

**City of Culver City, California
Agenda Item Report**

Meeting Date: 06/11/12		Item Number: <u>C-4</u>	
CITY COUNCIL AGENDA ITEM: (1) Acceptance of Work Performed by Hoffman Management and Construction Corporation, and (2) Authorization to File a Notice of Completion, for the Fire Station #1 Exterior Staircase Reconstruction Project, P-931			
Contact Person/Dept.: Lee Torres/PW		Phone Number: (310) 253-5623	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☐ Attachments: ☐	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: (E-Mail) Agenda and Meetings – City Council (06/08/12); (Telephone) Hoffman Management and Construction Corp. (06/04/12).			
Department Approval: Charles D. Herbertson (05/31/12)		City Attorney Approval: Carol Schwab (by H. Baker) (06/06/12)	
Chief Financial Officer Approval: Jeff Muir (by K. Marsden) (06/07/12)		City Manager Approval: John M. Nachbar (06/07/12)	
<u>RECOMMENDATION:</u> Staff recommends that the City Council (1) accept the work performed by Hoffman Management and Construction Corporation for the Fire Station #1 Exterior Staircase Reconstruction Project, P-931, and (2) authorize filing a Notice of Completion. <u>BACKGROUND/DISCUSSION:</u> On December 5, 2011, the City Council awarded a construction contract to Hoffman Management and Construction Corp. (Hoffman) to reconstruct the existing exterior staircase at Fire Station #1 located at 9600 Culver Boulevard. The reconstruction of the exterior staircase which consisted of the removal of the existing staircase, fabrication and installation of a new steel staircase, waterproofing, and the repair of the exterior building wall's wood framing, was completed on May 11, 2012. Also the City Council approved a contingency amount of \$12,412.25 for the construction contract. One change order was approved in the total amount of \$9,677.73 for the cost for the repair work due to unforeseen conditions uncovered during demolition.			

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FISCAL IMPACT:

Project Budget	
Funding Source	Amount
42000931	\$80,000.00
Total	\$80,000.00

Final Project Expenses	
Original Construction Contract Amount	\$ 52,857.75
Change Order	\$ 9,677.73
Final Construction Contract Amount	\$ 62,535.48

The remaining funds will be used for the carpet replacement at Fire Station #1 as approved in the Fiscal Year 2011/2012 Capital Improvement Plan.

MOTIONS:

That the City Council:

1. Accept the work performed by Hoffman Management and Construction Corporation for the Fire Station #1 Exterior Staircase Reconstruction Project, P-931; and
2. Authorize the Public Works Director/City Engineer to execute the Notice of Completion and submit it to the Los Angeles County Recorder's Office.