

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 9/11/06		Item Number: <u>A-6</u>	
AGENDA ITEM: Approve a Budget Amendment for Authorization of Payment of Professional Services Agreement with Martin & Chapman Co. Relating to Election Services Provided during the City's General Municipal Election held on April 11, 2006.			
Contact Person/Dept.: Christopher Armenta		Phone Number: 310-253-5851	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☒	Attachments: ☐
Public Notification: Master Notification List			
Department Approval: Christopher Armenta (8/31/06)		City Manager Approval: Martin R. Cole for Jerry B. Fulwood (09/06/06)	
City Controller Approval: Marlee Chang (09/06/06)			

RECOMMENDATION:

Staff recommends the City Council approve a budget amendment to authorize a payment for the remaining balance of \$28,000 to Martin & Chapman Co. for election services provided during the City's Municipal Election held on April 11, 2006. This item requires a 4/5ths vote.

BACKGROUND:

At the Council Meeting of January 23, 2006, the City Council authorized a professional services agreement with Martin & Chapman Co., in an amount not to exceed \$49,000 to provide election services relating to the April 11, 2006 Municipal Election. The staff report for this item also advised the City Council that a future budget amendment might be required to the City Clerk's budget for additional election costs.

The actual additional costs could only be estimated at the time of the original agreement. These costs were for additional printing charges associated with the Charter Amendment (Ballot Measure V) and the mandatory language translations required by the U.S. Department of Justice.

After the close of the budget period for Fiscal Year 2005/2006, the City Clerk's Office received the actual invoice from Martin & Chapman totaling \$75,706 for the services provided during the April 11, 2006 Municipal Election. This created a shortfall of \$28,000 in the 2005/2006 Elections Budget. As a result, any additional payment relating to this contract in excess of \$10,000 must be approved by City Council.

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FISCAL ANALYSIS:

The additional expense of \$28,000 is requested as a budget amendment to the City's General Fund to cover the cost in the City Clerk's Budget. The \$28,000 is proposed to come from the appropriated reserve.

ATTACHMENTS:

1. Staff Report from Council Meeting of January 23, 2006 regarding April 11, 2006 Election Services.

MOTION:

That the City Council:

Approve a budget amendment in the amount of \$28,000 for outstanding election services and supplies provided during the April 11, 2006 Municipal Election.

This item requires a 4/5ths vote.