



Culver CITY

THE GARDEN ROOM,
MKE BALKMAN COUNCIL CHAMBERS
9770 CULVER BLVD.
CULVER CITY, CALIFORNIA 90232
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MARLA KOOSSED, Chair
REGINA KLEIN, Vice Chair
SUSAN ANDERSON, Commissioner
MICHELLE BERNARDIN, Commissioner
JOHN B. WILLIAMS, Commissioner

CULTURAL AFFAIRS COMMISSION REGULAR MEETING AGENDA TUESDAY, FEBRUARY 11, 2014

PUBLIC COMMENT

The Cultural Affairs Commission will listen to the public on any item on the agenda or item of interest that is not on the agenda. The Cultural Affairs Commission cannot legally take action on any item not scheduled on the agenda. Such items may be referred for administrative action or scheduled on a future agenda.

If you wish to speak to the Commission, please complete a Speaker's Card and present it to the Secretary before the agenda item is called. You will be called to the podium by name when it is your turn to speak to the Commission.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

Persons wishing to speak on agenda items will be called at the time the agenda item is brought forward. Comments will generally be limited to five minutes per speaker; however, a three-minute limit may be declared by the Chair from time to time for agenda items for which many Speaker Cards have been submitted.

NOTE: AT OR ABOUT 11:00 P.M., COMMISSIONERS WILL DETERMINE WHETHER TO CONTINUE WITH DISCUSSION OF REMAINING ITEMS ON THE AGENDA OR TO CARRY SOME/ALL OF THE ITEMS OVER TO A FUTURE MEETING DATE.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

A total of twenty minutes shall be devoted to audience participation at the beginning of the agenda. Speakers will be called on in the order cards were received by the Secretary. If additional time is needed, the Chair will allow for some at the end of the agenda.

When the Secretary calls your name, please advance to the podium, state your name and city of residence. Speakers must limit their comments to five minutes in length. A three-minute time limit may be declared by the Chair if there are a large number of individuals desiring to address the Commission.

CELL PHONES AND OTHER DISTRACTIONS

Use of cell phones, pagers and other communication devices is prohibited while the Commission meeting is in session. Please turn all devices off or place on a silent alert and leave the Chambers to use. During the meeting, please refrain from applause or other actions that may be disruptive to the speakers and the conduct of City business.

MEETING INFORMATION

Cultural Affairs Commission meetings are regularly scheduled for the second Tuesday of every month. Commission Agenda information is available 72 hours before each meeting.

Cultural Affairs Commission meetings can be viewed live on Channel 35 by most Comcast subscribers. Meetings are also broadcast on the City's Radio Station AM 1690. To view the commission meetings on line please visit <http://www.culvercity.org/webcast>.

ALD

Assisted Listening Devices are available through Cultural Affairs staff.



Agendas are
available on the web @
www.culvercity.org

AGENDA CULTURAL AFFAIRS COMMISSION REGULAR MEETING

Tuesday, February 11, 2014
7:00 p.m. (Regular Session)

CALL TO ORDER & ROLL CALL:

Chair Marla Koosed
Vice Chair Regina Klein
Commissioner Susan Anderson
Commissioner Michelle Bernardin
Commissioner John B. Williams

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT – Items Not On the Agenda

RECEIPT OF CORRESPONDENCE

CONSENT CALENDAR *Note: Consent Calendar items are considered to be routine in nature and may be approved by one motion. Public requests to discuss Consent Calendar items must be filed with the Secretary before the Consent Calendar is called.*

C-1. Minutes of the November 19, 2013 and January 14, 2014 Regular Meeting. ***Approve minutes.***

ACTION ITEMS *Public requests to discuss Action Items must be filed with the Secretary before the item is called.*

A-1. (1) Dissolution of the Ad Hoc 2014 Repurposing of Cultural Affairs (Post-RDA) Subcommittee, (2) Consideration of the Creation of the Ad-Hoc 2015 Culver City Summer Music Event Request for Proposals Subcommittee and (3) Appointment of Members to Such Subcommittee (if Created). ***Dissolve/Create and appoint members to the new Subcommittee as desired.***

PUBLIC COMMENT - Items Not On the Agenda

ITEMS FROM STAFF

ITEMS FROM COMMISSIONERS

ADJOURN

**Next Cultural Affairs Commission Meeting
Mike Balkman Council Chambers
March 11, 2014
7:00 PM**

Upcoming Public Meetings Tentative Schedule

Date	Day	Time	Location
City Council			
February 24, 2014	Monday	7:00 PM	Council Chambers
March 10, 2014	Monday	7:00 PM	Council Chambers
Parks and Recreation Commission			
March 4, 2014	Tuesday	7:00 PM	Council Chambers
Planning Commission			
February 12, 2014	Wednesday	7:00 PM	Council Chambers
February 26, 2014	Wednesday	7:00 PM	Council Chambers
Civil Service Commission			
March 5, 2014	Wednesday	7:00 PM	Council Chambers
- Regularly scheduled meetings may be canceled and Special Meetings may be called - Times and dates may be changed. - Meetings may be added or changed			

Compliance with Government Code Section 54957.5: Any writing determined to be a public record under subdivision 54957.5(a), which relates to an agenda item for an open session of a regular meeting of the legislative body of a local agency that was distributed less than 72 hours prior to that meeting, shall be made available for public inspection at the time the writing is distributed to all, or a majority of all, of the members of the legislative body. Such documents are available at the Office of the City Clerk, City of Culver City, City Hall, 9770 Culver Boulevard, Culver City, CA 90232 and may be inspected by members of the Public during normal business hours. Such documents may also be made available on the City's Website: www.culvercity.org

SPECIAL MEETING
CULTURAL AFFAIRS COMMISSION
CULVER CITY, CALIFORNIA

November 19, 2013
7:00 P.M.

Call to Order & Roll Call

Chair Koosed called meeting of the Cultural Affairs Commission to order at 7:00 P.M.

Present: Chair Marla Koosed
Vice Chair Regina Klein*
Commissioner Michelle Bernardin
Commissioner John B. Williams

Absent: Commissioner Susan Anderson (excused)

*Vice Chair Klein arrived at 7:17 P.M.

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Pledge of Allegiance

The Pledge of Allegiance was led by Matthew Hetz.

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Public Comment – Items Not On the Agenda

Chair Koosed invited public input.

No cards were received and no speakers came forward.

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Receipt of Correspondence

Susan Obrow, Special Events Coordinator, reported that correspondence had been distributed.

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Consent Calendar

Item C-1

Meeting Minutes – October 8, 2013

MOVED BY COMMISSIONER BERNARDIN AND SECONDED BY COMMISSIONER WILLIAMS THAT THE CULTURAL AFFAIRS COMMISSION APPROVE THE MINUTES OF THE OCTOBER 8, 2013 REGULAR MEETING AS SUBMITTED. THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BERNARDIN, KOUSED, WILLIAMS
NOES: NONE
ABSENT: ANDERSON, KLEIN

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Action Items

Item A-2
(Out of Sequence)

**Consideration of a Recommendation from the Ad Hoc 2014
Performing Arts Grants Program Subcommittee and a
Recommendation to the City Council Related to the 2014
Performing Arts Grants Program Awards**

Susan Obrow, Special Events Coordinator, provided a summary of the staff report.

Chair Koosed invited public input.

The following members of the audience addressed the Commission:

Matthew Hetz, Culver City Symphony Orchestra, thanked the Commission for their support; discussed work with Culver City Unified School District students; West Los Angeles College; and he announced upcoming events.

Daniel Corral, The Society for the Activation of Social Space through Art and Sound, thanked the Commission for consideration of the grant.

Jerry Hornof, Los Angeles Doctors Symphony Orchestra, thanked the Commission for the grant and discussed the mission of the orchestra.

Laura Boccaletti, Culver City Public Theatre, thanked the Commission for their support.

Adilah Barnes, Los Angeles Women's Theatre Festival, thanked the Commission for the grant.

Simon Hanna, The Actors' Gang, thanked the Commission for their consideration; discussed past and future performances; and collaboration with local businesses.

Commissioner Williams thanked applicants for their presentations; hoped for additional collaboration with arts groups in the City; discussed broadening audiences; and he hoped to see all the performances.

Vice Chair Klein joined the meeting at 7:17 P.M.

Vice Chair Klein thanked the panelists; discussed the process; the applicants; collaboration; and sharing of information.

Jeff Gauthier, The Jazz Bakery, announced upcoming events.

Arlette Cardenes, Culver City Chamber Orchestra, announced upcoming events.

Donna Sternberg, Donna Sternberg and Dancers, discussed a previous performance on November 10; site specific performances; she thanked the City for the grant and Susan Obrow for her assistance; and she discussed the planned grant performance.

Commissioner Bernardin congratulated the applicants.

Discussion ensued between staff and Commissioners regarding the total amount awarded this year vs. last year; development and allocations; the Sony contribution; artistic value; and encouragement to the artists to keep up the good work.

Jennifer Mulder, Vox Femina Los Angeles expressed appreciation for the grant.

Chair Koosed thanked Vice Chair Klein and Commissioner Williams for their work on the grants.

MOVED BY COMMISSIONER WILLIAMS AND SECONDED BY VICE CHAIR KLEIN THAT THE CULTURAL AFFAIRS COMMISSION: CONSISTENT WITH THE RECOMMENDATION FROM THE AD HOC 2014 CULVER CITY PERFORMING ARTS GRANTS PROGRAM SUBCOMMITTEE, RECOMMEND TO THE CITY COUNCIL THAT 2014 PERFORMING ARTS GRANTS PROGRAM AWARDS BE ALLOCATED AS OUTLINED IN THE STAFF REPORT. THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BERNARDIN, KLEIN, KOOSSED, WILLIAMS
NOES: NONE
ABSENT: ANDERSON

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Item A-1
(Out of Sequence)

Consideration of a Statement Regarding the Pending Hiatus of the 2014 Town Hall Meeting

Chair Koosed invited public input.

There were no cards and no speakers came forward.

Martin Cole, Assistant City Manager/City Clerk, provided a summary of the staff report and read the proposed statement regarding the hiatus of the Town Hall meeting.

Vice Chair Klein apologized for her tardiness; discussed the Town Hall meetings; the Cultural Plan; the recession; ensuring that ideas are captured and responded to; presentation and concern with including too much information; and she suggested adding a footnote to clarify the reference to the new post-Redevelopment environment.

Discussion ensued between staff and Commissioners regarding Town Hall meetings; concern with over-burdening staff; the next City budget; additional funding; working with the Cultural Affairs Foundation; improving Veterans Memorial Auditorium; creative fundraising; maintaining a positive tone;; the importance of educating the public; public input; participation; marketing; relevancy; concern with the length

of the statement; the Four Pillars; and adding a reminder of opportunities to be involved.

Chair Koosed received clarification that the consensus of the Commission was to make the third paragraph of the statement regarding the 2012 dissolution of redevelopment an asterisked footnote at the bottom of the page in a smaller font.

Additional discussion ensued between staff and Commissioners regarding adding links for additional information, how to remain involved, and email; the Community Cultural Plan; concern with diluting the effect of the message; adding language to indicate that work would be done to incorporate the Cultural Plan into the public meeting process; clarification that the Cultural Plan had begun in the previous year; replacing post-Redevelopment language to indicate forward motion; concern with discussing what is to be done in the future when resources are still unknown; the work of subcommittees; a suggestion to title the statement: Re-Envisioning Culver City's Cultural Affairs Commission Town Hall Meeting in the New Era; and clarification that staff would move forward with direction provided and send out the statement on behalf of the Commission.

MOVED BY COMMISSIONER WILLIAMS AND SECONDED BY COMMISSIONER BERNARDIN THAT THE CULTURAL AFFAIRS COMMISSION:

1. APPROVE THE STATEMENT RELATED TO THE PENDING HIATUS OF THE 2014 TOWN HALL MEETING WITH CHANGES AS DISCUSSED; AND,
2. REQUEST THE STATEMENT BE DISTRIBUTED VIA THE CITY'S E-MAIL NOTIFICATION SYSTEM, PLACED ON THE CITY'S WEBSITE, AND MADE AVAILABLE IN HARD COPY FORMAT AT LOCATIONS THROUGHOUT CITY FACILITIES. THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BERNARDIN, KLEIN, KOOSSED, WILLIAMS
NOES: NONE
ABSENT: ANDERSON

Martin Cole, Assistant City Manager/City Clerk, indicated that the amended statement would be distributed before Thanksgiving.

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Public Comment – Items Not On the Agenda

Chair Koosed invited public input.

No cards were received and no speakers came forward.

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Items From Staff

Susan Obrow, Special Events Coordinator, reported on recent performances by Donna Sternberg and Dancers, the Los Angeles Symphony Orchestra, and the Culver City Symphony Orchestra; she reported that the New American Theatre was continuing to rehearse in the building; and she announced that affordable rooms for rehearsals or special events were available at Veterans Memorial Building.

Martin Cole, Assistant City Manager/City Clerk, discussed agenda items for the December 10, 2013 regular Commission meeting, and the request from the School Board to hold their meeting in Council Chambers.

Chair Koosed noted that the report from the Ad Hoc Subcommittee to Re-Envision Cultural Affairs in the Post-Redevelopment Era would come forward in January 2014.

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Items From Commissioners

Chair Koosed reported that the Ad Hoc Subcommittee to Re-Envision Cultural Affairs in the Post-Redevelopment Era had been unable to meet.

Discussion ensued between staff and Commissioners regarding email communication with organizations in the City; creating a comprehensive list of organizations in the City; closing gaps in communication; fundraisers; the Foundation Board; using linkedin.com for Cultural Affairs; social media; and resources.

Responding to Chair Koosed, staff reported on the Arts for L.A. Convergence Event; Arts for L.A. advocacy; Pechakucha; and the connectivity between people. Discussion ensued

between staff and Commissioners regarding the cancellation of the December Commission meeting and encouragement to the public to attend the December Cultural Affairs Foundation meeting.

Commissioner Williams discussed marketing tools for upcoming performances and wished everyone a wonderful Thanksgiving.

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Adjournment

There being no further business, at 8:44 P.M., the Cultural Affairs Commission adjourned to a meeting to be held at 7:00 P.M. on January 14, 2014 in the Mike Balkman Council Chambers at City Hall.

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SECRETARY of the Cultural Affairs Commission

APPROVED

MARLA KOUSED
CHAIR of the Cultural Affairs Commission
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Martin R. Cole
CITY CLERK

Date

REGULAR MEETING OF THE
CULTURAL AFFAIRS COMMISSION
CULVER CITY, CALIFORNIA

January 14, 2014
7:00 P.M.

Call to Order & Roll Call

Chair Koosed called meeting of the Cultural Affairs
Commission to order at 7:06 P.M.

Present: Chair Marla Koosed
Vice Chair Regina Klein
Commissioner Michelle Bernardin
Commissioner John B. Williams

Absent: Commissioner Susan Anderson (Excused)

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Pledge of Allegiance

The Pledge of Allegiance was led by Culver City High School
students Alexis Gutierrez and Itzel Zamora.

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Public Comment – Items Not On the Agenda

Chair Koosed invited public input.

No cards were received and no speakers came forward.

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Receipt of Correspondence

Susan Obrow, Special Events Coordinator, reported that
correspondence had been distributed.

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Action Items

Item A-1

Discussion of (1) a Presentation from Staff Related to the Cultural Trust Fund and the Amounts Appropriated from the Fund for Fiscal Years 2011/2012, 2012/2013, and 2013/2014, (2) Initial Discussion of Potential Uses of Cultural Trust Fund Resources in Fiscal Year 2014/2015, and (3) Upcoming Steps in the Fiscal Year 2014/2015 Budget Process

Martin Cole, Assistant City Manager/City Clerk, provided a summary of the material of record.

Discussion ensued between staff and Commissioners regarding line items for the Cultural Trust Fund; the amount allocated for consultants; fund administration; median entry signs; Historic Preservation Consulting Services; temporary art displays and exhibits; and the amount of time per week staff is able to spend on Cultural Affairs.

Martin Cole, Assistant City Manager/City Clerk, discussed the administration of the Cultural Fund; the Four Pillars which include the Performing Arts Grant Program, Public Art Program, Historic Preservation Program, and the Community Cultural Plan; staff time; financial resources; prioritization; allocation of resources; maintenance of programs; Historic Preservation; the California Environmental Quality Act; The Performing Arts Grants Program; and Art in Public Places.

Christine Byers, Public Art and Historic Preservation Coordinator, discussed the Art in Public Places program; maintenance; the internship program; public art on private property; the difficulty of continuing programs with limited staff availability; situations of comparable cities; issuing an RFP for a conservator; periodic inventory and inspection; artwork on public property; utility boxes; and the status of specific pieces.

Martin Cole, Assistant City Manager/City Clerk, discussed updates to the Community Cultural Plan; the original six goals; Commission input into the RFP for the Culver City Music Festival; the enhanced budget process; and the Chief Financial Officer's Mid-Year Report.

Discussion ensued between staff and Commissioners regarding the Art in Public Places Ordinance; the importance of regular maintenance; the role of the conservator; the use of interns; public art on private property; and the readiness of the Community Cultural Plan.

Martin Cole, Assistant City Manager/City Clerk invited everyone to attend the budget discussion at the February City Council meeting and he noted that there would be another budget discussion at the March Cultural Affairs Commission meeting.

Chair Koosed asked about timing of the budget discussion, and whether the Commission would be able to talk about the Four Pillars and prioritizing to include additional things if more money becomes available.

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Item A-2

(1) Reports from the Commissions Four Ad-Hoc Subcommittees: 2014 Culver City Performing Arts Grant Program Subcommittee, 2014 Community Cultural Plan Subcommittee, 2014 Historic Preservation Ordinance Update Subcommittee and 2014 Repurposing of Cultural Affairs (Post-RDA) Subcommittee; and (2) Discussion of the Reports from These Subcommittees and Potential Approval of Subcommittee Recommendations and/or Provide Direction to the Subcommittees

Martin Cole, Assistant City Manager/City Clerk, provided a summary of the material of record noting that the 2014 Performing Arts Grants were accepted by the City Council and that the 2014 Culver City Performing Arts Grant Program Subcommittee would not be making a report.

Vice Chair Klein and Commissioner Williams provided a report from the 2014 Community Cultural Plan subcommittee; discussed a ten-year review; gratitude to those who worked on the plan; accomplishments over the past ten years; the Centennial Committee; outreach; assistance from the Cultural Affairs Foundation; a three-year plan vs. a ten-year plan; increased school involvement; suggestions and recommendations of the subcommittee; alleviating pressure on staff; outreach; and opportunities and resources.

Discussion ensued between staff and Commissioners regarding the Centennial Committee; the need for staff input; volunteer coordination; the allocation of additional staff resources for cultural programming; the challenge for staff to take on additional duties at this time; different venues for special meetings; the purpose of the subcommittee; use of former or current Commissioners as volunteers; clarification that the Commission is an advisory body; focus groups; lifelong learning; outcomes; creating a plan for moving forward; timing; meeting attendance; more artist involvement at Commission meetings; appreciation to the subcommittees for their work; guidance on what is required for updating the ten-year Cultural Plan; encouragement to the community to attend meetings; transparency; education and input; and City Council direction.

Chair Koosed provided an update on the 2014 Repurposing of Cultural Affairs Post-Redevelopment Agency Subcommittee; read a letter from Commissioner Anderson; discussed a report the subcommittee had formulated called The Arts and the Creative Economy; requested Commission approval of the report and submission to the City Council; and she discussed subcommittee recommendations to re-establish dedicated Cultural Affairs staffing.

Vice Chair Klein expressed appreciation to the subcommittee for their work, and discussed overlap with the Cultural Plan.

MOVED BY COMMISSIONER BERNARDIN AND SECONDED BY COMMISSIONER WILLIAMS THAT THE CULTURAL AFFAIRS COMMISSION: APPROVE THE RECOMMENDATION OF THE 2014 REPURPOSING OF CULTURAL AFFAIRS POST-REDEVELOPMENT AGENCY SUBCOMMITTEE TO APPROVE THE REPORT AS SUBMITTED BY THE SUBCOMMITTEE INCLUDING THE RECOMMENDATIONS CONTAINED THEREIN AND TRANSMIT THE REPORT TO THE CITY COUNCIL AND THE CITY MANAGER. THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BERNARDIN, KLEIN, KOOSSED, WILLIAMS
NOES: NONE
ABSENT: ANDERSON

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Public Comment – Items Not On the Agenda

Chair Koosed invited public input.

No cards were received and no speakers came forward.

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Items From Staff

Susan Obrow, Special Events Coordinator, announced \$10 tickets available for *I'll Go On* presented by Culver City Performing Arts Grant recipient Center Theatre Group January 14-16; reported that the Culver City Chamber Orchestra had presented *A Night in Vienna* on January 4; she announced a performance by dee-Lightful Productions at Veterans Memorial Auditorium on January 18-19; and she invited everyone to attend the Cultural Affairs Dine and Donate Fundraiser at Muddy Leek on January 16.

Christine Byers, Public Art and Historic Preservation Coordinator, reported on the recent installations of the Robert Toll project at The Help Group and an artwork by Chris Puzio at two locations in the Hayden Tract, and she stated that the Public Art subcommittee need to meet to consider a preliminary art concept for the Platform project.

Martin Cole, Assistant City Manager/City Clerk, wished everyone a Happy New Year.

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Items From Commissioners

Chair Koosed discussed the increased number of film shoots and activity at Veterans Memorial Complex; she reported on recent press received mentioning Culver City area galleries; and she announced that the 2013 Otis Report on the Creative Economy would be presented on February 6 at the Broad Stage.

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Adjournment

There being no further business, at 9:12 P.M., the Cultural Affairs Commission adjourned to a meeting to be held at 7:00 P.M. on February 11, 2014 in the Mike Balkman Council Chambers at City Hall.

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SECRETARY of the Cultural Affairs Commission

APPROVED:

MARLA KOOSSED
CHAIR of the Cultural Affairs Commission
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Martin R. Cole
CITY CLERK

Date

**City of Culver City, California
Agenda Item Report**

Meeting Date: 02/11/14		Item Number: <u>A-1</u>	
CULTURAL AFFAIRS COMMISSION AGENDA ITEM: (1) Dissolution of the Ad Hoc 2014 Repurposing of Cultural Affairs (Post-RDA) Subcommittee, (2) Consideration of the Creation of the Ad-Hoc 2015 Culver City Summer Music Event Request for Proposals Subcommittee and (3) Appointment of Members to Such Subcommittee (if Created).			
Contact Person/Dept.: Martin R. Cole, Assistant City Manager/City Clerk		Phone Number: 310-253-6000	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☐	
Public Hearing: ☐		Action Item: ☒	Attachments: ☐
Public Notification: Meetings and Agendas – Cultural Affairs Commission (02/05/14)			
Department Approval: Martin R. Cole (02/05/14)		City Attorney Approval: N/A	
Chief Financial Officer Approval: N/A		City Manager Approval: N/A	

RECOMMENDATION:

Staff recommends that the Cultural Affairs Commission (1) dissolve the Ad Hoc 2014 Repurposing of Cultural Affairs (Post-RDA) Subcommittee, (2) consider the creation of the Ad-Hoc 2015 Culver City Summer Music Event Request for Proposals Subcommittee and (3) appoint members to such subcommittee (if created).

BACKGROUND/DISCUSSION:

In general, “ad hoc” subcommittees serve only a limited or single purpose, are not perpetual and dissolve when their specific task is completed. Ad hoc subcommittees do not constitute a “legislative body” and are not subject to the Brown Act. “Standing” subcommittees (e.g., the Public Art Subcommittee), have a continuing subject matter jurisdiction, are considered to be a “legislative body” and are subject to the Brown Act. These subcommittee meetings must be noticed and open to the public.

At its meeting of September 10, 2013, the Commission created and appointed members to the Ad Hoc 2014 Repurposing of Cultural Affairs (Post-RDA) Subcommittee (Subcommittee). At its meeting of January 14, 2014, the Commission considered a report from the Subcommittee and adopted a motion approving the Subcommittee’s report and transmitting the report to the City Council. Because the Subcommittee has concluded its work, the Commission should now dissolve the Subcommittee.

City of Culver City, California
Agenda Item Report

The City Council has directed the Commission to review the request for proposals for the 2015 Culver City Summer Music Event. To facilitate that review, staff recommends the Commission create the Ad-Hoc 2015 Culver City Summer Music Event Request for Proposals Subcommittee and appoint members thereto.

FISCAL ANALYSIS:

Creation of subcommittees can involve the allocation of staff time (especially standing subcommittees). Should the Commission create the Ad-Hoc 2015 Culver City Summer Music Event Request for Proposals Subcommittee, it is expected staff will meet with the Subcommittee at its first meeting, the Subcommittee will work on the subject on its own for a time, and then regroup with staff to prepare a recommendation to the Commission.

ATTACHMENTS:

None.

MOTION:

That the Cultural Affairs Commission:

1. Dissolve the Ad Hoc 2014 Repurposing of Cultural Affairs (Post-RDA) Subcommittee; and,

2A. Create the Ad-Hoc 2015 Culver City Summer Music Event Request for Proposals Subcommittee; and,

2B. Appoint Commissioner _____ and Commissioner _____ to the Ad-Hoc 2015 Culver City Summer Music Event Request for Proposals Subcommittee.