

**These Meeting Minutes are not official until approved by  
the Disability Advisory Committee**

REGULAR MEETING OF THE  
DISABILITY ADVISORY COMMITTEE  
CULVER CITY, CALIFORNIA

February 10, 2021  
6:30 P.M.

**Call To Order & Roll Call**

The regular meeting of the Culver City Disability Advisory Committee was called to order at 6:35 P.M. via Webex.

**Members Present:** Dr. Jay Shery, Chair  
Robyn Tenensap, Vice Chair  
Jorge Alvarez, Member  
Dr. Janet Cameron Hault, Member\*  
Carmen Ibarra, Member  
Lisette Palley, Member\*\*  
Jorge Sandoval, Member  
Marcy Sookne, Member

\*Member Hault exited the meeting at 7:32 p.m.

\*\*Member Palley exited the meeting at 7:32 p.m.

**Absent:** Janice Goldhaber, Member

**Staff Present:** Armando Abrego, Parks Recreation and  
Community Services Director  
Jill Thomsen, Recreation and Community  
Services Supervisor  
Daniella Gutierrez, Recreation and Community  
Services Coordinator  
Laurence Ma, Administrative Clerk  
Valerie Perez, IT Analyst

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**Public Comment for Items NOT On the Agenda**

Chair Shery invited public comment.

Laurence Ma, Administrative Clerk, reported that no public comment had been received.

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### **Consent Calendar Items**

#### Item C-1

#### **DAC - Approval of the Minutes for the Disability Advisory Committee Meeting of December 9, 2020**

Member Hoult received clarification that staff had addressed the inquiry made regarding developmental disabilities on the top of page 2 in the minutes.

MOVED BY MEMBER IBARRA, SECONDED BY MEMBER PALLEY AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE APPROVE MINUTES FOR THE MEETING OF DECEMBER 9, 2020 (ABSENT MEMBER GOLDHABER).

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### **Order of the Agenda**

No changes were made.

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### **Action Items**

#### Item A-1

#### **DAC - Receive and File Calendar Regarding Upcoming 2021 DAC Meetings and Disability and Social Services Program**

Discussion ensued between staff and Committee Members regarding placeholders for special events on the calendar; the ability to hold special meetings; holidays; and the potential date for the Carnival if it happens.

MOVED BY MEMBER SOOKNE, SECONDED BY MEMBER PALLEY AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE

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RECEIVE AND FILE THE CALENDAR OF UPCOMING 2021 DAC MEETINGS  
(ABSENT MEMBER GOLDHABER).

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Item A-2

**DAC - Discussion Regarding The Disability Advisory Committee's Recommendations to City Council for the Fiscal Year 2021/2022 Parks, Recreation and Community Services Department Budget**

Laurence Ma, Administrative Clerk, introduced the item.

Discussion ensued between staff and Committee Members regarding clarification that additional funding was not received last year as a result of budget cuts being made; the need for additional staffing; reopening the Senior Center; the need for more staff to implement safety protocols; PPE supplies; the Emergency Operations Center; rotation of part-time staff to cover events; volunteers; the baseline budget; funding to support the DAC; supplies; and support for Disability Programming.

MOVED BY MEMBER ALVAREZ, SECONDED BY MEMBER HOULT AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE DRAFT A LETTER TO THE CITY COUNCIL REQUESTING ALLOCATION OF AN ADDITIONAL \$3,000.00 IN FUNDING TO SUPPORT TRADITIONAL PART-TIME STAFFING TO BE IN ATTENDANCE FOR THE DISABILITY AND SOCIAL SERVICE PROGRAMS IN ORDER TO ACCOMMODATE SOCIAL DISTANCING REQUIREMENTS AND ADDITIONAL REQUIREMENTS FOR COVID-19 FOR 2021-2022 (ABSENT MEMBER GOLDHABER).

Chair Shery received staff agreement to provide him with the letter from the previous year and an updated version of the letterhead.

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Item A-3

**DAC - [Standing Item; Any or All of the Following Actions, If Desired] (1) Receipt and Filing of Updates from the Members of the Disability Advisory Committee Ad Hoc**

**Subcommittees; (2) Formation of New and/or Dissolution of Existing Ad Hoc Subcommittee(s)**

Member Hoult reported working with the Culver Arts Foundation; she discussed the updated website; available grants; LA Goal; and getting creative members of the disabled community involved.

Discussion ensued between staff and Committee Members regarding educating while advocating; whether to maintain the Community Development Block Grant (CDBG) Subcommittee; submission of the recommendation letter; the need for guidance regarding collaboration with the Equity and Human Relations Advisory Committee (EHRAC); and communication between the Committees.

Member Alvarez provided a report on the Equity and Human Relations Ad Hoc Subcommittee; discussed ideas for community contributions for both the DAC and the EHRAC; recognitions; partnerships; effects of the pandemic on seniors, the disabled and homeless individuals; food delivery services; establishing partnerships; and revisions to the City complaint form.

Discussion ensued between staff and Committee Members regarding community contributions; partnerships; increased frequency and amount of City Council commendations and awards; previous difficulties coming up with nominations; the importance of keeping track of who has been honored over the years; a suggestion that the DAC invite organizations to provide a presentation on their services and assistance to the community, with the DAC to provide certification to the organizations; enhancing the webpage to include past recipients; social media outreach; duplication of efforts between EHRAC and the DAC; the ability of the Chair to attend EHRAC meetings and provide input; community-wide programs proposed by the EHRAC; the importance of reminding the EHRAC that the disabled be included in their discussions; the process to address Americans with Disabilities Act (ADA) violations vs. discrimination; finding ways to make improvements; length of the current City form; the California Civil Rights Complaint Form; creating an opportunity form to accept suggestions on how to improve processes; identification of projects for the DAC; the process to suggest projects for the EHRAC to consider; ADA code enforcement; the increasing population of homeless encampments under the 405 freeway infringing on access for

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the disabled; work of the Assistant to the City Manager on Homelessness with St. Josephs; impacts to public access; rights of the homeless vs. rights of the disabled; compassion for all residents; safety issues; the importance of universal accessibility; City resources for services; and encouraging the unhoused to accept services.

Member Palley indicated that she was not feeling well following her recent receipt of a vaccine and she exited the meeting.

Member Hoult indicated that she also needed to leave and she signed off.

Member Alvarez indicated that he would provide information to the Chair regarding interaction with the EHRAC.

Additional discussion ensued between staff and Committee Members regarding the ADA Review Ad Hoc Subcommittee; the formal process; timing; the process for moving forward; clarification that sidewalks are blocked on the north side of Venice Boulevard; communication with the Culver City Police Department (CCPD); how to agendize; DAC consideration of possibility to write a letter on the ADA as it relates to unhoused situations; and communication between subcommittee members and staff.

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#### **Public Comment for Items NOT On the Agenda**

Chair Shery invited public comment.

Laurence Ma, Administrative Clerk, indicated that no public comment had been received.

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#### **Receipt of Correspondence**

Laurence Ma, Administrative Clerk, indicated receipt of a message from Member Goldhaber regarding her absence from the meeting.

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#### **Items from Disability Advisory Committee Members/Staff**

Member Sookne reported on the passing of Linda Neuhaus, an advocate for children with disabilities.

Member Tenensap reported that she had been unable to attend the meeting of the Bicycle and Pedestrian Advisory Committee.

Member Ibarra discussed the lack of equity for people with disabilities in obtaining access to vaccines, and the work of the Achievable Foundation to make vaccines available.

Member Sandoval discussed reports to the City Council, and ways to make the City more accessible to pedestrians, people in wheelchairs, and those with sight limitations.

Armando Abrego, Parks Recreation and Community Services Director, discussed a study conducted by the Public Works Department several years ago; the independent study created by DAC Members; and he agreed to distribute the information to Commissioners.

Discussion ensued between staff and Commissioners regarding available information, and Committee Members involved in the process.

Jill Thomsen, Recreation and Community Services Supervisor, wished everyone Happy Valentine's Day; she congratulated Armando Abrego on his official position as Director of Parks, Recreation and Community Services; she discussed the Spring Socialites Event; and a recent Fulbright Scholarship awarded.

Daniella Gutierrez, Recreation and Community Services Coordinator, discussed the Spring on Your Doorstep event.

Armando Abrego, Parks, Recreation and Community Services Director, indicated that all Public Order protocols were followed for all events; he reported that the City was recruiting for Commissions, Boards and Committees, with applications due on February 22; and he discussed Move Culver City, noting that a presentation was scheduled for February 23.

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**Adjournment**

There being no further business, at 8:08 P.M., the Disability Advisory Committee adjourned to a regular meeting to be held on Wednesday, April 14, 2021 at 6:30 P.M. in the Senior Center Conference Room.

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Laurence Ma  
SECRETARY of the Culver City Disability Advisory Committee  
Culver City, California

APPROVED

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Dr. Jay Shery  
CHAIR of the Disability Advisory Committee, Culver City,  
California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

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Jeremy Green  
CITY CLERK

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Date