community Development		Phone Number: (310) 253-5744/5783	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: (E-Mail) Meetings and Agendas – Redevelopment Agency (01/19/11), Modern Parking Inc., Downtown Business Association, and Chamber of Commerce on (12/29/10).			
Department Approval: Sol Blumenfeld: (01/12/11)		City Attorney Approval: Murray Kane 12/27/10	
Chief Financial Officer Approval: Jeff Muir (by N. Kimball) (01/19/11)		City Manager/Executive Director Approval: John M. Nachbar (01/19/11)	
<u>RECOMMENDATION:</u> Staff recommends that the Culver City Redevelopment Agency Board (Agency Board) approve a Third Amendment to the existing professional services agreement with Modern Parking (Modern) for parking structure management services related to the Cardiff, Ince, and Watseka Parking Structures. <u>BACKGROUND:</u> On August 1, 2006, the Agency Board approved an Agreement with Modern for parking management services related to the Cardiff, Ince, and Watseka Parking Structures (Agreement). On May 18, 2009 the Agency Board approved a first amendment to the Agreement extending the contract term to January 31, 2010. On January 4, 2010 the Agency Board approved a second amendment to the Agreement extending the contract term to January 31, 2011. The term of the agreement was amended in order to allow Walker Parking to complete its study of downtown Culver City (Parking Study). <u>DISCUSSION:</u> It is anticipated that implementation of the Parking Study recommendations will impact the parking management Scope of Services requested in any future parking management Request for Proposals. Staff therefore recommends approval of a third amendment that will extend the term of the Agreement by one year to allow for			

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continuing professional management of the downtown parking structures while changes to the parking management Scope of Service are considered.

In addition to an extension to the Agreement term staff is recommending that the Agreement Scope of Service be modified to include additional maintenance services and security at the Ince Parking Structure (Ince). Modern has proposed to provide the additional services at Ince for \$1,625 per month (\$19,500 per year). This will provide for 32 additional hours of work per week, Thursday through Sunday from 2:00 PM to 10:30 PM.

FISCAL ANALYSIS:

Modern has agreed to perform all currently contracted services at the current annual rate of \$500,000 for the three downtown parking structures and the surface parking lot located at 9415 Venice Boulevard. Modern has agreed to perform additional maintenance and monitoring services at Ince for \$19,500 per year (\$1,625 X 12 months).

The Third Amendment is a time and materials contract. As stipulated by the Agreement, any additional services such as special event staffing will be charged to the Agency at contracted rates. To fund additional services, staff recommends that the Agency Board approve a 10% contingency. The total cost to the Agency with a 10% contingency is shown in the table below:

Agreement Extension Rates

Term: January 31, 2011 – January 31, 2012					
Cardiff	Watseka	Ince	Ince (new)	Sub-Total	With 10% Contingency
\$113,000	\$112,000	\$275,000	\$19,500	\$519,500	\$571,450

Sufficient funds have been allocated in Redevelopment Agency Programs 93100, 93800 and 95800 for the management and operation of the Ince, Cardiff and Watseka Parking Structures respectively, for Fiscal Year 2010/2011.

ATTACHMENTS:

1. Proposed Third Amendment to Agreement No. RA 06-53

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MOTION:

That the Agency Board:

1. Approve the Third Amendment to Agreement RA06-53 with Modern Parking for Parking Structure Management Services for the Cardiff, Ince, and Watseka Parking Structures, adding services for the Ince Parking Structure, and extending the term of the Agreement to January 31, 2012; and,
2. Authorize the Agency General Counsel to review/prepare the necessary documents; and,
3. Authorize the Executive Director to execute such documents on behalf of the Agency.