

Culver CITY

MEMORANDUM

DATE: January 29, 2025

TO: HONORABLE MAYOR DAN O'BRIEN AND MEMBERS OF THE CITY COUNCIL OF THE CITY OF CULVER CITY

FROM: Landlord Tenant Mediation Board

SUBJECT: 2024 ACCOMPLISHMENTS AND 2025 PROPOSED ACTIVITY/UPCOMING AGENDA ITEMS FOR THE NEXT 6 MONTHS

CC: John Nachbar, City Manager

At the January 29, 2025, regular meeting of the Landlord Tenant Mediation Board, the Landlord Tenant Mediation Board discussed and approved a staff report of activity and authorized staff to transmit the final report to City Council for approval. The list below summarizes the CBC's accomplishments during the period of July through December 2024 and provides a list of anticipated activities/upcoming agenda items for the first half of the 2025 calendar year. The Landlord Tenant Mediation Board regularly meets quarterly on the last Wednesday in the months of January, April, July, October and met 2 times after July 31, 2024.

List of Accomplishments

- Role Play Mediations- To help expose new members to the mediation process. Also used as a refresher for existing long term members.
- Redacted Mock Mediations- To help expose new members to the mediation process. Also used as a refresher for existing long term members.
- Consider changing the name of the Board to The Community Mediation Board to reflect the potential expansion of the Landlord Tenant Mediation Board Services to help benefit the community.
- Scheduled Mediation Trainings for new members.

Scheduled Activities Plan:

- Additional Mock Mediations and Role Play Mediations.
- Completion of Mediation Training for new members.
- Community Outreach- Review and Enhance outreach materials to promote the services of the Board.