Culver CITY

INTEROFFICE MEMORANDUM

DATE: December 18, 2025

TO: Odis Jones, City Manager

FROM: Sean Singletary, Environmental Programs & Operations Manager

THROUGH: Yanni Demitri, Public Works Director/City Engineer

SUBJECT: Public Works Department – EPO Division
"Employee of the Half Year" Merit Day Award to Armando Taylor

CC: Dana Anderson (for inclusion in Armando Taylor personnel file)

I am pleased to nominate Mr. Armando Taylor for the Division Employee of Half Year Award. After careful consideration, it is clear that Mr. Taylor has consistently demonstrated exceptional dedication, a positive attitude, and exemplary work ethic throughout the past year.

Mr. Taylor has served the Sanitation/Environmental Programs & Operations Division for 27 years, providing consistent, dependable administrative support and serving as the City's primary billing liaison for sanitation services. He plays a key role in coordinating with contractors and construction projects, ensuring billing processes remain accurate, timely, and customer-focused.

This year especially, Mr. Taylor has demonstrated outstanding commitment and leadership. He has been an invaluable resource to newer team members and has proactively stepped up to ensure the Transfer Station is properly staffed when team members are out. His initiative and willingness to fill operational gaps reflects a strong sense of pride and ownership in his work. He handles each public interaction with patience, attention, and care, creating a service experience the community can rely on and appreciate.

For his consistent dedication to his role, his willingness to learn and adapt, and his commitment to serving the community with integrity and courage, we are proud to nominate Armando Taylor for this prestigious recognition. Mr. Taylor will receive two days off and $1,000.

Upon approval, please sign and return to Yanni Demitri.

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Dana Anderson (Jan 22, 2026 09:38:47 PST)
Approved
Odis Jones, City Manager