

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 05/27/08	Item Number: <u>J-1</u>
AGENDA ITEM: JOINT ITEM: Budget Study Session – Fiscal Years 2008-09 & 2009-10 Proposed Budget: Finance Department, Human Resources Department, City Council Allocations, and Finalization of all Budget items.	
Contact Person/Dept.: Jeff Muir, CFO	Phone Number: 310.253.6016
Fiscal Impact: Yes ☒ No ☐	General Fund: Yes ☒ No ☐
Public Hearing: ☐	Action Item: ☐ Attachments: ☐
Public Notification: Master E-Mail Notification List (5/21/08); Published Notice of Meeting in the Culver City News and Culver City Observer on 5/08/08, 05/15/08, 05/22/08.	
Department Approval: Jeff Muir (05/19/08)	City Attorney Approval: Carol Schwab (by H. Baker) (05/20/08)
Fiscal Impact Review: Jeff Muir (05/20/08)	City Manager Approval: Jerry B. Fulwood (05/21/08)

RECOMMENDATION:

Staff recommends the City Council and Redevelopment Agency receive an overview presentation on the Fiscal Years 2008-09 & 2009-10 Proposed Budget from the Finance Department and Human Resources Department; discuss and direct staff on proposed City Council Allocations; and finalize all outstanding fiscal and budgetary issues in preparation for the publicized Public Hearing to be held Monday, June 16, 2008.

DISCUSSION:

The first budget study session of the Fiscal Years 2008-09 and 2009-10 Proposed Budget occurred on May 5. The Chief Financial Officer gave a presentation to City Council, which included a discussion of current economic conditions and provided financial highlights for the City's major funds. Since then there have been four additional Budget Study sessions held on May 12, May 13, May 19, and May 20. Presentations to date have been given for the City Manager's Office, City Clerk's Office, Risk Management, Fire Department, Police Department, Public Works Department, including Sewer and Sanitation Divisions, Capital Improvement Projects Budget, Transportation Department, Community Development Department, Redevelopment Agency, Parks, Recreation & Community Services Department, Information Technology, and City Attorney's Office. This evening the Finance Department and Human Resources Department will provide presentations of their budget proposals. Also included in tonight's agenda is discussion and approval of City Council's proposed allocation of the \$100,000 that was set aside for the discretionary use for Council requested one-time projects and programs.

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Items currently included on the City Council Allocation list as of May 20, 2008 are the following:

Requested By	Description	Amount
Vice Mayor Silbiger	Unusual Suspects – provides juvenile diversion activities	\$ 10,000
Councilmember O’Leary	Send notification to residents to sign up for Master E-mail Notification list	\$ 20,000
Vice Mayor Silbiger	Santa Monica Legal Aid	\$ 10,000
Vice Mayor Silbiger	“Week of Culture” for Culver City residents	Unknown
Mayor Malsin	Drought tolerant landscaping of selected park areas	Unknown
Mayor Malsin	A California native garden & learning area	Unknown
Mayor Malsin	Address maintenance issues at park play areas	Unknown
Mayor Malsin	Address drainage issue at Culver City park	Unknown
Mayor Malsin	Paint and maintenance of Vets Building Meeting Rooms	Unknown
Mayor Malsin	Technology for Council Chambers	Unknown
Mayor Malsin	Additional funding to account for OPEB expenses	Unknown
Mayor Malsin	Additional funding for street repair	Unknown

Staff needs direction as to any of these items and the associated amount being included in the budget. The City Council also has the following options: appropriating these funds towards departmental requests that were not able to be included in the budget; not appropriating the funds at all (later appropriation would require a 4/5 vote); or adding to the existing City Council Discretionary appropriated reserve amount of \$20,000 that is currently included in the fiscal year 2008-09 Non-Departmental division budget for City Council Special Projects (requiring a majority vote to use during the fiscal year).

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There was also an item suggested by Vice Mayor Silbiger of increasing the number of Culver City Music Festival concerts held during the summer. This item is funded with Redevelopment Agency funds, and if approved, would need to be included in the Redevelopment Agency Fiscal Year 2008-09 Budget. Staff is preparing an estimated cost for this item and will provide it on the dais on Tuesday evening.

Staff will wrap-up this evening's discussion with a run-through of budget modifications to the proposed Fiscal Years 2008-09 and 2009-10 budgets in preparation of the Public Hearing to be held on Monday, June 16, 2008. A list of these budget modifications will be provided to City Council at tonight's meeting to ensure the Council has the most up-to-date list of items.

MOTION:

That the City Council and Redevelopment Agency:

Receive a presentation from the Finance Department and Human Resources Department; discuss proposed City Council Allocations; and finalize all outstanding fiscal and budgetary issues in preparation for the Public Hearing to be held Monday, June 16, 2008.