

THESE MINUTES ARE NOT OFFICIAL
UNTIL APPROVED BY
THE CITY COUNCIL, HOUSING AUTHORITY BOARD,
SUCCESSOR AGENCY TO THE CULVER CITY
REDEVELOPMENT AGENCY BOARD
AND CULVER CITY PARKING AUTHORITY

SPECIAL MEETING OF THE
CITY COUNCIL, HOUSING AUTHORITY BOARD
SUCCESSOR AGENCY TO THE
CULVER CITY REDEVELOPMENT AGENCY BOARD
AND CULVER CITY PARKING AUTHORITY
CULVER CITY, CALIFORNIA

May 16, 2016
4:00 p.m.

Call to Order & Roll Call

Mayor Clarke called the meeting of the City Council, Housing Authority Board, Successor Agency to the Culver City Redevelopment Agency Board and Culver City Parking Authority to order at 4:00 p.m. in the Mike Balkman Chambers at City Hall.

Present: Jim B. Clarke, Mayor
Jeffrey Cooper, Vice Mayor
Göran Eriksson, Council Member
Meghan Sahli-Wells, Council Member
Thomas Small, Council Member

Note: The City Council also sits as Members of the Governing Board(s) convened as part of the meeting.

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Pledge of Allegiance

The Pledge of Allegiance was led by Andrew Weissman.

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**Community Announcements by City Council Members/
Information Items from Staff**

Jeff Muir, Chief Financial Officer, provided a presentation on the running tally of reallocations, amendments and adjustments made to the document noting that changes would be incorporated into the resolutions when the budget is adopted.

Council Member Sahli-Wells received clarification that the information was available online.

MOVED BY MAYOR CLARKE, SECONDED BY COUNCIL MEMBER SAHLI-WELLS AND UNANIMOUSLY CARRIED, THAT WHEN THIS MEETING IS ADJOURNED, IT BE ADJOURNED IN MEMORY OF JOSE CHARLIE HERNANDEZ.

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Joint Public Comment - Items Not on the Agenda

Mayor Clarke invited public comment.

No cards were received and no speakers came forward.

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Receipt and Filing of Correspondence

None.

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Order of the Agenda

No changes were made.

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Action Items

Item A-1

CC:HA:PA:SA - Budget Study Session - City Manager's Proposed Budget for Fiscal Year 2016-2017: Presentation of the Proposed Budget for Each City Department by its Respective Department Head

Scott Bixby, Police Chief, discussed the mission statement for the Police Department and provided an overview of the 2016-2017 budget.

Mayor Clarke invited public comment.

No cards were received and no speakers came forward.

Discussion ensued between staff and Council Members regarding keeping additions to the budget revenue neutral; subsidies; increasing neighborhood watch efforts; resident participation; changes to district boundaries; the addition of District 5; establishing bicycle units for prime time; community relations; the e-bicycle unit; ancillary duties; range mining; previous issues with lead in the shooting range; red light cameras; the number of approaches vs. the number of intersections; communication; transparency; including the item to increase the number of red light cameras in the work plan; appreciation for the introduction of new recruits; diversity; reflecting the community served; increases in Worker's Compensation figures; reductions to liability costs; the Self Insurance Fund; dashcams and bodycams; working with mental health issues; current needs; anticipating future needs; the number of officers per vehicle; parking enforcement; grants; decreases in police false alarms and court fines; changing of vendors; billing issues; asset seizures; the Asset Forfeiture Fund; filming and special events; the shared position with Information Technology; parking districts; My Brother's Keeper; the Explorer Program; storage of body camera data; privacy issues; costs; and consideration of impact fees on development projects to pay for additional public safety.

Dave White, Fire Chief, introduced his staff; discussed Workload Statistics; and provided an overview of the 2016-2017 budget for the Fire Department.

Discussion ensued between staff and Council Members regarding special events; overtime; costs; encouragement to residents to participate in Community Emergency Response Team training; Culver City Amateur Radio Emergency Service; declining enrollment; refresher training; the training tower; paramedic units vs. engines; increased emergency responses; concurrent runs; the Ambulance Operator Program; cost neutral incentives; turnover; available career paths; building leadership within the department; youth mentorship; emergency preparedness; the Work Plan; annual brush clearance; oil field safety; ongoing services provided; the proposed earthquake advance warning system; automatic doors in the fire department; available grants; the fire season forecast; strike team revenue; reimbursement for deployments; the Master Mutual Aid Plan; fire inspection penalties; Smart 911; Strike Team Small Tools and Equipment; one time enhancements; liability reserve charges; increases to advertising and public relations; cellphone vs. landline 911 calls; the Film Detail; the Equipment Replacement Fund; and a request for equipment from the mayor of Uruapan.

Michelle Williams, Information Technology Director, discussed the mission statement for the Information Technology Department and provided an overview of the 2016-2017 budget.

Discussion ensued between staff and Council Members regarding a correction to a typographical error on page 128 to clarify that the Telecommunications Analyst is being converted to a Network Administrator; improvements to resident interaction with the City; payment systems; apps; the fate of surplus equipment; the Municipal Fiber Network; marketing to internet service providers; distributed access service networks; the new City website; Culver City Connect; communication; services offered; availability of the app on the iPhone and Android; network security; expanding wifi beyond downtown; marketing wifi as an economic development tool; providing fiber to residents; laying the foundations for the future of expanded access; public investment and public benefit; benefits for residents as well as for businesses; City-wide postage; actions of other cities; the feasibility study; the current model; next levels of service; the computer replacement cycle; the lack of cell or wifi service at Vets; overflight reporting; the interactive map; tracking reporting;

consolidation of data; the importance of resident feedback to different agencies; Barkster; promotion of the Centennial on the City website; other commercial networks installing fiber in the City; City Council approval of right of way permits; whether Time Warner or AT&T would lease fiber from the City; lease agreements with internet service providers; facilitation of competition; and the goal of increased bandwidth at a lower cost.

John Nachbar, City Manager, discussed changing the position of Human Resources Director to Administrative Services Director, noting that for the current budget the position would remain within Human Resources but in the future an Administrative Services Department would be created; supervision of the City Clerk function and the Cultural Affairs Office as well as other administrative personnel; and consolidation of Administrative Services and Cultural Affairs.

Serena Wright-Black, Human Resources Director, provided an overview of the Human Resources Department; discussed staffing; priorities and goals; budget enhancements; and the 2016-2017 budget.

Discussion ensued between staff and Council Members regarding the automated system; Cultural Affairs; additional resources; and support.

Mayor Clarke invited public comment.

The following member of the audience addressed the City Council:

Regina Klein, Cultural Affairs Commission Chair, discussed reconfiguring the Cultural Affairs infrastructure; appreciation for the organizational chart; increasing equity and inclusion throughout the community; the Cultural Plan; having a coordinated system; and gaining the maximum community benefit.

Additional discussion ensued between staff and Council Members regarding addressing concerns of Cultural Affairs Commissioners; increasing efficiency and communication; the Wellness Program; alternate transportation options; tracking results of the programs; improvements to the student program; Employee Appreciation events; impacts of the increased minimum wage to the City; status of the City post Independent

Cities Risk Management Authority; the upgrade of the Secretary to the Human Resources Technician position; interns; the retirement schedule; the automated tracking system for evaluations; timeliness of employee evaluations; incentive programs; and funding.

Mayor Clarke received clarification that non-departmental budget items would be covered under the Finance Department presentation.

Art Ida, Transportation Director, provided an overview of the Transportation Department 2016-2017 budget including major enhancements and the service change process.

Discussion ensued between staff and Council Members regarding recruitment; the screening process; lateral transfers; training; competitiveness of benefits and salary; Greyhound and Charter bus drivers; the difficulty of the job; old school operators; promoting bus operations as a career; negotiations with Lyft and Uber; liability; contracts; discounts; Smart Bus implementation; revenue; advertisements and public relations; expansion of service; outreach; showing a transit presence at events; the Metro partnership for the station party at the opening of the Phase 2 extension on May 21; promoting connectivity; the task force to improve regional transportation in Los Angeles County; providing better transportation solutions; concern with the reliability of transportation; protection of service areas and ridership; providing better connections as a region; consideration of funding structure; ridership as the goal vs. funding and effectiveness; pursuit of renewable energy; the Smart Bus System; Real Time Information for Customers; Bus Signal Priority; the value capture concept of development; the decrease in Transportation Administration expenditures; contractual services; ZipCar; wifi on the buses; attracting new ridership; the timeframe; real time data; European technology; existing apps; bus advertising; donations; the Prop 8 incentive grant; the Robertson/National Circulation Improvement Project; car sharing programs; employee incentives for alternative transportation and ride sharing; Playa Vista; the growth of Expo; AB2766 funds; the Prop C Local Return Fund; the Transportation Facility Feasibility Study; facility security; increasing ridership; looking at solutions to enable further expansion; marketing; and meeting increased demand.

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Public Comment - Items Not on the Agenda

Mayor Clarke invited public comment.

No cards were received and no speakers came forward.

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Items from Council Members

Mayor Clarke received clarification regarding the time and location of the next meeting.

Council Member Sahli-Wells reported that King Fahad Mosque would be hosting an event with Sheriff McDonald on May 18; she reminded everyone of the celebration for the Metro Expansion on May 21; and she indicated that she would be getting an award from the League of Conservation Voters on May 22 at their event.

Mayor Clarke reported that he had received clarification on the process for adding a Sister City and he discussed staff involvement in the process.

Discussion ensued between staff and Councilmembers regarding the Twinning Agreement; added costs associated with being a Sister City; whether the Committee has the capacity to take on the workload; and whether the request is a formal one from the entire Committee.

Mayor Clarke discussed the Strategic Planning Retreat.

John Nachbar, City Manager, recommended that there be an ad hoc City Council subcommittee to work with staff to put the Strategic Planning Retreat together and discuss the selection process for the facilitator.

Mayor Clarke received City Council consensus to place the Strategic Planning Retreat ad hoc subcommittee on the list of ad hoc committees to consider at the meeting of May 23, 2016.

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Adjournment

There being no further business, at 8:02 p.m., the City Council, Housing Authority Board, Successor Agency to the Culver City Redevelopment Agency Board, and Culver City Parking Authority adjourned its meeting in memory of Jose Charlie Hernandez to May 17, 2016 at 4:00 p.m. in Mike Balkman Chambers.

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Martin R. Cole
CITY CLERK of Culver City, California
EX-OFFICIO CLERK of the City Council and SECRETARY of the
Successor Agency to the Culver City Redevelopment Agency
Board, Housing Authority Board, and Culver City Parking
Authority Board
Culver City, California

JIM B. CLARKE
MAYOR of Culver City, California and CHAIR of the
Successor Agency to the Culver City Redevelopment Agency
Board, Culver City Parking Authority, and Culver City
Housing Authority Board