

SPECIAL MEETING OF THE  
CITY OF CULVER CITY/  
WEST LOS ANGELES COLLEGE  
LIAISON COMMITTEE  
CULVER CITY, CALIFORNIA

October 24, 2017  
2:00 p.m.

**Call to Order & Roll Call**

Dr. James Limbaugh called the special meeting of the City of Culver City/West Los Angeles College Liaison Committee to order at 2:01 p.m. in the Dan Patacchia Room in City Hall.

Present: Thomas Small, Vice Mayor, Culver City  
Göran Eriksson, Council Member, Culver City  
James Limbaugh, Ph.D., President, WLAC

Staff: John M. Nachbar, City Manager, Culver City  
Michelle Long-Coffee, PR Director, WLAC  
Iris Ingram, VP of Administrative Services, WLAC  
Allison Tom-Miura, Dean of Adult and Continuing Education  
Cari Hildebrandt, Community Services Manager

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**Items from Staff and Committee Members:**

Committee Members and staff introduced themselves, and President Limbaugh introduced additional meeting attendees associated with West Los Angeles College.

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**Public Comment for Items NOT on the Agenda**

Dr. James Limbaugh invited public input.

No cards were received and no speakers came forward.

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**Consent Calendar**

Item C-1

**Meeting Minutes**

MOVED BY COUNCIL MEMBER ERIKSSON, SECONDED BY VICE MAYOR SMALL AND UNANIMOUSLY CARRIED, THAT THE CITY OF CULVER CITY/WEST LOS ANGELES COLLEGE LIAISON COMMITTEE APPROVE MINUTES FOR THE MEETING OF APRIL 13, 2017.

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**Continued Items**

None.

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**Action Items**

Item A-1

**Brief Presentation on College Programs – Computer Science**

Dr. James Limbaugh discussed the origin of the agenda item and reported that the Computer Science faculty has one of the top 20 online programs in the country.

Anna Chiang and Manish Patel provided a presentation on Computer Science degree programs offered by West Los Angeles College.

Discussion ensued between meeting attendees and Committee Members regarding students looking to change their career path; low unit certificates for specific industry skills; clarification that courses are offered in the evenings and during the weekend; AB 288 legislation; dual credit classes with Culver City High School; clarification that certificates are state approved; preparation of students to take industry exams; tailor-made programs for specific employers; computer security; hacking; raising awareness about West Los Angeles College; the balance between online and campus classes; career path consultation; and earning an associate degree for transfer to Cal State colleges.

Dr. James Limbaugh introduced additional meeting attendees associated with West Los Angeles College present at the meeting.

Vice Mayor Thomas Small introduced additional City staff present at the meeting.

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Item A-2

**Discussion on Sound Wall on WLAC Perimeter**

Dr. James Limbaugh introduced the item and provided background on the wall; discussed the condition of the wall; neighbor concerns about noise; additional buildings coming online; removal of bungalows from the mid-1970s and older; the Watson Center; and neighbor requests to repair the sound wall rather than removing it.

Tom Hall, Interim Chief Facilities Executive for the Los Angeles Community College District, distributed handouts to the Committee; discussed the new entrance to the College on Jefferson; the tree buffer on Freshman Drive; new buildings; wall locations; the Facilities Condition Index; the planning and construction process for new buildings; the plan for construction traffic; keeping sound in the center of campus and removing the sound wall; the original plan for the sound wall to be temporary; development of the secondary road; development of the tree buffer and a natural sound barrier; and the prohibition of fixing the temporary wall from the Division of State Architecture.

Kevin Jenner, West Los Angeles College Legal Counsel, noted that the three walls had been installed as a part of the Environmental Impact Report (EIR); discussed the need to modify the EIR in order to make changes to the walls; the settlement agreement with the City; and the need to amend the SIR and conduct another sound study.

Discussion ensued between staff and Committee Members regarding clarification that West LA College is not in Culver City; jurisdiction of the roads; clarification that the new buildings are part of the 2013 Master Plan and the bulk of the construction has been completed; affected buildings in the interior of the campus; jurisdiction of the EIR; adjacent resident lobbying of Council Members to act on their behalf;

pressure to oppose the modification of the EIR; neighbor concerns; appreciation for the information provided; comments from the City on supplemental analysis; impact thresholds; truck traffic; the permanent wall; the requirement to mitigate any impacts; residents who feel that the wall is an eyesore; sound impacts and the separate process for 10100 Jefferson Boulevard; the desire for a partnership between the City and WLAC to address issues; the process with area neighbors; the timeframe for the sound study; the short term problem of repairs; communication with neighborhood associations; community outreach; effectiveness of landscaping as a buffer; aesthetics; next steps in the process; and appreciation for the open communication between the City and the College.

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Item A-3

#### **Items for Future Agendas**

Discussion ensued between staff and Committee Members regarding a suggestion for a presentation from another academic department from WLAC with national stature; an update on 10100 Jefferson Boulevard; the residence hall idea; the inability of WLAC to assist economically disadvantaged and homeless students; wrap around services; public transportation; parking; parking impacts related to construction; public transportation; usage; demographics; and gaging the need.

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Item A-4

#### **Adjournment Date, Time, Location**

Discussion ensued between staff and Committee Members regarding frequency of meetings and agreement to hold the next meeting on Tuesday, January 16, 2018.

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**Items from Members - Including Future Discussion Item**

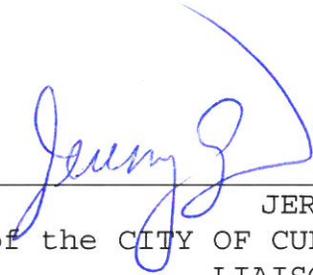
Dr. Limbaugh thanked Anna Chiang and Manish Patel for their presentation on Computer Science degree programs, and Culver City for providing the venue.

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**Adjournment**

There being no further business, at 3:08 p.m., the City of Culver City/West Los Angeles College Liaison Committee adjourned to Tuesday, January 16, 2018 at 2:00 p.m.

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JEREMY GREEN  
SECRETARY of the CITY OF CULVER CITY/WEST LOS ANGELES COLLEGE  
LIAISON COMMITTEE

APPROVED January 16, 2018

James Limbaugh 1-16-18  
JAMES LIMBAUGH, Ph.D.  
PRESIDENT, West LA College  
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Green  
Jeremy Green  
CITY CLERK

16 JAN 18  
Date