

City of Culver City, California
City Council Agenda Item Report

Meeting Date: December 10, 2007		Item Number: <u>A-15</u>	
AGENDA ITEM: Approval of an Agreement with Clean Street to Provide City-wide Street Sweeping Services Utilizing Alternative Fuel Sweepers; or Approval of an Agreement with Venco Power Sweeping, Inc. to Provide City-wide Street Sweeping Services Utilizing Diesel Powered Sweepers.			
Contact Person/Dept.: Eric Mirzaian Public Works-Maintenance Operations		Phone Number: (310) 253-6410	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Public Notification: Master Notification List on 12/05/07; Clean Street; Nationwide Environmental Services; Complete Street Sweep, Inc.; Venco Power Sweeping, Inc.; Brigadier Corporation; R.F. Dickson Company, Inc. via letter on December 3, 2007.			
Department Approval: Charles D. Herbertson 11/28/07		City Attorney Approval: Carol Schwab (by H. Iker) (12/05/07)	
Fiscal Impact Review: Marlee Chang (12/04/07)		City Manager Approval: Jerry B. Fulwood (12/05/07)	
<u>RECOMMENDATION:</u> Staff recommends the City Council approve an agreement with Clean Street to provide City-wide street sweeping services utilizing alternative fuel sweepers <u>OR</u> approve an agreement with Venco Power Sweeping, Inc. to provide City-wide street sweeping services utilizing diesel powered sweepers. <u>BACKGROUND:</u> The Environmental Programs & Operations Division of the Public Works Department is responsible for contract administration and program management of the City's street sweeping operation. The City's street sweeping contract includes sweeping services for streets, alleys, parking structures, bikeways and the Culver City Redevelopment Agency (CCRA) and Culver City School District's parking lots based on a previous agreement. In addition to scheduled sweeping, the current agreement provides for after-hour call backs when needed to clean debris such as broken glass resulting from traffic collisions and other unforeseen incidents. All residential streets are swept once per week and major arterials are swept anywhere from once per week to five times per week. The City has been contracting street sweeping services with Clean Street since 1990. The current street sweeping agreement is set to expire on December 31, 2007.			

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DISCUSSION:

On October 25, 2007, a Request for Proposal (RFP) was released to qualified contractors, and advertised on the City's website and Culver City News.

On November 27, 2007, the following proposals were received via a public opening:

<u>Company (Alternative Fuel)</u>	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>
Complete Street Sweeping	\$262,000.00	\$262,000.00	\$262,000.00
Clean Street	\$278,096.00	\$286,520.00	\$294,424.00
Venco Power Sweeping	\$285,646.00	\$294,382.00	\$303,347.00
Nationwide Environmental Services	\$322,745.28	\$322,745.28	\$337,896.00
Brigadier Corporation	--	--	--
R.F. Dickson	\$356,793.00	\$369,280.00	\$382,205.00

<u>Company (Diesel Power)</u>	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>
Complete Street Sweeping	\$213,600.00	\$213,600.00	\$213,600.00
Venco Power Sweeping	\$216,549.00	\$223,111.00	\$230,017.00
Clean Street	\$231,800.00	\$239,270.70	\$247,174.70
Brigadier Corporation	\$232,692.12	\$232,692.12	\$232,692.12
Nationwide Environmental Services	\$243,530.56	\$243,530.56	\$256,817.60
R.F. Dickson	--	--	--

**The proposal amounts above include the cost to sweep streets and parking lots.*

Proposers were required to submit two separate proposal sheets; one for services utilizing diesel powered sweepers and the other for services utilizing alternative fuel sweepers. To remain consistent with the City's preference of utilizing alternative fuel vehicles for City services, staff is recommending utilizing alternative fuel vehicles for this contract. As a result, Clean Street is the lowest responsible proposer utilizing alternative fuel vehicles. An alternative Motion is included in this staff report if it is the City Council's desire to utilize diesel powered sweepers for this work and award a contract to Venco Power Sweeping as the lowest responsible proposer utilizing diesel powered sweepers.

Brigadier Corporation did not submit a proposal for alternative fuel vehicles and R.F. Dickson did not submit a proposal for diesel powered sweepers, thus their proposals are considered incomplete.

Complete Street Sweeping is the lowest proposer under both vehicle types; however, they are a relatively small and new street sweeping operation with no experience in performing street sweeping of this size and scope or for any other municipal agencies.

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They specialize in the sweeping of construction sites. Based on this lack of experience, which Staff believes is a critical factor, Staff has therefore determined that Complete Street Sweeping is not the lowest responsible proposer.

Clean Street currently pays its employees \$16.00/hour and Venco Power Sweeping, Inc. pays its employees \$18.00/hour (burden rate).

Per the City Council's direction at its October 22, 2007 meeting, the following is a brief analysis on the cost to provide street sweeping services in house:

One Time Cost:

Purchase of 3 street sweepers: \$750,000 (\$250,000 each vehicle)

Annual Costs:

Fuel and maintenance costs: \$90,000 (\$30,000 each vehicle)

Salary + benefits (3 drivers): \$252,000 (\$84,000 each driver)

Vehicle amortization (6 year usage): \$162,660 (\$54,220 each vehicle)

Total Annual Costs: \$504,660

The figures above are based on information received from the Transportation Department, Budget & Finance, and other agencies.

FISCAL ANALYSIS:

Funding for street sweeping service is paid through refuse rates for residential and commercial service. In anticipation of the new street sweeping contract, \$250,000 was budgeted for Fiscal Year 2007/08, which is adequate for the remainder of this current fiscal year since the current contract is less than the proposed new contract amount. For Fiscal Year 2008/09, \$332,000 has been budgeted for street sweeping.

It is important to note the annual price difference between utilization of diesel powered sweepers and alternative fuel sweepers is approximately \$40,000-\$70,000.

ATTACHMENTS:

Copy of Clean Street's Proposal
Copy of Venco Power Sweeping, Inc.'s Proposal

MOTION:

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That the City Council:

1A. Approve a three-year agreement with Clean Street to provide City-wide street sweeping services using **alternative fuel sweepers** in the amount of \$278,096 (Year 1), \$286,520 (Year 2), and \$294,424 (Year 3) plus the cost to provide sweeping for special events and emergency situations at \$85.00/hour each year.

OR

1B. Approve a three-year agreement with Venco Power Sweeping, Inc. to provide City-wide street sweeping services using **diesel powered sweepers** in the amount \$216,549.00 (Year 1), \$223,111.00 (Year 2), and \$230,017.00 (Year 3); plus the cost to provide sweeping for special events at \$79.50/hour (Year 1), \$82.00/hour (Year 2), and \$84.50/hour (Year 3); plus the cost to provide sweeping for emergency situations at \$89.00/hour (Year 1), \$92.00/hour (Year 2) and \$95.00/hour (Year 3).

AND

2A. Authorize the extension of the agreement with Clean Street for an additional three years at the discretion of the Public Works Director/City Engineer in the amount of \$301,808 (Year 4), \$309,192 (Year 5), and \$316,576 (Year 6) plus the cost to provide sweeping for special events and emergency situations at \$90.00/hour each year.

OR

2B. Authorize the extension of the agreement with Venco Power Sweeping, Inc. for an additional three years at the discretion of the Public Works Director/City Engineer in the amount of \$230,017.00 (Year 4), \$236,922.00 (Year 5), and \$244,057.00 (Year 6); plus the cost to provide sweeping for special events at \$84.50/hour (Year 4), \$87.00/hour (Year 5) and \$90.00/hour (Year 6); plus the cost to provide sweeping for emergency situations at \$95.00/hour (Year 4), \$98.00/hour (Year 5) and \$101.00/hour (Year 6).

AND

3. Authorize the City Attorney to review/prepare the necessary documents and authorize the City Manager to execute such documents on behalf of the City.