

City of Culver City, California  
**Agenda Item Report**

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| Meeting Date: 05/28/2013                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  | Item Number: <u>C-3</u>                                                                |  |
| <b>CITY COUNCIL AGENDA ITEM: Adoption of a Resolution (1) Approving the Engineer's Report, (2) Declaring the Intention to Order the Levy of Annual Assessments for Fiscal Year 2013/2014, and (3) Setting the Date, Time, and Place for the Public Hearing to be Monday, June 24, 2013 at 7:00 PM in the City Council Chambers for the Albright Avenue Street Lighting Assessment District</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                                                                                        |  |
| Contact Person/Dept.: Mate Gaspar/PW                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  | Phone Number: 310-253-5602                                                             |  |
| Fiscal Impact: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  | General Fund: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>      |  |
| Public Hearing: <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  | Action Item: <input type="checkbox"/> Attachments: <input checked="" type="checkbox"/> |  |
| Commission Action Required: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Date: _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |                                                                                        |  |
| Public Notification: (E-Mail) Agenda and Meetings – City Council (05/21/2013);                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                                                                                        |  |
| Department Approval:<br>Charles D. Herbertson (05/16/13)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  | City Attorney Approval:<br>Carol Schwab (by H. Baker) (05/21/13)                       |  |
| Chief Financial Officer Approval:<br>Jeff Muir (by M. Noller) (05/21/13)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  | City Manager Approval:<br>John M. Nachbar (05/21/13)                                   |  |
| <p><b><u>RECOMMENDATION:</u></b></p> <p>Staff recommends the City Council adopt a Resolution:</p> <ol style="list-style-type: none"><li>1. Approving the Engineer's Report for the Albright Avenue Street Lighting Assessment District (Albright Avenue LAD) - Fiscal Year 2013/2014;</li><li>2. Declaring its Intention to levy and collect assessments within said District for Fiscal Year 2013/2014; and,</li><li>3. Setting a Public Hearing for June 24, 2013, at 7:00 p.m. in the Mike Balkman Council Chambers.</li></ol> <p><b><u>BACKGROUND/DISCUSSION:</u></b></p> <p>The Albright Avenue LAD was established in Fiscal Year 2005/2006 as the result of the City installing new streetlights on Albright Avenue south of Washington Place. The streetlights were installed at the request of the neighborhood property owners with costs of installation being reimbursed to the City through an assessment district.</p> <p>Pursuant to a Resolution adopted by the City Council on Monday, April 22, 2013, the Public Works Director/City Engineer has prepared the Engineer's Report for the Albright Avenue LAD and filed said Report with the City Clerk. A copy of the Engineer's Report is attached to this report for consideration by the City Council.</p> |  |                                                                                        |  |

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Because the costs of installation and the interest rate were determined at the time of formation of the Albright Avenue LAD, the amount of the assessment remains constant over the life of the District. For that reason, the Engineer's Report does not recommend any changes in the assessment for Fiscal Year 2013/2014.

This evening, the City Council is asked to adopt a resolution (1) approving the Engineer's Report, (2) declaring the City Council's intention to levy and collect assessments for the upcoming fiscal year; and (3) setting the time and place for the public hearing as required by Culver City Municipal Code (CCMC) Section 15.01.070.

Should the City Council adopt the proposed resolution, pursuant to Section 15.01.070(G) of the CCMC, the City Clerk shall give notice of the public hearing by causing the Resolution of Intention to be published at least 10 days prior to the date of the hearing. The public hearing is scheduled for June 24, 2013.

**FISCAL ANALYSIS:**

The City paid \$53,152 to construct the capital improvements in March 2005 as requested by property owners of the District. The expenses of the District are described in the Engineer's Report.

**ATTACHMENTS:**

1. Engineer's Report
2. Proposed Resolution

**MOTION:**

That the City Council:

Adopt a Resolution (1) approving the Engineer's Report, (2) declaring the City Council's intention to levy and collect assessments for the Albright Avenue Street Lighting Assessment District – Fiscal Year 2013/2014, and (3) setting the time, date and place for a Public Hearing for June 24, 2013, at 7:00 p.m. in the Mike Balkman Council Chambers.