

***These Meeting Minutes are not official until approved by  
the Parks, Recreation and Community Services Commission.***

REGULAR MEETING OF THE  
PARKS, RECREATION AND  
COMMUNITY SERVICES COMMISSION  
CULVER CITY, CALIFORNIA

September 6, 2016  
7:00 P.M.

**Call to Order & Roll Call**

Chair Heineman called the meeting of the Parks, Recreation and Community Services Commission to order at 7:01 P.M.

Present: Chair Kay Heineman  
Vice Chair Laura Stuart  
Commissioner Scott Garland  
Commissioner William Rickards  
Commissioner Scott Zeidman

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**Pledge of Allegiance**

Scott Garland led the Pledge of Allegiance.

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**Public Comment for Items NOT on the Agenda**

Chair Heineman invited public participation.

No speakers came forward and no cards were received.

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**Consent Calendar**

Item C-1

**Meeting Minutes - June 7, 2016**

MOVED BY COMMISSIONER ZEIDMAN, SECONDED BY COMMISSIONER RICKARDS AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE THE MINUTES FOR THE REGULAR MEETING OF JUNE 7, 2016.

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Item C-2

**Meeting Minutes - August 2, 2016**

MOVED BY VICE CHAIR STUART, SECONDED BY COMMISSIONER ZEIDMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE THE MINUTES FOR THE REGULAR MEETING OF AUGUST 2, 2016.

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**Action Items**

Item A-1

**Informational Item Regarding the Administrative Division of the Parks, Recreation and Community Services Department**

Dan Hernandez, Parks, Recreation and Community Services Director, provided a presentation on the Administrative Division of the Parks, Recreation and Community Services Department and a recap of Fiesta La Ballona 2016.

Discussion ensued between staff and Commissioners regarding oversight of Cultural Affairs; more effective groupings and positioning of vendors at Fiesta La Ballona; the survey; crowd turnover; and appreciation for the work of staff and volunteers.

MOVED BY COMMISSIONER GARLAND, SECONDED BY VICE CHAIR STUART AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT.

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Item A-2

**In Depth Discussion and Planning of Parks, Recreation and Community Services (PCRS) Commission Community Conversations - Topic #7, With the Working Title, "Race, Religion, and Culture: Living in Harmony Within Our Community"**

Commissioner Garland discussed the proposed Community Conversation on "Race, Religion, and Culture: Living in Harmony Within Our Community" noting that Kelly Kent with the School District had expressed interest in being involved.

Commissioner Rickards discussed incidents that inspired the Community Conversation; public discourse; the complexity of the issue; uniform support for holding a Conversation; the Athletic Leadership Sportsmanship Session; the Race, Religion and Culture Conversation; creating safe spaces for people to come together; bullying in youth and senior activities; and community involvement.

Discussion ensued between staff and Commissioners regarding outreach; past practices; the turnout for the Sports Session; utilizing contacts of the people participating in the panel; the previous Community Conversation on bullying; narrowing down the concept and focusing ideas; ensuring a productive conversation rather than an airing of grievances; shaming; social media issues; escalating racial disparity; Education Foundation resources; concern that the topic is too broad; picking one of the three to focus on; and a suggestion to focus on cultural differences.

MOVED BY COMMISSIONER ZEIDMAN, SECONDED BY COMMISSIONER GARLAND AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT.

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Item A-3

**(Standing Item) Updates from the Parks, Recreation and Community Services Commission Ad Hoc Subcommittees and Representative Appointees to Outside Associations and City Committees**

Vice Chair Stuart noted that she and Chair Heineman were scheduled to make a presentation at the City Council meeting of September 12, 2016 requesting staff and resource support to conduct a survey of Culver City Camp and Day Care needs in accordance with what was stated in the letter approved by the Commission.

Chair Heineman reported on items in the California Association of Parks and Recreation newsletter; discussed AB 2444; she announced the Board meeting of the California Association of Parks and Recreation on October 8 in Tustin and encouraged any interested parties to attend; she discussed information available regarding parks in nearby cities; and she indicated that she would forward the newsletter to Commissioners.

Vice Chair Stuart applauded Jim Lamm for spearheading a request to the City Council for a ban on polystyrene that has been forwarded to the Sustainability Subcommittee.

Chair Heineman discussed the use of heavy cardboard instead of Styrofoam at the Senior Center and whether heavy cardboard is recyclable; she indicated that Commissioners were always welcome to events at the Senior Center; discussed concerns with Board Members for next year; and the need to evaluate the Nutrition program.

Commissioner Zeidman indicated that the Community Block Grant Program Committee would not be meeting until October or November.

Commissioner Garland provided an update on the Disability Advisory Committee noting that the Disability Awareness Carnival would be held on October 23 at the Senior Center.

MOVED BY COMMISSIONER ZEIDMAN, SECONDED BY COMMISSIONER GARLAND AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT.

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Item A-4

**(Standing Item) Review of Upcoming Agenda Items to be Considered by the Parks, Recreation and Community Services (PRCS) Commission and its Ad Hoc Subcommittees**

Discussion ensued between staff and Commissioners regarding clarification regarding the date of the Parks Tour; clarification that the Director and the Chair would be out of town on October 4, 2016; alternate dates and locations for the October meeting; and consensus to change

the date of the October Commission meeting to October 12, 2016 pending availability of a place to meet.

MOVED BY COMMISSIONER ZEIDMAN, SECONDED BY COMMISSIONER GARLAND AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT.

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**Public Comment - Items Not on the Agenda**

Chair Heineman invited public comment.

No cards were received and no speakers came forward.

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**Receipt and Filing of Correspondence**

Patricia Mooney, Senior Management Analyst, reported that no correspondence had been received.

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**Items From Staff**

Daniel Hernandez, Parks, Recreation and Community Services Director, reported that the City had updated the computer system so that people can register to vote or update their voter registration and sign up for email about specific City items; September 10 is the groundbreaking ceremony at the Wende Museum; construction at Syd Kronenthal Park cannot begin until the delivery date has been determined for the playground equipment; he indicated that he would be a presenter at the National Recreation and Parks Association Conference next month in St. Louis; he discussed pool lane allocations; coordination with teams; and new operational policies.

Discussion ensued between staff and Commissioners regarding the new policies at the pool; spot audits; open swim; coordination with the School District; constructing an additional short lap pool; alternatives; and the original intent for pool uses.

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**Items From Commissioners**

None.

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**Adjournment**

There being no further business, at 8:07 P.M., the Parks,  
Recreation and Community Services Commission adjourned to the  
special meeting to be held on Wednesday, October 12, 2016.

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Patricia A. Mooney  
ATTENDING SECRETARY of the Parks, Recreation and  
Community Services Commission

APPROVED \_\_\_\_\_

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Kay Heineman  
CHAIR of the PARKS, RECREATION AND COMMUNITY SERVICES  
COMMISSION  
Culver City, California

I declare under penalty of perjury under the laws of the  
State of California that, on the date below written, these  
minutes were filed in the Office of the City Clerk, Culver  
City, California and constitute the Official Minutes of said  
meeting.

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Jeremy Green  
DEPUTY CITY CLERK

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Date