

MEETING DATE: May 28, 2013

AGENDA ITEM: **Appointments and/or Reappointments to the Planning Commission, Parks, Recreation and Community Services Commission, Civil Service Commission, Cultural Affairs Commission, Landlord-Tenant Mediation Board and the West LA Vector Control Board.**

ATTACHMENTS

	<u>Pages</u>
1. List of all applicants	1
2. Copies of all applications (with personal information redacted)	2-215

**COMMISSION, BOARD AND ADVISORY APPOINTMENTS
LIST OF ALL 2013 APPLICANTS**

Planning Commission (3)

Peter Capone-Newton
Troy Jackson
Grady Lee
Cliff Moser
Dana Amy Sayles
David Steinitz
Dane Twichell
Scott Voelz
David VonCannon
Erin Walker
Scott Wyant*

Parks, Recreation and Community Services Commission (2)

Mary Ann Greene*
Scott Shipley
Laura Stuart*
Scott Zeidman

Civil Service Commission (1)

Michel Chagouri
Darryl Cherness
David Friedland

Cultural Affairs Commission (2)

Nathan Dana Aldrich
Susan Anderson
Elena Sweda Neff
Eric Spies
John B. Williams*

Landlord-Tenant Mediation Board (1 Tenant, 1 Tenant Alternate, 2 Landlord, 1 Landlord Alternate, 2 Members at Large)

Michael Berlin* (Member at Large - was Landlord Alternate)
Claire-Elise (Michaels) Broner (Tenant Rep)
Shireen Daytona (Tenant Rep)
Justin Lescoulie* (Landlord)
Taria Lewis (Tenant Rep or Tenant Alternative)
Linda Shahinian (Landlord)
Olga Vaysberg (Landlord)

LA County West Vector Control District Board (1)

Elena Sweda Neff*

*Incumbent

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APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

2013 MAY 14 AM 11:10

(Please type or print legibly- or use the PDF fill-in form available at www.culvercity.org)

CITY OF CULVER CITY

Please be advised this document is a public record and information contained herein may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:

Planning Commission

2. Name: Peter Capone-Newton Telephone: [REDACTED]

Address [REDACTED] Zip [REDACTED]

Business: NA Telephone: NA

Address NA Zip NA

E-mail address: [REDACTED]

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

Los Angeles County Metropolitan Transportation Authority ("Metro"), Westside/Central Service Sector Council (Los Angeles County) - City of Los Angeles Resident then Stakeholder (on move to Culver City), appointed by the Mayor City of Los Angeles - 2003 to present.

Los Angeles County Bicycle Coalition Board Member - 2005-2007

4. Employment (Include titles and duties of current and past employment):

Health Services Research Fellow - University of California Los Angeles (2007-present)
– Research focused on food access and health

Resident Physician - Preventive Medicine - Los Angeles County Department of Public Health, California
Department of Public Health (2006-2007)

Resident Physician - Preliminary Medicine - Olive View-UCLA Medical Center (2005-2006)

Assistant Director Life Science Solutions - Cerner Health Insights (2002-2005)

5. Education (Include professional or vocational licenses and certificates.):

Ph.D. Urban Planning - University of California Los Angeles (expected June 2013)

M.A. Urban Planning - University of California Los Angeles (2009)

M.D. and M.P.H - Tufts University School of Medicine, Boston, MA (2002)

California Medical License

6. Additional Information

- a. Are you a Culver City resident? YES ☒ NO ☐
Number of years: 4
- b. Are you a Culver City business owner/operator? YES ☐ NO ☒
Number of years: _____
- c. Are you registered to vote in Culver City? YES ☒ NO ☐
- d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor? YES ☐ NO ☒
- e. Have you ever worked for the City of Culver City? YES ☐ NO ☒
(If yes, list dates of employment and names of departments.)
- f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒
- g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed? YES ☐ NO ☒
- h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 2
- i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? 4-8

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

I moved to Culver City with my family approximately 4 years ago primarily because of the high quality urban planning the City has promoted in its downtown redevelopment. I have experience with public service in the Los Angeles region and would now like to contribute to my local community.

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

I am a physician and urban planner, specifically educated to understand the many ways in which urban planning can influence the health of a community. These include urban design and zoning regulations which the Planning Commission helps to oversee. I have served on one of Metro's Service Sector Councils for the past 9 years, with monthly public meetings, and experience as both Chair and Vice-Chair of that body.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

I would contribute directly from my experience as an academic urban planner, and specifically on health and planning related topics given my specific expertise in this area.

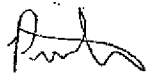
10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

I can bring a specific focus on the ways in which planning can promote health. I have no financial interests in any urban planning related businesses and no financial interests in Culver City except for owning my home. I have experience running public meetings, setting agendas and working with other professionals and staff.

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

REMINDER: All information on this application will become a public record and may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: _____  _____ Date: 05/13/2013

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

Please submit your application and any attachments no later than the final filing date as announced in the Notice of Vacancy and Request for Applications to the City of Culver City:

By Mail or Hand delivery Office of the City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

OR

By Fax: (310) 253.6010

OR

By Electronic Delivery: city.clerk@culvercity.org

If you have questions regarding the completion or filing of this application, please contact the City Clerk's Office by fax or email, as indicated above, or by phone at (310) 253-5851.

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APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

2013 MAY 14 PM 4:48

(Please type or print legibly— or use the PDF fill-in form available at www.culvercity.org)

CITY OF CULVER CITY

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General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:
Planning Commission

2. Name: Troy Jackson Telephone: [REDACTED]
Address: [REDACTED] Zip: [REDACTED]
Business: New Pacific Realty Corp Telephone: 310-273-1111
Address: 160 N. Canon Dr, Beverly Hills, CA 90210
E-mail address: [REDACTED]

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

2013 COMMUNITY THEATER SHAKESPEARE PRODUCTION
BENEFITING WESTSIDE FOOD BANK, ACTOR /
LAST MEMBER

2012 PICO NEIGHBORHOOD COUNCIL, FINANCE
ADVISOR (LOS ANGELES)

2008 DEL REY NEIGHBORHOOD COUNCIL, PREFERENTIAL
PARKING DISTRICT PETITIONER & ADVOCATE, STAKEHOLDER

2001 MARINA DEL REY HOLIDAY BOAT PARADE, BOARD
MEMBER

4. Employment (Include titles and duties of current and past employment):

SEE ATTACHED RESUME FOR MORE DETAIL

CURRENT :

FAIRCREST CAPITAL PARTNERS, LLC (OWNER, PRINCIPAL)
NEW PACIFIC REALTY CORP (CONTROLLER)

PRIOR :

HINES (CONTROLLER)
PLAYA CAPITAL, LLC (ASST CONTROLLER)
DELOITTE & TOUCHE (SENIOR AUDITOR)

5. Education (Include professional or vocational licenses and certificates.):

CPA STATE OF CALIFORNIA (1999)

MASTER OF ACCOUNTANCY & BACHELOR OF
SCIENCE, ACCOUNTANCY BRIGHAM YOUNG
UNIVERSITY (1996)

6. Additional Information

a. Are you a Culver City resident?

YES ☒ NO ☐

Number of years: < 1 YR

b. Are you a Culver City business owner/operator?

YES ☐ NO ☒

Number of years: _____

c. Are you registered to vote in Culver City?

YES ☒ NO ☐

d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor?

YES ☐ NO ☒

e. Have you ever worked for the City of Culver City? (If yes, list dates of employment and names of departments.)

YES ☐ NO ☒

f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.)

YES ☐ NO ☒

g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

YES ☐ NO ☒

h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 2

i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? 3 or 4 hrs per meeting

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

AFTER RECENTLY RELOCATING MY FAMILY TO CULVER CITY, I CARE ABOUT THE COMMUNITY AND WISH TO SERVE IN THE COMMUNITY AND IMPROVE IT IN ANY WAY I CAN. I BELIEVE LAND USE AND PLANNING DECISIONS SHAPE AND DEFINE A CITY, AND GIVEN ITS IMPORTANCE, I BELIEVE I CAN HELP THE MOST IN THIS AREA.

Application for City Commissions, Committees, and Boards

Revised: 04/13

Page 5 of 8

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

MY EXPERIENCE WORKING WITH COMMUNITY MEMBERS
AND A COUNCILMAN HERB WESSON'S OFFICE IN OBTAINING
ENTITLEMENTS FOR A DEVELOPMENT IN THE
CITY OF LOS ANGELES HELPS ME UNDERSTAND
AND BALANCE THE INTERESTS OF BOTH RESIDENTS
AND THE BUSINESS COMMUNITY.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

I WILL SEEK TO BE INFORMED ABOUT THE
ISSUES PRESENTED TO THE COMMISSION THROUGH
MY PREPARATION AND HARD WORK. I WILL ALSO
ADVOCATE FOR THE INTERESTS OF STAKEHOLDERS
AND COMMUNITY MEMBERS IN THE INQUIRY
DECISION MAKING ROLE THE COMMISSION
HAS BEEN GIVEN

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

I AM INTERESTED IN AND PASSIONATE
ABOUT PLANNING AND LAND USE ISSUES
AND I BELIEVE THAT MY ENERGY TOGETHER
WITH MY DEDICATION TO THE COMMUNITY
AND MY EXPERIENCE IN REAL ESTATE
DEVELOPMENT WILL ALLOW ME TO MAKE
A VALUABLE CONTRIBUTION.

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

I AM AWARE OF THE HIGH ETHICAL STANDARDS
REQUIRED TO SERVE ON THE COMMITTEE OR IN ANY
CIVIL CAPACITY. THEREFORE, ALTHOUGH NOT SPECIFICALLY
ANTICIPATED, SHOULD ANY CONFLICTS OF INTERESTS
ARISE, I WILL ACT IN KEEPING WITH ESTABLISHED

REMINDER: All information on this application will become a public record and REQUIREMENTS
may be subject to public disclosure as required by the California Public Records
Act and any other applicable law.

By checking this box ☒ or signing below, I hereby certify that the foregoing
information is correct to the best of my knowledge

Signature: _____

Date: _____

5/14/13

You are invited to attach additional pages, enclose a copy of your resume and/or submit
supplemental information which you feel may assist the appointing authority in its
evaluation of your application.

Please submit your application and any attachments no later than the final filing date as
announced in the Notice of Vacancy and Request for Applications to the City of Culver
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5851.

TROY JACKSON

PROFESSIONAL EXPERIENCE

Faircrest Capital Partners, LLC

Los Angeles, California

2010-present Owner, Developer

- Served as sponsor, principal, and sole owner of a residential urban infill development consisting of eleven single-family homes located in the Fairfax district of Los Angeles.
- Acquired & assembled contiguous land parcels in privately negotiated, off-market transaction.
- Managed fee developer and design team in requesting entitlements to build 11 single family homes; obtained tract map approval from LA city council office & municipal authority.
- Selected land broker, marketed project, and negotiated and closed the sale to a merchant builder.
- Effected 1031 exchange to defer investment gains.
- Responsible for all project & ownership accounting for financial & tax purposes

New Pacific Realty Corporation

Beverly Hills, California

2008-present Controller

- Directly reported to CEO and Chairman of a real estate private equity firm engaged in the acquisition and development of high-profile opportunistic investments.
- Responsible for complete budgeting, accounting, internal control, and reporting for all New Pacific-affiliated manager, investment, and ownership entities.
- Hired, trained, and supervised assistant controller to conduct day-to-day accounting operations, monthly reconciliations, and reporting including consolidations.
- Implemented software solution to standardize and consolidate financial reporting results for all New Pacific entities; also, set up reconciliation tools to ensure proper internal control.
- Responsible for ownership-level tax reporting including projections, annual returns, and K-1s as well as management reporting including current-value consolidated financial statements used for strategic planning.
- Managed banking relationship for cash management needs of operating properties as well as with construction lenders for submission of monthly draw requests and loan document compliance.
- Provided professional expert witness testimony and litigation support in pursuing and obtaining a significant claim from a former New Pacific tenant in bankruptcy. Also involved with administering the terms of a related settlement agreement.
- Served as construction manager and ownership representative to manage projects & interface with municipal agencies, development partners, design teams & construction professionals for various projects including a Richard Meier designed New Pacific headquarter building in Beverly Hills, a Rodeo Drive tenant improvements & the acquisition of a partially completed bank-owned 156 unit condominium project in Irvine, CA.

PROFESSIONAL EXPERIENCE (continued)

Hines

Los Angeles, Irvine & San Diego, California

2005-2007 Controller

- Reported to VP Controller for Hines West Region located in San Francisco, California, which is part of the Hines global real estate firm involved in investment, development & property management with offices in 113 cities, 18 countries, and controlled assets valued at \$24.3 billion.
- Responsible for accounting personnel and accounting-related matters relating to all Hines-managed assets in Southern California.
- Interfaced with financial & tax controllers located in Hines corporate headquarters in Houston, Texas, who were responsible for ownership-level reporting requirements for various Hines-sponsored funds that held ownership interests in Southern California assets including the following groups: Hines US Office Development Fund, Hines Value Added Fund, Hines National Office Partners, Hines US Core Office Fund, and the Hines REIT.
- Interfaced directly with owners or representatives of Hines third party fee-managed properties including Heitman & State of Florida Pensions as well as joint venture partner owners including DIFA Deutsche Immobilien Fonds AG, and JP Morgan
- Served on enterprise software selection committee to analyze, recommend, and implement for all Hines-managed properties world-wide after successfully implementing upgraded software and accounting processes at a specific Santa Monica project.
- Hired, trained, and supervised CPA-level project accountants.

2001-2005 Project Accountant

- Performed financial due diligence and transaction support for real estate various acquisitions and dispositions representing over 2 million sq ft of Class A office.
- Prepared financial statements, management reports, and budgets for 3.5 million sq ft of Class A office properties and 1.4 million sq ft of real estate under development.

Playa Capital, LLC

Los Angeles, California

2000-2001 Assistant Controller

- Reported to VP Controller and prepared monthly financial reporting and consolidations for entities representing a 1,000-acre master plan development in West Los Angeles.
- Assisted in preparation of annual budgets and management reporting.
- Coordinated financial statement audits conducted by Big-4 external auditors.
- Managed five-person accounting department.

PROFESSIONAL EXPERIENCE (continued)

Deloitte

Los Angeles, California

1998-2000 Senior Auditor

- Reported to audit managers & partners in the audit and assurance group; planned and performed audits, supervised audit teams with 2-12 members, and prepared or reviewed client financial statements and footnotes.

1996-1998 Staff Auditor

- Served in teams that conducted financial statement audit for clients in a wide range of industries including financial services, real estate, entertainment, telecommunications, and manufacturing & consumer products.

CREDENTIAL & EDUCATION

1999 Certified Public Accountant

State of California

1996 Brigham Young University (Masters & Bachelor of Science, Accountancy)

Provo, Utah

SKILLS & INTERESTS

Proficient in Timberline, MRI, Oracle, Quickbooks, Argus, MS Excel

Interests: Design & architecture, Shakespearean theatre, Landscape & garden design

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2013 MAY 14 PM 4:33

APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

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CITY OF CULVER CITY

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General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:

Planning Commission

2. Name: Grady Lee Telephone: [REDACTED]

Address [REDACTED] Zip [REDACTED]

Business: RockCorps and CorpsGiving Telephone: 310-237-5995

Address 3805 Canfield Avenue Zip 90232

E-mail address: [REDACTED]

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

I have never held a place on a commission or board nor have I held office.

4. Employment (Include titles and duties of current and past employment):

2012- Current - Co-Founder/CEO - CorpsGiving

Set and implement strategy for company dedicated to engaging employees in community service around the world.

2005 - Current - Co-Founder/COO - RockCorps

Set and implement global strategy and operations for RockCorps - a company that inspires and celebrates youth to get involved in volunteering.

2001-2005 - Executive Assistant -Cruise/Wagner Productions

Assisted producers on 8 film projects and many more in development

1999-2001 - MBA Candidate at The Anderson School at UCLA

5. Education (Include professional or vocational licenses and certificates.):

BA 1993 - Princeton University

MBA - 2001 - The Anderson School at UCLA

6. Additional Information

- a. Are you a Culver City resident? YES ☒ NO ☐
Number of years: 5
- b. Are you a Culver City business owner/operator? YES ☒ NO ☐
Number of years: 3
- c. Are you registered to vote in Culver City? YES ☒ NO ☐
- d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor? YES ☐ NO ☒
- e. Have you ever worked for the City of Culver City? YES ☐ NO ☒
(If yes, list dates of employment and names of departments.)
- f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒
- g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed? YES ☐ NO ☒
- h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 0
- i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? 10

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

I am seeking appointment to the Planning Commission because as a resident, business owner/operator and landlord in Culver City, I am keenly aware of the promises and challenges of developing the area for the next generation. I have been an avid follower of the development of Culver City and have a vested interest in helping to maintain the vibrancy of the area without losing what is special about it. I want to add my voice to that discussion.

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

As business owner and operator, my business is to work extensively both with multi-national brands along with grass roots community organizations around the world. I feel the frustration when there are too many rules put on business and trade, and I have seen communities that have been victims to unchecked development and growth leaving its most vulnerable behind. I have also lived in communities that eventually became unlivable for the people that actually worked there.

I am very interested in the concepts of community and making a community vibrant, connected and sustainable. I do not believe those are competing ideas.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

The planning commission is there, per my understanding, to review proposals and make general recommendations to the council on how Culver City is to be built and developed. I would help the body perform its duties by bringing a pragmatic and tested voice to the discussion. I would look at how the city is developing from the view of a resident, visitor, business owner, landlord, and parent of a 6 year old. I do not come with a predisposed attitude on what development means here in Culver City. I come with an open mind to build the best community we can.

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

I rarely leave Culver City. I walk to work and ride a bike to my son's school - all in Culver City. I travel extensively overseas, but my base is Culver City in many ways. What happens here greatly affects me, and I take that seriously.

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

Hopefully, I have provided enough in the above responses.

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By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Grady Lee
Signature: _____ Date: 05/06/2013

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

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APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

2013 MAY 14 AM 11:09

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CITY OF CULVER CITY

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General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:

Planning Commission

2. Name: Cliff Moser Telephone: [REDACTED]

Address: [REDACTED] Zip: [REDACTED]

Business: _____ Telephone: _____

Address _____ Zip _____

E-mail address: [REDACTED]

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

Culver City Bicycle and Pedestrian Committee 2007-2010

LAX Area Advisory Committee 2011- Current

Culver City Homelessness Committee 2012- Current

4. Employment (Include titles and duties of current and past employment):

Registered Architect, Senior Associate Perkins+Will, Los Angeles 1999-2004
Registered Architect, Healthcare Principal RTKL Los Angeles, 2004-2007
Registered Architect, VP Operations, Neilsoft 2007-Current

5. Education (Include professional or vocational licenses and certificates.):

Bachelor of Business Administration
Master of Science Quality Assurance, Cal State Dominguez Hills
Registered Architect, California
LEED Accredited Professional

6. Additional Information

a. Are you a Culver City resident?

YES ☒ NO ☐

Number of years: 13

b. Are you a Culver City business owner/operator?

YES ☒ NO ☐

Number of years: 4

c. Are you registered to vote in Culver City?

YES ☒ NO ☐

d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor?

YES ☐ NO ☒

e. Have you ever worked for the City of Culver City?
(If yes, list dates of employment and names of departments.)

YES ☐ NO ☒

f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.)

YES ☐ NO ☒

g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

YES ☐ NO ☒

h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 4

i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? 20 hours

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

As a member of the Planning Commission, and an Architect, I would bring a deep understanding of the needs of the community, not just from a building or environmental "use", but an understanding of the holistic elements that successful planning coupled with building construction and design, and integration of network aspects of traffic, financing, and sustainable systems mean for the city of Culver City.

I want to help Culver City become a 21st century city that through proper planning is able to become a successful incubator of new ideas and opportunities.

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

As an 30 year veteran architect who is specifically involved in risk management in planning and construction projects, I will enable city council, the citizens and the stakeholders in Culver City to understand the opportunities and solutions available in planning, development and design and construction projects in Culver City. I would like to help Culver City and its stakeholders look at opportunities with a focus on public private partnerships to minimize risk, while maximizing reward.

Also as an active community member in multiple groups across Los Angeles County, and the State of California, I understand the need for integrated planning and development with the City and County of LA, CalTrans, Metro, Ballona Creek, LAX, West LA Community College, and CCUSD, etc.

Success Planning is not a silo'd activity, but is successful in understanding and leveraging the solutions that all stakeholders bring to help create a better life for the citizens and neighbors of Culver City.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

To help the committee align behind the mission and vision of Culver City with a focus on the future. And to help the committee work in an integrated with the other committees and commissions within the City. For example, zoning and real estate in development affects the transportation and access requirements within the city. The Planning Committee should understand that blocking or permitting development creates a network affect that impacts other organizations within and outside of the city.

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

As an architect and an long-term citizen of Culver City, I have seen our community turn into the envy of the West Side of Los Angeles County with a thriving downtown, a blue-ribbon school district, and an exciting arts and recreation scene. More needs to be done. Without vision and guidance, Culver City risks being left behind on exciting and affordable housing, an incubator tech industry, and state of the art facilities for the 21st century worker.

I will bring expertise and design leadership to help continue to shape the new vibrant Culver City. helping develop special business districts that can develop brownfield lots, and marginal use businesses, while continuing to help support an award winning school district.

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

Culver City is challenged to respond to new problems with existing tools. As an architect, I know how to utilize new tools and performance metrics to help create a vibrant and exciting community and destination for thousands of citizens, neighbors, workers and consumers. Culver City is poised to continue its growth as "the" city on the west side. I can help us achieve that goal.

REMINDER: All information on this application will become a public record and may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Signature:  Date: 05/13/2013

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

Please submit your application and any attachments no later than the final filing date as announced in the Notice of Vacancy and Request for Applications to the City of Culver City:

By Mail or Hand delivery Office of the City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

OR

By Fax: (310) 253.6010

OR

By Electronic Delivery: city.clerk@culvercity.org

If you have questions regarding the completion or filing of this application, please contact the City Clerk's Office by fax or email, as indicated above, or by phone at (310) 253-5851.

RECEIVED

APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

2013 MAY 14 AM 11:09

(Please type or print legibly— or use the PDF fill-in form available at www.culvercity.org)

CITY OF CULVER CITY

Please be advised this document is a public record and information contained herein may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:
PLANNING COMMISSION

2. Name: DANA AMY SAYLES, AICP Telephone: [REDACTED]
Address: [REDACTED] Zip: [REDACTED]
Business: three6ixty Telephone: 310-204-3500
Address: 4315 Overland Avenue, Suite A Culver City Zip: 90230
E-mail address: [REDACTED]

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

Philanthropy and volunteer service in both personal and professional organizations is a prominent element of my life. I am currently an active in the following organizations:

- American Planning Association – member since 1996
- American Institute of Certified Planners – Licensed practicing member since 2001
- Urban Land Institute (ULI) – Associate Member since 1991
- ULI Women's Initiative – Founding Steering Committee Member
- The Jewish Federation: Real Estate Cabinet (R.E.C.) Executive Committee (2007-present)
- Young Leadership Development Institute (Co-Chair – 2010-2012)
- Cornell Real Estate Council
- Westside Urban Forum
- Culver City Chamber of Commerce
- Baby2Baby.org
- University of Southern California - ASPD Student Chair (1997)
- Temple Mishkon Tephilo Board of Directors (2006-2010)

Application for City Commissions, Committees, and Boards

Revised: 04/13

Page 3 of 8

4. Employment (Include titles and duties of current and past employment):

Currently I am the managing Partner of **three6ixty**, a Culver City based consulting firm providing a complete 360 degree range of Project Management, Planning, Outreach, and Advocacy services to the real estate community. **three6ixty** endeavors to work on projects with creative, sustainable, and/or positive impacts on the built environment.

three6ixty specializes in complex projects including multi-family residential and mixed-use developments, commercial/creative office space, food-service and hospitality projects, and large-scale multi-disciplined ventures. **three6ixty** is committed to providing a new frontier of land use services to the real estate development community, private property owners, public agencies, and non-profit organizations.

A full personal biography and employment history is attached to this application.

5. Education (Include professional or vocational licenses and certificates.):

- **University of Southern California - Los Angeles, CA**
Master of Planning, Urban Design Emphasis

- **Cornell University - Ithaca, New York**
Bachelor of Science, City and Regional Planning, College of Architecture, Art and Planning

- Licensed by the American Institute of Certified Planners (A.I.C.P.) since 2001

6. Additional Information

a. Are you a Culver City resident?

YES ☒ NO ☐

Number of years: 7

b. Are you a Culver City business owner/operator?

YES ☒ NO ☐

Number of years: 7

c. Are you registered to vote in Culver City?

YES ☒ NO ☐

d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor?

YES ☐ NO ☒

e. Have you ever worked for the City of Culver City?
(If yes, list dates of employment and names of departments.)

YES ☐ NO ☒

f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.)

YES ☐ NO ☒

g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

YES ☐ NO ☒

h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 6

i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? As much as needed, est. 2 meetings/month + prep. time

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

SEE ATTACHED

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

SEE ATTACHED

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

SEE ATTACHED

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

SEE ATTACHED

ADDITIONAL QUESTIONS: APPLICATION FOR PLANNING COMMISSION
Dana Amy Sayles

- 7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)**

As part of my personal and professional development, I have had a goal to serve in public office as a planning commissioner or equivalent position. This is very exciting time in the growth and redevelopment of Culver City, with very complex projects and policy issues on the horizon. My business and the world of urban planning today are about working with groups, building consensus, and constantly striving to implement responsible policy decisions, while encouraging socially responsible development.

Culver City, in its memorable past, has not had a professional planner serve on the Planning Commission. If appointed to the Commission, I hope to bring not only my professional expertise in planning and real estate, but also my core values and ethics of promoting sustainability, affordable housing, and work-life/jobs-housing balance to the Planning Commission. It would be an honor and a welcome challenge to serve on the Planning Commission, and to help continue to affect smart growth and responsible development in our city.

- 8. What is there specifically in your background, training, education or interests which qualifies you for appointment?**

I have been working in the fields of planning and real estate development for my entire career. All of my formal education is in the field of urban planning and real estate development, with both undergraduate and graduate degrees in City and Regional Planning. I am also a licensed member of the American Institute of Certified Planners (A.I.C.P.).

Through my career, I have worked both as a consultant and as a developer, having directly managed over \$500 million in real estate development projects throughout the western United States. In addition, I have been involved with the entitlement/approval, and community outreach processes and for over 50 projects, ranging from large-scale planning on new towns and master plans, and small entitlements for single-tenant users.

For most of my career, I have been the primary point of communication with city and agency staff members, elected/appointed public officials, and with local neighborhood and community interest groups. I have always held a position that has been either on behalf of the private sector, or as a link between the public and private sector. However, I have not yet had the opportunity to serve as an appointed public servant.

I feel that my expertise in planning and development make me a uniquely qualified candidate for the Culver City Planning Commission, and if appointed, would help continue to affect smart growth and responsible development in our City.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

As both a professional planning consultant working in Culver City, and as a local resident, I have witnessed an inherent disconnect that the body at the city responsible for producing long term planning policy has no real professional planning expertise or representation. I hope to become active in policy reform related to helping promote small-scale, smart-growth development that is somewhat challenging in the city today. I have taken an oath to do environmentally responsible, socially compatible development and planning. If selected as a Planning Commissioner, I will bring these core ethics to my community service.

I hope to bring a professional dimension to the Planning Commission and to bring "planning" back to the Planning Commission, as mandated by the City's charter.

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

I have had a very diverse spectrum of leadership positions in my career that may be beneficial to the Culver City Planning Commission. My line of business is about working with groups, building consensus, and constantly striving to do responsible planning and development. I think that my unique background has trained me for service in the public realm, and that training will in turn be helpful in affecting positive policy implementation.

I hope that I am able to bring insight into hidden positive or negative impacts of development proposals that other members may not see directly. I understand the thought processes of both consultants and developers, and have a true understanding of the financial implications of planning and policy matters on the development community. This unique perspective can help ensure that Culver City adopts long-term policies to both encourage smart growth, while protecting Culver City's unique residential neighborhoods.

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

I have been a Culver City resident since 2007. We specifically moved to Culver City because it offers authentic neighborhoods, a phenomenal public school system, wonderful parks and recreation, and a walkable, safe community. Like most of our peers in the community, we are not long-term residents who have lived in Culver City our entire lives. However, we are the new Culver City residents who feel the same passion and connection to Culver City as those who have been here for decades longer than us. Our families will be the future generation of Culver City.

I have become active in the community and in City government in this very short time. I am a member of the Culver City Chamber of Commerce, and a very active member of the Culver City Mom's Club (EAST).

If appointed to the Planning Commission, I would help to ensure that the city we all moved to continues to grow and develop in a manner that provides new smart growth opportunities, while preserving the character, charm and authenticity that it is at the roots of this community.

DANA AMY SAYLES, A.I.C.P.

PROFESSIONAL HISTORY

THREE61XTY (FORMERLY SAYLES CONSULTING GROUP-SCG)
Principal/Managing Partner

2007 - PRESENT
Culver City, CA

Formed in 2007, **three61xty/SCG** has been a full-service consulting firm providing development/project management, entitlement and expediting, strategic land planning and community outreach services for developers throughout Southern California and the western United States. **three61xty** has specialized in complex projects including multi-family residential and mixed-use developments, hospitality projects and large-scale multi-disciplined master plans.

JOHN LAING HOMES URBAN
Vice President of Development

2005-2007
Culver City, California

Prior to forming Sayles Consulting Group I served as the Vice President of Development at John Laing Homes Urban. John Laing Homes/EMAAR International developed for-sale home product throughout the United States. At John Laing Homes, I maintained responsibility for the overall success of forward planning the company's multi-family, mixed-use, and high-density projects valued at \$350 million. I oversaw a project management team responsible for product selection, budgeting, design, entitlement, and implementation, from project inception through project closeout.

URBAN PACIFIC BUILDERS
Director of Development

2002-2005
Long Beach, California

Development Director for Urban Pacific Builders LLC, a Long Beach-based real estate company focused on providing urban housing through the development of adaptive reuse, in-fill, and affordable housing communities in the western United States. At Urban Pacific, I was responsible for the entitlement, planning, development, and construction of over 1,000 units of high-density, urban infill housing totaling approximately \$250 million.

HARBOR-WATTS ECONOMIC DEVELOPMENT CORPORATION
Managing Executive Director

2000-2002
San Pedro, California

Manager for redevelopment projects in and around the Los Angeles Harbor. Responsibilities included writing and processing State and Federal grant applications, coordination of building contractors and sub-contractors, contract negotiation and budget management, oversight of the proposal and bidding process, and management of daily activities of the EDC. Position required constant communication with the Mayor's Office of Economic Development and the Community Redevelopment Agency of the City of Los Angeles, as well as representing the EDC at all City of Los Angeles meetings and public hearings.

FORMA DESIGN, INC.
Senior Project Manager

1998-2000
Irvine, California

As a Senior Project Manager for multiple large and small-scale projects, this lead role with FORMA has lead to placement in pivotal roles on the Planning Team, providing research, design, and graphic support on all projects. Primary duties included strategic planning of project entitlements, document production, preparation of discretionary applications, grading and lotting designs, reports and cost estimates. Overall project administration responsibilities include contract management, client relations management, and coordination with local, state and federal jurisdictional agencies and municipalities, and sub-consultants.

THE KATHERMAN COMPANY
Senior Project Manager

1997-1998
Los Angeles, California

Senior Project Manager/Project Planner for a Los Angeles based consulting firm specializing in land planning, entitlements, real estate development, public affairs, and community and governmental relations. Primary responsibilities included overall entitlement preparation and processing for large and small development projects, including representing the Client at all community meetings and public hearings.

(experience, cont.)

PLANNING ASSISTANT

Corporation for Better Housing

1996 - 1997

Los Angeles, California

Assistant for a California non-profit 501(c)(3) corporation developing affordable housing with social services throughout California. Primarily responsible for preparing tax credit application packages, coordination of the construction and rehabilitation of several apartment complexes, including assisting leasing agents with rental application review and processing. Assisted the Executive Director in grant development, communication, and funding of new projects through correspondence and meetings with various municipalities, community organizations, private development firms, and local community residents.

ITHACA HOUSING AUTHORITY

Intern

1994-1995

Ithaca, New York

Organized a comprehensive study of all Section 8 and subsidized housing in/around the greater Ithaca New York Area.

PHILADELPHIA CITY PLANNING COMMISSION

Planning Intern, Housing Planning Unit

1994

Philadelphia, Pennsylvania

Assistant to the Housing Director. Organized a comprehensive study of various home-ownership programs in the greater Philadelphia area. Gathered and researched property data including site history information, household demographic profiles, and tax and utility bill delinquencies. Consulted with local housing agencies, Community Development Corporations, property managers, and various City departments.

EDUCATION

CORNELL UNIVERSITY – ITHACA, NEW YORK

Bachelor of Science, City and Regional Planning

UNIVERSITY OF SOUTHERN CALIFORNIA - LOS ANGELES, CALIFORNIA

Master of Planning, Urban Design Emphasis

PROFESSIONAL AFFILIATIONS

- American Planning Association – member since 1996
- American Institute of Certified Planners – Licensed practicing member since 2001
- Urban Land Institute (ULI)
- ULI Women's Initiative – Founding Steering Committee Member
- The Jewish Federation: Real Estate Cabinet (R.E.C.) Executive Committee
- Cornell Real Estate Council
- Westside Urban Forum
- Culver City Chamber of Commerce
- Baby2Baby.org

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APPLICATION FOR

2013 MAY 14 PM 4:33

COMMISSIONS, COMMITTEES, AND BOARDS

(Please type or print legibly-- or use the PDF fill-in form available at www.culvercity.org)

CITY OF CULVER CITY

Please be advised this document is a public record and information contained herein may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:

Planning Commission

2. Name: David Steinitz Telephone: [REDACTED]

Address: [REDACTED] Zip: [REDACTED]

Business: F.I.R.E./L.T.D. LLC Telephone: 323.782.9110

Address: 639 N. Fairfax Ave. Los Angeles, CA Zip: 90036-1714

E-mail address: David@FIRELTD.com

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

Member on Board of Directors of The Fire Museum Of Maryland

Member of American Red Cross, Logistics Manager, Los Angeles Div. CA.

Member Culver City C.E.R.T.

Exclusive Lighting Consultants to the City of Beverly Hills for all exterior lighting for city owned art work.

4. Employment (Include titles and duties of current and past employment):

Owner of F.I.R.E./L.T.D. LLC for 35 years. Chief Lighting Consultant.

We are a lighting design firm connected with a wholesale lighting supply. We are experts at energy management, switching design, home (and commercial) automation systems and we offer a service we call "focusing" where we come out and adjust the lighting to make sure the final look matches out original design concept.

Some of our recent projects include The Princess Diana Exhibit on the Queen Mary, The Penthouse at Century 1 in Century City, a 5,000 sq. ft. private residence Brownstone in Boston MA. to name a few. Further examples can be requested.

5. Education (Include professional or vocational licenses and certificates.):

Graduated Beverly Hills High School in 1973.

Went directly into the work force doing lighting for both the movie industry and theater and became a member of Local 33 for a short time.

6. Additional Information

a. Are you a Culver City resident? YES ☒ NO ☐
Number of years: 10

b. Are you a Culver City business owner/operator? YES ☐ NO ☒
Number of years: _____

c. Are you registered to vote in Culver City? YES ☒ NO ☐

d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor? YES ☐ NO ☒

e. Have you ever worked for the City of Culver City? YES ☐ NO ☒
(If yes, list dates of employment and names of departments.)

f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒

g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed? YES ☐ NO ☒

h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 3

i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? As needed for the task. Being Self Employed I can make my schedule fit

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

Extensive knowledge of architecture and systems related to same such as lighting, air conditioning/heating, audio visual and alternate forms of energy along with energy management would allow me to work with people who are potential members of our city and help move thing forward. I also feel I can help with the growth and design of our city now and for the future if I can be in on this aspect of design.

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

35 years of lighting design along with the engineering required to make it work.
Extensive knowledge of Calif. Title 24 requirements as I am required to design to that standard every day.
Skilled at working with large groups. I am required to run meetings at architect's firms in order to present and control my design concepts.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

Review requests and break them down to a level where a complicated project can be understood by all but without losing the flavor of the projects intent. I see this a lot when projects are presented to a city board and are filled with too much information which can spoil what might be a perfect fit for the city but be overlooked due to the confusing nature of the explanation.
I want to see to it that our city has not only the best projects brought to it but that we do not overlook the diamond in the rough because of a miss understanding. I enjoy making things clear.

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

With over 35 years of working in the construction field, I believe I can bring an educated eye to the very technology driven design field as I am currently dealing with it every day. Understanding how things work is very important to a functional building design be it a small house or a 41 story building. I do both.
I am involved every day with architects and designers so this would be a natural fit for me.

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

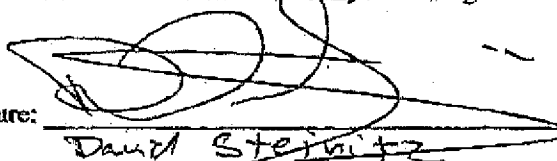
As a long time resident of Culver City, I feel obligated to make a donation of some kind to preserve the quality and design of the City and this position seems to me to be a good match.

I look forward to your response. Sorry for the last minute filing.

REMINDER: All information on this application will become a public record and may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Signature:



Date: 05/05/2013

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

Please submit your application and any attachments no later than the final filing date as announced in the Notice of Vacancy and Request for Applications to the City of Culver City:

By Mail or Hand delivery Office of the City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

OR

By Fax: (310) 253.6010

OR

By Electronic Delivery: city.clerk@culvercity.org

If you have questions regarding the completion or filing of this application, please contact the City Clerk's Office by fax or email, as indicated above, or by phone at (310) 253-5851.

RECEIVED

May 14, 2013

2013 MAY 14 PM 12:58

APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

Please be advised this document is a public record and information contained herein may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

General Information:

1. Identify the Commission, Committee, and Board to which appointment is desired. Please list all appointments for which you are applying:

Culver City Planning Commission

2. Name: **Dane Twichell**
Telephone: [REDACTED]
Address: [REDACTED]
Business: **Twichell Studio: Architects**
10606 Culver Boulevard
Culver City, CA 90232
Telephone: **310-836-3223**
E-mail: **Dane@TwichellStudio.com**

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

Culver City Chamber of Commerce
Chairman of the Sustainability Committee [2013]

4. Employment.

Twichell Thompsen Martens O'Brien Architects
Fargo, ND
1982 - 1987
Architectural Intern

Frank O. Gehry & Associates
Santa Monica CA
1987 - 1993
Architectural Designer

Twichell Studio: Architects
Venice, CA / Culver City, CA

1993 – To The Present
Owner / President / Architect

5. Education

Bachelor of Science in Architecture
North Dakota State University 1987

Masters of Architecture
Southern California Institute of Architecture (SCI-ARC) 1990

Registered Architect
State of California

6. Additional Information:

- | | |
|---|-----------------|
| a. Are you a Culver City resident? | YES |
| Number of years: | 15 years |
| b. Are you a Culver City business owner | YES |
| Number of years: | 15 years |
| c. Are you registered to vote in Culver City | YES |
| d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor? | NO |
| e. Have you ever worked for the City of Culver City? | NO |
| f. Are you related to any current City employees or appointed officials of the City of Culver City? | NO |
| g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed? | NO |
| h. How many meetings of the Commission, Committee, or Board, to which you are interested in being appointed have you attended in the last year? [observed] | 12 |
| i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? | 12 hours |

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

I am seeking appointment to the Culver City Planning Commission for the 2013-2017 term.

By representing the residents of Culver City in the planning process, I want to improve the quality of life for the residents of Culver City.

The history, architecture, design, and culture of Culver City is known and celebrated around the world. This success brings with it great responsibility. Every project, no matter how big or how small, contributes to our city. Each project is an opportunity, and we need to make good choices.

I have always been passionate about in the physical quality of the city in which I live. I follow the proposals and developments very closely and would like to have the opportunity to serve on the Commission.

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

I have lived in Culver City and had my business located in Culver City for 15 years.

I am a Registered Architect in the State of California.

I have a Bachelor of Science degree in Architecture, as well as a Masters of Architecture.

I am familiar with the planning process, having presented projects I have designed to Planning Commissions and Review Boards in many Cities around Los Angeles County.

9. How would you help the body perform its established role, objectives, and /or goals, as established by the City Council?

I have great respect for the quality of personnel on the Culver City Planning Dept staff and look forward to working with them on matters brought before the Commission.

I look forward to working with my fellow Commissioners to deliver thoroughly researched and well thought out findings and recommendations to the City Council when issues are brought before them for their review.

I take the responsibility to represent the residents of Culver City seriously and will advocate for their quality of life.

10. What special qualities and/or qualifications can you bring to the body to which you seek appointment?

Qualities. I am a consensus builder, a good listener, fair, honest, empathetic, respectful, analytical, and thoughtful.

Qualifications. In addition to being a resident of Culver City, I am a small business owner in the city of Culver City. I am a Registered Architect in the State of California. I deal with issues similar to the ones brought before the Commission on a regular basis, in a professional manner, and to great success.

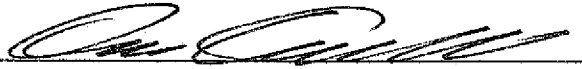
11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions?

I am concerned with both the economic and lifestyle benefits of development. It is important to bring out the capabilities and possibilities of a project to achieve a more balanced and effective quality of life in the City.

I am interested in a sustainable city. A quality of life that is capable of being supported and one that maintains its own vitality. Culver City is a city of good neighborhoods and good neighbors. It has excellent parks and bike paths, tree lined streets, walkable neighborhood commercial areas, access to increasingly good mass transit. It has a desirable business and entertainment climate. A balanced approach is key to its continued improvement. I want to do my part to promote smart, sustainable, development within our city.

REMINDER: All information on this application will become a public record and may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge.

Signature:  Date: 05/14/13

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2013 MAY 14 PM 12:58

APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

(Please type or print legibly— or use the PDF fill-in form available at www.culvercity.org)

Please be advised this document is a public record and information contained herein may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:

Culver City Planning Commission

2. Name: Scott Voelz Telephone: [REDACTED]

Address [REDACTED] Zip [REDACTED]

Business: O'Melveny & Myers LLP Telephone: (213) 430-6680

Address 400 South Hope Street, 10th Floor Zip 90071

E-mail address: svoelz@omm.com

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

Culver City Advisory Committee on Redevelopment (ACOR) — I was a member of ACOR from 2008 until it was disbanded due to the dissolution of the Redevelopment Agency. Also, as a member of ACOR, I sat on the Culver City Community Block Grant Advisory Committee.

Los Angeles County Bar Association — Judicial Election Evaluation Committee— (2012-Present)—JEEC is responsible for researching, interviewing, and evaluating, all candidates (whether currently on the bench or new candidates) for LA County California superior court judicial elections so as to recommend to voters whether the candidate is not qualified, qualified, well-qualified, or exceptionally well-qualified for the bench.

4. Employment (Include titles and duties of current and past employment):

O'Melveny & Myers LLP (Associate/Counsel, 1995-2005); O'Melveny & Myers LLP (Partner, 2005-Present). I am a partner in O'Melveny's Litigation department, and a member of its Class Action, Mass Tort, and Insurance Litigation practice. My practice primarily consists of class action defense in the consumer and employment areas, mass tort defense (primarily pharmaceutical and industrial products), and general litigation (including contract, environment and real estate issues).

5. Education (Include professional or vocational licenses and certificates.):

Ohio University, B.A. Political Science, 1992

Ohio University, B.A. History, 1992

Yale Law School, J.D. 1995

Admitted to practice in California state and federal courts since 1995, and member in good standing of the State Bar and LA County Bar Association.

Admitted to the Second and Ninth Circuit Courts of Appeal.

6. Additional Information

a. Are you a Culver City resident? YES ☒ NO ☐
Number of years: 8

b. Are you a Culver City business owner/operator? YES ☐ NO ☒
Number of years: _____

c. Are you registered to vote in Culver City? YES ☒ NO ☐

d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor? YES ☐ NO ☒

e. Have you ever worked for the City of Culver City? YES ☐ NO ☒
(If yes, list dates of employment and names of departments.)

f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒

g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed? YES ☐ NO ☒

h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 4

i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? 10 to 15 hours

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

Since moving to Culver City I have been interested in urban planning and redevelopment issues, as evidenced by my service on ACOR. I have also attended and spoken at Planning Commission meetings on projects I felt strongly about, and believe I have a good understanding of the Planning Commission's duties, and the competing interests that it must often balance, when considering projects.

I also believe my legal training and experience would be valuable on the Commission. My job requires significant analytical, interpersonal, and communications skills that I could bring to bear on the Commission.

- 8. What is there specifically in your background, training, education or interests that qualifies you for appointment?**

See Above

- 9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?**

My legal training will allow me to understand the pertinent codes, regulations, and laws applicable to the projects that come before the Commission.

- 10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?**

See Above.

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

See Attached Resume.

REMINDER: All information on this application will become a public record and may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: *Edna Vachy* Date: 5/14/13

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

Please submit your application and any attachments no later than the final filing date as announced in the Notice of Vacancy and Request for Applications to the City of Culver City:

By Mail or Hand delivery Office of the City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

OR

By Fax: (310) 253.6010

OR

By Electronic Delivery: city.clerk@culvercity.org

If you have questions regarding the completion or filing of this application, please contact the City Clerk's Office by fax or email, as indicated above, or by phone at (310) 253-5851.

Application for City Commissions, Committees, and Boards

Revised: 04/13

Page 7 of 8



Scott Voelz

Partner | svoelz@omm.com

Scott Voelz is a partner in O'Melveny's Los Angeles office and a member of the firm's Class Actions, Mass Torts, and Insurance Litigation Practice. He has been recognized as a Southern California "Rising Star" by *Los Angeles Magazine*.

Scott has represented clients in a variety of areas, including class and mass actions involving product liability and property damage claims, environmental and toxic tort cases, contract and construction claims, oil and gas lease disputes, and employment claims. Scott has also represented major entertainment studios in a number of intellectual property matters. Scott has handled and tried matters in both federal and state courts, as well as a variety of Alternative Dispute Resolution (ADR) settings.

Resident Office(s)
Los Angeles:
400 South Hope Street
Los Angeles, CA
90071-2899

Telephone
+1 (213) 430-6680
Facsimile
+1-213-430-6407

Illustrative Professional Experience

- Representing current and former welding electrode manufacturers in mass and individual product liability actions in state and federal courts alleging neurological injury from manganese exposure
- Representing a major pharmaceutical company in product liability actions involving a prescription drug in numerous federal and state courts
- Representing a major pharmaceutical company in product liability litigation involving a surgical mesh
- Representing a food and beverage company against several consumer fraud class actions concerning the company's beverages
- Representing a major pharmaceutical company in wrongful death suits involving a prescription pain reliever in a number of federal and state courts

- Representing a package pickup and delivery company in dozens of employment related class and individual actions in federal and state courts
- Representing a beverage company in several purported class actions pending in California state courts alleging violations of California's Unfair Competition, False Advertising, and Consumer Legal Remedies statutes
- Represented a defense contractor in federal and state court against class and mass toxic tort actions involving air and groundwater contamination in Burbank, California
- Represented a major lawn and garden products company in wrongful death and personal injury actions related to alleged exposure to various fertilizer products
- Represented a mining company in property damage class actions in federal and state court in South Carolina
- Represented a major pharmaceutical company in product liability actions in several state and federal courts
- Represented a hotel chain in defense of California Business & Professions Code Section 17200 claims regarding its vacation packages
- Represented a contractor in contract disputes with a government agency over the management and administration of toll roads in Orange County, California
- Represented school district in several major construction contract disputes
- Represented royalty owners in oil and gas lease disputes with oil companies
- Represented a real estate investment trust in a lease dispute over the operation of a golf course in Santa Barbara, California
- Represented a film studio in a Lanham Act and copyright infringement action arising from the marketing and production of a competing television series
- Represented an entertainment company in a dispute with licensor over proper accounting of licensing royalties

- Represented a major telecommunications company in defense of a securities action which sought to prevent a multi-billion-dollar debt offering

Education

Yale University, J.D., 1995

Ohio University, B.A., 1992: Phi Beta Kappa

Professional Activities

Admitted, California

Admitted to Practice, U.S. District Court, Central District of California; U.S. Court of Appeals, Second and Ninth Circuits

Member, Culver City Community Block Grant Advisory Committee; Los Angeles County Bar Association's Judicial Elections Evaluation Committee; California State Bar Litigation Section

Speaking Events, Law Seminars International, "Class Certification Trends and Motions to Dismiss Class Allegations" (December 2012); Law Seminars International, "Wal-Mart v. Dukes"

Telebriefing (June 2011); Strafford CLE Webinar, "Pleading and Defending Class Actions: Leveraging the Latest Developments in CAFA Removal Jurisdiction" (December 2010); University of Southern California's Levan Institute for Humanities and Ethics, "Googling Human Rights: Do Global Information Gatekeepers Like Yahoo, Microsoft, and Google Have A Duty To Protect and Promote Human Rights?" (March 2009); American Industrial Hygiene Association's PCIH 2008

Conference, "Manganese: Questions, Context and Controversy: Legal Aspects" and "Challenges in Manganese Exposure Assessment in Welding Operations" (November 2008); American Conference Institute's Second National Forum on Welding Rod Litigation, "Diagnosing and Proving Manganese Exposure" (June



O'MELVENY & MYERS LLP

2005)

Awards, Named a "Life Science Star" by *LMG Life Sciences*
(2012)

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2013 MAY 13 AM 8:24

APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

(Please type or print legibly— or use the PDF fill-in form available at www.culvercity.org)

CITY CLERK
CITY OF CULVER CITY

Please be advised this document is a public record and information contained herein may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:

Planning Commission

2. Name: David Voncannon Telephone: [REDACTED]

Address [REDACTED] Zip [REDACTED]

Business: D & E Associates Telephone: 310 628 1170

Address 4054 Tilden Avenue Zip 90232

E-mail address: david@deassociatesinc.com

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

Culver City, Advisory Council on Redevelopment
Tellefson Park Neighborhood Association Co-Founder, President
Culver City Chamber of Commerce Member, Government Affairs Committee
Organized Community Forum during last city election season
Service & Support Professionals Association, Advisory Board

4. Employment (Include titles and duties of current and past employment):

Founder/Owner

D & E Associates

2005 - Present

Providers of IT support for small business and individuals, Audio/Video Solutions, Home Theater Design.

Director, Customer Support, Call Center Operations

Boingo Wireless, Santa Monica, CA

Company is an early stage start-up seeking to provide nationwide and international wireless Internet access by partnering with many independent local wireless Internet access providers.

Director, Technical Support

Elite Information Systems, Los Angeles, CA

Company is the premier provider of time and cost capture, accounting, and practice management software for the legal industry. Elite also moved into the application service provider and dot com markets with new product offerings. Company's sales revenue exceeded \$50 million annually.

Director, Customer Support

Walker Interactive Systems, San Francisco, CA

Company core products were mainframe and Windows NT-based enterprise accounting software. Customers were primarily Fortune 500 companies concentrated in the utilities, transpo

5. Education (Include professional or vocational licenses and certificates.):

Bachelor of Engineering Technology, Computer Electronics University of North Carolina, Charlotte

Bachelor of Arts, Business Administration University of North Carolina, Charlotte

Master of Business Administration Duke University, Fuqua School of Business

California C-7 Low Voltage contractors License

I have attended many other training classes on both technical and managerial subjects. I believe in life long education so I am constantly attending training classes on topics of interest and related to my business.

6. Additional Information

a. Are you a Culver City resident? YES ☒ NO ☐
Number of years: 14

b. Are you a Culver City business owner/operator? YES ☒ NO ☐
Number of years: 8

c. Are you registered to vote in Culver City? YES ☒ NO ☐

d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor? YES ☐ NO ☒

e. Have you ever worked for the City of Culver City? YES ☐ NO ☒
(If yes, list dates of employment and names of departments.)

f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒

g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed? YES ☐ NO ☒

h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 10

i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? No pre determined number

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

See Attached sheet

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

My training in engineering and business has trained me to look at the evidence and make decisions based on facts rather than emotion or desire. I have also managed several organizations which taught me to seek all points of view and work to build consensus.

Participating in the Tilden Terrace project and ACOR has awakened a desire to participate in Culver City government. Attending City Council and Planning Commission meetings has taught me a great deal about the types of issues which I can expect to face as a member of the Planning Commission.

The combination of education, work experience, community involvement, and desire has prepared me to contribute as a member of the Planning commission.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

See Attached sheet

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

I am a determined, enthusiastic advocate for the organizations I represent. I bring great analytical skills, persistence and a good sense of humor to any organization. I seek to be articulate and knowledgeable on the subjects being discussed. I am a team player believing that the team, and team goals, are more important than the individual.

Finally I look forward to the responsibility that comes with taking a more active role in Culver City.

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

REMINDER: All information on this application will become a public record and may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

By checking this box ☐ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: *Don Vason* Date: 5/12/13

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

Please submit your application and any attachments no later than the final filing date as announced in the Notice of Vacancy and Request for Applications to the City of Culver City:

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OR

By Fax: (310) 253.6010

OR

By Electronic Delivery: city.clerk@culvercity.org

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David Voncannon
Culver City Planning Commission Application
May 2013

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

I moved to Culver City 14 years ago to accept a job with a computer software company. During those 14 years Culver City has become my home. I founded my business here and my wife's company has recently moved their headquarters here.

We enjoy Culver City community life and have become active in city events.

Through working on the Tilden Terrace project as a community leader I have come to understand the roles of various city commissions and divisions. I have closely observed the deliberations of both City Council and Planning Commission.

My engineering, business and contracting background have provided the tools to make a positive contribution to the Planning Commission.

With the above background in mind there are two specific reasons I would like to server on the Planning Commission:

- 1) I have the education and background to make a positive contribution to the objectives and goals of the Planning Commission.
- 2) I would like an opportunity to give back to this special community.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

I believe that being an effective member of the Planning Commission requires:

- 1) Before meeting preparation
 - a. Proposal study
 - b. Prepare questions and concerns in advance
 - c. Discuss concerns with city staff before meeting
 - d. Research previous decisions

- 2) Active participation in meeting
 - a. Listen to questions and answers from other commission members
 - b. Make notes during discussion
 - c. Seek answers to questions and concerns from applicant and city staff.
- 3) Render a decision based on:
 - a. Study of application
 - b. Applicants responses to questions
 - c. Applicable city codes
 - d. Suitability of project for proposed location

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APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

2013 MAY 14 PM 4:33

(Please type or print legibly- or use the PDF fill-in form available at www.culvercity.org)

CITY OF CULVER CITY

Please be advised this document is a public record and information contained herein may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:

PLANNING COMMISSION

2. Name: ERIN WALKER Telephone: [REDACTED]

Address: [REDACTED] Zip 90230

Business: DOUGLAS EMMETT BUILDERS Telephone: (310) 255-7759

Address 808 WILSHIRE BLVD. SANTA MONICA Zip 90401

E-mail address: [REDACTED]

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

4. Employment (Include titles and duties of current and past employment):

Douglas Emmett

Builders - Space Planning Coordinator: Trades tenant improvements utilizing our interior designers from inception, lease execution, and construction completion; Coordinates with property managers, project managers, and leasing agents for weekly updates on deals and construction progress; Meets with company leadership weekly to review the status of the deals; Attends weekly meeting discussing construction progression with project managers.

West Covina Planning Department - Intern

Interfaced with the public by answering planning related questions at the counter; Drafted notices of public hearings and letters of approval for many types of applications; Researched parcel history; Attended weekly staff meetings where projects were discussed; Assisted delivering planning commission agendas to commissioners' homes.

MOTOR AVENUE IMPROVEMENT ASSOCIATION - STAFF

Lobbied with County Supervisor and Los Angeles Council members to provide funding to attain our neighborhood improvement goals; Gained local support and subsequent funding to maintain young street trees and for permits for a weekly Farmers Market; Met with local developers to help shape development on Motor Avenue, including Metro Board representative to name "Palms" station.

5. Education (Include professional or vocational licenses and certificates):

Bachelor's of Science in URBAN and REGIONAL PLANNING

- CALIFORNIA STATE UNIVERSITY POLYTECHNIC, POMONA

CUMMER CITY HIGH SCHOOL - DIPLOMA RECEIVED

6. Additional Information

a. Are you a Culver City resident?

Number of years: 19YES ☒ NO ☐

b. Are you a Culver City business owner/operator?

Number of years: _____

YES ☐ NO ☒

c. Are you registered to vote in Culver City?

YES ☒ NO ☐

d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor?

YES ☐ NO ☒

e. Have you ever worked for the City of Culver City?

(If yes, list dates of employment and names of departments.)

YES ☐ NO ☒

f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.)

YES ☐ NO ☒

g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

YES ☐ NO ☒h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 0i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? 30 hrs or more

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

I have a great skill set to aid in making recommendations to City Council, based on my educational background. I will need minimal training and am truly invested in making Culver City the best it can be. I have watched the city transform and flourish before my very eyes. It is my intention to progress the wonderful planning that is taking place in the city.

Application for City Commissions, Committees, and Boards

Revised: 04/13

Page 5 of 8

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

My Bachelor's degree is in planning and I have a great love for Culver City. I understand development and standards and the city's General Plan. I would make recommendations in-line with what the city's vision is for the future and to maintain its mid-size city charm.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

By performing the duties as set forth within the municipal code and to act as necessary. Also, getting to know the municipal code in more depth will aid in the decision making process.

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

I have worked for a mid-size city's planning department and have helped draft reports similar to those heard by the planning commission. I find that if others may not understand, I could bridge the gap. I have patience and understand the technical planning aspects.

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

I hope that I am genuinely considered for the three available seats within the commission.

REMINDER: All information on this application will become a public record and may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: Erin V Walker Date: 5/13/2013

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

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By Electronic Delivery: city.clerk@culvercity.org

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RECEIVED

APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

2013 APR 24 PM 3:01

(Please type or print legibly— or use the PDF fill-in form available at www.culvercity.org)

CITY OF CULVER CITY

Please be advised this document is a public record and information contained herein may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:

Planning Commission

2. Name: Scott Wyant Telephone: [REDACTED]

Address: [REDACTED] Zip: [REDACTED]

Business: Information Systems Telephone: [REDACTED]

Address: [REDACTED] Zip: [REDACTED]

E-mail address: [REDACTED]

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

Please See Attached

4. Employment (Include titles and duties of current and past employment):

See Attached

5. Education (Include professional or vocational licenses and certificates.):

See Attached

6. Additional Information

a. Are you a Culver City resident? YES ☒ NO ☐
Number of years: 24

b. Are you a Culver City business owner/operator? YES ☒ NO ☐
Number of years: 12

c. Are you registered to vote in Culver City? YES ☒ NO ☐

d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor? YES ☐ NO ☒

e. Have you ever worked for the City of Culver City? YES ☐ NO ☒
(If yes, list dates of employment and names of departments.)

f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒

g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed? YES ☐ NO ☒

h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 20+

i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? 20+ hours

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

See Attached

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

See Attached

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

See Attached

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

See Attached

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

REMINDER: All information on this application will become a public record and may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: _____

Scott Wyant

Date: _____

4/24/13

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

Please submit your application and any attachments no later than the final filing date as announced in the Notice of Vacancy and Request for Applications to the City of Culver City:

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OR

By Fax: (310) 253.6010

OR

By Electronic Delivery: city.clerk@culvercity.org

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Planning Commission Application Attachment

Scott Wyant
[REDACTED]
[REDACTED]

3) **Community Service**

Culver City Planning Commission 2009 to date. Current Chair

Culver City Education Foundation, Board Member

Culver City Chamber of Commerce, Member Board of Directors and Executive Committee, Founding Chair of Green Committee, Governmental Affairs Committee

Culver City Bicycle and Pedestrian Master Plan Public Advisory Committee, Elected Secretary.

Culver City Braddock Ave. Traffic Committee, Member

Member, Writers Guild of America, West

4) **Employment**

Principal, Scott Wyant Information Systems Analysis and Design LLC.

Technology consultant to business and professional clients from the entertainment, design, engineering, architecture, manufacturing and hospitality industries. (2000 to date)

USC School of Cinematic Arts, Manager of Information Technology and Adjunct Faculty (1998-2003)

5) **Education**

UCLA Graduate School of Education and Information Studies, MLIS, 1991
UC Irvine, Bachelor of Arts in Comparative Culture and Creative Writing

7) **Reasons for seeking appointment to Planning Commission**

I've served as a Planning Commissioner for the past 4 years, and as Chair for the last year. I hope that I've served the City well, and I wish to

continue serving. I've lived in Culver City for more than two decades, and my professional life and that of my wife allow me the flexibility to participate in civic life to a greater degree. The City needs qualified, interested people to take an active interest in commissions, boards, committees and task forces. I'd like to think I'm qualified, I know that I'm still very interested, and I hope to continue to play my part in helping Culver City move toward a bright future.

8) Specific Qualifications

One of my primary qualifications is that I've been serving for four years, and have a much clearer idea now of how the planning process works. In addition to that, I have long had a layman's interest in architecture and urban planning. My two closest friends are, respectively, a landscape architect in Laguna Beach and an urban planner in Los Angeles. I have a deep personal knowledge of their professions. As a consultant I have worked with many planning, design and architecture firms, including Landry Design Group, Gensler and Associates, Paul Davis Architects, and McGee-Mitchell Design. I've also worked with many local businesses and organizations and observed, first hand, their interactions with the city's planning process.

As a discipline, software development has very close parallels to architecture and planning. In fact, Christopher Allen's book "The Timeless Way of Building" is a bible both to planners/architects and to us software developers.

Finally, my wife and I recently finished a remodeling project on our Culver City home, which gave me first hand experience with the City's permitting procedures.

9) How I'd Help the Commission Fulfill Its Role

The Planning Commission serves to review and discuss development and other land use and zoning matters in the City. The objective of the Commission is to insure that those matters are handled with sensitivity to the needs of the city, its residents and businesses. If approached properly, the commission's work can bring harmony between the interested parties. I think that many Culver City residents are unaware of the important work the Planning Commission does. As a result, input into the planning process often comes very late in the game, frequently at City Council meetings, which is not good for anyone. To the extent permissible by law and code, I'd like to publicize the work of the Commission. I'm a writer by training and, for more than a decade, by profession. I'm also an

information technology professional. There are a myriad of ways to get the word out. Let's try them.

10) **Special Qualities and/or Qualifications**

I bring an educated layman's perspective to land use, planning and zoning. I bring a long history of living in Culver City and watching the exciting and sometimes difficult changes we've seen. We'll be seeing more. I have a wide educational and professional background, from software design, to higher education, to television production, to running a 21st century small business in a constantly changing industry. I believe that I'm personally and intellectually flexible, and I'm good at building consensus. And I have four years of experience as a Planning Commissioner.

Thank you very much for considering my application for the Planning Commission.

RECEIVED

APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

2013 MAY -9 PM 1:30

(Please type or print legibly— or use the PDF fill-in form available at www.culvercity.org)

CITY OF CULVER CITY

**Please be advised this document is a public record and
information contained herein may be subject to public disclosure
as required by the California Public Records Act and any other
applicable law.**

General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:
PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION

2. Name: MARY ANN GREENE Telephone: [REDACTED]

Address [REDACTED] Zip [REDACTED]

Business: Telephone:

Address Zip

E-mail address: [REDACTED]

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

1992-1998 CHAIR, CONFERENCE COMMISSION ON RELIGION AND RACE, CALIFORNIA - PACIFIC CONFERENCE, UNITED METHODIST CHURCH. CALIFORNIA

1999-2005 CHAIR, BLAIR HILLS HOMEOWNERS ASSOCIATION, CULVER CITY

2001 - 2012 BALDWIN HILLS CONSERVANCY, CALIFORNIA STATE, CHAIR - 2 YEARS

2006 - 2008 MARTIN LUTHER KING COMMITTEE, CULVER CITY. CHAIR

2007 - 2012 IVY HERITAGE FOUNDATION, INC. LOS ANGELES, BOARD CHAIR

2006 - 2008 47TH ASSEMBLY DISTRICT ENVIRONMENTAL COMMISSION, LOS ANGELES, CHAIR

2010 - PRESENT BALDWIN HILLS REGIONAL CONSERVATION AUTHORITY, LOS ANGELES COUNTY

4. Employment (Include titles and duties of current and past employment):

1970 - 1981 DEPUTY PROBATION OFFICER, SUPERVISING PROBATION OFFICER AND TRAINING SUPERVISOR. DUTIES INCLUDED SUPERVISING AND INVESTIGATING ADULTS AND YOUTH ON PROBATION, TRAINING NEW INVESTIGATORS, FOSTER HOME PLACEMENTS, AND NARCOTICS TESTING FOR ADULTS ADDICTED TO DRUGS. HELPED DEVELOP AND SUPERVISE THE FIRST EFFORT TO AUTOMATE PROBATION RECORDS AND RECORD KEEPING SYSTEMS FOR BOTH SUPERIOR COURT AND MUNICIPAL COURT CASES

1981 - 1989. DIVISIONAL DIRECTOR OF LOS PADRINOS JUVENILE HALL, DIRECTOR OF ALL BOYS' PROBATION CAMP, AND DIVISIONAL DIRECTOR OF CENTRAL JUVENILE HALL (LARGEST JUVENILE HALL IN THE WORLD.) RESPONSIBLE FOR STAFFING ALL UNITS, MANAGING THE DIVISION, INTAKE OF JUVENILES, AND ENSURING JUVENILES WERE ADEQUATELY CARED FOR, RECEIVED MEDICAL ATTENTION AND COUNSELLING AS NEEDED..

1989 - 1992. DIRECTOR OF FIRESTONE COURT SERVICES PROBATION OFFICE, LOS ANGELES COUNTY PROBATION DEPARTMENT.. RESPONSIBLE FOR MANAGING ALL OFFICE CLERICAL AND PROFESSIONAL NEEDS. RESPONSIBLE FOR ENSURING COMPETENT INVESTIGATIONS, ENSURING COURT REPORTS TO SUPERIOR COURT MET STANDARDS, AND ENSURED STAFF WERE ADEQUATELY TRAINED TO SUPERVISE AND INVESTIGATE BOTH ADULT AND JUVENILE CASES.

1992 - DUE TO MY HUSBAND'S PROTRACTED ILLNESS (HE SUBSEQUENTLY DIED), I REQUESTED EARLY RETIREMENT.

5. Education (Include professional or vocational licenses and certificates.):

BACHELOR OF ARTS U.C.L.A.

MASTERS OF ARTS (SOCIOLOGY AND CRIMINAL JUSTICE) PEPPERDINE UNIVERSITY
PUBLIC ADMINISTRATION STUDIES AT U.S.C.

DOCTORAL CANDIDATE AT U.S.C.

COMMUNITY COLLEGE TEACHING CERTIFICATE.

CONDUCTED GRADUATE SEMINARS IN SOCIOLOGY AT PEPPERDINE UNIVERSITY

TAUGHT SOCIOLOGY AND CRIMINAL JUSTICE AT SOUTHWEST COLLEGE AND PEPPERDINE UNIVERSITY

6. Additional Information

a. Are you a Culver City resident? YES ☒ NO ☐
Number of years: 29

b. Are you a Culver City business owner/operator? YES ☐ NO ☒
Number of years: _____

c. Are you registered to vote in Culver City? YES ☒ NO ☐

d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor? YES ☐ NO ☒

e. Have you ever worked for the City of Culver City? YES ☐ NO ☒
(If yes, list dates of employment and names of departments.)

f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒

g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed? YES ☐ NO ☒

h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 11

i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? 40 HOURS OR MORE

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

I WAS INSTRUMENTAL IN THE DEVELOPMENT AND PROGRAMS OF THE BALDWIN HILLS CONSERVANCY; AIDED IN GUIDING THE BUILDING OF THE BALDWIN HILLS SCENIC OVERLOOK STATE PARK. I HAVE EXPERIENCE IN PARK DEVELOPMENT, PARK MANAGEMENT, AND BECAUSE OF MY PROFESSIONAL ACTIVITIES, NEEDS OF YOUTH AND ADULTS FOR HELPFUL AND HEALTHY RECREATION ACTIVITIES. AS A COMMISSION MEMBER AND WITH THE SUPPORT OF THE CHAIR 3 YEARS AGO, I INITIATED THE COMMUNITY CONVERSATIONS WHICH ARE NOW A REGULAR PART OF THE COMMISSION'S CALENDAR. THE FIRST WAS CALLED "WORDS MATTER". SINCE THEN, THERE HAVE BEEN 3 OTHERS: ON ELDER ABUSE, DEALING WITH THE STRESSES OF FINANCIAL LOSS, AND RECENTLY, "FOOD VS. BODY AND MIND" WHICH DEALT WITH TEENAGE OBESITY, HOW TO REPLACE COMFORT FOOD AS A STRESS REDUCER. I BELIEVE THESE CONVERSATIONS ARE USEFUL, AND WOULD LIKE THE OPPORTUNITY TO CONTINUE WORKING WITH THE COMMISSION ON THEM,

Application for City Commissions, Committees, and Boards

Revised: 04/13

Page 5 of 8

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

MY NINE YEARS WORKING WITH THE BALDWIN HILLS CONSERVANCY AND MOST RECENTLY WITH THE BALDWIN HILLS REGIONAL CONSERVATION AUTHORITY HAVE ENHANCED MY KNOWLEDGE AND EXPERIENCE IN PARK DEVELOPMENT, PROGRAM AND MAINTENANCE ISSUES. MY PROFESSIONAL TRAINING AS A COUNSELLOR GIVES ME THE EXPERIENCE TO QUICKLY RECOGNIZE NEEDS OF BOTH YOUTH AND ADULTS. THE DEVELOPMENT OF THE COMMUNITY CONVERSATIONS CONCEPT IS MY EFFORT TO GIVE VOICE TO NEEDS NOT ALWAYS MET BY RECREATIONAL ACTIVITIES. WHILE BUDGET CONSTRAINTS PLACE RESTRICTIONS ON OUR WANTS, WE AS A COMMISSION ARE WORKING ON WAYS TO ACHIEVE OUR GOALS WITHIN THOSE BUDGET CONSTRAINTS.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

AS A MEMBER OF THE COMMISSION, I WILL ALWAYS RAISE THE ISSUE OF WHETHER THE ACTIVITY IN WHICH WE ARE ENGAGED, IS CONSISTENT WITH THE CITY COUNCIL'S DESIRES. I WILL ENCOURAGE OUR INTERACTION WITH THE CITY MANAGER ON ISSUES AND PLANS THAT THE COMMISSION IS UNDERTAKING. I WORK WELL WITH STAFF AND OTHER COMMISSIONERS, AND ALWAYS FIND WAYS FOR US TO RESOLVE ANY DIFFERENCES WE MAY HAVE. IT IS IMPORTANT THAT THE COMMISSION MEMBERS FUNCTION AS A TEAM, TO MOVE PROGRAMS AND PLANS FORWARD. I AM A TEAM BUILDER AND TEAM PLAYER, AND HAVE BEEN NOTED FOR THAT. HAVING COMMISSION MEMBERS THAT ENJOY EACH OTHER'S COMPANY AND RESPECT EACH OTHER IS IMPORTANT TO SATISFACTORILY WORKING TOGETHER.

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

MY ORGANIZATIONAL SKILLS HAVE BEEN WELL TESTED. AS CHAIR OF THE BLAIR HILLS HOMEOWNERS ASSOCIATION, I LED THE EFFORT TO STOP DEVELOPMENT OF MANY HOMES ON THE HILLSIDE, AND TO SUCCESSFULLY HAVE THE AREA BECOME PARKLAND. I ENGAGED OUR STATE SENATOR IN THE EFFORT, WHO BROUGHT MANY RESOURCES TO BEAR SO THAT THE PARK COULD BECOME A REALITY... WHEN THE STATE PLANNED TO BUILD A POWER PLANT ACROSS THE STREET FROM BLAIR HILLS IN KENNETH HAHN PARK DURING THE ENERGY CRISIS OF 2001 - 2, I WAS ONE OF 3 PEOPLE WHO LED THE EFFORT TO MOBILIZE THE LARGER COMMUNITY, GET THE ENERGY COMMISSION TO MEET IN LOS ANGELES INSTEAD OF SACRAMENTO, AND WAS ON TELEVISION WITH THE ENERGY DEVELOPER WHERE THE POWER PLANT WAS DISCUSSED.. WE WERE SUCCESSFUL IN OUR EFFORTS. THE POWER PLANT WAS DENIED A PERMIT. THESE SKILLS ARE CRITICAL WHEN NAVIGATING DIFFERING INTERESTS WITHIN THE PARK COMMUNITY.

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

I WAS INVOLVED IN DEVELOPING A MARTIN LUTHER KING COMMITTEE IN CULVER CITY. AS AN ADVOCATE FOR THIS EFFORT, I SAW MY JOB AS NAVIGATING THE MANY CONCERNS AND REQUIREMENTS SO THAT A CITY COMMITTEE COULD BE ESTABLISHED. COMMUNITY MEMBERS HAD TO BE CONVINCED THIS WAS THE BEST COURSE OF ACTION. DEALING WITH DISPARATE INTERESTS REQUIRES MUTUAL RESPECT AND A WILLINGNESS TO LISTEN AND MAKE CHANGES WHEN NECESSARY. I HAVE LEARNED TO DO THIS WELL.

REMINDER: All information on this application will become a public record and may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: Mary Ann Greene Date: May 8, 2013

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

Please submit your application and any attachments no later than the final filing date as announced in the Notice of Vacancy and Request for Applications to the City of Culver City:

By Mail or Hand delivery Office of the City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

OR

By Fax: (310) 253.6010

OR

By Electronic Delivery: city.clerk@culvercity.org

If you have questions regarding the completion or filing of this application, please contact the City Clerk's Office by fax or email, as indicated above, or by phone at (310) 253-5851.

MAY 8, 2913

HONORABLE JEFFREY COOPER, MAYOR
MEMBERS, CITY COUNCIL
CITY OF CULVER CITY
9770 CULVER BLVD.
CULVER CITY, CA 90232,

DEAR COUNCIL MEMBERS:

I AM WRITING YOU REGARDING MY APPLICATION FOR THE POSITION OF
PARKS, RECREATION AND COMMUNITY SERVICES COMMISSIONER.

UNFORTUNATELY I HAVE HAD A MEDICAL PROCEDURE PLANNED AND WILL BE
UNABLE TO MAKE A PRESENTATION AT THE MAY 28TH CITY COUNCIL MEETING
AS HAS BEEN ADVERTISED

I URGE YOU TO REVIEW MY QUALIFICATIONS AS YOU WOULD IF I WERE PRESENT.
I TRULY REGRET NOT BEING ABLE TO BE THERE AND ANSWER ANY QUESTIONS
YOU MAY HAVE.

THANK YOU FOR YOUR CONSIDERATION.

SINCERELY,

A handwritten signature in cursive script, appearing to read "Mary Ann Arnesen".

RECEIVED

APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

2013 MAY 14 PM 4:33

(Please type or print legibly— or use the PDF fill-in form available at www.culvercity.org)

CITY OF CULVER CITY

Please be advised this document is a public record and information contained herein may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:

Parks and Recreation Commission

2. Name: Scott Shipley Telephone: [REDACTED]
Address: [REDACTED] Zip: [REDACTED]
Business: Mark Studios Telephone: 310-313-4700
Address: 12705 Venice Blvd. Zip: 90066
E-mail address: [REDACTED]

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

I currently serve as regional Los Angeles chair for the Emerson College Graduates of the last decade Alumni organization.

I have served on the Phi Alpha Tau Fraternity's Alpha chapter Alumni Board in Los Angeles.

4. Employment (Include titles and duties of current and past employment):

Brand Manager, Mark Studios

Feb 2003 to present

Property Manager, Archstone

August 2012 - Feb 2013

Visitor Services Supervisor,

Santa Monica Convention & Visitors

Bureau, August 2010 - August 2012

Guest Relations Coordinator,

Hotel Shangri-La, October 2008 - August 2010

5. Education (Include professional or vocational licenses and certificates.):

Emerson College, Boston, MA

B.A. Film, graduated 2004

6. Additional Information

a. Are you a Culver City resident?

Number of years: 8 months

YES ☒ NO ☐

b. Are you a Culver City business owner/operator?

Number of years: _____

YES ☐ NO ☒

c. Are you registered to vote in Culver City?

YES ☒ NO ☐

d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor?

YES ☐ NO ☒

e. Have you ever worked for the City of Culver City?
(If yes, list dates of employment and names of departments.)

YES ☐ NO ☒

f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.)

YES ☐ NO ☒

g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

YES ☐ NO ☒

h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 0

i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? As needed

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

I live very close to Fox Hill Park and other wonderful parks and public facilities managed by the city, and would love to see Culver City remain a regional leading example of how a city should present its public leisure spaces.

Application for City Commissions, Committees, and Boards

Revised: 04/13

Page 5 of 8

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

I spend much of my spare time in the city's parks, and I have worked for a convention & visitors Bureau whose job it was to promote and enhance the city of Santa Monica's public land use and urban revitalization.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

I would use out of the box thinking to come up with cost-efficient solutions to the complex problems faced by a growing city in a growing region.

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

I am organized, driven, committed, ethical and responsible

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

N/A

REMINDER: All information on this application will become a public record and may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Signature:

Scott Shipley

Date:

5/14/13

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

Please submit your application and any attachments no later than the final filing date as announced in the Notice of Vacancy and Request for Applications to the City of Culver City:

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OR

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OR

By Electronic Delivery: city.clerk@culvercity.org

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4/26/13

91

RECEIVED

APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

(Please type or print legibly-- or use the PDF fill-in form available at www.culvercity.org)

CITY OF CULVER CITY

Please be advised this document is a public record and information contained herein may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:

Parks, Recreation & Community Services Commission

2. Name: Laura Stuart Telephone: [REDACTED]

Address: [REDACTED] Zip: [REDACTED]

Business: Resch Polster & Berger Telephone: 310-277-8300

Address: 9200 W. Sunset Blvd., 9th Fl. LA Zip: 90069

E-mail address: [REDACTED]

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

SEE ATTACHED

4. Employment (Include titles and duties of current and past employment):

SEE ATTACHED

5. Education (Include professional or vocational licenses and certificates.):

SEE ATTACHED

6. Additional Information

a. Are you a Culver City resident? YES ☒ NO ☐
Number of years: _____

b. Are you a Culver City business owner/operator? YES ☐ NO ☒
Number of years: _____

c. Are you registered to vote in Culver City? YES ☒ NO ☐

d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor? YES ☐ NO ☒

e. Have you ever worked for the City of Culver City? YES ☐ NO ☒
(If yes, list dates of employment and names of departments.)

f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒

g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed? YES ☐ NO ☒

h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? all of them

i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? 10-20 hours

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

SEE ATTACHED

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

SEE ATTACHED

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

SEE ATTACHED

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

SEE ATTACHED

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

SEE ATTACHED

REMINDER: All information on this application will become a public record and may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Signature:  Date: 4/25/13

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

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Application for City Commissions, Committees, and Boards

Revised: 04/13

Page 7 of 8

LAURA STUART

ATTACHMENT TO APPLICATION

3. COMMUNITY SERVICE

Parks, Recreation and Community Services Commission – 2009 – present
Chair, PRCS – 2012-2013

Friends of the Culver City Dog Park, Treasurer & Board Member – 2005 – present

Culver City Exchange Club – member – 2010 to present

Sunkist Park Neighborhood Watch, Vice President-2005 to 2008

Sepulveda Blvd. Redevelopment Citizens Advisory committee-member-2007

Fiesta La Ballona Committee Chair 2007, Vice Chair 2006, Committee Member 2005-2009

Culver City Democratic Club - Corresponding Secretary-2005, 2nd VP 2008

City Council Campaign Committees Volunteer: Gary Silbiger, Mary Ann Greene, Jeff Cooper, Scott Malsin, Ed Wolkowitz;

Committees for School Board Member Volunteer: Barbara Honig, Sandra Davis, Maria Wolkowitz

Committees for Measures - Member:

Committee for No On Measure U- Utility User Tax

Committee on Yes on Measure V- Charter Revision

Committee on Yes on E - School District Tax

Committee on Yes on Measure T-School District Bond

Co-Leader, Culver City Girl Scout Troop 400 (4 years of service)

President of Culver City Community Network (defunct organization) -early 2000

3rd Vice President of the California PTA-33rd District (approximately 8 years ago-

May be just a little fuzzy on the actual official name of the group)

OUT OF CULVER CITY:

Member: Association of legal Administrators (National and Los Angeles Chapters)

Society for Human Resource Management

UCLA Alumni Association

4. Employment

Position: Director of Operations/Office Administrator

Brief Description: Expert in a variety of concepts, practices and procedures in the disciplines of finance, human resources, facilities and information management. Extensive experience and excellent judgment in planning and accomplishing short and long term goals. Leader and Team player able to direct the work of others, using a wide degree of creativity and latitude. Experienced in planning and directing all aspects of firm's long and short term goals, and objectives.

Detailed Description of Experience:

Financial:

- Financial planning and accounting (A/R, A/P, client billing and collections)
- Long and Short Term Cash management
- Create, update, manage - annual and monthly budgets
- Manage/input payroll and benefits
- Creation/assemble weekly, monthly and yearly cash flow and financial statements
- Recommendations for salary and bonus reviews of staff and associates based on budgets and projections
- Provide Partners with periodic, or as required, year end projections and partner participation information

Human Resources:

- Management of the Firm's non-attorney staff
- Implementation and update of policies and procedures
- Establishing training programs for staff
- Oversee continuing education programs for staff and attorneys
- Staff Recruitment, hiring and termination
- Associate recruitment
- Manage employee relation issues
- Manage work distribution issues
- General HR functions such as tracking vacations, sick/personal days and disability leaves
- Design and implement firm and employee policies and procedures manuals, including periodical updating in accordance with State and Federal Labor/Employment Law.

Benefits:

- Yearly review of updated quotes for Professional Liability, Health, Dental, Vision and Disability insurance and 125 Cafeteria plans to determine best carriers and benefits
- Responsible for administering Profit Sharing Plan and 401(k) interface with financial advisor on investments, disseminate plan investment, plan entry and change information to participants, and distribution of benefits upon employee terminations.
- Oversee 401(k) and Profit Sharing Plans, including yearly review with actuary and investment advisors.
- Update employees, on an as needed basis, with 401K plan investment information, plan entry, changes of participation and yearly statement information
- Interface with actuary for distribution of benefits upon terminations.

Facilities:

- Space planning including obtaining space, lease negotiations
- Design and oversight of construction of new suites
- Coordination of relocations from 1st day to last.
- Interface with Management Company and building owners
- Day to day management of suite
- Purchase of all equipment and supplies including obtaining bids
- interface with subtenants on such issues as monthly billing, staffing, and equipment needs

IT:

- Daily oversight of all IT operations
- Responsible for updates, upgrades and training of staff
- Interface with vendors and IT technicians
- Hands on help with hardware and software with attorneys and staff when needed

Publicity/Advertising:

- Worked with multiple non-profit organizations and with firms on publicity and advertising including both designing and writing and interfacing with designer and writers and webmasters on:
 - Websites

- o Brochures
- o Press Releases
- o Graphics
- o Advertising
- o Special Events for fundraising or PR purposes

Software programs used:

Juris, Quickbooks, Client Profiles (case management/accounting/calendar program), Tussman Program (case management/accounting/calendar program), Timeslips, Adobe Acrobat Pro 9, Adobe In Design, Adobe Illustrator, Photoshop, Microsoft Publisher, Powerpoint, Word, WordPerfect, Legal Solutions, Excel, Access, Outlook, Equitrac, Worksite (formerly IManage), Abacus calendar, Compulaw and familiar with Concordance and Case Logistix (West).

Employment:

Resch, Polster & Berger, LLP
West Hollywood, CA 90069
Position: Firm Administrator

June 1, 2011 to present

Arias Ozzello & Gignac, LLP
Los Angeles, CA 90045
Position: Director of Firm Operations

January 7, 2008 June 1, 2011

Panish, Shea & Boyle, LLP
Los Angeles, CA 90025
310-477-1700
Position: Director of Administration

February 1, 2006 – January 2, 2008

Mazursky, Schwartz, Daniels & Bradley
Formerly Mazursky & Schwartz, formerly
Mazursky, Schwartz & Angelo
West Los Angeles, CA 90024
310-478-5838
Position: Administrator

August 1990 to January 31, 2006

5. Education

U.C.L.A., B.A., and Certified Paralegal program

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

I have been a PRCS Commissioner for the last 4 years. I have found it to be rewarding, and I have learned a tremendous amount from both staff and the community. I would like to continue to do the work and I am prepared and ready to do so.

As far as history, as a girl scout leader, Neighborhood Watch Vice President, Chair and member of the Fiesta La Ballona and Board member of the Friends of the Culver City Dog Park, and member of the Exchange Club, I have spent many months and sometimes years, working with staff and volunteers on services to the community- such as our wonderful dog park, coordinating the permits for the annual car show and Fiesta La Ballona for the Exchange Club, 4 years of mentoring young girls as a girl scout leader, and working with Parks, Recreation & Community Services staff for many years on producing the Fiesta.

There is nothing more important than working with our citizens, from children to seniors, to maintain and enhance their quality of life through the services provided by the Parks, Recreation & Community Services Commission and department.

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

Four years serving as a Commissioner and over 30 years as a human Resources professional trained in conflict resolution and problem solving; Financial professional with the ability to understand detailed budgets; Facilities Manager with extensive background in designing and supervising space build-outs; Publicity skills with both employers and community groups I have volunteered with over the last 20 years as set out above.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

By listening to all input from the community, staff, fellow Commissioners and researching all issues and working with my fellow Commissioners to find the right solutions and compromises (if needed) to accomplish the Commission's goals. One of the challenges we face over the next several years is funding and I would like to participate in setting goals and facilitating methods to raise and retain funds for the Department for both infrastructure and programs.

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

Four years as a PRCS Commissioner

20 years as a community volunteer and organizer with both City and private organizations

My skills as human resources, financial and facilities management professional

My skills working with different staffs to reach optimum goals

My ability to work with volunteers to achieve goals.

My passion for Culver City.

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

I believe that working in my community, whether it be with City Staff or City Management, private 501(c)(3) organizations, or other grass roots groups, is a duty and a privilege. What we have is not free – it takes the work of our entire community to make Culver City a great city. I enjoy being a part of that.

RECEIVED

APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

2013 MAY 14 PM 4:33

(Please type or print legibly—or use the PDF fill-in form available at www.culvercity.org)

CITY OF CULVER CITY

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General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:

Parks, Recreation and Community Services Commission

2. Name: Scott Zeldman Telephone: [REDACTED]

Address: [REDACTED] Zip: [REDACTED]

Business: LA Slots Telephone: 310 297 9797

Address: 3730 Redondo Beach Ave Zip: 90278

E-mail address: [REDACTED]

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

CEUSD Board of Education

Yes on EE, Chair

Yes on Measure Y

Culver Palms YMCA

Culver City National Little League

Culver City Little League Executive Board

Culver City High School Boosters Club

Culver City Sister City

Westside Baseball

4. Employment (Include titles and duties of current and past employment):

Law Offices of C. Scott Zeldman 1999-present (attorney)
LA Slot Machine Co, Inc 1994-present (VP)
Yoka & Smith, LLP 1995-1999 (attorney)
Morgan & Wenzel 1990-1995 (attorney)
Linda Marymont V 1983-1984 (TA, Organic Chemistry)
Hughes Aircraft Co, 1985-1987 (process Engineer)
Culver City Dept Human Services 1978-1984 (PARK Leader)

5. Education (Include professional or vocational licenses and certificates):

UC Davis, School of Law JD
Lmu, BS, Biology
Culver City High School

6. Additional Information

- a. Are you a Culver City resident? YES ☒ NO ☐
Number of years: 40+
- b. Are you a Culver City business owner/operator? YES ☐ NO ☒
Number of years: 0
- c. Are you registered to vote in Culver City? YES ☒ NO ☐
- d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor? YES ☐ NO ☒
- e. Have you ever worked for the City of Culver City? YES ☒ NO ☐
(If yes, list dates of employment and names of departments.)
Recreation Leader since 1978-1984
- f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒
- g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed? YES ☐ NO ☒
- h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 1
- i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? As much as needed

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

would like to further the direction of our Parent Recreation as it pertains to the City of Culver City

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

Knowledge of Joint use agreement
Worked as PAER Leader
Have worked with members of City Council & PAER Comm. -
Worked and volunteered with Cedar Co. Little League

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

By using my experience in the Area, my background,
and my understanding of the PAERs, Recreation and Community
Service Department, I would help the community perform
its role, objectives and goals

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

Ability to work on a board
Ability to work with others
Dedication to get things done

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

REMINDER: All information on this application will become a public record and may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Signature



Date:

4/18/13

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

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By Mail or Hand delivery Office of the City Clerk
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Culver City, CA 90232-0507

OR

By Fax: (310) 253.6010

OR

By Electronic Delivery: city.clerk@culvercity.org

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Application for City Commissions, Committees, and Boards

Revised: 04/13

Page 7 of 8

C. Scott Zeidman

Phone: (310) 297-9797

Scott.Zeidman@LASlots.com

Professional Experience

Law Offices of C. Scott Zeidman

Attorney

Redondo Beach, CA

Sole practitioner with a varied practice, focusing on corporation and partnership disputes.

L.A. Slot Machine Company, Inc.

Vice President/General Counsel

Redondo Beach, California

Manage the day-to-day operations of multi-million dollar corporation that services casinos throughout the world. Responsible for Legal Compliance, Human Resources and Business Development.

Culver City Unified School District

Member, Culver City Unified School District Board of Education

Culver City, CA

Elected position as member of the CCUSD Board of Education 2007-2011, President of the Board 2010-2011. Responsible for overseeing \$55 million budget and the education of 6,522 students.

Yoka & Smith, LLP / Morgan & Wenzel

Attorney

Los Angeles, 90010

General civil defense practice, focusing on complex product liability defense litigation.

Hughes Aircraft Company

Process Engineer

El Segundo, CA

Education

University of California Davis, School of Law

Juris Doctorate

Davis, California

Loyola Marymount University

Bachelor's of Science, Biology

Los Angeles California

Culver City High School

Community Involvement

- Culver City Unified School District Board of Education (retired)
- Co-Chair, Measure EE Campaign
- Yes on Measure Y Committee
- Member Board of Directors, Culver Palms YMCA
- Member Board of Directors (Treasurer), Culver City High School Booster Club
- Member Executive Board of Directors, Culver City Little League
- Member Board of Directors, Westside Baseball
- Member Board of Directors, Culver City National Little League (retired)
- Member Board of Directors Culver City Sister City's Committee (retired)
- Culver City Education Foundation
- Culver City Friends of the Library
- State Bar of California
- Community Advisory Panel, Baldwin Hills CSD re: Plains Exploration
- PTA Honorary Service Award
- Culver City High School Booster Club Distinguished Community Service Award

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APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

2013 MAY 14 AM 11:09

(Please type or print legibly—or use the PDF fill-in form available at www.culvercity.org)

CITY OF CULVER CITY

**Please be advised this document is a public record and
information contained herein may be subject to public disclosure
as required by the California Public Records Act and any other
applicable law.**

General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:

Civil Service Commission

2. Name: Michel Chaghouri Telephone: [REDACTED]

Address: [REDACTED] Zip: [REDACTED]

Business: Telephone:

Address Zip

E-mailaddress: [REDACTED]

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

Los Angeles County Bar Association - International Law Section, Chair of New Initiatives and Strategic Planning Committee

St. Jude Children's Research Hospital, Los Angeles Chapter, Planning Committee

Our Lady of Mount Lebanon, Maronite Youth Organization, Board Member

4. Employment (Include titles and duties of current and past employment):

Current: Attorney, Private Practice

Previous: Sales Agent, Marcus & Millichap ; Fieldwork, Hillary Clinton for President

5. Education (Include professional or vocational licenses and certificates.):

J.D. USC Law 2006

B.A. Political Science, UCLA 2002

B.A. French Language and Literature, UCLA 2002

Certificat d'Etudes Politiques à Titre Etranger, Sciences PO - Bordeaux 2001

California Bar, Member

Washington D.C. Bar, Member

California Real Estate Broker

6. Additional Information

- a. Are you a Culver City resident? YES ☒ NO ☐
Number of years: 32
- b. Are you a Culver City business owner/operator? YES ☐ NO ☒
Number of years: _____
- c. Are you registered to vote in Culver City? YES ☒ NO ☐
- d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor? YES ☐ NO ☒
- e. Have you ever worked for the City of Culver City? YES ☐ NO ☒
(If yes, list dates of employment and names of departments.)
- f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒
- g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed? YES ☐ NO ☒
- h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 0
- i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? 20

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

I have been a resident of Culver City for some 30 years now. In that time period I have seen Culver City transform itself from a city people may have heard of, into a vibrant cultural hub in Los Angeles. Whenever friends and family come to visit I make it a point to bring them to Downtown to show them the difference that a little love, dedication, and focus can make for a city. I am proud of how Culver City has developed and with the recent ending of the Redevelopment Agencies I want to be part of the process to keep our wonderful city vibrant and relevant. Having vibrant, and motivated staff, is a key part to keeping Culver City a leading city in the Los Angeles area.

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

In Law School at USC I took an interest in Local Government law, and in some of our classes we grappled with the issues of Proposition 13 and alternative ways cities have been forced to raise revenues. We also discussed the Constitutional issues involved with the employment of public sector employees, and when their rights became vested and the proper procedures for handling and documenting sub-par performance of employees.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

I would help the body perform its established role by making sure to adhere to the body's bylaws, and work to ensure that the committee operate in a manner consistent with its mission. I would help achieve the body's established objectives and goals by thoroughly reviewing the reports provided to the committee and by attending Committee meeting to provide my feedback, thoughts, and votes.

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

I will bring my energy and determination to the Committee. My background in Law will allow me to bring a different perspective on the public policy implications of the different decision we will be confronted with. My legal background will be especially helpful in helping understand proposed Civil Service Rules before voting to adopt, amend or repeal them. My background in retail politics will allow me to bring coalition-building skills and new ways of framing issues for the City Council and the general public.

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

I am so glad that my block finally got the new street signs. I love our city's logo and I am so proud that our street signs prominently display them.

REMINDER: All information on this application will become a public record and may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: Michel Chaghouri Date: 05/13/2013

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

Please submit your application and any attachments no later than the final filing date as announced in the Notice of Vacancy and Request for Applications to the City of Culver City:

By Mail or Hand delivery Office of the City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

OR

By Fax: (310) 253.6010

OR

By Electronic Delivery: city.clerk@culvercity.org

If you have questions regarding the completion or filing of this application, please contact the City Clerk's Office by fax or email, as indicated above, or by phone at (310) 253-5851.

RECEIVED

APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

2013 MAY -8 PM 4: 26

(Please type or print legibly- or use the PDF fill-in form available at www.culvercity.org)

CITY OF CULVER CITY

Please be advised this document is a public record and information contained herein may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:

CIVIL SERVICE COMMISSION

2. Name: DARAYL CHERNESS Telephone: [REDACTED]

Address [REDACTED] Zip [REDACTED]

Business: N/A Telephone: N/A

Address 7321 RAINBOW CIRCLE Zip 90238

E-mail address: [REDACTED]

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

I HAVE PREVIOUSLY SERVED ON THE LANDLORD-
TENANT MEDIATION BOARD AS AN "AT LARGE"
MEMBER. IN ADDITION, I HAVE ALSO SERVED
ON THE AD HOC COMMITTEE ON THE EXPOSITION RIGHT
OF WAY AND ON "P. RESOLUTION 21." I AM A
TWO TIME PAST PRESIDENT OF THE CULVER
CITY DEMOCRATIC CLUB.

4. Employment (Include titles and duties of current and past employment):

EVERNESS & ASSOCIATES, BUSINESS FINANCE CONSULTANTS.
MARCH 2012 TO PRESENT. MATCHED SMALL BUSINESSES
IN NEED OF FINANCING WITH FINANCERS.

LOS ANGELES COUNTY DEPARTMENT OF CONSUMER AFFAIRS,
CONSUMER COUNSELOR 2010 TO 2011. ANSWERED
CONSUMER QUESTIONS AND COMPLAINTS. REFERRED CONSUMERS
TO THE APPROPRIATE GOVERNMENT / PRIVATE AGENCY FOR THE
RESOLUTION OF THEIR ISSUES / COMPLAINTS.

ENGINEERS AND ARCHITECTS ASSOCIATION, LABOR REPRESENTATIVE
2000 - 2009. REPRESENTED UNION MEMBERS IN CIVIL SERVICE
DISCIPLINARY PROCEEDINGS BEFORE THE LOS ANGELES CIVIL
SERVICE COMMISSION. IN ADDITION, REPRESENTED UNION MEMBERS
IN GRIEVANCES, ARBITRATIONS, AND "MEET AND CONFERS."
ASSISTED UNION COUNCIL IN UNION LABOR
PROCEEDINGS.

5. Education (Include professional or vocational licenses and certificates.):

UNIVERSITY OF WEST LOS ANGELES SCHOOL OF LAW -
JURIS DOCTOR DEGREE.

CALIFORNIA STATE UNIVERSITY SAN DIEGO, BACHELORS
DEGREE, PUBLIC ADMINISTRATION.

WEST LOS ANGELES COMMUNITY COLLEGE,
AA DEGREE, POLITICAL SCIENCE

6. Additional Information

a. Are you a Culver City resident?

Number of years: 60

YES ☒ NO ☐

b. Are you a Culver City business owner/operator?

Number of years: 1

YES ☒ NO ☐

c. Are you registered to vote in Culver City?

YES ☒ NO ☐

d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor?

YES ☐ NO ☒

e. Have you ever worked for the City of Culver City?
(If yes, list dates of employment and names of departments.)

YES ☐ NO ☒

f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.)

YES ☐ NO ☒

g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

YES ☐ NO ☒

h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? NONE

i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? 10-20 hours

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

I AM SEEKING APPOINTMENT TO THE CIVIL SERVICE COMMISSION BECAUSE (1) I FIND THE CIVIL SERVICE DISCIPLINARY PROCESS INTERESTING; (2) BECAUSE I AM WELL ACCQUAINTED WITH THE CIVIL SERVICE DISCIPLINARY PROCESS; (3) TO ENSURE THAT JUSTICE IS DONE AND THAT THE APPELLANT RECEIVES A FULL AND FAIR HEARING.

Application for City Commissions, Committees, and Boards

Revised: 04/13

Page 5 of 8

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

I AM WELL ACQUAINTED WITH THE CIVIL SERVICE DISCIPLINARY PROCESS HAVING REPRESENTED MY UNION MEMBERS BEFORE THE LOS ANGELES CIVIL SERVICE COMMISSION DURING MY 9 YEAR TENURE AS A LABOR REPRESENTATIVE. IN ADDITION, I HAVE A JD DEGREE AND AM FAMILIAR WITH THE LEGAL PROCESS.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

I WOULD MAKE SURE THAT THE CITY FOLLOWS A POLICY OF "PROGRESSIVE DISCIPLINE" AND PROVES ITS CASE BY A "PREDOMINANCE OF THE EVIDENCE."

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

SEE # 7 + 8

ABOVE.

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

NO.

REMINDER: All information on this application will become a public record and may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: Dan Chumma Date: 5/8/2013

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

Please submit your application and any attachments no later than the final filing date as announced in the Notice of Vacancy and Request for Applications to the City of Culver City:

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Culver City, CA 90232-0507

OR

By Fax: (310) 253.6010

OR

By Electronic Delivery: city.clerk@culvercity.org

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RECEIVED

APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

2013 MAY 13 PM 2:51

(Please type or print legibly-- or use the PDF fill-in form available at www.culvercity.org)

CITY CLERK

CITY OF CULVER CITY

Please be advised this document is a public record and information contained herein may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:

Civil Service Commission

2. Name: David Friedland Telephone: [REDACTED]

Address [REDACTED] Zip [REDACTED]

Business: Friedland & Associates Telephone: 310-204-0045

Address _____ Zip _____

E-mail address: [REDACTED]

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

- Member, Board of Directors, Division III, California Psychological Association, 1997 to 2002
- Chair, Division III, Industrial/Organizational Psychology, California Psychological Association, 1997, 1999, and 2000
- Member, Board of Directors, Personnel Testing Council/Southern California, 1985 - 1992, 1997-2000, 2007-2009
- Executive Director, Board of Directors, Personnel Testing Council/Southern California, 1986 and 1995
- President, Personnel Testing Council/Southern California, 1984 and 1994
- Chair, Industrial Psychology, Los Angeles County Psychological Association, 1985
- Member, Board of Directors, IPMAAC, 1980-1982

Application for City Commissions, Committees, and Boards

Revised: 04/13

Page 3 of 8

4. Employment (Include titles and duties of current and past employment):

- 1981 to Present - President, Friedland & Associates, Inc. 1981 to Present, providing consulting services to both private and public sector clients
- 1972 to 1981 - Director of Personnel Selection Research, City of Los Angeles Personnel Department
Established, staffed and managed a personnel selection research group for the City of Los Angeles Personnel Department. Served as the technical expert for the City in class action litigation involving hiring and promotion procedures
- 1968 to 1972 - Personnel Research Analyst, County of Los Angeles Personnel Department. Conducted job analysis, test development and test validation for entry level and promotional examinations. Advised
- 1978 - Instructor of Psychological Testing, California School of Professional Psychology
- 1976 - Instructor of Psychology, East Los Angeles College

5. Education (Include professional or vocational licenses and certificates.):

- Ph.D. Educational Psychology, University of Southern California,
Major field: Psychological Measurement and Evaluation - Second Field: Counseling
- M.A. Psychology, California State University, Long Beach, Major field: Industrial Psychology, Social Psychology
- B.A. Psychology, California State University, Long Beach
- Licensed Industrial/Organizational Psychologist. California license PSY 6249
- SPHR (Senior Professional Human Resources) granted by the Human Resources Certification Institute (HCRI)

6. Additional Information

a. Are you a Culver City resident? YES ☒ NO ☐
Number of years: 12

b. Are you a Culver City business owner/operator? YES ☒ NO ☐
Number of years: 12

c. Are you registered to vote in Culver City? YES ☒ NO ☐

d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor? YES ☐ NO ☒

e. Have you ever worked for the City of Culver City? YES ☐ NO ☒
(If yes, list dates of employment and names of departments.)

f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒

g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed? YES ☐ NO ☒

h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 1

i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? 10 to 20

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

I would like to play an active part in the City and I believe that my professional background is a very good fit with the purposes and goals of the Civil Service Commission. I see the role of the commission as ensuring protection of the rights of employees and ensuring that human resources practices of the City are consistent with the requirements of the law. I have served as a consultant to many different municipal and state organizations in developing job-related employment and promotional procedures. I have also assisted many municipal and state agencies in employment-related litigation. I know how costly human resources related mistakes can be and I would like to offer the City the benefit of my experience as a member of the Civil Service Commission

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

I have worked in the field of human resources for more than 40 years with both public sector and private sector organizations. I served as head of personnel research for the County of Los Angeles Personnel Department and later as the head of personnel research for the City of Los Angeles for a total of more than thirteen years. In my consulting practice I have assisted many municipal, county and state human resources departments concerning job analysis, examination development and validation of employee selection procedures. I have served as a litigation consultant to both public sector and private sector organizations in individual and class action litigation. As noted above, I am a California licensed psychologist specializing in industrial/organizational psychology and I hold a certification as a Senior Professional Human Resources (SPHR).

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

The Civil Service Commission administers the Civil Service Rules, which are intended to provide a fair and equitable system of personnel management in the City government. I would see my role as applying my knowledge of the Civil Services Rules in ensuring that the civil service of the City of Culver City is managed in ways that ensure that goal is accomplished.

I would accomplish this goal by applying my knowledge of the Civil Service Rules and my knowledge and experience in the field of human resources to work together with other members of the commission to reach fair, equitable and wise resolutions to problems presented to the Commission. My background in assisting legal counsel in employment litigation will be helpful in working with other commission members in interpreting rules and in drafting amendments to the rules in ways that are consistent with merit system standards.

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

In the course of working with human resources issues over the past 40 years I have served as a consultant to many public agencies in a variety of areas, including:

- Development and validation of selection and promotion procedures
- Dealing with issues in litigation involving
 - Employment discrimination on bases of race, sex, national origin, age and disability
 - Wage and hour disputes
 - Alleged wrongful termination
 - Alleged retaliation
- Minimizing adverse impact of hiring and promotion procedures
- Development and implementation of layoff procedures
- Assistance in class action employment litigation
- Mediation of disputes concerning human resources issues

Application for City Commissions, Committees, and Boards

Revised: 04/13

Page 6 of 8

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

I have attached a copy of my curriculum vita as a supplement to this application. A common thread running through much of the work I have performed is the need for problem solving skills. I have found that each of the challenges that have come before me have had presented unique challenges in some small or large way. One of my strengths has been in finding mutually agreeable solutions that are consistent with applicable rules and merit principles.

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By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: _____ Date: _____

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

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By Fax: (310) 253.6010

OR

By Electronic Delivery: city.clerk@culvercity.org

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CURRICULUM VITA OF DAVID FRIEDLAND, Ph.D., SPHR

AREAS OF PROFESSIONAL EXPERTISE:

Development and Validation of Job-Related Employee Selection Procedures:

Designs, manages and conducts projects to develop job-related employee selection and promotion procedures. These projects involve both private and public sector organizations. Selection procedures developed include:

- Aptitude tests
- Job knowledge tests
- Interviews
- Job simulation and task replication tests
- Assessment centers
- Psychological assessment procedures
- Self-report measures

Job/Competency Analysis:

- Author of a job analysis manual for use by personnel examiners in the development and validation of personnel selection procedures
- Develops, manages, and implements job analysis programs in both private industry and government to satisfy the following applications:
 - Training design
 - Performance appraisal development
 - Test validation
 - Identification of "Essential Job Functions" for ADA compliance.

Performance Management Systems:

- Designs and manages development and implementation of performance management systems.
- Designs and implements job performance rating procedures used to make layoff and compensation decisions.

Statistical Analysis

- Conducts statistical analyses involved in evaluating employment test validity and job analysis results.
- Conducts statistical analyses to investigate allegations of employment discrimination, pay disparities, and other issues involving statistical disparities.

Organizational Research to Identify Ways to Reduce Costs and to Increase Productivity:

- Improves productivity and work quality of manufacturing employees through changes in work methods, instructions, training, and methods of supervision.
- Identifies causes, evaluates monetary cost, and formulates action plans to attack costly human resource problems such as absenteeism, turnover, and low morale. Examples include:
 - Determined the extent, causes and cost of absenteeism in a metropolitan transit district and recommended action plans to address the problem
 - Assessed functional literacy among employees of a major aerospace company and recommended specific action plans to address the problem

Training:

- Conducts training workshops on a variety of subjects related to human resource management, including:
 - Job analysis
 - Selection procedure development
 - Performance appraisal
 - Equal employment opportunity requirements

EEO Compliance and Litigation Support Services:

Supervises and conducts work in response to Federal and State compliance reviews concerning employment issues

Provides consulting and litigation support and expert witness services to both defense and plaintiff counsel in more than sixty cases involving employment issues, including the following types of issues:

- Individual and class action litigation in state and federal court
- Discrimination on the basis of race, sex, national origin, disability and age
- Discrimination in hiring and promotions,

- Discrimination in layoff and termination,
- Alleged labor law violations in wage and hour disputes,
- Analysis of employment statistics, including disparate impact analysis
- Personnel policies and practices,
- Wrongful termination and Whistle Blower litigation
- Alleged discrimination in working conditions and conditions of employment, including workplace harassment

LICENSURE and Certifications:

Licensed Psychologist: California License No. PSY6249

SPHR (Senior Professional in Human Resources): Human Resources Certification Institute (HRCI)

POSITIONS HELD:

- President, Friedland & Associates, Inc. 1981 to Present, providing consulting services to both private and public sector clients
- Director of Personnel Selection Research, City of Los Angeles Personnel Department
- Personnel Research Analyst, County of Los Angeles Personnel Department
- Instructor of Psychological Testing, California School of Professional Psychology
- Instructor of Psychology, East Los Angeles College

EDUCATION:

- Ph.D. Educational Psychology, University of Southern California, Major field: Psychological Measurement and Evaluation - Second Field: Counseling
- M.A. Psychology, California State University, Long Beach, Major field: Industrial Psychology, Social Psychology
- B.A. Psychology, California State University, Long Beach

ORGANIZATIONS:

- American Psychological Association
- California Psychological Association (previous)
- IPMA-HR (International Public Management Association-Human Resources)
- IPAC (International Personnel Assessment Council)
- PTC-SC (Personnel Testing Council of Southern California)

- SHRM (Society for Human Resource Management)
- SIOP (Society for Industrial and Organizational Psychology)
- SCP (Society of Consulting Psychology)
- SPIM (Society for Psychologists in Management (previous))

OFFICES AND COMMITTEES:

- Member, Board of Directors, Division III, California Psychological Association, 1997 to 2002
- Chair, Division III, Industrial/Organizational Psychology, California Psychological Association, 1997, 1999, and 2000
- Member, Board of Directors, Personnel Testing Council/Southern California, 1985 - 1992, 1997-2000, 2007-2009
- Executive Director, Board of Directors, Personnel Testing Council/Southern California, 1986 and 1995
- President, Personnel Testing Council/Southern California, 1984 and 1994
- Member, Board of Directors, Los Angeles County Psychological Association, 1985
- Chair, Industrial Psychology, Los Angeles County Psychological Association, 1985
- Member, Board of Directors, International Personnel Management Association Assessment Council, 1980-1982
- Member, International Personnel Management Association Committee on Proposed Federal Guidelines, 1974 - 1978
- Member, DFEH Technical Advisory Committee on Testing (TACT) of the California Fair Employment and Housing Commission (1970s and 1980s)
- Member, Guidelines Subcommittee of California Fair Employment Practices Commission Technical Advisory Committee on Testing (Drafting of California guidelines on employee selection)

SELECTED LIST OF PRESENTATIONS: (Available on request)

SELECTED BIBLIOGRAPHY: (Available on request)



May 3, 2013

Office of the City Clerk
9770 Culver Blvd.
Culver City, CA 90232-0507

Re: Application for Civil Service Commission

Thank you for the opportunity to apply for the upcoming vacancy on the Culver City Civil Service Commission. I have been a resident and business owner in Culver City since January of 2002. Given my professional background I see participation in the Civil Service Commission as an appropriate role for me to contribute to the City.

I am an Industrial/Organizational Psychologist specializing in human resources issues. I worked for a period of five years with the Los Angeles County Personnel Department and eight and one half years with the City of Los Angeles as head of personnel research prior to beginning my consulting practice in 1980. More than half of my clients have been public sector organizations in municipal, county, state and federal jurisdictions in various states, including California. I have served as a consulting expert and testifying expert in more than 60 employment cases, including several large class actions involving a variety of human resources issues. I am very familiar with the workings of municipal human resources organizations and the challenges that they face.

I am an active member of several professional associations, serving in leadership capacities in several of them. I would like to volunteer my time as a member of the Civil Services Commission as a way contributing to the city in which I live and work. I look forward to hearing from you regarding my application.

Sincerely,

A handwritten signature in dark ink, appearing to read "David Friedland", written in a cursive style.

David Friedland, Ph.D., SPHR

TEL: [REDACTED] FAX: [REDACTED]

RECEIVED

APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

(Please type or print legibly— or use the PDF fill-in form available at www.culvercity.org)

2013 MAY 14 PM 2:13
CITY MANAGER'S OFFICE
CITY OF CULVER CITY

**Please be advised this document is a public record and
information contained herein may be subject to public disclosure
as required by the California Public Records Act and any other
applicable law.**

General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:

Cultural Affairs Commission

2. Name: Nathan Dang Aldrich Telephone: [REDACTED]

Address [REDACTED] Zip [REDACTED]

Business: _____ Telephone: _____

Address _____ Zip _____

E-mail address: [REDACTED]

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

No official titles or above-mentioned categories but
many community-focused events and endeavors from Maine to Mar Vista.

4. Employment (Include titles and duties of current and past employment):

- SAG-AFTRA - Performing Artist (Actor) 1995-2013
- Skyboat Media - Audiobook Director and Narrator 2012-2013

... City Garage Theatre Company

- Recent employment as Actor Orestes, 3.0 2012, Caged Feb.-April 2013

General Manager - Joe's Restaurant, Venice 2006-2011

(Curated live music program/events there with Grammy-nominated performers as well as assisting with monthly curated visual art opening featuring nationally-recognized Venice-based artists like Billy Al Bengston, Ed Moses etc.)... also Event coordinator

Assistant General Manager - Ford's Filling Station 2005-2006

DJ/ ~~Radio~~ Air Talent WUHB, WDS, KBAC, KLSK (Maine/New Mexico)

- California Court School/Juvenile Detention Teacher; Private School Substitute Teacher

- Artist's Apprentice (Maine)

- Poet, Playwright, Screenplay scribbler

5. Education (Include professional or vocational licenses and certificates.):

Bachelor of Fine Arts University of Connecticut - cum laude

- FCC License (Radio Operator's Permit/On-Air certification)

Skowhegan Area High School, Skowhegan, ME. (College Prep)

(Home of the world-renowned Skowhegan School of Painting & Sculpture)

* also
Mar Vista and
Santa Monica Farmers
Market
Assistant Manager and
Event Coordination
2001-2013

6. Additional Information

- a. Are you a Culver City resident? YES ☒ NO ☐
Number of years: 7
- b. Are you a Culver City business owner/operator? YES ☐ NO ☒
Number of years: _____
- c. Are you registered to vote in Culver City? YES ☒ NO ☐
- d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor? YES ☐ NO ☒
- e. Have you ever worked for the City of Culver City? YES ☐ NO ☒
(If yes, list dates of employment and names of departments.)
- f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒
- g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed? YES ☐ NO ☒
- h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 0
- i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? whatever is needed!

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

Being involved in community-focused performing arts events ~~activities~~ (whether on a professional or volunteer basis) as well as hospitality-industry ones, I have a uniquely wide-ranging attraction to and skill with connecting an organization's intention with a successful win-win reception from the community at large. I ~~also~~ feel

Serving on a City-sanctioned commission would be valuable for both myself and the community where I live.

Application for City Commissions, Committees, and Boards

Revised: 04/13

Page 5 of 8

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

Coming from a small town (Skowhegan, Maine) with a global reputation for its visual art education, and having helped with installations in Venice and Santa Monica (see Culver City's) Track 16 gallery, I have a wide-eyed innocent appreciation of visual public art. Coupled with my considerable experience in the theatrical kind as well as my professional passion & appreciation of musicians gleaned in to FM Story Days of Old and from curating a live music series at my old day jobs I ~~know~~ know what audiences want (damn the hoity-toity artsy fartsy "experts"), what communities need and I have a roadie's down-n-dirty-get-it-done-while-having-FUN logistical know-how. Plus, my Front-of-the-House savvy and sense-of-service that I honed running Michelin-starred restaurants could be of use.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

- Prioritizing (Ahead of Time AND on the fly/on the ground) Tasks to ensure smooth and successful events.
- Connecting the Council's wishes with the actual ones of the communal audience it serves
- Providing ego-free advice on everything from projects to earmark or improve to Marketing/Messaging/Outreach
- Using my ~~many~~ considerable contacts/allies in all the Cultural fields (visual art mavens; theatrical brothers in arms like my local Actor's Gang friends; award-winning writers; musical collaborators of old and new)

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

- A ~~Ringmaster's~~ Ringmaster's pull-it-all-togetherness
- A polymath's ability to see a ^{problem/project} scenario from many sides
- An empathic, empowering encouragement
- A roll-up-the-sleeves leadership ethic
- An advocate for the audience and an ally for the artist, not for the political egotist or small-minded, self-server
- An ability to combine art with commerce and high-brow to low-brow, business with community pleasure
- Integrity, humor, common-sense

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

My whole LIFE doesn't fit neatly into the answers to all my prior questions! ☺ (But I've attached a letter of recommendation to help with that.)

REMINDER: All information on this application will become a public record and may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: NATHAN Date: 03/14/13

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

Please submit your application and any attachments no later than the final filing date as announced in the Notice of Vacancy and Request for Applications to the City of Culver City:

By Mail or Hand delivery Office of the City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

OR

By Fax: (310) 253.6010

OR

By Electronic Delivery: city.clerk@culvercity.org

If you have questions regarding the completion or filing of this application, please contact the City Clerk's Office by fax or email, as indicated above, or by phone at (310) 253-5851.

Farmers' Market Program
200 Santa Monica Pier
Santa Monica, CA 90401

March 20, 2004

To Whom It May Concern:

This letter is to highly recommend Nathan Dana Aldrich for a position with your company.

Nate has worked with me since 1997 in two capacities. Initially, as my Assistant Manager at the Main Street Farmers' Market for three years, and more recently, as the Administrative Manager at Seven Arrows Elementary School where I am also employed as the Director of Community and Cultural Affairs. I recommended Nate for his most recent position and was not sorry to have done so.

One of the most capable and flexible people I've ever known, he is self-starting, hardworking, thorough, focused, extraordinarily responsible and able to persevere even through the most difficult of circumstances. In his current position, he manages the daily administration of a demanding private school clientele. He is charming, funny, and firm despite constant interruption from every angle.

His workload is tremendous and he manages to produce beyond his stated requirements consistently. He not only manages to stay on task, but young and old also adore him. Nathan Aldrich is a one-man-show. Anyone would be blessed to have this individual on his or her team. He is a balanced multi-tasker who thinks for himself and for you. He has created and implemented managerial and administrative protocol that is invaluable. He is handy, and capable of dealing with any situation that arises from creative writing to managing a plumbing problem. I cannot say enough good things about him.

I lost him at the Farmers' Market for the Seven Arrows job and have lamented his absence, in that role, ever since. However, I have been blessed to work with him every day at the school and consider him a joy to have around.

I am available to answer any further questions you may have.

Sincerely,

Diana Rodgers – Farmer's Market Manager

Nathan Dana Aldrich

Hospitality Pro/Restaurant Ringmaster with managerial savvy and rock-solid integrity seeking perfect potential place to hang his hats. Handy with Food, Mood and Mixing business-with-pleasure, I enjoy creating a first-rate experience for guests and staff alike.

RECENT HISTORY

2013 **Mar Vista Farmer's Market** – Event Emcee & Cultural Catalyst

2011-2013 Buzz-builder and Sensible Solution Seeker
Effin' Bee, Food & Beverage Consultants, Culver City

Mar. 2006 - 2011 GM, Maitre D' & Event Coordinator
Joe's Restaurant, Venice

Front door/floor presence and behind-the-scenes difference-maker at award winning long-time Venice fave. ** Conceived, instituted & curated recurring music series (Gipsy Jazz at Joe's) with Grammy-nominated artists & eclectic talents from across the musical menu.*

Helped resto snag coveted "one-star" rating from the Michelin Guide on their first foray into the L.A market. Also, sold, booked, planned and coordinated all in-house large parties including partial and full buyouts, weddings and corporate business dinners. (500 parties. 1 complaint. Not too shabby.)

2005 Assistant General Manager/Acting General Manager
Ford's Filling Station, Culver City

Played key role in helping to open and establish local gastropub hotspot through dynamic, hands-on presence. Provided much-needed consistent stability and leadership to staff through 5 different GMs. (Yes. 5.)

1997 to 2002 **Assistant Manager; Santa Monica Farmers Market **

Helped run (and make fun) crazy-busy weekly Sunday market ripe with complexity. As Manager's Major Domo, helped resolve food & beverage issues and take care of unusual communal challenges functioning as everything from Band Roadie to Security Chief to Soother of Ruffled Feathers.

RECEIVED

APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

2013 MAY 14 AM 9:18

(Please type or print legibly— or use the PDF fill-in form available at www.culvercity.org)

CITY OF CULVER CITY

Please be advised this document is a public record and information contained herein may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:
Cultural Affairs Commission

2. Name: Susan D. Anderson Telephone: [REDACTED]
Address: [REDACTED] Zip: [REDACTED]
Business: UCLA Library Telephone: 310-825-5025
Address: A1540B Young Research Library, Box 951575, Los Angeles 90095-1575
E-mail address: [REDACTED] sdanderson@library.ucla.edu

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

Board of Trustees, Antioch University LA, Culver City;

Review Committee, SurveyLA, Los Angeles;

League of Allied Arts, Los Angeles;

Board of Directors, The HeArt Project, Los Angeles County;

City of Los Angeles Mayor's Arts Council, Los Angeles.

4. Employment (Include titles and duties of current and past employment):

Current position, since 2009, Curator of Collecting Los Angeles, UCLA Library Special Collections, responsible for new acquisitions and collection development, programming and exhibitions and campus and community partnerships.

Immediate Past position, from December 2006 - July 2009, Managing Director, LA As Subject, USC Libraries, responsible for administering volunteer association of 200 archival institutions across LA County and directing the annual Archives Bazaar.

Prior Employment, self-employed as a consultant 1999 - 2008, providing research, writing, and strategic promotions to clients including The California Endowment, Laufer & Isaacs, MOCA, Virginia Waring International Piano Competition; the Los Angeles Urban Dance Festival; the Italian Cultural Institute.

Prior Employment, Director of Special Projects, External Affairs, Local Initiatives Support Corporation, 1990 - 1998, Los Angeles-based national team leader responsible for Western region communications, policy, and government relations, responsible for high profile events in Washington, D.C. for national nonprofit investor in community-based development in low-income neighborhoods.

Prior Employment, Media Manager and Consultant, 1983 - 1990, Employers and clients included Southern Christian Leadership Conference, Los Angeles Chapter; People for the American Way; AFSCME; American Film Institute.

Prior Employment, Journalist, 1975 - 1983, Worked as a writer, editor, producer, and on-air news and public affairs at KHJ-TV; KCET TV "Clete Roberts Tonight"; KNX Newsradio; KPFK Radio; the Los Angeles Herald Examiner.

5. Education (Include professional or vocational licenses and certificates.):

MBA, UCLA Anderson School, 1983, Academic Achievement Award.

BA, Scripps College, 1975.

6. Additional Information

- a. Are you a Culver City resident? YES ☒ NO ☐
Number of years: 13
- b. Are you a Culver City business owner/operator? YES ☐ NO ☒
Number of years:
- c. Are you registered to vote in Culver City? YES ☒ NO ☐
- d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor? YES ☐ NO ☒
- e. Have you ever worked for the City of Culver City? YES ☐ NO ☒
(If yes, list dates of employment and names of departments.)
- f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒
- g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed? YES ☐ NO ☒
- h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 0
- i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? 20 hours

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

The ability of our society to accomplish its goals depends on the efficient functioning of policy-making and implementing bodies in the public sphere. The role of the Cultural Affairs Commission is crucial to the health and vitality of Culver City as a way of preserving and promoting our shared heritage of artistic expression and cultural identity. We live in a global society, especially in Los Angeles County, and the arts and culture are a primary language and tool for binding us together in new, productive ways. Culver City is a city on the move, I've seen it become transformed over the past generation, and the Cultural Affairs Commission has played a major role in revitalizing the city and the region. Significant research suggests that the arts and culture are engines of economic development, academic achievement, and civic wellbeing and I would be honored to contribute to the policy mission of the Commission.

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

I have supported and been involved in the arts and culture for many years. My multi-level engagement includes being a poet and writer, advocate and board member, curator and consultant. One element across all my experience is a familiarity with public-private partnerships, and the irreplaceable roles played by the public sector, nonprofits, and businesses working together. I have always believed in giving back and I would very much like to make a contribution to the impressive work achieved by the Cultural Affairs Commission which has made such great strides transforming Culver City into a destination and cultural leader.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

There are various ways I believe I can help the Commission perform its role to meet its goals. I can bring research skills, experience in promotion, strategic thinking, nonprofit leadership; experience as a writer and poet, curatorial expertise, and much more to the Commission's work to realize the goals of 1) Lifelong learning, 2) Strengthening the arts and creativity image, 3) Facilitating development of facilities, 4) Developing a network of resources, 5) Supporting organizations and artists, and 6) Developing a cultural infrastructure in Culver City.

As a new member, I would prepare myself rigorously for all meetings and attend all meetings. I would accept assignments from the body in the spirit of making a contribution. I would study the history of the Commission and key milestones preceding my service. I would especially listen and learn from the leadership and longterm members of the Commission. I would listen and learn from community members who are vital to achieving the goals of the Commission.

My previous civic involvement has taught me that no one person has the answer and that much can be achieved when a group is cohesive and clearly focused on shared goals.

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

I bring special knowledge and expertise in writing and literature as the author of a book of poetry published in 2008 by a well-respected literary press, along with short fiction, and extensive nonfiction publications, including as a contributor from 1999 - 2007 to the Los Angeles Times Sunday Opinion, and as an award-winning (paid) blogger. I believe that my strengths in literary arts could enhance the work of the Commission and help represent the full spectrum of the arts. Also, I am a serious student of historical preservation, particularly in California communities, as a result of my work illuminating hidden histories and my membership on the Review Committee of SurveyLA, the first comprehensive data collection effort documenting L.A.'s historic resources.

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)
I have attached my resume.

REMINDER: All information on this application will become a public record and may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: Susan D. Anderson Date: 05/13/2013

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

Please submit your application and any attachments no later than the final filing date as announced in the Notice of Vacancy and Request for Applications to the City of Culver City:

By Mail or Hand delivery Office of the City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

OR

By Fax: (310) 253.6010

OR

By Electronic Delivery: city.clerk@culvercity.org

If you have questions regarding the completion or filing of this application, please contact the City Clerk's Office by fax or email, as indicated above, or by phone at (310) 253-5851.

Susan D. Anderson

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Susan D. Anderson has a multilevel involvement in the arts as a poet and writer, advocate and board member, curator and consultant for many years.

Current Position

She is Curator of "Collecting Los Angeles" in UCLA Library Special Collections which gathers, preserves and makes accessible materials illuminating the multiplicity of cultures and hidden history of the Los Angeles region. She is responsible for new acquisitions and collection development as well as programming and exhibitions through partnerships across campus and across the community.

Writing and Publications

Author of *Nostalgia for a Trumpet: Poems of Memory and History*, published in 2008 by Tia Chucha Press, founded by poet, Luis Rodriguez, her work has been published in literary journals and national publications. From 1998 – 2007, she was a regular contributor to the *Los Angeles Times* Sunday Opinion. In 2009, she was awarded Best Blogger on Ethnic Perspectives by New America Media for her weekly blog at The Loop21.com. Her poetry, essays, and articles have appeared in *The Los Angeles Times*, *The Nation*, *The Antioch Review*, *The Northwest Review*, *Xavier Review*, *The Massachusetts Review*, *The Black Scholar*, *Los Angeles Architect* and *Fear of Others/La Peur De L'Autre*, *Art Against Racism/L'Art Contre Le Racisme*, An International Exhibition, Vancouver, BC. Currently, she is completing a novel.

Exhibitions

Recent exhibits organized by Anderson include:

- "I'm a Stranger Here Myself: Poets in Post-WWII L.A.," Charles E. Young Research Library, Special Collections, in conjunction with the Center for the Art of Performance presentation of Allen Ginsberg's *Kaddish*: A Hal Willner Production, April 11 – June 14, 2005.
- "Beat 101: An Introduction to Beat Poets through Portraiture and Text," Powell Library, April 11 – June 14, 2005.
- "We Are a Reality"- Iranian Jewish History in Los Angeles," Charles E. Young Research Library, East Exhibit Case, co-organized with David Hirsch, librarian for Jewish and Middle Eastern Studies in conjunction with the Fowler Museum exhibit, "Light and Shadows: The Story of Iranian Jews," November 2 – December 14, 2012.
- "Committee for Simon Rodia's Towers in Watts, Collection 1388," Powell Library, co-organized with Prof. Luisa Del Giudice, in association with the international Watts Towers Common Ground Initiative, October 1 – December 10, 2010.
- "Allensworth: 100 Years of the California Dream," Capitol Museum, Sacramento; Bank of America, Riverside; California African American Museum, Los Angeles; Col. Allensworth State Historic Park, Tulare County, and; Pasadena City College, Pasadena, produced in partnership with California Parks Department, California Black Legislative Caucus, California African American Museum and the California Community Empowerment Foundation, February 2008 – February 2009.

Civic Involvement

Since 2012, she's been a member of the Board of Trustees, Antioch University Los Angeles. In 2011 she joined the Review Committee for SurveyLA, the comprehensive survey of historical resources in the City of Los Angeles. She chaired the panel, "The Arts and Social Justice," at the Empowerment Congress sponsored by Los Angeles County Supervisor Mark Ridley-Thomas, USC, January 15, 2011. Since 2006, she has been a member of the League of Allied Arts, an African American women's club established in 1939 in Los Angeles to provide scholarships to gifted students in the arts. From 2000 – 2006, Ms. Anderson served as Chair of the Board of Directors of The HeArt Project, a nonprofit arts organization providing arts and educational opportunities to at-risk teens in LA County continuation high schools. In 2004, she was appointed by City of Los Angeles Mayor James K. Hahn as a member of the Mayor's Arts Council, and was principal author of its report, *The Arts and Culture: Priorities for the City of Los Angeles*.

Consulting

Susan founded CivicArts (1999 – 2006) to provide research, writing, and strategic promotion services to clients including: The California Endowment, author and principal investigator, *The Power of Art: Pathways to Healthy Youth Development*, March 2008; MOCA, Basquiat Retrospective, Los Angeles, January - April 2005; Virginia Waring International Piano Competition, January – February, 2005, Palm Desert; The Los Angeles Urban Dance Festival, Hollywood Palladium, November 24 – 26, 2003; the Italian Cultural Institute, Westwood, 2002 – 2003.

Lectures

Ms. Anderson has been a Visiting Professor at Pitzer College, and has lectured on history, culture, arts, and politics at venues including The Huntington Library, the Ebell Women's Club, the University of Southern California, Scripps College Humanities Institute, the Oakland Museum of California, Second Baptist Church of Los Angeles, the Southern California Library, and the Autry National Center.

Education

She received her M.B.A. from the UCLA Anderson School, where she was the recipient of a Thrifty Corporation Award and President, Black Graduate Students in Management. She received her B.A. from Scripps College, Claremont, California, where in addition to humanities and political science, she studied international art history under artist and scholar, Prof. Samella Lewis.

RECEIVED

APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

2013 MAY 14 PM 4:48

(Please type or print legibly- or use the PDF fill-in form available at www.culvercity.org)

CITY CLERK
CITY OF CULVER CITY

**Please be advised this document is a public record and
information contained herein may be subject to public disclosure
as required by the California Public Records Act and any other
applicable law.**

General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:

West Vector Control Board, Cultural Affairs Commission

2. Name: Elena Sweda Neff Telephone: [REDACTED]

Address [REDACTED] Zip [REDACTED]

Business: self-employed Telephone: [REDACTED]

Address same as above Zip [REDACTED]

E-mail address: [REDACTED]

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

LA County West Vector Control District, Board of Trustees, Culver City, 2011 - 2012
Culver City Chamber of Commerce, Board of Directors, Culver City, 2010 - current
Culver City Chamber of Commerce, Executive Committee, Culver City, 2011 - current
California Heritage Museum, Board of Directors, Santa Monica, 2009 - current
CA Society of CPAs Administrators Committee, Chairperson, LA, 2002 - 2005
Star Education Foundation, Gala Committee member, Culver City, 2006
Founding member, Employee Management Association, LA chapter, LA, 2000 - 2012

Other:

Public Speaking on behalf of The Cancer Support Community, Santa Monica, 2007 - current
Pro-bono work for the Inner City Law Center, Los Angeles, 1997-2001
Pro-bono work for Public Counsel, Los Angeles, 1997-2001

4. Employment (Include titles and duties of current and past employment):

Culver City Gear, 2013 - current

Branded clothing reflecting civic pride and supporting our community through portion of proceeds donated to local charitable organizations

President, P3HR, 2008 through 2012

HR consulting practice, managed all aspects of client engagements

HR Manager, UHY Advisors, 2001 through 2008

HR manager for CA offices of national public accounting firm, part of the national HR leadership team responsible for merging in practices and setting policy for 2500 employees nationally

VP, HR Manager, Fidelity Express Network, 1998 through 2001

HR function and executive committee member of large subsidiary of Fortune 500, 5 offices and over 400 employees throughout CA

HR Manager, Law-in-Motion, 1997 - 1998

HR function, over 75 employees, merged into Fidelity

Director of Public Relations & Marketing, LA Theatre Works, 1992 - 1997

5. Education (Include professional or vocational licenses and certificates.):

Southampton College

Santa Monica College

6. Additional Information

a. Are you a Culver City resident? YES ☒ NO ☐
Number of years: 17

b. Are you a Culver City business owner/operator? YES ☒ NO ☐
Number of years: 5

c. Are you registered to vote in Culver City? YES ☒ NO ☐

d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor? YES ☐ NO ☒

e. Have you ever worked for the City of Culver City? YES ☐ NO ☒
(If yes, list dates of employment and names of departments.)

f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.) YES ☒ NO ☐

Indiana Sweda, my mother, works as a permit technician in the Engineering Dept.

g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed? YES ☐ NO ☒

h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 7

i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? 12-20 hrs.

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

Love West Vector, this would be a re-appointment. We meet every two months, hence only 6 meetings in last year.

Cultural Affairs Commission has always been of interest to me, but I was so busy I didn't have the time. I now have the time, I only attended one meeting last year.

(Total of 7 in h above reflect the 6 vector and 1 cac)

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

Current Vector Work, care about it.

Background in the arts, serve on board of small museum, care deeply.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

In every way possible - especially through communication and leveraging the many relationships I have with various businesses and foundations.

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

Attention to detail, communication, enthusiasm.

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

Yes - I checked with our City Clerk to confirm that I could actually serve on both the Vector Control Board and a local city commission. It is my desire to do so in furtherance of my serving the city of Culver City now that I have the time and flexibility to do so.

REMINDER: All information on this application will become a public record and may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Elena Sweda Neff

Signature: _____ Date: _____

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

Please submit your application and any attachments no later than the final filing date as announced in the Notice of Vacancy and Request for Applications to the City of Culver City:

By Mail or Hand delivery Office of the City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

OR

By Fax: (310) 253.6010

OR

By Electronic Delivery: city.clerk@culvercity.org

If you have questions regarding the completion or filing of this application, please contact the City Clerk's Office by fax or email, as indicated above, or by phone at (310) 253-5851.

RECEIVED

APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

2013 MAY 14 AM 11:10

(Please type or print legibly-- or use the PDF fill-in form available at www.culvercity.org)

CITY OF CULVER CITY

Please be advised this document is a public record and information contained herein may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:

Cultural Affairs Commission

2. Name: Eric Spies Telephone: [REDACTED]

Address [REDACTED] Zip [REDACTED]

Business: Time Warner Telephone: [REDACTED]

Address 2939 Nebraska Ave Zip 90404

E-mail address: eric.spies@twcable.com

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

4. Employment (Include titles and duties of current and past employment):

Senior Account Executive: I currently work with developers of mixed-use, single and multifamily housing to bring broadband services to the great LA region.

5. Education (Include professional or vocational licenses and certificates.):

Santa Monica College
UCLA

6. Additional Information

a. Are you a Culver City resident?

YES ☒ NO ☐

Number of years: _____

b. Are you a Culver City business owner/operator?

YES ☐ NO ☒

Number of years: _____

c. Are you registered to vote in Culver City?

YES ☒ NO ☐

d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor?

YES ☐ NO ☒

e. Have you ever worked for the City of Culver City?
(If yes, list dates of employment and names of departments.)

YES ☐ NO ☒

f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.)

YES ☒ NO ☐

Beatriz Silva-Spies: Wife

g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

YES ☐ NO ☒

h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 0

i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? 8+ hours

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

My interest is in furthering the cultural development and community engagement to incorporate the varied experiences and interests of the citizens.

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

My history in the region and familiarity with the regional arts and entertainment community.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

I will be open to learning the current status of the commission and its agenda and contribute new ideas when and where possible.

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

An inquisitive mind and a real interest in this already well-developed area of this unique and historic city.

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

REMINDER: All information on this application will become a public record and may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: *Eric Paul Speis* Date: 05/14/2013

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

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RECEIVED

APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

2013 MAY 13 PH 3:41

(Please type or print legibly— or use the PDF fill-in form available at www.culvercity.org)

CITY CLERK

CITY OF CULVER CITY

Please be advised this document is a public record and information contained herein may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:

Cultural Affairs Commission

2. Name: John Bernard Williams Telephone: [REDACTED]

Address [REDACTED] Zip [REDACTED]

Business: Telephone:

Address Zip

E-mail address: john.williams@culvercity.org

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

I am currently serving on the Culver City Cultural Affairs Commission. I was sworn into office on November 13th 2012.

I am currently serving out the remaining term of Ms Martyn Musicant.

4. Employment (Include titles and duties of current and past employment):

(Please refer to my attached Biography / Discography.)

5. Education (Include professional or vocational licenses and certificates.):

Two Years majoring in music history under the tutelage of PHD Musicologist Dr. Byron Cantrell at The International College in Westwood, CA. (Please see attached College description.) The experimental college was a part of the UCLA campus located at 1019 Gayley Avenue. The college was comprised of many great international professionals teaching from their homes, which eliminated the need for classrooms. Anais Nin, Lawrence Durrell, Buckminster Fuller, Leonard Bernstein, and Yehudi Menuhin were among the many working professionals on the faculty. That was my formal education but I also continued my on-the-job education and training as a professional bass clinician, touring bassist with legendary Jazz artists, Seven years as an NBC staff musician for The "Tonight Show starring Johnny Carson," both in New York and Los Angeles and five and one half years as a resident bassist and poet on the popular, "Arsenio Hall Show." I also spent many years as a recording, studio musician and actor. Currently, in addition to recording and performing concerts in and around Austria, I am teaching and lecturing at the 2nd Annual International Bass Camp which takes place every year in Markneukirchen, Germany.

This teaching opportunity is extremely educational and therapeutic for me, for when I share my experiences and educational anecdotes with students, I'm reminded of the things I learned in school and in life which takes on new meaning as I grow. So school never ends for me.

6. Additional Information

a. Are you a Culver City resident? YES ☒ NO ☐
Number of years: 3

b. Are you a Culver City business owner/operator? YES ☐ NO ☒
Number of years: _____

c. Are you registered to vote in Culver City? YES ☒ NO ☐

d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor? YES ☐ NO ☒

e. Have you ever worked for the City of Culver City? YES ☒ NO ☐
(If yes, list dates of employment and names of departments.)

Yes! I performed with extraordinary poetess, Ms Wanda Coleman at the Speakeasy on Washington Blvd. Performing solo acoustic bass with spoken word.

f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒

g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed? YES ☐ NO ☒

h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 5

i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? 12 hrs

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

I am interested in the CAC appointment because in the performance arts, which I've been involved in throughout my career, This is an area that I feel I can help to increase cultural diversity in Culver City's arts programs. Performance art, aside from being very close to my heart, is an area that I will work hard towards elevating and creating more venues for presenting artistic performances. I hope to accomplish this goal by reaching out to various music manufacturers for funding, donations, and necessary performance equipment, by seeking out and appealing to music companies for equipment endorsements in return for advertising and marketing favors. I will also try to encourage performance arts appreciation and presentation in Culver City's schools, as my grandson is currently enrolled in Culver City Middle School.

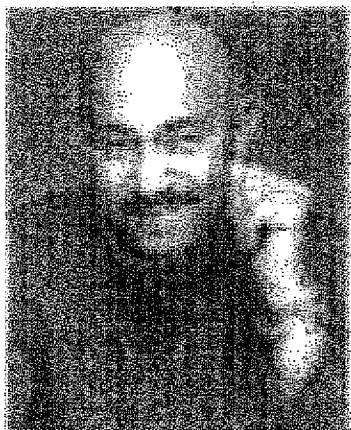
of Latin America is undoubtedly a time of renaissance. This piece is a tribute to the vibrant and inspirational dialogue between poet Wanda Coleman and jazz bass player John F. Williams.



Wanda Coleman Coleman

Wanda Coleman

Born in Watts, Wanda Coleman was raised in South Los Angeles and has continued to live in and around Southern California. Coleman's poems, fiction and prose reflect her experiences with urban life as she has observed it. She is the author of *Black and White*, *Marooned*, *Free Range*, *Trayless House*, *Daughter Blues*, *Reveries & Dreams*, *A War of Wits*, and *Other Stories*. *Almanac*, *Living*, *Swimming*, *Stories & Poems*, *Hard Words*, *Opening Vents*, *Wanda Coleman's Creative Writings* (PCC-2003), and *Love and Love's O'clock Rules*. She is an inspiring presence in her work and is honored for her writings. She has previously performed with Eddie Cornish, Don Cherry, Allen Ginsberg and Horace Logan.



John F. Williams

John F. Williams

John Williams studied classical sax with the great Sam Carter and his association led to the opportunity to join the legendary Horace Silver Quintet. Over the years, he has also toured and/or recorded with Hugh Masekela, Gary Coleman, Kenny Barron, Jon Hendricks, Bobo Watson and Harold Land. Other bands include: A-Train, Benny Carter, Don Redman and The Tonight Show Orchestra, Louis Armstrong and Duke Ellington, Franklin Robinson, Mongo, Wes, The Atomic Bomb Show "Tense", The Manhattan Transfer and Hula Hoops. He received his first saxophone from Columbia, featuring Henry J. in 1947. Mr. Williams' style and sound speak well in his performances.

Wanda Coleman

Founded in 1944, the Latin American Arts and Sciences (LAAS) is a non-profit organization with a mission to stimulate and maintain interest in the written word, to foster a rich literary culture, and to defend freedom of expression domestically and internationally. LAAS is headquartered in Cuba City.

Wanda Coleman

Ever Ever's Cerve has a versatile space for outdoor seating which is a favorite for weddings, parties, birthdays and is seasonal menu specials. In 1940, the iconic conga band was a specialty during prohibition. Hidden away behind La Cerve.

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

I grew up in multi cultural New York City in a musical family environment with four older sisters who performed on stage, singing, dancing, and playing musical instruments, touring throughout the Catskill mountain resorts in New York State under the name: "The Jay Sisters." I started playing / studying drums at the age of 12, i also studied ballet for a year. My Mother, was convinced this would be an artistic benefit by my youngest sister, June, who became a ballet major at the famed New York City High School of Performing Arts. During that time i was exposed to, not only ballet, but classical ballet music by such great composers as Arron Copeland, Igor Stravinsky, and Leonard Bernstein. Music, both classical, Latin, R&B and Jazz were staples in my home and community. That cultural diversity in music was invaluable when I later went on to pursue, a very gratifying and successful career in music. I also studied acting which helped to enhance my (tongue-in-cheek) poetry readings on "The Arsenio Hall show." After meeting, and getting the opportunity to make my theatrical acting debut as a member of the cast of Obie award winning (and Culver City resident) playwright Bradley Rand Smith's production of the play : "Mojave," he inspired me to act as well as perform musically and he wrote three plays for myself and wife Jessica to form a "Jazz theater" company of our own.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

My background and area of interest is in the performance arts, music, theater and dance. I also am spokesperson for a very prestigious bass, guitar and amplification company: Warwick.

<warwickbass.com>

Each year I attend (as an exhibitor for Warwick,) the annual NAMM (National Association of Music Manufacturers) convention. I also, because of my name recognition, and respect in the music industry, I am able to meet with, and will make the effort to secure a wide range of musical equipment endorsements that would serve to enhance performance art at, say, The Veterans Memorial Complex Rotunda room and Auditorium by working with Ms Susan Obrow to help in upgrading the sound systems, lighting systems, stage, and to hopefully secure a professional level grand piano. The NAMM convention is the largest convention in the USA. Every musical company in the US and some companies located abroad are represented at this convention, from musicians, manufacturers, wholesalers and dealers. With an impressive Culver City presentation showing its cultural attributes, should help to acquire equipment endorsements from music manufacturers .

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

I bring my 45+ years of practical experience, and my ability to network various music manufacturers (as mentioned in previous item #9.) And I can be very helpful during these tight economic times with fund raising, seeking donations and endorsements to help upgrade existing Culver City performance venues.

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

I have been Blessed in my life with many teachers, and mentors from different walks of life. I learned early on that we stand on the shoulders of our forefathers and that the responsibility of my aquired wisdom and experience, require that I pass on these gifts to others. So this appointment would be my way of helping to elevate artistic and cultural performance consciousness here in Culver City.
Thank you for your consideration.

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By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: _____

Date: _____

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Application for City Commissions, Committees, and Boards

Revised: 04/13

Page 7 of 8

HOME PAGE | ON TOUR | BIOGRAPHY | DISCOGRAPHY | RECORDINGS | PHOTOS | MAILING LIST | CONTACT/BOOKING | LINKS | INTERJAZZ

Biography

JOHN B. WILLIAMS "BASSICALLY SPEAKING"

I was born on February 27th, 1941 in the Bronx, New York, and lived on Sugar Hill in Harlem as the only son of a middle-class family surrounded by beautiful, talented women and beautiful music. Music was a staple in our house, while also drifting in through the back windows of our apartment every afternoon: Sonny Rollins practicing, practicing, practicing. He taught me that to practice is a lifestyle – as important as breathing – if you were serious about the music.

It all began with my sisters, Jackie and Joyce, who inspired me to play drums and piano. My Mother favored the quieter piano, although, eventually she relented and together with my elder sister Joyce, bought me my first Slingerland drum set at age twelve. I also learned to play Latin percussion (Congas, Bongos, and Timbales) do to my living in racially mixed "Sugar Hill." As a teen I played drums at community events and then the piano with a neighborhood jazz group called "The Jazz Disciples." We won the Amateur Night contest at the famed Apollo Theatre three weeks in a row.

Another sister, June, convinced our mother that I should study ballet (she majored in Ballet at the High School Of Performing Arts in New York) to keep me off the streets. So much for my tough image! However, ballet exposed me to modern dance and the music of Stravinski, Copeland, Bernstein as well as Broadway musical theatre.

Yet another sister, Jean, played bass in her Seward Park High School orchestra, and she introduced me to the instrument that would stay with me for the next fifty years.



When I joined the Marine Corps in 1960, I returned to the drums which afforded me the opportunity to make extra money playing with local bands on the weekends. Soon there were too many drummers and not enough bass players and I switched back to the instrument that I loved.



A \$100.00 bass was spotted in the window of a pawn shop in Jacksonville North Carolina was my first investment in an enriching history of U.S. and foreign concert tours, television and films.

My friend, Alex Lane gave me my first bass lessons while I was stationed at Camp LeJeune U.S. Marine Base in North Carolina. Whenever we didn't have to pull guard duty on the weekend, a few of my New York buddies would pile in a car and drive up to New York City for the weekend and drive back to the base for Monday morning 9AM roll call. During this time I listened and tried to imitate the great bass players that I heard on recordings, on the radio, and in clubs: Paul Chambers, Jimmy Merrit, Wilbure Ware, Charles Mingus, Ron Carter, Scott La Faro, Bob Cranshaw, George Duvivier, Richard Davis and Milt Hinton. By 1962 my music was also influenced by Latin, Caribbean and Rhythm-&-Blues art forms.

In 1964, After my military discharge, I began studying classical bass with Ron Carter and continued for three years. Thanks to his strict, no-nonsense training, I auditioned for, and got the chance to play with the legendary "Horace Silver Quintet," playing alongside Bennie Maupin, Charles Tolliver and later Randy Brecker and Billy Cobham. That band stayed together for about two years. Horace taught me so much, especially about playing in tune, getting a groove, and not to waste notes.

After my stint with Horace, I went on to play with Hugh Masakela, Dizzy Gillespie, Leon Thomas, Kenny Burrell, Jon Hendricks, Horace Parham, Jimmy Smith, Grady Tate, Sir Roland Hanna, and recorded with Roy Ayres, Bobby Hutcherson and Harold Land, Johnny Hammond Smith, Count Basie and Louis Armstrong, and Benny Carter.

In 1969, adding classical and electric sounds to my bass rhythm, I was recommended to Doc Severinson, the musical director of "The Tonight Show" starring Johnny Carson. To be a part of that great studio band. I grooved with Doc and that great band for seven years, four years in New York and three years in Los Angeles.



Here's what John Williams, bass man with the Doc Severinson Tonight Show Band, is saying about his Peavey amp:

"...I got beautiful bass response and tone versatility. If it wasn't the best amp available, I wouldn't be using it."



In 1972, shortly after relocating with some of Doc's key players to the West Coast, Billy Cobham (who had been my soulmate over the years) called and asked me to fly back to New York and play on his landmark recording, "Crosswinds." Doc granted me a two week leave and I was joined by George Duke and Garnett Brown, both of whom were living in Los Angeles. In New York we joined up with Randy Brecker, Michael Brecker, Lee Pastor, John Abecrombie, and Billy. That album was a milestone for all of us. Shortly after its release, Billy wanted to take the band on tour, but I chose to stay in L.A. with "The Tonight Show". While at the same time I was attending the International College where I majored in Music History.



In 1975, suffering from talk-show burnout, I formed my own band called "Expectations." The five-piece band featured saxophonist Ernie Watts, pianist Bill Mays, and later, Bobby Lyle, then Milcho Leviev, guitarist Mitch Foreman, percussionist Steve Forman, drummer Ted Hawk, and sound & special effects engineer Fred Stites.



The band was very innovative and earned rave reviews in all the top music magazines and newspapers, which resulted in the inevitable individual career advancements for most of the players and the group eventually dispersed. Afterwards, I continued on doing freelance work and recording with such artists as Benny Carter, Louie Bellson, Pearl Bailey,

Laine Kazan, and Freddie Hubbard.



In the fall of 1976, I was asked to join the "Nancy Wilson Trio," playing alongside musical director and pianist Michael Wolff, and drummer Ralph Penland. That began a twenty-five year musical relationship with Nancy Wilson.



Clockwise from left: ARSENIO HALL, PETER MALIKU, JOHN B. WILLIAMS, CHUCK MORGAN, MICHAEL WOLFF, and STARR PARSONS

In 1989, I accepted an invitation from Michael Wolff to be part of that great late night television band, "The Posse" on "The Arsenio Hall Show," where I could explore Funk, Acid Jazz and Hip-Hop. Because my 'imposing presence' seemed the least likely to recite poetry, I began the popular, tongue-in-cheek, "John B. Williams Poetry Moment." What began as a lark became an ever-increasing interest of mine as I began to add spoken word to my music.

Performing at L.A. clubs such as Birdland West, Le Cafe, The Cinegrille, At My Place, and Maria Gibb's Jazz and Supper Club, I added dramatic (socially conscious) poetry and monologues to my music, a fusion which came about in part from my collaboration with internationally acclaimed, Obie Award-winning playwright, Bradley Rand Smith. That collaboration gave birth to "Jazz Theatre," which combines the two art forms: theatre (spoken word) and jazz.

My love for the acoustic bass, reciting poetry and monologues has also provided me with acting opportunities. In the 1980s I played myself on the syndicated television series, "The Days And Nights Of Molly Dodd," starring Blair Brown, and more recently I performed in the feature film, "The Tic Code," starring Gregory Hines and Polly Draper. I can also be seen in the feature film written and directed by Polly Draper on Nickelodeon titled: "The

Naked Brothers Band."

The Year 2000 ushered in a new musical mind set whereas I started scaling back on my career as a sideman and thinking more about my own solo career, I continued working with friends who were very inspiring artistically/musically like Michael Wolff's "Impure Thoughts Band," with whom I recorded several cds, Nancy

Wilson, with whom I've always had creative freedom, Two years with the "Manhattan Transfer," whose work vocally was always a fascination and a challenge, My long time friend Bobby Mato's "Afro - Latin All Stars" band where I recorded several cds and have the opportunity to play Caribbean Music which has always been my musical hearts desire, and a ten day Billy Cobham reunion with longtime friends, Randy Brecker, and Kenny Baron.



Then, actively persuing my solo career, I, recorded a cd co-leading a band with another long time friend, Bennie Maupin Titled "The Maupin/Williams project Live At Club Rhapsody."

After a year of touring with that great band, I decided to strike out on my own with my first solo cd titled, "gratitude," which featured my "Nancy Wilson" band - mates: Llew Matthews piano, and Roy McCurdy Drums, with very special guest, Nancy Wilson.



Because of my love for musical theater and the spoken word, I'm releasing a spoken word cd based on the lives of my wife Jessica and myself titled, "Notes On Life Played In The Key Of Love," featuring the beautiful writings of Obie - award winning playwright Bradley Rand Smith, the vocal stylings and acting talents of the beautiful and talented Jessica Williams, and myself, also performing monologs and performing on the acoustic bass. Which explores the trials of a singer and bass player dealing with the raising of a family while struggling to have careers in music.



Also currently, I just released my second solo cd for Alessa Records titled; "Arabesque," which I recorded in Austria, with, except for Jessica Williams singing on two of the nine tracks, features all European musicians: Karen Asatryan piano/keyboards, from Armenia, Robert Pockfuss guitars from Vienna, Luis Robeiro percussion from Brazil, and Klemmens Marktl drums from Austria, Charly Schmid: tenor saxophone on "You're With Me," The wonderful keyboards of Llew Matthews performed on "So You Say" which features Jessica Williams. This cd was written with the exception of the title song "Arabesque," by Paul Motian, and "So You Say," by Djavan, by me, which makes this a very personal project where I can explore my compositional side, as well as performing on all

Warwick electric basses. I want to thank my friend and executive producer and Alessa records president, Peter Guschelbauer for assembling these great musicians which made this cd a joy to make.

HOME PAGE | ON TOUR | BIOGRAPHY | DISCOGRAPHY | RECORDINGS | PHOTOS | MAILING LIST | CONTACT/BOOKING | LINKS | INTERJAZZ

Discography

JOHN B. WILLIAMS "BASSICALLY SPEAKING"

- | | | |
|--------------------------------------|--------------------------------|-----------------|
| 1. Horace Silver | "Serenade To A Soul Sister" | Blue Note |
| 2. Horace Silver | "You Gotta Take A Little Love" | Blue Note |
| 3. Leon Thomas | "The Leon Thomas Album" | Flying Dutchman |
| 4. Billy Cobham | "Crosswinds" | Atlantic |
| 5. Billy Cobham | "Inner Conflicts" | Atlantic |
| 6. Louis Armstrong | "And His Friends" | Flying Dutchman |
| 7. Count Basie | "Afrique" | Flying Dutchman |
| 8. Mose Allison | "Universe" | Atlantic |
| 9. Doc Severinsen | "Doc" | RCA |
| 10. Doc Severinsen | "Rhapsody For Now" | RCA |
| 11. Doc Severinsen | "Brass Roots" | RCA |
| 12. Roy Ayers | "Ubiquity" | Polydor |
| 13. Roy Ayers | "Hold On He's Coming" | Polydor |
| 14. Bobby Hutcherson/
Harold Land | "San Francisco" | Blue Note |
| 15. Johnny Hammond Smith | "Break Out" | CTI |
| 16. Louie Bellson | "Big Band Explosion" | RCA |
| 17. Louie Bellson | "7" | RCA |
| 18. Louie Bellson | "Ecue Ritmos Cubanos" | Pablo |
| 19. Airta Morera | "Identity" | Arista |
| 20. John Hendrics & Co. | "Love" | Muse |
| 21. Lainie Kazan | "The Chanteuse is Loose" | Playboy |
| 22. Lainie Kazan | "In The Groove" | Music Masters |
| 23. Jessica Williams | "Queen Of Fools" | Polygram |
| 24. Benny Carter | "The King" | Pablo |
| 25. Nancy Wilson | "Nancy" | Capitol |
| 26. Nancy Wilson | "At My Best" | ASI |
| 27. Nancy Wilson | "Christmas Album" | MCG |
| 28. Milcho Leviev | "Piano Lesson" | Dobre |
| 29. Milcho Leviev | "Blue Levis" | Dobre |
| 30. Les DeMerle | "Transfusion" | Dobre |
| 31. Carl Burnett Quintet | "The Music Of Richard Rodgers" | Discovery |
| 32. Leslie Drayton Orchestra | "Our Music Is Your Music" | Esoteric |
| 33. Leslie Drayton Orchestra | "Turning The Corner" | Esoteric |

34. Red Norvo & Ross Tomkins	"Red & Ross"	Concord
35. Gerald Wilson	"Orchestra Of The 80's"	Discovery
36. Gerald Wilson	"Lomelin"	Discovery
37. Paul Humphrey	"Paul Humphrey"	Concord
38. Michael Wolff	"Michael Wolff"	Columbia
39. Michael Wolff	"The Michael Wolff Trio/2 AM"	Cabana Boy
40. Michael Wolff	"Portraiture"	Varese Sarabande
41. Michael Wolff	"The Tic Code"	(Soundtrack) Indianola
42. Michael Wolff	"Impure Thoughts"	Indianola
43. Michael Wolff	"Sexual Healing"	Roving Spirits
44. Michael Wolff	"Dangerous Vision"	Artemis
45. Michael Wolff	"Love And Destruction"	Wrong
46. Michael Wolff	"Christmas Moods"	Artemis
47. Michael Wolff	"Jazz Jazz Jazz"	Wrong
48. Melodye	"Nocturnal Velvet"	SMSJazz
49. Alicia Bay Laurel	"What Living's all about"	IWS
50. Bobby Matos	"Charanga Chango"	Lifeforce Jazz
51. Bobby Matos	"Acknowledgement"	Lifeforce Jazz
52. Bobby Matos	"Gratitude"	Lifeforce Jazz
53. The Manhattan Transfer	"The Symphony Sessions"	King
54. Les McCann	"On The Soul Side"	Music Masters
55. Curtis Amy	"Peace For Love"	Fresh Sound
56. Michael White	"Ain't Gonna Hurt Long"	Sweeca
57. Michael Paul	"My Heart And Soul"	Noteworthy
58. Barbara Paris	"Day By Day"	Perea
59. Keith Fiddmont	"Generations"	Blue Note
60. Calvin Edwards	"Just Swing"	Roving Spirits
61. Calvin Edwards	"That's It"	Roving Spirits

AS A LEADER / CO - LEADER

62. John B. Williams	"Gratitude"	Fountainbleu
63. John B. Williams / Bennie Maupin	The Maupin / Williams Project	Simply Smok'in
	"Live" At Club Rhapsody"	
64. John B. Williams	"Arabesque"	Alessa
65. John B. & Jessica Williams	"Notes On Life"	JBW Entertainment

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APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

2013 MAY 14 AM 11:09

(Please type or print legibly— or use the PDF fill-in form available at www.culvercity.org)
CITY OF CULVER CITY

Please be advised this document is a public record and information contained herein may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:
Landlord Tenant Mediation Board

2. Name: Michael Berlin Telephone: [REDACTED]
Address: [REDACTED] Zip: [REDACTED]
Business: Weatherby Realty, Inc Telephone: [REDACTED]
Address: 11755 Wilshire Blvd Unit 1625 Los Angeles CA 90025
E-mail address: mberlin@weatherby.biz

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

Landlord Tenant Mediation Board Landlord Alternate

4. Employment (Include titles and duties of current and past employment):

Weatherby Realty, Inc, March 2001 to present. Realtor and Property Supervisor

5. Education (Include professional or vocational licenses and certificates.):

CA Dept of Real Estate License since November 2000. DRE Number 01299221

Western Michigan University 1976-1978

Santa Monica, West LA and Saddleback College continuing education 1998 to current

6. Additional Information

- a. Are you a Culver City resident? YES ☒ NO ☐
Number of years: 7
- b. Are you a Culver City business owner/operator? YES ☐ NO ☒
Number of years: _____
- c. Are you registered to vote in Culver City? YES ☒ NO ☐
- d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor? YES ☐ NO ☒
- e. Have you ever worked for the City of Culver City? YES ☐ NO ☒
(If yes, list dates of employment and names of departments.)
- f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒
- g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed? YES ☐ NO ☒
- h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 4
- i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? as much as required

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

I would like to use my 12 years of property management and knowledge of dealing with Tenant negotiations to assist the Housing Dept for the City.

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

Negotiated numerous Tenant issues over the past 12 years in the course of my employment.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

I would continue to participate in the quarterly meetings and be available when needed to over see a mediation.

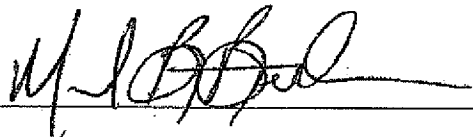
10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

I have an ability to always see both sides of an issue and work to bring parties together.

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

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By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Signature:  Date: 05/13/2013

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

Please submit your application and any attachments no later than the final filing date as announced in the Notice of Vacancy and Request for Applications to the City of Culver City:

By Mail or Hand delivery Office of the City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

OR

By Fax: (310) 253.6010

OR

By Electronic Delivery: city.clerk@culvercity.org

If you have questions regarding the completion or filing of this application, please contact the City Clerk's Office by fax or email, as indicated above, or by phone at (310) 253-5851.

**SUPPLEMENTARY QUESTIONNAIRE
FOR COMPLETION BY APPLICANTS TO THE
LANDLORD TENANT MEDIATION BOARD**

Name: Michael Berlin Telephone: [REDACTED]
Email: mberlin@weatherby.biz

Please check the category(ies) for which you are applying:

Tenant Representative	☐
Tenant Alternative	☐
Landlord Representative	☐
Member At-Large	☒

Please ensure you meet the below qualifications for the membership category(ies) for which you are applying.

For the Landlord and Tenant positions, please provide a copy of your rental agreement to confirm your eligibility. The rental agreement is for verification purposed only and shall remain confidential.

From the City Council approved "Organization and Implementation Guidelines for the Culver City Landlord-Tenant Mediation Board."

Tenant Representative/Tenant Alternate: shall be tenants of residential rental property within the City of Culver City, and neither the applicant nor the applicant's spouse or dependents shall have any financial interest in residential income-producing property either in Culver City or elsewhere.

Landlord Representative/Landlord Alternate: shall either own, manage or have a residential income property interest within the City of Culver City, and shall preferably be residents of the City of Culver City.

Members at-Large: shall neither be tenants nor shall they own or have an ownership interest in any residential income-producing property in Culver City. Furthermore, preferably, neither "member-at-large" applicants or their spouse or dependents shall have any direct business or financial relationship with either landlords, property managers or real estate professionals within the City of Culver City or elsewhere. "Member-at-large" applicants shall be residents of the City of Culver City.

Please call the Housing Division at (310) 253-5780 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board positions.

RECEIVED

APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

2013 MAY 14 PM 4:33

(Please type or print legibly— or use the PDF fill-in form available at www.culvercity.org)

CITY OF CULVER CITY

Please be advised this document is a public record and information contained herein may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:

Tenant Representative for the Landlord/Tenant Mediation Board

2. Name: Claire-Elise Broner (formerly Michaels) Telephone: [REDACTED]

Address: [REDACTED] Zip: [REDACTED]

Business: _____ Telephone: _____

Address _____ Zip _____

E-mail address: [REDACTED]

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

I served as the Tenant Representative (under my maiden name of Michaels) for the Culver City Landlord/Tenant Mediation Board from June 1 2007 - May 31, 2011.

4. Employment (Include titles and duties of current and past employment):

I have worked for the Director of Engineering at the Ritz-Carlton MDR, Home Depot, and various local restaurants. Currently I am a homemaker with two daughters, one who lives on her own and the other a 10th grade student who attends the K12 program (at home online school) which requires my presence and guidance during daytime school hours (all students require a teacher/mentor for this program). The program, however, is quite flexible would not interfere with any of my duties as a member of the Board. I feel that the freedom of my time flexibility has many advantages, including, the ability to re-attend any Commissioner/Board Training Programs and/or the 30 hour L.A.C.B.A. Mediator Training if I have already attended, but need to again.

5. Education (Include professional or vocational licenses and certificates.):

High School Diploma from University High School

Santa Monica College & West Los Angeles College various courses, including :

BUS 1 ; "Introduction to Business"

BUS 5 ; "Business Law"

BUS 32 ; "Business Communications"

POL SC2 ; "Comparative Govt. and Politics"

In addition to the aforementioned, I have also completed and/or attended the following :

Los Angeles County program P.A.C.T.

"Co-Parent Education Program" - a fee based six week program that assists participants with identifying & resolving conflicts in a productive way.

ALSO, please see below at #8, for additional and more specific to this Board position training and education.

6. Additional Information

- a. Are you a Culver City resident? YES ☒ NO ☐
Number of years: 8
- b. Are you a Culver City business owner/operator? YES ☐ NO ☒
Number of years: _____
- c. Are you registered to vote in Culver City? YES ☒ NO ☐
- d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor? YES ☐ NO ☒
- e. Have you ever worked for the City of Culver City? YES ☐ NO ☒
(If yes, list dates of employment and names of departments.)
- f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒
- g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed? YES ☐ NO ☒
- h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 0
- i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? as needed to fulfill all requirements

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

I am at my best when I am resolving conflicts and helping people see "both sides of a coin." I love the City I live in and I have the time & desire to once again, serve the city of Culver City, at the pleasure of the City Council, and for the landlords and tenants within it. I have a clear understanding of why the Board exists, how it is, and is not, operated, as well as some past experience actually mediating on the Board - a fascinating experience to be a part of.

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

Through my former seat as a Tenant Representative on the Board, the following is a list of the programs/meeting and conferences I attended :

Los Angeles County Bar Association 30 hour Mediation / Arbitration Training Program (a pre-requisite for all Board members)

July 26, 2007 - Commissioner Training Program which included the following topics :

1. General City Operations
2. "The Brown Act" (State Open Meetings Law)
3. "Robert's Rule of Order and Etiquette" (General Parliamentary Procedures)
4. Ethics : AB 1234 - including proper use of Title & business cards
5. Electronic Voting System

Attended 2 (19th & 20th) So. California Mediation Association Annual Conferences held at the Strauss Institute for Dispute Resolution, Pepperdine University.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

Ultimately, all Board and Commission members serve at the pleasure and direction of the City Council. Having been a member of the Landlord/Tenant Mediation Board, the procedures and processes are not foreign to me, which lends to me being more effective if/when I am called upon to mediate and at the quarterly meetings.

I am also readily familiar with and have copies of the following documents, which all clearly lay out the role, objectives and/or goals of the members of the Board :

"Organization and Implementation Guidelines for the Culver City Landlord/Tenant Mediation Board"
and

CULVER CITY, CITY CHARTER

Article 15.09 : LAND USAGE

Article 3 : SUCCESSION (sections 300-306)

Article 4 : POWER OF THE CITY (sections 400-401)

Article 5 : THE CITY COUNCIL, CITY CLERK AND CITY TREASURER (sec. 500, 500.2, 501-513, 518)

Article 6 : OFFICERS (section 600)

Article 8 : APPOINTIVE BOARDS AND COMMISSIONERS (sections 800-806)

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

Mediators, in my opinion, are a special breed, as it were. This ability is something someone is probably born with, and is nurtured during the formative years and fine tuned through the experience of life. Mediators are people who are able to set aside their own personal beliefs in order to effectively assist participants in the mediatory process. An empathetic brand of human, one who is as impartial as possible, mediators give for sake of having given a solution to those who have yet to see there is a meeting place, and it's usually right near the middle of fair and unfair. A mediator is someone who carefully guides the participants past the muddy waters of conflict and confusion, right into the calm and reassuring waters of having some personal control over one's own future. Mediate, don't litigate. I am a mediator.

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

I look forward to again being a member of the Board. It is very unfortunate and disappointing that the City no longer has the funds from the Housing Authority allocated for the Board members to attend, if they wish to, the Annual Conference given by the Southern California Mediation Association at the Strauss Institute for Dispute Resolution, Pepperdine University. The experiences I had attending those conferences were enlightening, invigorating and truly much more valuable, as a mediator for Board, than the City Council is probably duly aware of.

REMINDER: All information on this application will become a public record and may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: Claire-Elise Broher Date: 05/14/2013

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

Please submit your application and any attachments no later than the final filing date as announced in the Notice of Vacancy and Request for Applications to the City of Culver City:

By Mail or Hand delivery Office of the City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

OR

By Fax: (310) 253.6010

OR

By Electronic Delivery: city.clerk@culvercity.org

If you have questions regarding the completion or filing of this application, please contact the City Clerk's Office by fax or email, as indicated above, or by phone at (310) 253-5851.

**SUPPLEMENTARY QUESTIONNAIRE
FOR COMPLETION BY APPLICANTS TO THE
LANDLORD TENANT MEDIATION BOARD**

Name: Claire-Elise Broner Telephone: [REDACTED]

Email: [REDACTED]

Please check the category(ies) for which you are applying:

Tenant Representative	☒
Tenant Alternative	☐
Landlord Representative	☐
Member At-Large	☐

Please ensure you meet the below qualifications for the membership category(ies) for which you are applying.

For the Landlord and Tenant positions, please provide a copy of your rental agreement to confirm your eligibility. The rental agreement is for verification purposed only and shall remain confidential.

From the City Council approved "Organization and Implementation Guidelines for the Culver City Landlord-Tenant Mediation Board:"

Tenant Representative/Tenant Alternate: shall be tenants of residential rental property within the City of Culver City, and neither the applicant nor the applicant's spouse or dependents shall have any financial interest in residential income-producing property either in Culver City or elsewhere.

Landlord Representative/Landlord Alternate: shall either own, manage or have a residential income property interest within the City of Culver City, and shall preferably be residents of the City of Culver City.

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**Please call the Housing Division at (310) 253-5780 if you have any questions
regarding eligibility for Landlord/Tenant Mediation Board positions.**

Application for City Commissions, Committees, and Boards

Revised: 04/13

Page 8 of 8

RECEIVED

APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

2013 MAY -6 PM 1:36

(Please type or print legibly— or use the PDF fill-in form available at www.culvercity.org)

CITY OF CULVER CITY

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General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:

TENANT REPRESENTATIVE - LANDLORD/TENANT MEDIATION BOARD

2. Name: *SHIREEN DAYTONA* Telephone: [REDACTED]

MAILING

Address: [REDACTED] Zip: [REDACTED]

Business: _____ Telephone: _____

Address _____ Zip _____

E-mail address: [REDACTED]

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

NONE

4. Employment (Include titles and duties of current and past employment):

PLEASE SEE ENCLOSED RESUME

5. Education (Include professional or vocational licenses and certificates.):

CA REAL ESTATE SALESPERSON LICENSE #01025283

CA DEPT. OF R.E. ACCREDITED COURSES:

*PROPERTY MANAGEMENT, REAL ESTATE PRACTICE,
LEGAL ASPECTS, FINANCE, ECONOMICS, BUSINESS
LAW, APPRAISAL.*

PLEASE ALSO REFER TO RESUME.

6. Additional Information

- a. Are you a Culver City resident? YES ☒ NO ☐
Number of years: 5+ years
- b. Are you a Culver City business owner/operator? YES ☐ NO ☒
Number of years:
- c. Are you registered to vote in Culver City? YES ☒ NO ☐
- d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor? YES ☐ NO ☒
- e. Have you ever worked for the City of Culver City? YES ☐ NO ☒
(If yes, list dates of employment and names of departments.)
- f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒
- g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed? YES ☐ NO ☒
- h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 0

i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? WHATEVER TIME I NEED TO BE FULLY PREPARED
AND DO MY DUE DILIGENCE FOR ANY MEDIATION/BOARD MEETING.

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

- 1- I'VE BEEN WANTING TO BE INVOLVED W/ THE CITY IN A MEANINGFUL CAPACITY FOR SOME TIME NOW.
- 2- I HAVE OVER 8 YEARS OF COMBINED COMMERCIAL & RESIDENTIAL PROPERTY MANAGEMENT EXPERIENCE WHICH I THINK WOULD SERVE ME + THE CITY WELL IN THIS CAPACITY.
- 3- I HAVE A GOOD UNDERSTANDING OF LEGALITIES AND EMPATHY FOR SEEING THINGS FROM BOTH SIDES.
- 4- I AM A STRONG MANAGEMENT PROFESSIONAL WITH VERY GOOD NEGOTIATING SKILLS AND HAVE LONG THOUGHT I WOULD BE AN EFFECTIVE MEDIATOR.

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

MY MANY YEARS OF BUSINESS + PROPERTY MANAGEMENT EXPERIENCE, WORKING WITH PEOPLE FROM ALL BACKS OF LIFE. I BELIEVE IN THE HELPFULNESS OF MEDIATION, THE ABILITY TO MAKE A POSITIVE DIFFERENCE. I HAVE BEEN INVOLVED IN SEVERAL LITIGATIONS OVER THE YEARS. I AM GOOD AT BEING OBJECTIVE, SEEING THINGS FROM BOTH SIDES AND THINK THAT ALL PARTIES INVOLVED WOULD BENEFIT FROM MY NEGOTIATING SKILLS. I AM OFTEN TIMES A CREATIVE, OUTSIDE OF THE BOX THINKER AND AM VERY GOOD AT PROBLEM SOLVING. MY EXPERIENCE, REAL ESTATE BACKGROUND + EDUCATION, WOULD SERVE WELL FOR ME BEING A MEDIATOR IN THIS CAPACITY. I HAVE BEEN ON BOTH SIDES OF THE FENCE.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

I TAKE MY RESPONSIBILITIES SERIOUSLY. I WOULD DO MY HOMEWORK AND THEN SOME TO BE AS WELL PREPARED AS I COULD BEFORE WHAT I HOPE WOULD PROVE TO BE SUCCESSFUL MEDIATIONS. I AM A QUICK LEARNER, RESOURCEFUL, DEDICATED AND WOULD DO EVERYTHING IN MY POWER TO UPHOLD MY PART TO MEET THE CITY COUNCIL'S OBJECTIVES + GOALS, PERFORMING THE ROLE WITHIN ESTABLISHED AND ETHICAL GUIDELINES.

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

FOR QUALIFICATIONS, PLEASE REFER TO MY ANSWERS TO QUESTIONS 5 + 8.

QUALITIES:

BUSINESS MINDED, OBJECTIVITY, EMPATHY, SENSITIVITY, GOOD NEGOTIATOR, CREATIVE, RESOURCEFUL, INTERPERSONAL SKILLS, SOLUTION ORIENTED, PROBLEM SOLVER, DIFFUSE SITUATIONS, FAIR IN DEALINGS, ETHICAL, HAVE INTEGRITY AND AM THE TYPE PEOPLE OFTEN TURN TO FOR ADVICE ON A MYRIAD OF ISSUES.

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

*KINDLY REVIEW THE LETTERS OF RECOMMENDATION
I HAVE SUBMITTED HEREIN. THANK YOU.*

REMINDER: All information on this application will become a public record and may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: *A. Daylorn* Date: 5/6/13

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

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**SUPPLEMENTARY QUESTIONNAIRE
FOR COMPLETION BY APPLICANTS TO THE
LANDLORD TENANT MEDIATION BOARD**

Name: SHIREEN DAYTONA Telephone: [REDACTED]

Email: [REDACTED]

Please check the category(ies) for which you are applying:

Tenant Representative	☒
Tenant Alternative	☐
Landlord Representative	☐
Member At-Large	☐

Please ensure you meet the below qualifications for the membership category(ies) for which you are applying.

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Please call the Housing Division at (310) 253-5780 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board positions.

SHIREEN DAYTONA

A highly motivated, disciplined, results oriented, proactive, reliable, versatile, detail oriented and creative operations / facilities management professional with a wealth of diverse experience. Equally adept at working alone as with leading a cohesive team. A multi-cultural individual with an excellent track record for interfacing with all management levels and diverse clientele, with exceptional skills in both written and oral communication. Superb project management, problem solving, organizational, multi-tasking and people management skills, with a proven track record for consistently delivering excellence.

Professional Experience

ONE PARKING, INC. Anaheim, CA

7/2012- 2/2013

Project Manager / Bookkeeper, Anaheim GardenWalk Mall Parking Facilities

- Manage and oversee day-to-day operations of the parking facilities of the mall to include visitor, employee / tenant parking and co-ordinate with Disney and the Convention Center for their overflow parking to ensure excellent customer service.
- Supervise, hire, discipline, terminate, train cashiers, valet parking attendants, administration and maintenance staff and fulfill related administration in accordance with policies at this union location and maintain a good working relationship with the teamsters Local 911 union.
- Review and track tenant leases and addendums to ensure timely compliance and maximum profitability and maintain accurate client database.
- Process changes / additions and input same into the database to ensure account accuracy, correct billing and key card processing and audit same. Approve invoices for payment, and process accounts receivable.
- Generate daily and monthly operational financial reports / statements and analyze against budget and forecasts and reconcile Dunbar and bank statements.
- Issue purchase orders, approve contracts and oversee regular maintenance, preventative maintenance and capital projects. Draft and implement policies and procedures as needed.

CYBER MEDICAL IMAGING, dba XDR Radiology, Brentwood, CA

11/2010 – 4/2012

Logistics and Shipping Manager

- Reporting to and supporting the COO, received, processed, shipped and returned digital intra-oral sensors for dentists, both new and on loan, proprietary software and related products, tracking loaner sensors and facilitating their timely return.
- Processed and managed customer returns ensuring testing of intra-oral sensors, within 24 hours and if applicable obtained return authorizations from our manufacturer in France, returned sensors and managed the case accordingly until resolved and closed.
- Issued purchase orders for inventory and reconciled same with invoices and packing lists, approved for payment and maintained inventory database and storage facility.
- Liaised with clients, the Technical Support staff and Customer Service staff as applicable to ensure outstanding customer service.
- Maintained impeccable records of each intra-oral sensor in compliance with FDA regulations, developed in-house FDA compliance protocols and brought current, the formerly inaccurate database spanning several years.
- Maintained and nurtured client, reseller and vendor relations and ensured any and all issues were addressed promptly, courteously and professionally.
- Designed new interior for cases which held the intra-oral sensors, said design was adopted, implemented, manufactured and put to use and managed petty cash.

990 PALM APARTMENTS, West Hollywood, CA
Resident Apartment Manager

2006 – 2007

- Managed all day-to-day operations, including rent collections, budgets, variance reports and expense reports in this all-inclusive 22 unit, fully furnished, full service rental property.
- Coordinated with tenants, staff, vendors and contractors for extensive remodel project, tenant move-ins and move-outs and maintained and tracked inventory.
- Drafted leases and legal notices as applicable.

PAMPERED PAWS, LTD., London, United Kingdom
Director, Founder

1998 – 2007

- Acquired exclusive U.K. rights to import, market and distribute several lines of innovative American pet products for dogs and cats.
- Ordered and coordinated all international shipping logistics and distribution.
- Designed, patented and manufactured a poop scoop for dogs sold in the U.K. in the supermarket sector and successfully litigated In Pro Per a patent and design right infringement lawsuit in the United Kingdom spanning several years against a corporate giant.
- Purchased and tracked all inventory and established key retail accounts such as Harrods, Selfridges and the Dogs Home Battersea.

BARRISTER EXECUTIVE SUITES, INC., Encino, CA
Commercial Executive Office Suite Manager

2001 – 2004

- Turned around this underperforming office suite and achieved the highest profitability of all the Barrister locations providing exceptional services to over fifty businesses.
- Attained and maintained 99.7% occupancy.
- Favorably renegotiated the existing month to month leases to new long term leases.
- Reduced previously high tenant attrition significantly.
- Stabilized previously high employee turnover, hired, trained and supervised staff to ensure we delivered outstanding customer service.
- Prepared financials and annual operating budgets which I consistently met.
- Showed suites to prospective tenants, processed rental applications, prepared leases, drafted lease abstracts and arranged for services as applicable.
- Coordinated move-ins and move-outs, programmed telephone, fax lines, and voicemail services, coordinated T1 lines, access to law library databases and managed all suite inventory, ordering, receiving and tracking.
- Contracted, coordinated and supervised all suite and Tenant Improvements as necessary and planned, organized and hosted tenant appreciation events.
- Achieved and maintained excellent tenant relations.
- Consistently collected timely rents, processed payments and made bank deposits.
- Oversaw the law library providing Lexis-Nexis and Westlaw publications to tenants.
- Liaised with corporate office as necessary.

MORLEY CONSTRUCTION, Los Angeles, CA
Assistant to the Senior Project Manager, UCLA Project

1998 – 1998

- Assisted in all facets of this 6 month construction project to raise the football field and build two, 2 story underground parking lots for 4,000 cars.

ALADDIN MANAGEMENT, West Hollywood, CA
Commercial Property Manager – 86,000 Sq. Ft. Class A Building, 8730 Sunset Towers

1996 – 1997

- Successfully collected \$100,000 in previously unpaid CAM charges from 1 tenant.
- Reduced operating costs by 20% without compromising quality.
- Implemented Fire Life Safety program and training of all personnel and tenants.
- Oversaw the construction of Barfly restaurant and the replacement of the building generator.
- Attained zero client attrition.
- Prepared annual operating budgets to include forecasting capital projects and preventive maintenance programs and negotiated contracts with vendors.
- Supervised engineering, parking, security and janitorial staff and conducted daily walkthroughs.
- Collected rents and ensured timely payments were made.

- Achieved and maintained excellent tenant relations.

LAWRENCE PROPERTIES GROUP, Los Angeles, CA

1993 – 1996

Commercial Property Manager, Operations – 146,000 Sq. Ft., 6380 Wilshire Boulevard

- Coordinated, implemented and oversaw a \$3 million asbestos abatement and fire sprinkler retrofit project in this seventeen story high rise office building.
- Undertook a boiler retrofit project for the SCAQMD and contracted for a new roof.
- Corrected major air conditioning problems by replacing the incorrectly sized cooling tower requiring a helicopter to accomplish and negotiated all service contracts.
- Introduced and implemented a Fire Life Safety Program for tenants and staff.
- Prepared annual operating budgets to include forecasting capital projects and preventive maintenance programs, collected rents and generated all financial reports including CAM charges in this diverse building which counted the Israeli Consulate amongst others as tenants.
- Managed, hired and supervised in-house engineering, parking and security staff.

WEST ONE PROPERTY MANAGEMENT, Los Angeles, CA

1993 – 1995

Residential Property Manager - Founder

- Off-site management of five mixed residential rental properties in Los Angeles for a Court Receiver and one luxury condominium complex in Beverly Hills.
- All aspects of day to day operations from client relations, leasing, repairs, to financial statements.
- Prepared annual operating budgets.

COLDWELL BANKER, Beverly Hills, CA

1989 – 1990

Realtor- Associate

- Listed and sold properties in West Hollywood, Beverly Hills and Westwood.

Qualifications / Skills

Computers – PC & Mac, Microsoft Applications, Word, Outlook, Excel, Yardi, QuickBooks, Prolog, Act, Photoshop, POS Systems, Amano McGann parking systems software and Proprietary Software

Languages – French, Spanish and Italian

Lumblau Real Estate School, Los Angeles – Accredited California Department of Real Estate Courses in Property Management, Real Estate Practice, Legal Aspects, Finance, Economics, Business Law and Appraisal

California Real Estate Salesperson – License #01025283

Legal Research – Westlaw and Lexis-Nexis with a personal subscription to the former

The Grantsmanship Center, Los Angeles – Grant Proposal Writer for fundraising

Santa Monica College, Santa Monica, CA

Completed two years of full time general college course work

Mander Portman Woodward Tutorial College, London, U.K.

Law, English, French, Spanish and Italian A-Levels

Roedean School, Brighton, U.K

English Language, Literature, French, Spanish, Mathematics, History, Biology O-Levels

SHIREEN DAYTONA

Tel. [REDACTED]

Professional References:

Name.....	Mr. Jerry Alder
Company/Client Affiliation.....	Anaheim GardenWalk, Arcturus Mgmt.,
Function.....	General Manager
Contact Phone.....	714-635-7400 Ext.115
Name.....	Mr. Scott Dester
Company/Client Affiliation.....	Anaheim GardenWalk, Arcturus Mgmt.,
Professional Function.....	Operations Manager
Contact Phone.....	714-679-1698
Name.....	Mr. David Weckman
Company/Client Affiliation.....	One Parking, Inc. Anaheim GardenWalk
Professional Function.....	General Manager, parking, former boss
Contact Phone.....	323-823-6776
Name.....	Mr. Gene Axelrod
Company/Client Affiliation.....	Beverly Hills & Calabasas Country Clubs
Professional Function.....	Club Owner and former co-tenant
Contact Phone.....	310-558-6412
Name.....	Mr. Rick Pellegrino
Company/Client Affiliation.....	Law Offices of Richard B. Pellegrino
Professional Function.....	Attorney & former tenant, Barrister Exec. Suites
Contact Phone.....	818-784-0441

Personal References:

Name.....	Ms. Mary Gutierrez
Company/Client Affiliation.....	Loma Linda University
Function.....	Professor, Pharmacology, friend, former neighbor
Contact Phone.....	310-728-0568
Name.....	Mr. Gordon Ecker
Company/Client Affiliation.....	Former Landlord
Function.....	Retired business owner
Contact Phone.....	310-360-1467

April 29, 2013

To: Whom it may concern
From: Gordon Ecker

RE: Shireen Daytona – Letter of recommendation

As an owner/manager of an apartment complex for many years, I have 3 areas of judgment with each of my tenants.:

- How does he/she comply with my rules of occupancy and do they fit in with the complex
- Does the tenant take care of and respect their own unit properly, and
- Does the tenant pay his/her rent on time each month.

As a tenant for several years, Shireen has been exemplary on all three accounts. I can depend on her to pay her rent on time (actually ahead of time) every month!

As a business person, she understands the importance to me of following the simple rules of the complex and fitting in with the community here. She has been attentive to the point of keeping me informed of possible needs and concerns I might want to be aware of, as I don't live on the premises.

I can highly recommend Shireen Daytona as a responsible, dependable and intelligent individual.

Sincerely,



Gordon Ecker

May 26, 2007

Recommendation for Shireen Daytona

To Whom It May Concern:

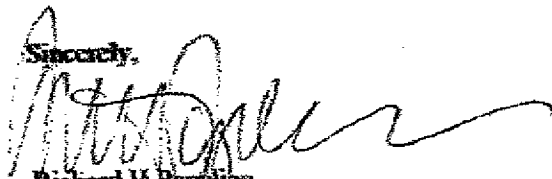
I met Shireen Daytona in early February 2007 as the on-site manager for 990 Palm Avenue, an apartment project I ultimately acquired. I worked closely with Shireen during the due diligence process and found her to be forthright, detail oriented with excellent follow up skills, and a take charge sensible person. It was obvious to me that with her understanding of tenant issues, rent control statutes and building maintenance, she was seasoned property management professional. I later came to learn her impressive background in this area.

During our ownership of this property, although only a few short months, I relied on Shireen to handle everything from evictions and lockouts to numerous maintenance repairs which she got estimates for and supervised.

In April 2007 we decided to sell this property and once again relied on Shireen to handle the many walkthroughs with various potential buyers and inspection professionals. She was interviewed by the ultimate buyer and arranged for all their requests in a competent and again, professional manner.

I would unhesitatingly recommend Shireen for a position in property management.

Sincerely,



Richard H Papalian
President/CEO

PAPALIAN
CAPITAL PARTNERS



Dennis Di Traglia
Vice President
Facilities Management
& Support Services

September 5, 1997

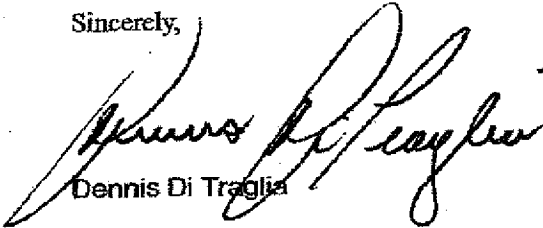
To Whom It May Concern:

I have had the opportunity to work with Ms. Shireen Daytona on many occasions over the last few years. Ms. Daytona has always been extremely helpful with any dilemma that I have brought to her attention. She consistently resolves any problem I have with our leased property in a prompt and courteous manner.

BMI and myself have been very fortunate to have Ms. Shireen Daytona working with us to keep our staff comfortable in our leased space located 8730 Sunset Blvd, Los Angeles, California.

It is nice to know people like Shireen who take their job seriously and are results orientated and I would highly recommend her for any position in the facilities management field. I am certain that Shireen would be an asset to any professional staff.

Sincerely,



Dennis Di Traglia



FRENCH-AMERICAN
CHAMBER OF COMMERCE
LOS ANGELES, INC.



CHAMBRE DE COMMERCE
FRANCO-AMERICAINE
DE LOS ANGELES

A non-profit, non-political and independent service organization founded in 1896
6380 WILSHIRE BOULEVARD, SUITE 1608 LOS ANGELES, CALIFORNIA 90048
TEL. (213) 651-4741 FAX (213) 651-2547



May 22, 1996

To Whom It May Concern:

As the Director of the French-American Chamber of Commerce, I was in regular contact with Shireen Daytona, who served as the Building Manager of 6380 Wilshire, where our offices has been located since 1989.

Shireen was always a pleasure to work with, due to the concern and attention she showed for periodic problems such as:

- Nearby suite construction noises that made it difficult to work, and which she addressed promptly;
- The implementation of an asbestos abatement/sprinkler installation program that did not interfere with our work day;
- The discipline she communicated when instituting the Emergency Safety Program began last year, and especially due to sensitive situations that arose due to the Israeli Consulate being in our building.

Shireen also always had a smile for the tenants, knew us by name, and showed a sense of humor when dealing with us and our probably endless minor complaints such as "its too hot" or "its too cold". I never felt that I was bothering Shireen when I called and enjoyed working with her.

I was, therefore, sorry to see that our new building owner decided to change the in-house manager, wish Shireen the best of luck in the future, and am sure that any building that chooses to hire her will be very happy with her services.

Very truly yours

Barbara Hearn

Managing Director & CEO

CONSULATE GENERAL
OF ISRAEL IN LOS ANGELES



הקונסוליה הכללית של
ישראל בלוס-אנג'לס

December 12, 1995

Shireen Dayton
Property Manager
Wilshire Center, Inc.
6380 Wilshire Blvd., Suite 200
Los Angeles, CA 90048

Dear Shireen,

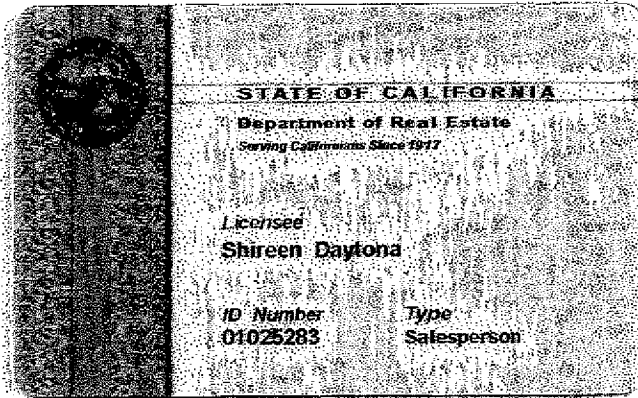
Please accept our sincere, though belated, thanks for the your invaluable assistance in the aftermath of the assassination of the late Prime Minister Yitzhak Rabin. We greatly appreciate your cooperation and support during those difficult days. Needless to say, the situation would have been even more trying were it not for your readiness to accommodate our special needs. We are grateful to you and your staff for your understanding and sympathy.

Allow me to take this opportunity to extend my personal best wishes for a Happy holiday and a Happy New Year.

Sincerely,

A handwritten signature in black ink, appearing to read "Yoram Ben-Ze'ev".

Yoram Ben-Ze'ev
Consul-General



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APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

2013 MAY 13 PM 4:47

(Please type or print legibly— or use the PDF fill-in form available at www.culvercity.org)

CITY OF CULVER CITY

Please be advised this document is a public record and information contained herein may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:

Landlord Tenant Mediation Board- Landlord Representative

2. Name: Justin Lescoulie Telephone: [REDACTED]

Address [REDACTED] Zip [REDACTED]

Business: Southern California Gas Company Telephone: [REDACTED]

Address 3124 w. 36th Street, Los Angeles Zip 90024

E-mail address: [REDACTED]

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

Landlord-Tenant Mediation Board, Culver City

Landlord Representative 2010-
Alternate Representative 2009-2010

4. Employment (Include titles and duties of current and past employment):

Southern California Gas Company, Field Collector

As a collector in the Crenshaw/Culver City areas, I work with delinquent customers to resolve payment issues. I also enforce company non payment policies.

2004-present

Southern California Gas Company, Meter Reader Hollywood District

2000-2004

5. Education (Include professional or vocational licenses and certificates.):

University of Southern California

Masters Degree in Public Administration, 2008

Bachelor of Arts, History 1998

UCLA Extension

Attorney Assistant Certificate 2000

Los Angeles County Bar Association

30 Hour Basic Mediation Certificate 2009

6. Additional Information

a. Are you a Culver City resident? YES ☒ NO ☐
Number of years: 10

b. Are you a Culver City business owner/operator? YES ☐ NO ☒
Number of years: _____

c. Are you registered to vote in Culver City? YES ☒ NO ☐

d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor? YES ☐ NO ☒

e. Have you ever worked for the City of Culver City? YES ☐ NO ☒
(If yes, list dates of employment and names of departments.)

Only on Landlord-Tenant Mediation Board. Housing Department

f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒

g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed? YES ☐ NO ☒

h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 3

i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? 2-3 hours

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

To use my expertise in mediation to serve landlord and tenants in Culver City in resolving disputes over rent increases.

To become a better mediator and to learn more about Culver City government.

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

In November of last year, I observed the Landlord Tenant Mediation Board conduct a mediation between a landlord and multiple tenants in a dispute over a rent increase.

In 2008 and 2009 I went to Belfast, Northern Ireland to build houses with Habitat for Humanity and to participate in the Peace Builders program. This program emphasized recent reconciliation between Protestant and Catholic factions as a model for conflict resolution.

In a dispute resolution class at USC we practiced mediation techniques under the direction of a professional mediator who worked with the residents of Los Angeles to resolve issues surrounding the city's system of reservoirs.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

As an active apartment manager and as a member of the board, I am becoming familiar with the State of California's and Culver City's policies on rent increases. I will use this knowledge of policy to guide the parties through the mediation process.

I have come to learn the importance of setting ground rules when working in mediations and groups. While effective listening, impartiality, and understanding of subject matter are all important technical factors in mediation, there is also a human element that needs to be considered. I have learned the importance of treating people with respect. Mediation is a voluntary process that requires cooperation from all sides if any progress is to be made. - Tact is essential.

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

-Experience I have served on the Landlord Tenant Mediation Board for over four years in a dependable manner. I have developed a base of knowledge through training and personal interactions with the mediation process. As an ongoing member I have established relations with other members on the board as well as with administrators in the Housing Department. I have attended meetings faithfully and consistently. My experience will contribute toward future mediations.

-Economy Because I have already earned a certificate of completion with the LA County Bar Association, I believe I could save Culver City from having the expense of paying for another trainee.

-Commitment My family has owned apartments in Culver City for almost sixty years. I have come to recognize the interest that hardworking landlords have in maintaining property value while I also recognize the tenants' interest in having a high quality of life. I am committed to serving both sides.

Application for City Commissions, Committees, and Boards

Revised: 04/13

Page 6 of 8

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

REMINDER: All information on this application will become a public record and may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: Just D. Letic Date: 5/13/13

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

Please submit your application and any attachments no later than the final filing date as announced in the Notice of Vacancy and Request for Applications to the City of Culver City:

By Mail or Hand delivery Office of the City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

OR

By Fax: (310) 253.6010

OR

By Electronic Delivery: city.clerk@culvercity.org

If you have questions regarding the completion or filing of this application, please contact the City Clerk's Office by fax or email, as indicated above, or by phone at (310) 253-5851.

**SUPPLEMENTARY QUESTIONNAIRE
FOR COMPLETION BY APPLICANTS TO THE
LANDLORD TENANT MEDIATION BOARD**

Name: Justin Lescoulie Telephone: 213-247-7003

Email: jlescoulie@hotmail.com

Please check the category(ies) for which you are applying:

Tenant Representative	☐
Tenant Alternative	☐
Landlord Representative	☒
Member At-Large	☐

Please ensure you meet the below qualifications for the membership category(ies) for which you are applying.

For the Landlord and Tenant positions, please provide a copy of your rental agreement to confirm your eligibility. The rental agreement is for verification purposed only and shall remain confidential.

From the City Council approved "Organization and Implementation Guidelines for the Culver City Landlord-Tenant Mediation Board:"

Tenant Representative/Tenant Alternate: shall be tenants of residential rental property within the City of Culver City, and neither the applicant nor the applicant's spouse or dependents shall have any financial interest in residential income-producing property either in Culver City or elsewhere.

Landlord Representative/Landlord Alternate: shall either own, manage or have a residential income property interest within the City of Culver City, and shall preferably be residents of the City of Culver City.

Members at-Large: shall neither be tenants nor shall they own or have an ownership interest in any residential income-producing property in Culver City. Furthermore, preferably, neither "member-at-large" applicants or their spouse or dependents shall have any direct business or financial relationship with either landlords, property managers or real estate professionals within the City of Culver City or elsewhere. "Member-at-large" applicants shall be residents of the City of Culver City.

Please call the Housing Division at (310) 253-5780 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board positions.

Application for City Commissions, Committees, and Boards

Revised: 04/13

Page 8 of 8

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2013 MAY 14 PM 4:33

APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

(Please type or print legibly-- or use the PDF fill-in form available at www.culvercity.org)

CITY CLERK

CITY OF CULVER CITY

Please be advised this document is a public record and
information contained herein may be subject to public disclosure
as required by the California Public Records Act and any other
applicable law.

General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:

Landlord/Tenant Mediation Board (Tenant)

2. Name: Tania Lewis Telephone: [REDACTED]
Address: [REDACTED] Zip: [REDACTED]
Business: Tolbert + Assoc's Telephone: 310-649-2766 x106
Real Estate Co.
Address: 17609 Ventura Blvd Zip: 91316
E-mail address: [REDACTED]

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

* Los Angeles City Attorney's Office: Mediator
* Urban Financial Coalition: Community Development
Committee Chair

4. Employment (Include titles and duties of current and past employment):

Tolbert & Associates, a Real Estate Company

- * Develop RE Investor Relations
- * Analyze Property (income)
- * Residential + Commercial Sales + Acquisitions
- * + Leasing
- * Advisor
- * Home Buying + Investment Seminars
- * Advise, train + supervise new agents + interns
- * Computer programs + systems
- * Marketing
- * Consulting + contracts
- * execute + monitor escrows
- * Land development assistance
- * Foreclosures + short sales
- * Acquire + manage property

5. Education (Include professional or vocational licenses and certificates):

- * MBA Real Estate Ashwood College
- * AA Psychology EL Camino College
- * CCIM Institute (Certified Commercial Investment member)
 - 100 Intro
 - 101 Financial Analysis
 - 103 User Decision Analysis
- * Certifications
 - Loman Education: Property Management
 - LA City Attorney's Office: Dispute Resolution Program
 - Chris Howard - Life Coach

6. Additional Information

a. Are you a Culver City resident?

Number of years: 12

YES ☒ NO ☐

b. Are you a Culver City business owner/operator?

Number of years: _____

YES ☐ NO ☒

c. Are you registered to vote in Culver City?

YES ☒ NO ☐

d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor?

YES ☐ NO ☒

e. Have you ever worked for the City of Culver City?
(If yes, list dates of employment and names of departments.)

YES ☐ NO ☒

f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.)

YES ☐ NO ☒

g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

YES ☐ NO ☒

h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 0

i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? 8 hrs per wk

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

I am currently a mediator with the Los Angeles City Attorney's office. From my experience there, I've learned that most people actually do want resolutions to their conflicts so that they can continue on with their lives. I have found that mediation works and I would like to be instrumental in helping this method become a resource for more people. Since I have been a Resident of Culver City for over a decade, I would like to contribute my talents to my community.

Application for City Commissions, Committees, and Boards

Revised: 04/13

Page 5 of 8

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

I have been an active Realtor for over 20 years. So, I have had an opportunity to own and manage several properties. Current, I am a tenant in a Culver City Luxury apartment complex whose management performance I consider to be stellar. As a tenant and as a former landlord, I feel I am sensitive to the position of both landlord and tenant. And I know what proper property management looks like. Further, I feel my training and success rate in mediation makes me a good candidate.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

I will familiarize myself with Culver City's codes as they pertain to holding the position. I would also offer my knowledge & expertise in many of the areas of Real Estate. Further, my flexibility with my time would allow me to be available for both day time & evening mediations.

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

Again, I have a vast amount of Real Estate knowledge including, many Landlord Tenant Laws. I'm also an experienced Mediator. My training and practice as a Life Coach allows me to bring to the table a unique ability to listen and communicate with people.

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

REMINDER: All information on this application will become a public record and may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: _____

Date: _____

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

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Culver City, CA 90232-0507

OR

By Fax: (310) 253.6010

OR

By Electronic Delivery: city.clerk@culvercity.org

If you have questions regarding the completion or filing of this application, please contact the City Clerk's Office by fax or email, as indicated above, or by phone at (310) 253-5851.

Application for City Commissions, Committees, and Boards

Revised: 04/13

Page 7 of 8

**SUPPLEMENTARY QUESTIONNAIRE
FOR COMPLETION BY APPLICANTS TO THE
LANDLORD TENANT MEDIATION BOARD**

Name: TARIA Lewis Telephone: [REDACTED]

Email: [REDACTED]

Please check the category(ies) for which you are applying:

Tenant Representative

☒

Tenant Alternative

☒

Landlord Representative

☐

Member At-Large

☐

Please ensure you meet the below qualifications for the membership category(ies) for which you are applying.

For the Landlord and Tenant positions, please provide a copy of your rental agreement to confirm your eligibility. The rental agreement is for verification purposed only and shall remain confidential.

From the City Council approved "Organization and Implementation Guidelines for the Culver City Landlord-Tenant Mediation Board:"

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Please call the Housing Division at (310) 253-5780 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board positions.

Application for City Commissions, Committees, and Boards

Revised: 04/13

Page 8 of 8

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APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

2013 MAY -1 PM 2:01

(Please type or print legibly-- or use the PDF fill-in form available at www.culvercity.org)

CITY CLERK

CITY OF CULVER CITY

Please be advised this document is a public record and information contained herein may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:

Landlord-Tenant Mediation Board

2. Name: Linda Shahinian Telephone: [REDACTED]

Address [REDACTED] Zip [REDACTED]

Business: Retired Telephone:

Address Zip

E-mail address: lindashahinian@ca.rr.com

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

Culver City: RPC3 Chair; CBG Chair; Planning Commission Chair; Downtown Charette; E. Washington Blvd. Workshop; W. Washington Streetscape; Washington/National Workshop; Baldwin Hills Visioning; Measure V; Measure M; Volunteer tutor adult basic education; Didi Hirsch Mental Health Services BOD VP (Nominating Committee Chair, By-Laws Revision and Annual Luncheon Committees).

Los Angeles: UCLA Fowler Museum Conservation Lab; Los Angeles County Museum of Natural History Classroom and Member's Loan Collections management (Volunteer of the Year); UCLA Longevity Center Memory Trainer, curriculum writer and editor; Armenian Congress BOD; LAAPA Awards judge (and Distinguished Leadership Award winner).

California: League of California Cities Planning and Community Development Department 1st VP, 2nd VP, President and Past President; Conference Planning Committee; Housing Element Committee.

Armenia: Document editor for former Foreign Minister and Civiltas Foundation.

Application for City Commissions, Committees, and Boards

Revised: 04/13

Page 3 of 8

4. Employment (Include titles and duties of current and past employment):

Schiff & Associates: Officer and Director. Administrative, financial and personnel activities of publishers' rep firm.

Paramount Pictures: Director of Sales & Marketing for Non-Theatrical Division.

rbc films: Sales Manager, film distribution.

McGraw-Hill Book Company, Film Division: Sales Representative.

Atlantis Productions: Marketing Manager

LA County DPSS: Child Welfare Worker

NY Probation Department: Probation Officer

VISTA Volunteer: New York City Housing and Rehabilitation Board

5. Education (Include professional or vocational licenses and certificates.):

Northwestern University, National High School Institute

California State University, Los Angeles, BA English

Columbia University, VISTA Training Program

New York University, Graduate School of Social Work, National Institute of Mental Health Fellow

UCLA Longevity Center, Certified Memory Trainer

6. Additional Information

- a. Are you a Culver City resident? YES ☒ NO ☐
Number of years: 35 years
- b. Are you a Culver City business owner/operator? YES ☐ NO ☒
Number of years: _____
- c. Are you registered to vote in Culver City? YES ☒ NO ☐
- d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor? YES ☐ NO ☒
- e. Have you ever worked for the City of Culver City? YES ☐ NO ☒
(If yes, list dates of employment and names of departments.)
- f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒
- g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed? YES ☐ NO ☒
- h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 0
- i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? As much as it takes, times two

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

My first job was with the NYC Housing and Rehabilitation Board. We worked to resolve issues, primarily health and safety, between landlords and tenants. While much of my volunteer work since has involved the built environment, the essential unit is "home". I would like to be on this Board to help temper and resolve issues so tenants can have safe and sound shelter and landlords can have a fair return on their investments. While these entities can be at odds, their differences can be ameliorated. I've been a tenant in NY, Chicago, Venice and Santa Monica and a landlord in Culver City, so I know both sides. In the nineteen years that I've been a landlord of a single-family house in Culver City, I have only had two tenants, so I guess I'm doing something right (my first tenants bought the house across the street and passed the tenancy on to their best friends, who have been there ever since).

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

See question 7.

In addition to my specific work in housing and experience as a landlord (and tenant), my volunteer work on various committees and with a diversity of organizations has shown that I prepare thoroughly for meetings, am respectful of staff and colleagues, take the work very seriously but keep a sense of humor and proportion. I understand complex issues and, aided perhaps by my work as an editor, am able to find the essence in an array of ideas and distractions. Sifting through the "noise" and getting to the heart of the matter is an important quality in mediation. Also, my social work training helps me keep a professional distance from emotional issues, another important quality in mediation.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

See question 8.

I read staff reports and supporting documents two or three times to prepare for meetings. I ask staff questions on complex issues prior to meetings, so they are prepared to publically clarify, if necessary. I am both analytical and creative. While I am filled with ideas and opinions, I respect others and am not argumentative. I keep an open mind and am successful at calming contentiousness.

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

A special quality is not wanting to be too repetitious. See questions 7. and 8.

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

I would like to serve the City on this Board and ask for your vote. I will be in New York the night of the Council appointments so I will not be at that meeting. If you have anything you'd like to ask me before then, I can be reached by email.

REMINDER: All information on this application will become a public record and may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Signature:  Date: April 30, 2013

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

Please submit your application and any attachments no later than the final filing date as announced in the Notice of Vacancy and Request for Applications to the City of Culver City:

By Mail or Hand delivery Office of the City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

OR

By Fax: (310) 253.6010

OR

By Electronic Delivery: city.clerk@culvercity.org

If you have questions regarding the completion or filing of this application, please contact the City Clerk's Office by fax or email, as indicated above, or by phone at (310) 253-5851.

**SUPPLEMENTARY QUESTIONNAIRE
FOR COMPLETION BY APPLICANTS TO THE
LANDLORD TENANT MEDIATION BOARD**

Name: Linda Shahinian Telephone: [REDACTED]

Email: lindashahinian@ca.rr.com

Please check the category(ies) for which you are applying:

Tenant Representative	☐
Tenant Alternative	☐
Landlord Representative	☒
Member At-Large	☐

Please ensure you meet the below qualifications for the membership category(ies) for which you are applying.

For the Landlord and Tenant positions, please provide a copy of your rental agreement to confirm your eligibility. The rental agreement is for verification purposed only and shall remain confidential.

From the City Council approved "Organization and Implementation Guidelines for the Culver City Landlord-Tenant Mediation Board:"

Tenant Representative/Tenant Alternate: shall be tenants of residential rental property within the City of Culver City, and neither the applicant nor the applicant's spouse or dependents shall have any financial interest in residential income-producing property either in Culver City or elsewhere.

Landlord Representative/Landlord Alternate: shall either own, manage or have a residential income property interest within the City of Culver City, and shall preferably be residents of the City of Culver City.

Members at-Large: shall neither be tenants nor shall they own or have an ownership interest in any residential income-producing property in Culver City. Furthermore, preferably, neither "member-at-large" applicants or their spouse or dependents shall have any direct business or financial relationship with either landlords, property managers or real estate professionals within the City of Culver City or elsewhere. "Member-at-large" applicants shall be residents of the City of Culver City.

Please call the Housing Division at (310) 253-5780 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board positions.

RECEIVED

APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

(Please type or print legibly— or use the PDF fill-in form available at www.culvercity.org)

CITY CLERK

CITY OF CULVER CITY

Please be advised this document is a public record and information contained herein may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:

Landlord Representative on Landlord-Tenant Mediation Board

2. Name: Olga Vaysberg Telephone: [REDACTED]

Address [REDACTED] Zip [REDACTED]

Business: _____ Telephone: _____

Address _____ Zip _____

E-mail address: [REDACTED]

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

n/a

4. Employment (Include titles and duties of current and past employment):

Vitva Properties, West Los Angeles, CA 6/2007 - now

Property Manager

Conduct all day-to-day responsibilities of a Property Manager in accordance with established policies and procedures, Fair Housing, Americans with Disabilities Act and Fair Credit Reporting Act, Housing Department Ordinances and all other landlord/tenant related laws.

Xap Corporation, Culver City, CA 10/2006 - 12/2008

Program Manager

Responsible for all tracking activities and controls on small, medium and large web development projects including developing and maintaining a detailed project plan as well as managing project deliverables in line with the project plan. Manage project issues, risks, budget, scope and change control and escalate where necessary. Monitor project progress and provide status updates.

Countrywide Home Loans, Calabasas, CA 02/2003 - 10/2006

Web Applications Development Manager

Led cross-functional project teams in enterprise-wide technical project implementation. Defined high level project scope, objectives, budget and constraints as well as supervised day-to-day project execution, tracked and reported on project progress to senior management.

5. Education (Include professional or vocational licenses and certificates.):

Current CA Real Estate License

Bachelors degree in Statistics from University of Economy, Odessa, Ukraine

Completed Registered Resident Manager Training Course from **Apartment Association of Greater Los Angeles, Los Angeles, CA**. The following are some of the topics covered:

- *Asset Management*
- *Marketing*
- *Leasing Techniques*
- *Profiling and Selection of the Tenant*
- *Fair Housing Laws/Regulations*
- *Landlord/Tenant Law*
- *Rental Housing Forms*
- *Credit Checking*

6. Additional Information

a. Are you a Culver City resident?

YES ☒ NO ☐

Number of years: 11

b. Are you a Culver City business owner/operator?

YES ☐ NO ☒

Number of years: _____

c. Are you registered to vote in Culver City?

YES ☒ NO ☐

d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor?

YES ☐ NO ☒

e. Have you ever worked for the City of Culver City?
(If yes, list dates of employment and names of departments.)

YES ☐ NO ☒

f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.)

YES ☐ NO ☒

g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

YES ☐ NO ☒

h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 3

i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? 10-20 hours

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

The reason I would like to serve on a city-appointed volunteer body is to give back to the city I love by offering my unique expertise in allowing landlords to achieve their business goals by offering safe and desirable housing.

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

I have many years of experience dealing with all aspects of rental property management including leasing and marketing activities, tenant screening, property inspections, contract/documentation management, serving proper notices and dealing with evictions.

My job is to maintain positive tenant relations and I enjoy working with tenants and landlords and solve problems. I am Licensed by California Department of Real Estate, member of Apartment Association of Greater Los Angeles and have completed formal training in Property Management.

As a result of my experience, education and training with Rental Real Estate, I am able to better understand the needs of tenants and landlords and thus represent landlords on Landlord-Tenant Mediation Board more effectively.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

By committing my time to offer best practices in landlord/tenant related issues and adhering to standards set by Ethics and Brown Act.

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

I have strong analytical/problem solving and written/verbal communication skills. I am service oriented, friendly & outgoing.

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

REMINDER: All information on this application will become a public record and may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: Olga Vaysburg Date: 4/23/2013

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

Please submit your application and any attachments no later than the final filing date as announced in the Notice of Vacancy and Request for Applications to the City of Culver City:

By Mail or Hand delivery Office of the City Clerk
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Culver City, CA 90232-0507

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By Fax: (310) 253.6010

OR

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If you have questions regarding the completion or filing of this application, please contact the City Clerk's Office by fax or email, as indicated above, or by phone at (310) 253-5851.

Olga Vaysberg

Phone: [REDACTED] Email: [REDACTED]

Property Manager

experienced in effectively managing and coordinating persons, activities and available resources in order to maximize occupancy levels and community values

Qualifications Summary:

- ✓ Customer service oriented, friendly & outgoing.
- ✓ Strong organization, planning and estimating skills.
- ✓ Excellent analytical and problem-solving skills.
- ✓ Excellent computer skills.
- ✓ Strong verbal and written communication skills.
- ✓ Leasing expert.

Experience:

Vitva Properties, West Los Angeles, CA
Property Manager

6/2007 – now

- Conduct all day-to-day responsibilities of a Property Manager in accordance with established policies and procedures, Fair Housing, Americans with Disabilities Act and Fair Credit Reporting Act, Los Angeles Housing Department Ordinances and all other laws pertaining to apartments.
- Manage all leasing and marketing activities including conducting market surveys, marketing vacant apartments and showing property to prospective new residents. Conduct tenant screening by verifying accuracy of rental applications and supporting documentation. Review tenant screening reports for rental status determination.
- Coordinate tenant move-ins. Prepare the lease and all addenda included in the rental packet. Meet with the potential tenants to complete the leasehold process.
- Ensure that all rents are collected when due and all bank deposits are made immediately. Follow up on any delinquent rents, serve 3-day notices and initiate eviction procedures as necessary.
- Conduct move-out inspections of apartments and prepare necessary move-out documents. Conduct move-in inspections to determine apartment readiness according to move-in quality standards.
- Perform interim unit inspections biannually and schedule maintenance tasks promptly upon notification of a problem. Verify that the correction was properly completed to tenant satisfaction. Responsible for vendor/contractor communications concerning work scheduling, billing and other matters.
- Maintain positive tenant relations; interface daily with tenants and respond promptly to tenant inquiries and issues. Mediate in tenant-to-tenant disputes. Maintain records on all aspects of management activity.
- Organize the non-compliant tenants' file for legal process in eviction cases. Represented the property during legal proceedings involving eviction of non-compliant tenants.
- Maintain financial information on operating costs as well as the annual budget. Develop and maintained the individual tenants' ledger records.
- Control the parking lots and laundry facilities were available to tenants in clean, working order and used as intended.

Education and Training:**Real Estate License**

04/2011

University of Economy, Odessa, Ukraine

05/1992

Bachelors degree in Statistics.

Apartment Association of Greater Los Angeles, Los Angeles, CA

11/2009

Registered Resident Manager Training Course. The following are some of the topics covered:

- *Asset Management*
- *Marketing*
- *Leasing Techniques*
- *Profiling and Selection of the Tenant*
- *Fair Housing Laws/Regulations*
- *Landlord/Tenant Law*
- *Rental Housing Forms*
- *Credit Checking*

Other Professional Experience:**Xap Corporation, Culver City, CA****10/2006 – 12/2008****Program Manager**

Responsible for the full product lifecycle, from concept creation to product optimization and maintenance to develop and support regional, university-approved Mentor websites designed to guide college-bound students through college selection, application and financial aid stages.

Responsible for all tracking activities and controls on small, medium and large web development projects including developing and maintaining a detailed project plan as well as managing project deliverables in line with the project plan. Manage project issues, risks, budget, scope and change control and escalate where necessary. Monitor project progress and provide status reports to senior management.

Countrywide Home Loans, Calabasas, CA**02/2003 – 10/2006****Web Applications Development Manager, Performance Management Group (PMG)**

Led cross-functional project teams in enterprise-wide technical project implementation in Microsoft development environment dealing with .Net framework, OOP principles, C#, SQL and ADO.net. Defined high level project scope, objectives, budget and constraints as well as supervised day-to-day project execution, tracked and reported on project progress to senior management.

Ensured that development projects adhere to established enterprise-wide SDLC standards and procedures. Developed Information Security, Disaster Recovery and Business Continuity Plans as well as Department Process documents. Conducted formal project risk and issue management sessions and maintained appropriate logs and response strategy documents.

AdScience, Malibu, CA**11/1999 – 11/2002****Web Developer**

Designated, developed and deployed high quality Web-based applications for best-of-breed clients nationwide such as Microsoft, Fujitsu PC, ThinkOutside, MobileInsights, etc using WAP, ASP, ASP.net, C#, VB, VB Script, Java Script, Flash, SQL, HTML, XML, DHTML, CSS Web development technologies. Utilized Sound Forge and Final Cut Pro sound editing software.

Developed information site flows, created page schematics (wire-frames, navigation frameworks), designed Photoshop mock-ups; created interactive prototypes in HTML.

Languages:

Fluent English and Russian.

**SUPPLEMENTARY QUESTIONNAIRE
FOR COMPLETION BY APPLICANTS TO THE
LANDLORD TENANT MEDIATION BOARD**

Name: Olga Vaysberg Telephone: [REDACTED]

Email: [REDACTED]

Please check the category(ies) for which you are applying:

Tenant Representative	☐
Tenant Alternative	☐
Landlord Representative	☒
Member At-Large	☐

Please ensure you meet the below qualifications for the membership category(ies) for which you are applying.

For the Landlord and Tenant positions, please provide a copy of your rental agreement to confirm your eligibility. The rental agreement is for verification purposed only and shall remain confidential.

From the City Council approved "Organization and Implementation Guidelines for the Culver City Landlord-Tenant Mediation Board:"

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Landlord Representative/Landlord Alternate: shall either own, manage or have a residential income property interest within the City of Culver City, and shall preferably be residents of the City of Culver City.

Members at-Large: shall neither be tenants nor shall they own or have an ownership interest in any residential income-producing property in Culver City. Furthermore, preferably, neither "member-at-large" applicants or their spouse or dependents shall have any direct business or financial relationship with either landlords, property managers or real estate professionals within the City of Culver City or elsewhere. "Member-at-large" applicants shall be residents of the City of Culver City.

**Please call the Housing Division at (310) 253-5780 if you have any questions
regarding eligibility for Landlord/Tenant Mediation Board positions.**

RECEIVED

APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS

2013 MAY 14 PM 4:48

(Please type or print legibly— or use the PDF fill-in form available at www.culvercity.org)

CITY OF CULVER CITY

Please be advised this document is a public record and information contained herein may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:

West Vector Control Board, Cultural Affairs Commission

2. Name: Elena Sweda Neff Telephone: [REDACTED]

Address [REDACTED] Zip [REDACTED]

Business: self-employed Telephone: [REDACTED]

Address same as above Zip [REDACTED]

E-mail address: [REDACTED]

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

LA County West Vector Control District, Board of Trustees, Culver City, 2011 - 2012
Culver City Chamber of Commerce, Board of Directors, Culver City, 2010 - current
Culver City Chamber of Commerce, Executive Committee, Culver City, 2011 - current
California Heritage Museum, Board of Directors, Santa Monica, 2009 - current
CA Society of CPAs Administrators Committee, Chairperson, LA, 2002 - 2005
Star Education Foundation, Gala Committee member, Culver City, 2006
Founding member, Employee Management Association, LA chapter, LA, 2000 - 2012

Other:

Public Speaking on behalf of The Cancer Support Community, Santa Monica, 2007 - current
Pro-bono work for the Inner City Law Center, Los Angeles, 1997-2001
Pro-bono work for Public Counsel, Los Angeles, 1997-2001

4. Employment (Include titles and duties of current and past employment):

Culver City Gear, 2013 - current

Branded clothing reflecting civic pride and supporting our community through portion of proceeds donated to local charitable organizations

President, P3HR, 2008 through 2012

HR consulting practice, managed all aspects of client engagements

HR Manager, UHY Advisors, 2001 through 2008

HR manager for CA offices of national public accounting firm, part of the national HR leadership team responsible for merging in practices and setting policy for 2500 employees nationally

VP, HR Manager, Fidelity Express Network, 1998 through 2001

HR function and executive committee member of large subsidiary of Fortune 500, 5 offices and over 400 employees throughout CA

HR Manager, Law-in-Motion, 1997 - 1998

HR function, over 75 employees, merged into Fidelity

Director of Public Relations & Marketing, LA Theatre Works, 1992 - 1997

5. Education (Include professional or vocational licenses and certificates.):

Southampton College

Santa Monica College

6. Additional Information

a. Are you a Culver City resident? YES ☒ NO ☐

Number of years: 17

b. Are you a Culver City business owner/operator? YES ☒ NO ☐

Number of years: 5

c. Are you registered to vote in Culver City? YES ☒ NO ☐

d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor? YES ☐ NO ☒

e. Have you ever worked for the City of Culver City? YES ☐ NO ☒
(If yes, list dates of employment and names of departments:)

f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.) YES ☒ NO ☐

Indiana Sweda, my mother, works as a permit technician in the Engineering Dept.

g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed? YES ☐ NO ☒

h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? 7

i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? 12-20 hrs.

7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)

Love West Vector, this would be a re-appointment. We meet every two months, hence only 6 meetings in last year.

Cultural Affairs Commission has always been of interest to me, but I was so busy I didn't have the time. I now have the time, I only attended one meeting last year.

(Total of 7 in h above reflect the 6 vector and 1 cac)

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

Current Vector Work, care about it.

Background in the arts, serve on board of small museum, care deeply.

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

In every way possible - especially through communication and leveraging the many relationships I have with various businesses and foundations.

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

Attention to detail, communication, enthusiasm.

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

Yes - I checked with our City Clerk to confirm that I could actually serve on both the Vector Control Board and a local city commission. It is my desire to do so in furtherance of my serving the city of Culver City now that I have the time and flexibility to do so.

REMINDER: All information on this application will become a public record and may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

By checking this box ☒ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Elena Sweda Neff

Signature: _____ Date: _____

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

Please submit your application and any attachments no later than the final filing date as announced in the Notice of Vacancy and Request for Applications to the City of Culver City:

By Mail or Hand delivery Office of the City Clerk
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Culver City, CA 90232-0507

OR

By Fax: (310) 253.6010

OR

By Electronic Delivery: city.clerk@culvercity.org

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