

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 12/5/05		Item#: <u> C-2 </u>	
AGENDA ITEM: Consideration of Adoption of a Resolution Appointing Members to the Independent Cities Risk Management Authority (ICRMA) Governing Board.			
Contact Person/Dept.: Nick Kimball, Management Analyst		Phone Number: (310) 253-5682	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☒	Attachments: ☒
Public Notification: Master Notification List (11/30/05); ICRMA (11/30/05)			
Department Approval: Martin R. Cole, ACAO 11/30/05		CAO Approval: Martin Cole for Jerry Fulwood 11/30/05	
City Controller Approval: N/A			

RECOMMENDATION:

That the City Council adopt Resolution 2005-R____, re-affirming Mayor Albert Vera as Member and appointing Martin R. Cole, Assistant Chief Administrative Officer, as Alternate to the Independent Cities Risk Management Authority (ICRMA) Governing Board and rescinding Resolution 2005-R072.

BACKGROUND:

The Independent Cities Risk Management Authority (ICRMA) is a Joint Powers Authority which provides risk management programs for liability, workers' compensation, and property and earthquake coverage for its 29 member cities. The City of Culver City has been a member of the ICRMA since May 20, 1986.

The ICRMA Bylaws require an elected official be appointed by resolution as the Member of the Governing Board of the ICRMA (Attachment 1). An Alternate and substitute Alternate, who may be staff members, may also be appointed by resolution to act in the primary Member's absence. Governing Board Meetings occur every other month during business hours (10am to 12pm).

Representation at Board and committee meetings is essential for Culver City to provide input into the structure and direction of ICRMA programs. In addition, the ICRMA offers various services to assist member cities with mitigating risk, including free risk management training sessions and grant money for safety training programs. Attendance at Board meetings is necessary in order to take full advantage of ICRMA's services.

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For example, eligibility for the ICRMA Grant Fund Program is predicated on member cities having a voting member present to at least 66.75% of Governing Board meetings during the fiscal year. In the past, the City has used these grant funds to conduct an inventory of the City's chemicals and receive training on Material Safety Data Sheet (MSDS) regulations, purchase a slips/trips/falls training program, and help fund a citywide Diversity Training workshop.

DISCUSSION:

At the Council meeting on November 7, 2005, the City Council approved a resolution reaffirming Mayor Vera as the Governing Board Member and Councilmember Corlin as the Alternate Member; and appointing Jerry Fulwood, CAO, to replace former Assistant CAO Deborah Fancett as the substitute Alternate Member.

Subsequent to the November 7th meeting, the City hired Mr. Cole to fill the vacant Assistant CAO position. Since Mr. Cole has previous Risk Management experience and serves as the CAO's duly appointed representative, Chief Administrative Officer Jerry Fulwood suggested that Mr. Cole take his place as Alternate to the ICRMA Governing Board. Mayor Vera and Councilmember Corlin have been consulted about the proposed change in Governing Board appointees and have assented to the City Council's consideration of this request.

In order to help ensure that Culver City has representation at all Board meetings, staff requests that the Council appoint Assistant CAO Martin R. Cole to serve as an Alternate for the remainder of the 2005/06 term. In this capacity, Mr. Cole would attend meetings that Mayor Vera's schedule does not permit him to attend.

FISCAL ANALYSIS:

There is no fiscal impact.

ATTACHMENTS:

1. ICRMA Bylaws Article 5, Section 5.1
2. Resolution 2005-R____

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MOTION:

That the City Council:

1. Adopt Resolution 2005-R _____, re-affirming Mayor Albert Vera as Member and appointing Martin R. Cole, Assistant CAO, as Alternate to the Independent Cities Risk Management Authority (ICRMA) Governing Board and rescinding Resolution-R072.