

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 06/13/11		Item Number: <u>C-12</u>	
AGENDA ITEM: Award of a Construction Contract to Gold Arc, Inc. (dba Pasco Doors) for the Veteran's Memorial Park Facilities Americans with Disabilities Act Door Improvement Project (Community Development Block Grant Project #601317-10)			
Contact Person/Dept.: Eric Mirzaian/Public Works Department		Phone Number: 310-253-6410	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐ Attachments: ☐	
Public Notification: (E-mail) Meetings and Agendas-City Council (06/08/11); (E-mail) Tom Crabson, CDBG Labor Compliance Officer (06/08/11); (E-Mail) Don Caffrey, Pasco Doors (06/08/11); (Mail) Robert Tibbitts, American Automatic Doors (05/31/11)			
Department Approval: Charles D. Herbertson(06/06/11)		City Attorney Approval: Carol Schwab (by H. Baker) (06/08/11)	
Chief Financial Officer Review: Jeff Muir (by K. Marsden) (06/08/11)		City Manager Approval: John M. Nachbar (06/08/11)	
<u>RECOMMENDATION:</u> Staff recommends the City Council award a construction contract to Gold Arc, Inc. (dba Pasco Doors) for the Veteran's Memorial Park Facilities Americans with Disabilities Act Door (ADA) Improvement Project, Community Development Block Grant (CDBG) Project #601317-10. <u>BACKGROUND:</u> The City has been allocated funding through the CDBG program for ADA accessibility improvements to various entry and exit doors at the Municipal Plunge and the Veteran's Memorial Building. The following sets of doors will be replaced and/or modified: <u>Municipal Plunge Building:</u> • The existing entry and exit doors at the main lobby of the Municipal Plunge will be replaced with automatic sliding doors. • The existing entry and exit doors that lead from the main lobby to the pool deck will also be replaced with an automatic sliding door. • The interior door leading from the main lobby to the women's shower room will be retrofitted with a surface-mounted low energy door opener. • The doors leading from both the men's and women's shower rooms to the pool deck will be retrofitted with surface-mounted low energy door openers.			

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Veteran's Memorial Building:

- The two existing swing doors that lead from the rear of the Registration Office at Veteran's Memorial Building to the courtyard will be replaced with a new double-swing low energy door.

DISCUSSION:

On March 14, 2011, the City Council authorized the Public Works Department to solicit bids by releasing a Notice Inviting Bids. The Notice Inviting Bids required that the contractor possess a valid Class B General Contractor license. On April 14, 2011, the City Clerk publicly opened the bids. Three (3) contractors responded; however, the two lowest bidders did not possess a Class B license, but instead held Class C-61 specialty licenses related to doors. As a result, their bids were deemed non-responsive. The remaining bidder submitted a bid in an amount that far exceeded the project budget.

Upon re-evaluation of the project, staff determined that a Class B license was not necessary for the performance of this work and recommended rejecting the bids and re-advertising the project without the requirement for a Class B license. On May 2, 2010, the City Council approved this recommendation, and staff released a revised Notice Inviting Bids on May 5, 2011. On May 19, 2011, the City Clerk publicly opened the bids. Two contractors responded with the following bid amounts (note: these are the two contractors that submitted bids in response to the original Notice Inviting Bids, but were rejected):

<u>CONTRACTOR</u>	<u>BID AMOUNTS</u>
1. Gold Arc, Inc. (dba Pasco Doors) of San Dimas, CA	\$ 43,366
2. American Automatic Doors of Ventura, CA	\$ 45,351.17

Staff reviewed the apparent lower bid proposal, Pasco Doors, and found the bid documents responsive and complete. Pasco Doors has completed similar projects for other public entities in Southern California. Representatives from the City of Walnut and Los Angeles Community College District indicated that they had a good experience with Pasco Doors, and the company performed in a professional manner. Culver City staff has also worked with them in the past and has had a favorable experience.

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The construction management will be performed by the Public Works Department, and, should the City Council award the construction contract, the project is expected to be completed in July.

FISCAL ANALYSIS:

Current Project Budget	
Funding Source	Amount
CDBG (42800908)	\$ 42,964
Total =	\$ 42,964

Estimated Project Expenses	
Total Estimated Project Cost	\$ 43,366
Contingency (10 %), if necessary	\$ 4,336.60
Total	\$ 47,702.60

The project has been allocated \$42,964 in CDBG funds. Based on the bid amount, an additional \$4,738.60 is required to sufficiently fund the construction of the project including 10% construction contingency. Staff anticipates using Quimby (Park in Lieu) funds (41900876.730100) to provide the remaining required funds for the project. There are sufficient funds in that account.

MOTIONS:

That the City Council:

- 1) Award a construction contract to Gold Arc, Inc. (dba Pasco Doors) for the Veteran's Memorial Park Facilities Americans with Disabilities Act Door (ADA) Improvement Project (CDBG Project #601317-10), based on its bid amount of \$ 43,366; and,
- 2) Authorize the Public Works Director/City Engineer to approve change orders, if necessary, in an amount not-to-exceed \$ 4,336.60; and
- 3) Authorize the City Attorney to review/prepare the necessary documents; and
- 4) Authorize the City Manager to execute such documents on behalf of the City..